

## **MID-WAY REGIONAL AIRPORT JOINT AIRPORT BOARD MINUTES**

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, February 13, 2020, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present:	Drew Sambell, Chairman Ray Barksdale, Secretary Randall Porche Nanette Paghi
Members Absent:	Alex Smith, Vice Chair Kent McGuire Larry Johnson
Others Present:	Darrell Phillips, Airport Manager Tammy Bowen, Airport Operations David Hill, Mayor, City of Waxahachie

Opening: Drew Sambell called the meeting to order, and gave the invocation.

### Public Comments:

Carol Walker, Airport Business Tenant, Big Q Aviation, registered as a speaker, said that there have been a couple of changes to their flight school. They have added another nose wheel airplane that is capable of doing instrument and commercial flying. In addition, her husband Pete will be taking a test to get his examiners designation in March. In the North Texas area there are about 35 designated pilot examiners, and Mid-Way will have 2 of them. Lastly, they were recently awarded the contract to do the glider training for all of the FAA instructors in the country.

Doug Black, Flight School Owner, Flying BS, registered as a speaker, said that their flight school is up and running. They are training out of a Cessna 172.

Ken Lantz, Airport Business Tenant, Nova Avionics, registered as a speaker, said that they just completed their first year at Mid-Way Airport and had their first in-depth inspection by the FAA. The FAA only made two comments with everything else being superior.

### CONSENT AGENDA:

- Minutes of Meeting held January 9, 2020
- Financial Report
- Manager's Report
- Airport Operation's Report
- FBO Report

Randall Porche moved to approve the Consent Agenda as presented; second by Ray Barksdale. All Ayes.

### REGULAR AGENDA:

Board Announcements: There were no Board announcements.

Commercial Lease for Hangar #1: Darrell Phillips reported that the tenant in Hangar #1 and his partners have done everything that they agreed to do. Mr. Fuller has provided the proper insurance to bring his lease back into compliance. Drew Sambell confirmed with Darrell that his operation in hangar #1 is going to continue with aircraft maintenance only.

Options for Installing a Window in Office #5 Upstairs Terminal: Darrell Phillips told the Board that Carol Walker, Big Q Aviation, is interested in leasing office space upstairs, but would like a window added. Darrell explained that we do not have the money in our budget this year. Darrell said that he is working on getting some quotes. A couple of options to consider would be letting the tenant pay for the window installation and deducting a percentage off of her rent each month until she is paid. Another would be to budget it for fiscal year 2021, but Carol said that she would rather not wait that long. The Board asked Darrell to bring estimates to the next Board meeting for further discussion.

Nannett Paghi moved to table this item until the next Board meeting; second by Randall Porche.  
All Ayes.

Revised Minimum Standards and Requirements: Darrell Phillips reminded the Board that when he first got here there was a vehicle that was parked in the short-term parking lot for almost two months, and we did not know who it belonged to. The Airport needed to create a parking policy, so that an Ordinance could be adopted. Darrell had told the Board that he would review the Airport Minimum Standards and Requirements, and Airport Rules and Regulations, and incorporate parking into the policy. Darrell made changes to the following Articles in the Minimum Standards and Requirements.

Article 2 – Purpose (date of amendment)

Article 10 – Non-Public Aircraft Fuels and Oil Dispensing (C. Fuel Facilities, 1. Trucks & 2. Tank Farms, a. & b.)

Article 13 – Aircraft Hangars (B. Building Codes, 1.)

Nanette Paghi moved to approve the revised Airport Minimum Standards and Requirements as presented; second by Randall Porche. All Ayes.

Revised Airport Rules and Regulations: Darrell Phillips made changes to the following Rules in the Airport Rules and Regulations.

Section 1. Airport Ownership, Purpose and Adoption (#5, date of amendment)

Rule # 4 - Unauthorized Signs, Equipment and Buildings

Rule #14 - Authority to Suspend Operations

Rule #15- Registration

Rule #19 - Fueling of Aircraft

Rule #46 - Fire Regulations

Rule #56 - Airborne Objects Other Than Aircraft

Rule #59 - Alcoholic Beverages

Rule #60 - Vehicular Traffic

Rule #61 - Environmental Issues and Indemnification

Randall Porche moved to approve the revised Airport Rules and Regulations as presented; second by Ray Barksdale. All Ayes.

Darrell Phillips told the Board that the Minimum Standards and Rule and Regulations will go to both Cities for their approval.

Recent Community Outreach to Our Military: Darrell Phillips told the Board that on January 25<sup>th</sup> the Airport was host to the 1-101<sup>st</sup> (CAV) Airborne Unit out of Fort Campbell Kentucky for three or four days. We had 13 Apache, 4 Blackhawk and 3 Chinook helicopters come through. There were approximately 70 troops. Ellis County BBQ and Waxahachie Convention and Visitor Bureau provided the food. Security was provided by the Midlothian and Waxahachie Police Departments. The Midlothian Parks and Recreation provided traffic cones. Southwestern Assembly of God University provided transportation back and forth from the hotel. Airport Staff was here to help. Southern Star Aviation did an outstanding job marshalling the aircraft, and providing their service. They sold over 4,000 in fuel. The City of Waxahachie Mayor, City Manager and Assistant City Manager was here to help welcome the troops.

Adjournment: There being no further business,

Ray Barksdale moved to adjourn; second by Nanette Paghi. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations Assistant