

**Notice Regarding Public Participation and
Heritage Preservation Commission
Members/City Staff Attendance
Thursday, October 22, 2020 at 4:00 p.m.**

Due to the COVID-19 (coronavirus) public health emergency, and in an effort to reduce in-person meetings that assemble large groups of people, Governor Greg Abbott has granted a temporary suspension of certain rules that allows for (1) commission members and city employees to participate in Heritage Preservation Commission meetings via videoconference call or other remote electronic means without a physical quorum of commission members being present at the site of the meeting; and (2) the use of videoconferencing and other remote means to allow the public to observe and/or hear the meeting.

To participate in the meeting via telephone conference call, dial any of the following phone numbers:

(469) 309-4015

(888) 210-1560

Enter Meeting ID (PIN): 849109

If you encounter any problems joining or participating in the meeting, please call our help line at (469) 309-4260 for assistance.

A physical quorum of the Heritage Preservation Commission may not be present during the meeting as some Commission Members may choose to participate in the meeting remotely as permitted by Governor Abbott's suspension of various statutes that may be interpreted to require face-to-face interaction between members of the public and public officials.

A G E N D A

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas to be held in the City Council Conference room, 401 S. Rogers, Waxahachie, TX, and via conference call on **October 22, 2020 at 4:00 p.m.**

Heritage Preservation Commission Members: Becky Kauffman
 Glinda Felty
 Shannon Simpson
 Peggy Crabtree
 Curtiss Thompson
 Jeff Smith
 Whitney Spillman

Planning & Zoning Commission Liaison: Bonney Ramsey

Heritage Preservation Officer: Anita Simpson

City Council Liaison: Mary Lou Shipley

1. Call to Order
2. ***Public Comments:*** Persons may address the Heritage Preservation Commission on any issues. This is the appropriate time for citizens to address the Heritage Preservation Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Heritage Preservation Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Approve minutes of meetings held October 2, 2020 and October 8, 2020
4. Consider demolition permits for 406 S. Rogers Street and 410 S. Rogers Street
5. Consider Certificate of Appropriateness for new city hall annex
6. Comments by Commission members and Heritage Preservation Officer
7. Adjourn

<p><i>Notice of Potential Quorum</i> <i>One or more members of the Waxahachie City Council may be present at this meeting.</i> <i>No action will be taken by the City Council at this meeting.</i></p>

MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers on **Friday, October 2, 2020** at **2 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman
Glinda Felty
Shannon Simpson
Peggy Crabtree
Curtiss Thompson
Jeff Smith
Whitney Spillman (via phone)

Planning & Zoning Commission Liaison: Bonney Ramsey

Heritage Preservation Officer: Anita Simpson

City Council Liaison: Mary Lou Shipley

Guests: Andrew Branca, Melissa Olson (via phone)

1. Call to Order

Becky Kauffman called the meeting to order at 2:04 p.m.

2. Public Comments

None made

3. Workshop to review the plans for the proposed city hall annex

Becky opened the meeting by giving some background on why the meeting was called. She introduced some concerns she has with the design and noted references in the Downtown Waxahachie Design Guidelines to support her concerns. There was discussion among the members regarding the aspects of the design that Becky feels are in conflict with the guidelines; other references from the guidelines were brought forth to show that the design is in keeping with what is recommended. Shannon Simpson stated that he thought the Commission had already given approval for the design at a previous meeting. There was some discussion. Anita clarified that the Commission gave *preliminary approval* of the design to Architexas at the February meeting. More discussion. Becky stated that she does not approve of the design because of reasons given and will not vote for approval.

4. Comments by Commission members and Heritage Preservation Officer

None made

5. Adjourn

A motion to adjourn was made by Glinda Felty and seconded by Peggy Crabtree. **All ayes.** Meeting adjourned at 2:48 pm.

Respectfully submitted by Anita Simpson

MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, TX, and via teleconference on **Thursday, October 8, 2020 at 5:30 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman
Glinda Felty
Shannon Simpson
Peggy Crabtree
Curtiss Thompson
Whitney Spillman (via Zoom)

Planning & Zoning Commission Liaison: Bonney Ramsey
Heritage Preservation Officer: Anita Simpson
City Council Liaison: Mary Lou Shipley
Guests (via Zoom): Nore Winter, Marcia Boyle

1. Call to Order

Becky Kauffman called the meeting to order at 5:28 p.m.

2. Public Comments

None made

3. Approve minutes of meeting held September 10, 2020

Glinda Felty made a motion to approve the minutes of the meetings held on September 10, 2020. The motion was seconded by Peggy Crabtree. **All ayes.**

4. Kick off Residential Design Guideline Project

Nore Winter & Marcia Boyle with Winter & Company in Boulder, Colorado introduced themselves and gave a short PowerPoint presentation about the company and the project at hand. They noted some things they need input from the Commission on and asked questions about the expectations of the members for the final product. There was a virtual tour of the districts using Google Maps; specific architectural styles, recent COA projects, success stories, and properties exhibiting recurring issues were spotlighted. There was discussion about specific things to include in the guidelines, areas to provide focus on, and how to proceed with the project. It was agreed that a survey that could be available for a couple of weeks was preferable to a virtual community workshop at this time. Both may be utilized eventually. Tasks were assigned and the schedule for adoption was discussed.

5. Comments by Commission members and Heritage Preservation Officer

None made

6. Adjourn

A motion to adjourn was made by Shannon Simpson and seconded by Glinda Felty. **All ayes.** Meeting adjourned at 7:04 pm.

Respectfully submitted by Anita Simpson