

**Notice Regarding Public Participation and
Heritage Preservation Commission
Members/City Staff Attendance
Thursday, October 8, 2020 at 5:30 p.m.**

Due to the COVID-19 (coronavirus) public health emergency, and in an effort to reduce in-person meetings that assemble large groups of people, Governor Greg Abbott has granted a temporary suspension of certain rules that allows for (1) commission members and city employees to participate in Heritage Preservation Commission meetings via videoconference call or other remote electronic means without a physical quorum of commission members being present at the site of the meeting; and (2) the use of videoconferencing and other remote means to allow the public to observe and/or hear the meeting.

In an effort to reduce the spread of the virus, for the *October 8, 2020 Heritage Preservation Commission* meeting, individuals will be able to participate in the meeting via telephone conference. You may dial any of the following phone numbers:

Join Zoom Meeting

<https://zoom.us/j/93476473348?pwd=anNvVG9yWHFDV2t4TDVhK3RxN0Z2QT09>

Meeting ID: 934 7647 3348

Passcode: 633060

One tap mobile

+13462487799,,93476473348#,,,,,0#,,633060# US (Houston)

+12532158782,,93476473348#,,,,,0#,,633060# US (Tacoma)

Dial by your location

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 934 7647 3348

Passcode: 633060

Find your local number: <https://zoom.us/u/acjfQsIzKA>

If you encounter any problems joining or participating in the meeting, please call our help line at (469) 309-4260 for assistance.

A physical quorum of the Heritage Preservation Commission may not be present during the meeting as some Commission Members may choose to participate in the meeting remotely as permitted by Governor Abbott's suspension of various statutes that may be interpreted to require face-to-face interaction between members of the public and public officials.

MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers on **Thursday, September 10, 2020 at 5:30 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman
 Shannon Simpson
 Peggy Crabtree
 Curtiss Thompson
 Jeff Smith (via phone)
 Whitney Spillman

Planning & Zoning Commission Liaison: Bonney Ramsey
 Heritage Preservation Officer: Anita Simpson
 City Council Liaison: Mary Lou Shipley
 Guests (via conference call): Susan Frocheur, Nathan Clark

1. Call to Order

Becky Kauffman called the meeting to order at 5:33 p.m.

2. Public Comments

None made

3. Approve minutes of meetings held April 15, 2020 and July 16, 2020

Shannon Simpson made a motion to approve the minutes of the meetings held on April 15 & July 16, 2020. The motion was seconded by Curtiss Thompson. **All ayes.**

4. Consider approval of plans for 201 S. College Street, Ellis County Museum

Shannon Simpson introduced the plans and said the Texas Historical Commission had signed off on the entire set with the exception of the gate and entrance at the back of the building (north elevation). Architexas recently submitted a revised rendering and the museum stakeholders are happy with the revisions. Shannon was not sure if the THC had given approval for the new design. Susan Frocheur stated that the rendering was not fully developed but a concept and it will be revised. Once finalized it will be submitted to THC for approval. Anita asked if the final version could also be resubmitted to the HPC for approval and Susan said yes. There was some discussion about the emergency exit door on the front façade then Peggy Crabtree made a motion to approve the plans for the front façade as submitted. Whitney Spillman seconded the motion. All ayes. Shannon Simpson recused himself from the vote. Susan Frocheur said Architexas will resubmit north elevation for approval once it is finalized.

5. Comments by Commission members and Heritage Preservation Officer

Becky started telling the group about the FORUM virtual conference. She and Anita agreed that virtual conferences are not the best learning format. One session especially, Design Review for Preservation Commissions, contained much information Becky thought was pertinent to the group. She and Anita had put together a collection of Becky's notes and some screen shots of the presentation to share the information with the Commission. Anita asked if the members wanted it in digital form or hard copies.

All asked for digital so Anita will email them the information. Anita passed out packets of information on the NR districts including Becky's notes on each one. She asked the members to please tour the districts making note of what properties they want included on the "stops" for the virtual tour with Winter & Company at the October meeting. Anita asked for all feedback and notes to be sent to her no later than Thursday, September 17th. She will compile the information and submit it to Winter & Company. Jeff Smith commented that he is virtually deployed to Louisiana to consult on Hurricane Laura damages.

6. Adjourn

A motion to adjourn was made by Shannon Simpson and seconded by Peggy Crabtree. **All ayes.**
Meeting adjourned at 6:03 pm.

Respectfully submitted by Anita Simpson