

# **A G E N D A**

A regular meeting of the Senior Center Advisory Committee to be held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, March 18, 2020 at 1:00 p.m.

BOARD MEMBERS:           Peggy Loftis, Chairman  
                                  Mike Lee, Vice Chairman  
                                  Lee Johnson  
                                  Brad Burns  
                                  Heather Fuller  
                                  Cheryl Lassetter  
                                  Jane Vineyard

1.     Call to Order
2.     Invocation
3.     ***Public Comments:*** Persons may address the Senior Center Advisory Committee on any issues. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Committee may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4.     Approval of minutes for Senior Citizens Center Advisory Committee meeting of February 19, 2020
5.     Discuss financial report on Senior Center, Inc. for period ending February 29, 2020 and take any necessary action
6.     Discuss financial report on STEM Garden for period ending February 29, 2020 and take any necessary action
7.     Review scheduled special events for Senior Center and STEM Garden activities
8.     Adjourn

**The Senior Center Advisory Committee reserves the right to go into Executive Session on any posted item.** This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

***Notice of Potential Quorum***  
***One or more members of the Waxahachie City Council may be present at this meeting.***  
***No action will be taken by the City Council at this meeting.***

(4)

Waxahachie Senior Center Advisory Committee  
February 19, 2020

A regular meeting of the Senior Center Advisory Committee was held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, February 19, 2020 at 1:00 p.m.

Members Present: Peggy Loftis, Chairman  
Mike Lee, Vice Chairman  
Lee Johnson  
Brad Burns  
Cheryl Lassetter  
Jane Vineyard

Member Absent: Heather Fuller

Others Present: Jeanee Smiles, Director, Waxahachie Senior Citizens Center  
Gumaro Martinez, Assistant Director of Parks and Rec  
Mariana Martinez, Senior Center Receptionist  
Michaela Drewry, Recreation Specialist

Others Absent: Mary Lou Shipley, Council Representative

**1. Call to Order**

Chairman Peggy Loftis called the meeting to order.

**2. Invocation**

Ms. Jane Vineyard gave the invocation.

**3. Public Comments**

None

**4. Approval of minutes for Senior Citizens Center Advisory Committee meeting of January 15, 2020**

**Action:**

*Mr. Lee Johnson moved to approve the minutes of the Senior Center Advisory Committee meeting of January 15, 2020. Mr. Mike Lee seconded, All Ayes.*

**5. Discuss financial report on Senior Center, Inc. for period ending January 31, 2020 and take any necessary action**

Senior Center Director Jeanee Smiles presented the financial report on Senior Center, Inc. for period ending January 31, 2020.

**Action:**

*Mr. Mike Lee moved to approve financial report on Senior Center, Inc. for period ending January 31, 2020 and to include both detailed and overview budget sheets for future meetings. Ms. Jane Vineyard seconded, All Ayes.*

(4)

Waxahachie Senior Center Advisory Committee

February 19, 2020

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**6. Discuss financial report on STEM Garden for period ending January 31, 2020 and take any necessary action**

Ms. Jeanee Smiles presented the financial report on STEM Garden for period ending January 31, 2020.

**Action:**

*Mr. Mike Lee moved to approve financial report on STEM Garden for period ending January 31, 2020. Ms. Jane Vineyard seconded, All Ayes.*

**7. Hear update on Senior Center membership and services**

Discussion was held per the valuation of services vs. membership cost and past revenue decreases due to membership fee changes.

**8. Adjourn**

There being no further business, the meeting adjourned at 1:56 p.m.

Respectfully submitted,

Michaela Drewry  
Recreation Specialist

(5)

2:41 PM  
03/09/20  
Cash Basis

**Waxahachie Senior Advisory Council**  
**Profit & Loss**  
**January through February 2020**

	<u>Jan - Feb 20</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Direct Public Grants</b>	
Nonprofit Organization Grants	
Other Nonprofit Grants	5.04
United Way	1,250.00
<b>Total Nonprofit Organization Grants</b>	<u>1,255.04</u>
<b>Total Direct Public Grants</b>	1,255.04
<b>Direct Public Support</b>	
Individ, Business Contributions	
Hickerson Memorial Park	615.00
<b>Total Individ, Business Contributions</b>	615.00
Direct Public Support - Other	346.00
<b>Total Direct Public Support</b>	961.00
Interest	109.10
<b>Other Types of Income</b>	
Art Department	151.00
Coffee	80.00
Copies	1.80
Exercise Band	24.50
Meals	101.00
Tshirt Sales	10.00
Other Types of Income - Other	7.00
<b>Total Other Types of Income</b>	<u>375.30</u>
<b>Total Income</b>	2,700.44
<b>Expense</b>	
<b>Business Expenses</b>	
Allocation of Programs	
Allocation of supplies	162.36
Arts and Crafts	64.29
Food Purchases- Special Program	2,520.48
Fuel	69.41
Marketing/Advertising	144.00
Office	628.48
Special Events Programs	
Special Event Program Services	120.00
Special Events Programs - Other	5.00
<b>Total Special Events Programs</b>	<u>125.00</u>
<b>Total Allocation of Programs</b>	3,714.02
Postage	1.60
Transportation Fee	736.00
<b>Total Business Expenses</b>	4,451.62
<b>Food Preparation Services</b>	160.00
Food Purchases	115.00
Instructors	75.00
<b>Total Expense</b>	<u>4,801.62</u>
<b>Net Ordinary Income</b>	-2,101.18
<b>Net Income</b>	<u><u>-2,101.18</u></u>

(5)

2:42 PM  
03/09/20  
Cash Basis

**Waxahachie Senior Advisory Council**  
**Profit & Loss**  
**January through February 2020**

	<u>Jan - Feb 20</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Direct Public Grants</b>	
<b>Nonprofit Organization Grants</b>	
Other Nonprofit Grants	5.04
United Way	1,250.00
<b>Total Nonprofit Organization Grants</b>	<u>1,255.04</u>
<b>Total Direct Public Grants</b>	1,255.04
<b>Direct Public Support</b>	
<b>Individ, Business Contributions</b>	
Hickerson Memorial Park	615.00
<b>Total Individ, Business Contributions</b>	615.00
<b>Direct Public Support - Other</b>	21.00
<b>Total Direct Public Support</b>	636.00
<b>Interest</b>	109.10
<b>Other Types of Income</b>	
Art Department	151.00
Coffee	80.00
Copies	1.80
Exercise Band	24.50
Meals	101.00
Tshirt Sales	10.00
Other Types of Income - Other	7.00
<b>Total Other Types of Income</b>	<u>375.30</u>
<b>Total Income</b>	2,375.44
<b>Expense</b>	
<b>Business Expenses</b>	
<b>Allocation of Programs</b>	
Allocation of supplies	162.36
Arts and Crafts	53.51
Food Purchases- Special Program	2,520.48
Fuel	69.41
Office	628.48
<b>Special Events Programs</b>	
Special Event Program Services	120.00
Special Events Programs - Other	5.00
<b>Total Special Events Programs</b>	<u>125.00</u>
<b>Total Allocation of Programs</b>	3,559.24
<b>Postage</b>	1.60
<b>Transportation Fee</b>	736.00
<b>Total Business Expenses</b>	4,296.84
<b>Food Preparation Services</b>	160.00
<b>Food Purchases</b>	115.00
<b>Instructors</b>	75.00
<b>Total Expense</b>	<u>4,646.84</u>
<b>Net Ordinary Income</b>	-2,271.40
<b>Net Income</b>	<u><u>-2,271.40</u></u>

(6)

2:43 PM  
03/09/20  
Cash Basis

**Waxahachie Senior Advisory Council**  
**Profit & Loss**  
**January through February 2020**

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	<u>Jan - Feb 20</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Direct Public Support	325.00
<b>Total Income</b>	<u>325.00</u>
<b>Expense</b>	
<b>Business Expenses</b>	
Allocation of Programs	
Arts and Crafts	10.78
Marketing/Advertising	144.00
<b>Total Allocation of Programs</b>	<u>154.78</u>
<b>Total Business Expenses</b>	<u>154.78</u>
<b>Total Expense</b>	<u>154.78</u>
<b>Net Ordinary Income</b>	<u>170.22</u>
<b>Net Income</b>	<u><u>170.22</u></u>

(6)

2:43 PM  
03/09/20  
Cash Basis

**Waxahachie Senior Advisory Council**  
**Balance Sheet**  
As of February 29, 2020

	<u>Feb 29, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
CNB -Programs	68,848.73
STEM Education Garden	33,441.97
<b>Total Checking/Savings</b>	<u>102,290.70</u>
<b>Other Current Assets</b>	
Petty Cash	100.00
<b>Total Other Current Assets</b>	<u>100.00</u>
<b>Total Current Assets</b>	<u>102,390.70</u>
<b>Fixed Assets</b>	
Accumulated Depreciation	-86,489.00
Fitness Expansion	27,571.77
Furniture and Equipment	49,276.61
Hickerson Memorial Garden-Park	47,690.05
STEM Garden	
Butterfly Garden	10,000.00
Earth Sciences	5,815.11
Learning Lab	15,875.00
Life Science	500.00
Operational Areas	96,610.00
Technology Teaching Area	51,860.10
<b>Total STEM Garden</b>	<u>180,660.21</u>
<b>Total Fixed Assets</b>	<u>218,709.64</u>
<b>TOTAL ASSETS</b>	<u><u>321,100.34</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Unrestricted Net Assets	323,201.52
Net Income	-2,101.18
<b>Total Equity</b>	<u>321,100.34</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>321,100.34</u></u>

(5 + 6)

**Waxahachie Senior Advisory Council  
Balance Sheet  
February 29, 2020**

**ASSETS**

Current Assets

Cash in Bank	\$102,290.70
Petty Cash	<u>\$100.00</u>

<b>Total Cash</b>	<b><u>\$102,390.70</u></b>
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Fixed Assets

Fitness Expansion	\$27,571.77
Furniture Equipment	\$49,276.61
Hickerson Memorial Garden	\$47,690.05
Stem Garden	<u>\$180,660.21</u>

<b>Total Fixed Asset</b>	<b>\$305,198.64</b>
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Less Accumulated Depreciation	<u>(\$86,489.00)</u>
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Net Fixed Assets	<u>\$218,709.64</u>
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<b>TOTAL ASSETS</b>	<b><u>\$321,100.34</u></b>
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**EQUITY**

Prior Years Equity	\$323,201.52
Net Loss - January - February	<u>-\$2,101.18</u>

<b>TOTAL EQUITY</b>	<b><u>\$321,100.34</u></b>
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(5 + 6)

**Waxahachie Senior Advisory Council  
Profit & Loss  
January - February 2020**

**INCOME**

Grants & Contributions	\$2,216.04	
Miscellaneous	\$375.30	
Interest	<u>\$109.10</u>	
<b>Total Income</b>		<b><u>\$2,700.44</u></b>

**EXPENSE**

Business Expenses	\$1,430.14	
Transportation Fee	\$736.00	
Food Purchases	<u>\$2,635.48</u>	
<b>Total Expenses</b>		<b><u>\$4,801.62</u></b>

**NET INCOME**

**- \$2,101.18**