

# **A G E N D A**

A regular meeting of the Animal Care Advisory Committee of the City of Waxahachie, Texas to be held in the Training Room at Waxahachie Police Department, 630 Farley Street on **Wednesday, February 12, 2020 at 12:00 p.m.**

Members: Assistant Police Chief Joe Wisler, Chairman  
Dr. Tommy Menser, Veterinarian  
Terri Muniz, Animal Services Officer  
Melony Jordan, Code Enforcement Officer  
Nelda Corbell, Humane Society of North Texas

1. Call to Order
2. Invocation
3. **Public Comments:** Persons may address the Animal Care Advisory Committee on any issues. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Committee may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4. Approval of Minutes of the Animal Care Advisory Committee of December 11, 2019
5. Discuss renovation of Building 1 and take any necessary action
6. Discuss operating hours to assist citizen's needs and take any necessary action
7. Hear monthly report of day-to-day operations at the animal shelter
8. Discuss upcoming event "Cops 4 Kids" and take any necessary action
9. Set next meeting date and time of the Waxahachie Animal Care Advisory Committee
10. Adjourn

**The Animal Care Advisory Committee reserves the right to go into Executive Session on any posted item.**

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

***Notice of Potential Quorum***  
***One or more members of the Waxahachie City Council may be present at this meeting.***  
***No action will be taken by the City Council at this meeting.***

A regular meeting of the Animal Care Advisory Committee of the City of Waxahachie, Texas was held in the Training Room at Waxahachie Police Department, 630 Farley Street on Wednesday, December 11, 2019 at 12:00 p.m.

Members Present: Assistant Police Chief Joe Wisler, Chairman  
Dr. Tommy Menser, Veterinarian  
Terri Muniz, Animal Services Officer  
Melony Jordan, Code Enforcement Officer  
Nelda Corbell, Humane Society of North Texas

Others Present: Amber Villarreal, Acting City Secretary  
Mary Lou Shipley, Mayor Pro Tem

**1. Call to Order**

Chairman Assistant Police Chief Joe Wisler called the meeting to order. Chief Wisler welcomed new member Ms. Nelda Corbell, Adoption Director with Humane Society of North Texas.

**2. Invocation**

Ms. Terri Muniz gave the invocation.

**3. Public Comments**

None

**4. Approval of Minutes of the Animal Care Advisory Committee of October 16, 2019**

**Action:**

*Dr. Tommy Menser moved to approve minutes of the Animal Care Advisory Committee meeting of October 16, 2019. Ms. Terri Muniz seconded, All Ayes.*

**5. Hear update on Ordinance repealing and replacing Chapter 6 (Animal and Fowl) of the Code of Ordinances**

Ms. Terri Muniz, Animal Services Officer, explained City Council repealed and replaced Chapter 6 (Animal and Fowl) of the Code of Ordinances. She reviewed one of the significant changes to the ordinance requiring microchipping instead of city dog tags. She explained during registration, the microchips are registered within the city's database.

Ms. Muniz recognized Animal Services Officer Ms. Vanessa Marquez, for compiling information pamphlets for the public regarding different services.

**6. Set next meeting date and time of the Waxahachie Animal Care Advisory Committee**

**Action:**

*Ms. Terri Muniz moved to set the Animal Care Advisory Committee meeting for February 12, 2020 at 12:00 p.m. Dr. Tommy Menser seconded, All Ayes.*

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**7. Adjourn**

There being no further business, the meeting adjourned at 12:11 p.m.

Respectfully submitted,

Amber Villarreal  
Acting City Secretary