

# **A G E N D A**

A regular meeting of the Mayor and City Council of the City of Waxahachie, Texas to be held in the Council Chamber at City Hall, 401 S. Rogers on ***Monday, February 3, 2020 at 7:00 p.m.***

Council Members: David Hill, Mayor  
Mary Lou Shipley, Mayor Pro Tem  
Chuck Beatty, Councilmember  
Kevin Strength, Councilmember  
Melissa Olson, Councilmember

1. Call to Order
2. Invocation
3. Pledge of Allegiance and Texas Pledge of Allegiance
4. ***Public Comments:*** Persons may address the City Council on any issues. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Council may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.

5. ***Consent Agenda***

All matters listed under Item 5, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Mayor/City Manager to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the City Council.

- a. Minutes of the City Council meeting of January 21, 2020
  - b. Minutes of the City Council briefing of January 21, 2020
  - c. Approval of Supplemental Appropriation for Administration – City Council Election
  - d. Event Application for Funday Run Day to be held March 7, 2020
  - e. Event Application for North Texas Oldsmobile Club Zone Show to be held May 16, 2020
  - f. Event Application for Golden Girls 2020 Classic Car Show to be held November 7, 2020
  - g. Authorize city staff to engage Kimley-Horn and Associates, Inc. for Phase II of the BNSF Railroad Water Line CIP Project
6. ***Introduce*** Honorary Councilmember
  7. ***Hear*** presentation on “Shop with a Cop”
  8. ***Employee*** Recognition for earning professional licenses

9. **Continue Public Hearing** on a request by Michael Martin, Bannister Engineering, for a Zoning Change from a Light Industrial-1 and Heavy Industrial to Planned Development-General Retail and Planned Development-Multi Family-2, with Concept Plan, located SW of Butcher Road at N Highway 77 (Property ID 189377, 189370, and 239005) - Owner: DMJ Properties LTD, Saldena Properties LP, and Citizens National Bank in Waxahachie (PD-19-0175)
10. **Consider** proposed Ordinance approving PD-19-0175
11. **Consider** proposed Ordinance annexing property owned by Bobby Lide, for annexation of approximately 81.454 acres situated generally on FM 877 just Southeast of Lake Waxahachie (AX-19-0158)
12. **Public Hearing** on a request by Chip G. Boyd, JH Development, for a Zoning Change from a Planned Development-23-Single Family-1 zoning district to a Single Family-1 zoning district located East of the intersection of Hunter Pass and FM 877 (Property ID 183566) - Owner: Bobby Lide Inc. (ZC-19-0152)
13. **Consider** proposed Ordinance approving ZC-19-0152
14. **Consider** an action plan for the repair or demolition of a substandard structure located at 712 Givens Street
15. **Consider** action to require the substandard structure located 712 Givens Street to be secured, repaired, removed, and/or demolished
16. **Consider** authorization of Task Order Number One, under the Interlocal Cooperation Agreement with the University of Texas Arlington, for the analysis of the Katy Lake and Southwest Interceptor Sewer Lines
17. **Consider** proposed Resolution authorizing reimbursement of the operating fund from proceeds of future debt for an analysis, under the Interlocal Cooperation Agreement with the University of Texas Arlington, of the Katy Lake and Southwest Interceptor Sewer Lines
18. **Consider** proposed Ordinance ordering an election to be held for the purpose of electing At-Large Council Member Places 1, 2, & 3, and providing for a contract for election services with Ellis County Elections Administration
19. **Discussion** related to potential revision to the Sub Division Ordinance platting process
20. Comments by Mayor, City Council, City Attorney and City Manager
21. Adjourn

**The City Council reserves the right to go into Executive Session on any posted item.**

This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

(5a)

A regular meeting of the Mayor and City Council of the City of Waxahachie, Texas was held in the Council Chamber at City Hall, 401 S. Rogers on Tuesday, January 21, 2020 at 7:00 p.m.

**Councilmembers Present:** David Hill, Mayor  
Mary Lou Shipley, Mayor Pro Tem  
Chuck Beatty, Councilmember  
Kevin Strength, Councilmember  
Melissa Olson, Councilmember

**Others Present:** Michael Scott, City Manager  
Albert Lawrence, Assistant City Manager  
Tommy Ludwig, Assistant City Manager  
Robert Brown, City Attorney  
Lori Cartwright, City Secretary

**1. Call to Order**

Mayor David Hill called the meeting to order.

**2. Invocation**

**3. Pledge of Allegiance and Texas Pledge of Allegiance**

City Manager Michael Scott gave the invocation and led the Pledge of Allegiance and the Texas Pledge of Allegiance.

**4. Public Comments**

Mr. Paul Christenson, 110 Williams Street, Waxahachie, spoke against Baylor Scott and White hospital gifting the City the old hospital. He stated there are several issues with the hospital and recommended the City give it back to Baylor Scott and White.

**5. Consent Agenda**

- a. Minutes of the City Council meeting of January 6, 2020
- b. Minutes of the City Council briefing of January 6, 2020
- c. Consider authorization of a NCTCOG Mutual Aid Agreement for Public Works Emergency Services
- d. Consider authorization of an Ellis County Interlocal Agreement for Roadway Maintenance Work
- e. Consider authorization of a NCTCOG Interlocal Agreement for the Waxahachie Creek Flood Risk Project
- f. Consider Tax Increment Reinvestment Zone #1 recommended projects
- g. Event Application for Poston Gardens Tulip weekend events to be held February 28, 2020 - April 15, 2020
- h. Event Application for Poston Gardens Car Show to be held March 7, 2020, March 21, 2020, and March 28, 2020
- i. Event Application for Foster Care Awareness Rally & Walk to be held May 16, 2020

(5a)

**Action:**

*Councilmember Kevin Strength moved to approve items a. through i. on the Consent Agenda. Mayor Pro Tem Mary Lou Shipley seconded, All Ayes.*

**6. Introduce Honorary Councilmember**

Councilmember Melissa Olson introduced Mr. Joshua Garcia as the Honorary Councilmember and presented him with a Certificate of Appreciation for his participation in the Honorary Councilmember Program.

**7. Public Hearing on a request by Michael Martin, Bannister Engineering, for a Zoning Change from a Light Industrial-1 and Heavy Industrial to Planned Development-General Retail and Planned Development-Multi Family-2, with Concept Plan, located SW of Butcher Road at N Highway 77 (Property ID 189377, 189370, and 239005) - Owner: DMJ Properties LTD, Saldena Properties LP, and Citizens National Bank in Waxahachie (PD-19-0175)**

Mayor Hill opened the Public Hearing and announced the applicant requested to continue PD-19-0175 to the City Council meeting of February 3, 2020.

**8. Consider proposed Ordinance approving PD-19-0175**

**Action:**

*Councilmember Chuck Beatty moved to continue the Public Hearing on a request by Michael Martin, Bannister Engineering, for a Zoning Change from a Light Industrial-1 and Heavy Industrial to Planned Development-General Retail and Planned Development-Multi Family-2, with Concept Plan, located SW of Butcher Road at N Highway 77 (Property ID 189377, 189370, and 239005) - Owner: DMJ Properties LTD, Saldena Properties LP, and Citizens National Bank in Waxahachie (PD-19-0175) to the City Council meeting of February 3, 2020. Councilmember Kevin Strength seconded, All Ayes.*

**9. Public Hearing on a request by Amy Carlisle, Green Light Solar, for a Specific Use Permit (SUP) for Rooftop Solar Panel System use within a Planned Development-Single Family-2 zoning district located at 110 Broken Arrow Street (Property ID 267494) – Owner: Lisa H Barshofsky and Karen Hadley (SU-19-0164)**

Mayor Hill opened the Public Hearing.

Director of Planning Shon Brooks reported the applicant meets the requirements of the placement of the rooftop solar panel system and recommended approval.

There being no others to speak for or against SU-19-0164, Mayor Hill closed the Public Hearing.

**10. Consider proposed Ordinance approving SU-19-0164**

(5A)

**ORDINANCE NO. 3171**

**AN ORDINANCE AUTHORIZING A SPECIFIC USE PERMIT (SUP) TO PERMIT A ROOFTOP SOLAR PANEL SYSTEM USE WITHIN A PLANNED DEVELOPMENT-SINGLE FAMILY-2 (PD-SF-2) ZONING DISTRICT, LOCATED AT 110 BROKEN ARROW STREET, BEING PROPERTY ID 267494, IN THE CITY OF WAXAHACHIE, ELLIS COUNTY, TEXAS, BEING LOT 9 BLK E IN THE BUFFALO RIDGE ADDITION PHASE IIIA SUBDIVISION, AND ORDERING THE CHANGING OF THE ZONING MAP THEREOF IN ACCORDANCE WITH SAID CHANGE.**

**Action:**

*Councilmember Kevin Strength moved to approve Ordinance No. 3171. Mayor Pro Tem Mary Lou Shipley seconded, All Ayes.*

- 11. Public Hearing on a request by Rostin Javahery, Equisolar, for a Specific Use Permit (SUP) for Rooftop Solar Panel System use within a Planned Development-Single Family-2 zoning district located at 510 Timber Drive (Property ID 222745) – Owner: Frederico Palafox and Emma Y Sigala (SU-19-0165)**

Mayor Hill opened the Public Hearing.

Mr. Brooks reported the applicant meets the requirements of the placement of the rooftop solar panel system and recommended approval.

There being no others to speak for or against SU-19-0165, Mayor Hill closed the Public Hearing.

- 12. Consider proposed Ordinance approving SU-19-0165**

**ORDINANCE NO. 3172**

**AN ORDINANCE AUTHORIZING A SPECIFIC USE PERMIT (SUP) TO PERMIT A ROOFTOP SOLAR PANEL SYSTEM USE WITHIN A PLANNED DEVELOPMENT-SINGLE FAMILY-2 (PD-SF-2) ZONING DISTRICT, LOCATED AT 510 TIMBER DRIVE, BEING PROPERTY ID 222745, IN THE CITY OF WAXAHACHIE, ELLIS COUNTY, TEXAS, BEING LOT 72, BLOCK A IN THE RIVER OAKS #4 SUBDIVISION, AND ORDERING THE CHANGING OF THE ZONING MAP THEREOF IN ACCORDANCE WITH SAID CHANGE.**

**Action:**

*Councilmember Chuck Beatty moved to approve Ordinance No. 3172. Councilmember Melissa Olson seconded, All Ayes.*

- 13. Public Hearing on a request by Chris Acker, Acker Construction, for a Zoning Change from a Light Industrial-1 zoning district to Planned Development-Light Industrial-1, with Concept Plan, located at 110 Lucas Street (Property ID 195216) - Owner: Crux Jefferson LLC (PD-19-0172)**

(5A)

Mayor Hill opened the Public Hearing.

Mr. Brooks reported the applicant requested a Planned Development as the storage structures encroach the setback requirements for the zoning district. Staff recommended approval.

There being no others to speak for or against PD-19-0172, Mayor Hill closed the Public Hearing.

**14. Consider proposed Ordinance approving PD-19-0172**

**ORDINANCE NO. 3173**

**AN ORDINANCE AUTHORIZING A ZONING CHANGE FROM LIGHT INDUSTRIAL-1 (LI-1) TO PLANNED DEVELOPMENT-LIGHT INDUSTRIAL-1 (PD-LI1), WITH CONCEPT PLAN LOCATED AT 110 LUCAS STREET, IN THE CITY OF WAXAHACHIE, ELLIS COUNTY, TEXAS, BEING 0.729 ACRES KNOWN AS PROPERTY ID 195216, LOT 2, BLOCK 1 OF THE MANSION ADDITION, AND ORDERING THE CHANGING OF THE ZONING MAP THEREOF IN ACCORDANCE WITH SAID CHANGE.**

**Action:**

*Councilmember Kevin Strength moved to approve Ordinance No. 3173. Councilmember Chuck Beatty seconded, All Ayes.*

**15. Public Hearing on a request by Stuart Shaw, Cypress Creek Waxahachie LP, for a Zoning Change from a Single Family-2 and Planned Development District-49-General Retail, Multi-Family-Two Family zoning district to Planned Development-Multiple Family-2, with Concept Plan, located NW of Post Oak Drive at Highway 287 (Property ID 184249) - Owner: AMERITAI PARTNERSHIP (PD-19-0174)**

Mayor Hill opened the Public Hearing.

Mr. Brooks reported the applicant seeks to create a 168 multi-family residential development within a Planned Development zoning district. He recommended approval per the following staff comments:

1. Per the applicant's request, a Developer's Agreement will be required for the property.
2. A minimum of ninety percent (90%) masonry is required for each building within the development.
3. A minimum of 168 detached garages are required for the development.
4. An 8ft. masonry fence is required adjacent to the single family River Oaks subdivision. A 6ft. decorative ornamental fence is required along the remainder of the property (front, sides, and rear).
5. Connectivity shall be provided by a five foot concrete trail to the adjacent hike/bike trail (Brown Singleton Trail).
6. A 7:12 roof pitch is required for each elevation.
7. It should be noted that this request is for a Planned Development (PD) Concept

(54)

Plan. The second part of the PD process is the Detailed Site Plan. If the Concept Plan ordinance is adopted, then the applicant's Detailed Site Plan will be administratively reviewed and can be approved in accordance with the Concept Plan.

Mr. Brooks reported the City received eleven responses in opposition of PD-19-0174. Staff recommended approval.

There being no others to speak for or against PD-19-0174, Mayor Hill closed the Public Hearing.

**16. Consider proposed Ordinance approving PD-19-0174**

**ORDINANCE NO. 3174**

**AN ORDINANCE AUTHORIZING A ZONING CHANGE FROM SINGLE FAMILY-2 (SF2), PLANNED DEVELOPMENT-49-GENERAL RETAIL (PD-49-GR), PLANNED DEVELOPMENT-MULTI FAMILY-1 (PD-MF1), AND MULTI FAMILY-2 (MF2) TO PLANNED DEVELOPMENT-MULTI-FAMILY-2 (PD-MF2), WITH CONCEPT PLAN LOCATED AT THE NORTHWEST CORNER OF POST OAK DRIVE AT HIGHWAY 287 IN THE CITY OF WAXAHACHIE, ELLIS COUNTY, TEXAS, BEING 68.49 ACRES KNOWN AS A PORTION OF PROPERTY ID 184249 OF THE 393 J GOOCH & 5 J B & A ADAMS ABSTRACT, AND ORDERING THE CHANGING OF THE ZONING MAP THEREOF IN ACCORDANCE WITH SAID CHANGE.**

**Action:**

*Councilmember Kevin Strength moved to approve Ordinance No. 3174 as presented. Councilmember Chuck Beatty seconded. The vote was as follows:*

*Ayes: David Hill  
Mary Lou Shipley  
Chuck Beatty  
Kevin Strength*

*Noes: Melissa Olson*

***The motion carried.***

**17. Consider Development Agreement for PD-19-0174 located northwest of Post Oak Drive at Highway 287**

Mr. Brooks presented the Development Agreement for the above Cypress Creek Waxahachie LP development.

**Action:**

*Councilmember Kevin Strength moved to approve a Development Agreement for PD-19-0174 located northwest of Post Oak Drive at Highway 287. Mayor Pro Tem Mary Lou Shipley seconded. The vote was as follows:*

(5a)

*Ayes: David Hill  
Mary Lou Shipley  
Chuck Beatty  
Kevin Strength*

*Noes: Melissa Olson*

***The motion carried.***

- 18. Continue Public Hearing on a request by James Pool, Cross Development, for a Specific Use Permit (SUP) for Auto Repair (Major) use within a Commercial zoning district, located at 2001 Corporate Parkway (Property ID 273977) – Owner: LEDBETTER REAL ESTATE LTD (SU-19-0133)**

Mayor Hill continued the Public Hearing.

Mr. Brooks reported the applicant seeks to construct an auto body repair and paint shop within the North Grove Business Park development. He stated the proposed is not consistent with the character of the surrounding area and recommended denial.

Mr. James Pool, applicant, Cross Development, 4336 March Ridge Road, Carrolton, requested to continue SU-19-0133 to allow him and staff to meet again.

There being no others to speak for or against SU-19-0133, Mayor Hill closed the Public Hearing.

- 19. Consider proposed Ordinance approving SU-19-0133**

**Action:**

*Mayor Pro Tem Mary Lou Shipley moved to deny a request by James Pool, Cross Development, for a Specific Use Permit (SUP) for Auto Repair (Major) use within a Commercial zoning district, located at 2001 Corporate Parkway (Property ID 273977) – Owner: LEDBETTER REAL ESTATE LTD (SU-19-0133). Councilmember Chuck Beatty seconded. The vote was as follows:*

*Ayes: David Hill  
Mary Lou Shipley  
Chuck Beatty  
Kevin Strength*

*Noes: Melissa Olson*

***The motion carried.***

- 20. Public Hearing on a request by the City of Waxahachie for a textual amendment to the City Zoning Ordinance, Ordinance No. 3020, to Article IV Definitions and Use Regulations, Section 4.01 Definitions, to Article IV Definitions and Use Regulations, Section 4.03 Use Charts, to Article V Development Standards, Section 5.01 Exterior**

(50)

**Construction Requirements, and to Article V Development Standards, Section 5.07  
Accessory Structures and Accessory Uses (TA-19-0177)**

Mayor Hill opened the Public Hearing.

Mr. Brooks reviewed the following amendments to the Zoning Ordinance:

- Roof top solar panels
- Increasing the masonry coverage to 90%.
- Metal shipping containers may not function as the structure of a residence.
- Accessory structures are limited to two (2) per single-family residential structures.
- Regulations pertaining to Boat dock accessory structures.

Mr. Brooks stated Section 9 of Article V, Development Standards, Section 5.08 Sign Regulations will not be part of the proposed changes in the draft. He explained the proposed regulations conflicted with state guidelines and will need to be re-evaluated. He recommended striking the new language pertaining to sign regulations.

There being no others to speak for or against TA-19-0177, Mayor Hill closed the Public Hearing.

**21. Consider proposed Ordinance approving TA-19-0177**

**ORDINANCE NO. 3175**

**AN ORDINANCE AUTHORIZING A TEXTUAL AMENDMENT TO THE CITY ZONING ORDINANCE, ORDINANCE NO. 3020, TO ARTICLE IV DEFINITIONS AND USE REGULATIONS, SECTION 4.01 DEFINITIONS, TO ARTICLE IV DEFINITIONS AND USE REGULATIONS, SECTION 4.03 USE CHARTS, TO ARTICLE V DEVELOPMENT STANDARDS, SECTION 5.01 EXTERIOR CONSTRUCTION REQUIREMENTS, AND TO ARTICLE V DEVELOPMENT STANDARDS, SECTION 5.07 ACCESSORY STRUCTURES AND ACCESSORY USES, PROVIDING FOR SAVINGS, SEVERABILITY, AND REPEALING CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Action:**

*Councilmember Melissa Olson moved to approve Ordinance No. 3175, removing "this shall include rear or side street right-of-way. Rear of side alleys shall not be deemed as right-of-way for the installation of solar panels." Striking proposed political signage language in Section 9 of the Zoning Ordinance. Councilmember Kevin Strength seconded. The vote was as follows:*

*Ayes: Chuck Beatty  
Kevin Strength  
Melissa Olson*

*Noes:*

*David Hill  
Mary Lou Shipley*

(50)

*The motion carried.*

**22. Consider award of a professional engineering service contract to Freese and Nichols, Inc. for North College Street conceptual phase drainage improvement plans**

City Engineer James Gaertner presented a professional engineering service contract related to drainage improvements to replace the existing College Street drainage tunnel totaling \$99,628.00. He stated the first phase of the engineering anticipated completion date is within three months and anticipated final design by the end of the fiscal year. Mr. Gaertner reported there is \$500,000 of Certificate of Obligation Bonds in the FY19-20 Capital Improvement Plan for engineering services associated with the College Street drainage study.

**Action:**

*Councilmember Kevin Strength moved to award Freese and Nichols, Inc. for professional engineering services for the North College Street conceptual phase drainage improvement plans. Mayor Pro Tem Mary Lou Shipley seconded, All Ayes.*

**23. Comments by Mayor, City Council, City Attorney and City Manager**

Mayor David Hill and Councilmember Chuck Beatty stated the Dr. Martin Luther King, Jr. Parade and festivities held on Monday, January 20, 2020, were well attended and successful.

**24. Adjourn**

There being no further business, the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Lori Cartwright  
City Secretary

City Council  
January 21, 2020

(56)

A briefing session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas, on Tuesday, January 21, 2020 at 6:00 p.m.

**Councilmembers Present:** David Hill, Mayor  
Mary Lou Shipley, Mayor Pro Tem  
Chuck Beatty, Councilmember  
Kevin Strength, Councilmember  
Melissa Olson, Councilmember

**Others Present:** Michael Scott, City Manager  
Albert Lawrence, Assistant City Manager  
Tommy Ludwig, Assistant City Manager  
Robert Brown, City Attorney  
Lori Cartwright, City Secretary

**1. Call to Order**

Mayor David Hill called the meeting to order.

**2. Conduct a briefing to discuss agenda items for the 7:00 p.m. regular meeting**

City Manager Michael Scott reviewed the following agenda items:

- Item 5f - requested Tax Increment Reinvestment Zone #1 recommended projects
- Item 5g – requested approval of event application for Poston Gardens Tulip weekend events to be held February 28, 2020 - April 15, 2020
- Item 5h – requested approval of event application for Poston Gardens Car Show to be held March 7, 2020, March 21, 2020, and March 28, 2020
- Item 5i – requested approval of event application for Foster Care Awareness Rally & Walk to be held May 16, 2020

City Engineer James Gaertner introduced Mr. Jim Lockart, Assistance Director of Public Works. Mr. Gaertner reviewed the following agenda items:

- Item 5c – requested authorization of a NCTCOG Mutual Aid Agreement for Public Works Emergency Services
- Item 5d – requested authorization of an Ellis County Interlocal Agreement for Roadway Maintenance Work
- Item 5e – requested authorization of a NCTCOG Interlocal Agreement for the Waxahachie Creek Flood Risk Project

Planning Director Shon Brooks reviewed the following items:

- PD-19-0175 – Applicant requested to continue to the City Council of February 3, 2020
- SU-19-0164 – Applicant requested rooftop solar panel system and it meets staff requirements. Staff recommended approval.

(5b)

- SU-19-0165 - Applicant requested rooftop solar panel system and it meets staff requirements. Staff recommended approval.
- PD-19-0172 – Applicant ordered metal buildings and they came in larger than required by the Zoning Ordinance. Applicant needs permission to allow the buildings to encroach on the setbacks.
- PD-19-0174 –City Council denied the proposed development at their meeting of November 18, 2019. The Applicant currently proposes the following:
  1. Per the applicant’s request, a Developer’s Agreement will be required for the property.
  2. A minimum of ninety percent (90%) masonry is required for each building within the development.
  3. A minimum of 168 detached garages are required for the development.
  4. An 8ft. masonry fence is required adjacent to the single family River Oaks subdivision. A 6ft. decorative ornamental fence is required along the remainder of the property (front, sides, and rear).
  5. Connectivity provided by a five-foot concrete trail to the adjacent hike/bike trail (Brown Singleton Trail).
  6. A 7:12 roof pitch is required for each elevation.
  7. It should be noted that this request is for a Planned Development (PD) Concept Plan. The second part of the PD process is the Detailed Site Plan. If the Concept Plan Ordinance is adopted, the applicant’s Detailed Site Plan will be administratively reviewed and can be approved in accordance with the Concept Plan.

Mr. Stuart Shaw and his team members with Cypress Creek Waxahachie LP were present, gave a presentation and answered questions.

- PD-19-0174 – Mr. Brooks reported the Developers Agreement puts in place the requirements of the Planned Development for Cypress Creek Waxahachie LP.
- Developers Agreement. Mr. Brooks stated if the above Planned Development is approved the Developers Agreement will accompany PD-19-0174.
- SU-19-0133 – Applicant requested to construct a Caliber Collision (Auto Body Repair & Paint Shop) within the North Grove Business Park development. Staff believes the request has the potential to create a considerable change to the character of the surrounding area and recommended denial.
- TA-19-0177 – Mr. Brooks reviewed proposed text amendments for Article IV and V of the City of Waxahachie Zoning Ordinance. He reviewed the following:
  - Roof top solar panels request will not require approval from the Commission and City Council and approved at Staff level.
  - Increasing the masonry coverage to 90%.
  - Metal shipping containers may not function as the structure of a residence.
  - Accessory structures are limited to two (2) per single-family residential structures.

(56)

- Regulations pertaining to Boat dock accessory structures.

Mr. Brooks stated staff struck the language for political signage due to regulations conflicting with state guidelines.

Councilmember Melissa Olson suggested allowing rooftop solar panels facing rear and side street right-of-way. City Manager Michael Scott stated the motion would also require striking the language on political signage.

City Engineer James Gaertner presented a professional engineering service contract related to the drainage improvements to replace the existing College Street drainage tunnel. He stated Freese and Nichols, Inc. would put together a study. The study was budgeted at \$65,000 and the City's cost is \$59,000. Mr. Gaertner stated Staff included \$500,000 of Certificate of Obligation Bonds in the FY19-20 Capital Improvement Plan for engineering services associated with the College Street drainage study.

### **3. Adjourn**

There being no further business, the meeting adjourned at 6:56 p.m.

Respectfully submitted,

Lori Cartwright  
City Secretary

(54)



## Memorandum

To: Honorable Mayor and City Council

From: Lori Cartwright, City Secretary

Thru: Michael Scott, City Manager

Date: January 28, 2020

Re: Consider Supplemental Appropriation for Administration – 2020 General Election

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The funds originally budgeted for the Fiscal Year 2019-2020 election to be held May 2, 2020 were used to support the City Charter election that was held in November 2019.

The original budget for the election was \$8,000.00 and \$10,200.00 was used for the Charter Election. At that time, \$4,000.00 was transferred from the supplies and equipment fund to cover the cost of the Charter Election leaving a balance in the Election budget of \$1,800.00.

The estimated cost of contracting the May 2, 2020 election with Ellis County is \$7,000.00.

The proposed supplemental appropriation request is \$7,000.00. These additional funds would come from the General Fund unrestrictive reserve balance. The reserve balance has sufficient funds available to absorb the additional expenditure with no significant impact.

(5d)



**Application for a Festival or Event Permit**

Event Name and Description: Funday Run Day

**Applicant Information**

Name: Krista Bartos

Address: 505 W Marvin Ave

City, State, Zip: Waxahachie, Tx 75165 Phone: 972-937-4113

E-mail Address: fundayschool@fumcwaxahachie.org

**Organization Information**

Organization Name: Funday School

Address: 505 W Marvin Ave

Authorized Head of Organization: Krista Bartos

Phone: 972-937-4113

E-mail Address: fundayschool@fumcwaxahachie.org

**Event Chairperson/Contact**

Name: Krista Bartos

Address: 505 W Marvin Ave

City, State, Zip: Waxahachie, Tx 75165 Phone: 972-937-4113

E-mail Address: fundayschool@fumcwaxahachie.org

**Event Information**

Event Location/Address: 505 W Marvin Ave

Purpose: fundraiser

Event Start Date and Time: March 7, 2020 9:00 am

Received in  
City Secretary's Office  
11/6/2020 IAN  
City of Waxahachie, Texas

(5d)

Event End Date and Time: March 7, 2020 2 pm

Approximate Number of Persons Attending Event Per Day: 400

Site Preparation and Set-Up Date and Time: March 7 2020 7:00 am

Clean-Up Completion Date and Time: March 7, 2020 3:00 pm

List all activities that will be conducted as a part of this event including street closures, traffic control, vendor booths, etc. Include any requests for city services.

- Bryson St closure from Marvin to Parks
- Traffic control at Marvin/Bryson, Sejcamore/Grand, Grand/Marvin
- Vendors - Bake Sale, Silent Auction & Kid zone
- \* Needs - 4 barricades and 100 cones \*

Will food and/or beverages be available and/or sold?  YES  NO

\*Will alcohol be available and/or sold? YES  NO

If yes, will the event be in the Historic Overlay District? YES  NO

If food will be prepared on-site, a Temporary Food Permit must be obtained by the Environmental Health Department.

Will dumpsters be needed? No

Will an Unmanned Aircraft Systems Unit (drone) be used? YES  NO If so, provide a copy of the current FAA License.

Please submit a site plan showing the layout of the event including equipment, stages, and street locations

I THE UNDERSIGNED APPLICANT, AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF WAXAHACHIE, ITS OFFICERS, EMPLOYEES, AGENTS, AND REPRESENTATIVES AGAINST ALL CLAIMS OF LIABILITY AND CAUSES OF ACTION RESULTING FROM INJURY OR DAMAGE TO PERSONS OR PROPERTY ARISING OUT OF THE SPECIAL EVENT.

Diana Burt

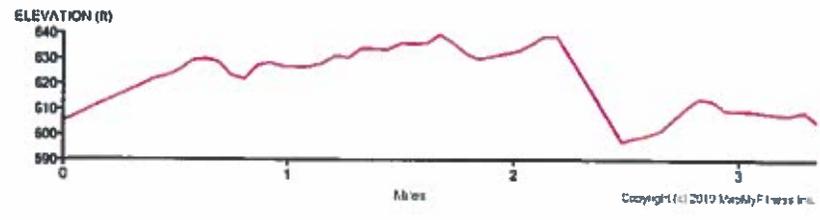
Signature of Applicant

1-16-20

Date

\* Please note that approval of this permit does not replace/modify compliance with all applicable state laws as specified by the Texas Alcoholic Beverage Commission (TABC).

(50)



(50)

**Villarreal, Amber**

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**From:** Boyd, Ricky <RBoyd@waxahachiefire.org>  
**Sent:** Thursday, January 16, 2020 2:24 PM  
**To:** Villarreal, Amber  
**Subject:** RE: Event Application

I have no concerns with this request.

**Ricky Boyd, Fire Chief**

**Waxahachie Fire-Rescue**  
**214-463-9335**

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**From:** Villarreal, Amber <avillarreal@waxahachie.com>  
**Sent:** Thursday, January 16, 2020 12:44 PM  
**To:** Boyd, Ricky <RBoyd@waxahachiefire.org>; Wade Goolsbey <wgoolsby@waxahachiepd.org>; Massey, Matt <mmassey@waxahachie.com>; Ojeda, Eneida <Eojeda@waxahachie.com>; Hill, Krystyne <khill@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Griffith, Thomas <john.griffith@waxahachie.com>  
**Cc:** Scott, Michael <mscott@waxahachie.com>; Ludwig, Tommy <tludwig@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Cartwright, Lori <lcartwright@waxahachie.com>  
**Subject:** Event Application

Good afternoon,

Please review the attached event application and send me your comments/concerns by January 28, 2020.

Thank you!

**Amber Villarreal, TRMC, CMC**  
**Assistant City Secretary**  
**City of Waxahachie**  
Direct (469) 309-4006 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168  
[www.waxahachie.com](http://www.waxahachie.com)

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(5d)

**Villarreal, Amber**

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**From:** Wade Goolsby <[wgoalsby@waxahachiepd.org](mailto:wgoalsby@waxahachiepd.org)>  
**Sent:** Tuesday, January 21, 2020 8:46 AM  
**To:** Villarreal, Amber  
**Subject:** FW: Event Application

Amber,

See the comments below. It really depends on how long they want an officer that would determine whether they would need to pay for officers at those intersections. Because they are going with the flow of traffic, it can be relatively simple. I would recommend at least having volunteers at those locations for the duration.

Wade G. Goolsby  
Chief of Police  
Waxahachie Police Department  
630 Farley St.  
Waxahachie, TX 75165  
469-309-4414

---

**From:** Dale Sigler  
**Sent:** Tuesday, January 21, 2020 8:05 AM  
**To:** Wade Goolsby <[wgoalsby@waxahachiepd.org](mailto:wgoalsby@waxahachiepd.org)>  
**Subject:** RE: Event Application

No problem closing down Bryson Street; however, there are two residential driveways that will need to be accessible if needed. The run shouldn't be an issue as long as they start early (no later than 9 am). I don't see the need to put up barricades at the requested intersections. We can have an officer help get them started onto Marvin and from there they are on their own, unless they want to pay to have an officer at the intersections they identified.

---

**From:** Wade Goolsby <[wgoalsby@waxahachiepd.org](mailto:wgoalsby@waxahachiepd.org)>  
**Sent:** Monday, January 20, 2020 12:14 PM  
**To:** Dale Sigler <[dsigler@waxahachiepd.org](mailto:dsigler@waxahachiepd.org)>  
**Subject:** FW: Event Application

Give me your thoughts... Thanks.

---

**From:** Villarreal, Amber <[avillarreal@waxahachie.com](mailto:avillarreal@waxahachie.com)>  
**Sent:** Thursday, January 16, 2020 12:44 PM  
**To:** Ricky Boyd <[rboyd@waxahachiefire.org](mailto:rboyd@waxahachiefire.org)>; Wade Goolsby <[wgoalsby@waxahachiepd.org](mailto:wgoalsby@waxahachiepd.org)>; Matt Massey <[mmassey@waxahachie.com](mailto:mmassey@waxahachie.com)>; Eneida Ojeda <[eojeda@waxahachie.com](mailto:eojeda@waxahachie.com)>; Hill, Krystyne <[khill@waxahachie.com](mailto:khill@waxahachie.com)>; Mosley, Laurie <[imosley@waxahachiecvb.com](mailto:imosley@waxahachiecvb.com)>; Griffith, Thomas <[john.griffith@waxahachie.com](mailto:john.griffith@waxahachie.com)>  
**Cc:** Michael Scott <[mScott@waxahachie.com](mailto:mScott@waxahachie.com)>; Tommy Ludwig <[tludwig@waxahachie.com](mailto:tludwig@waxahachie.com)>; Albert Lawrence <[alawrence@waxahachie.com](mailto:alawrence@waxahachie.com)>; Cartwright, Lori <[lcartwright@waxahachie.com](mailto:lcartwright@waxahachie.com)>  
**Subject:** Event Application

(5d)

**Villarreal, Amber**

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**From:** Massey, Matt  
**Sent:** Thursday, January 16, 2020 12:54 PM  
**To:** Villarreal, Amber; Ricky Boyd; Wade Goolsbey; Ojeda, Eneida; Hill, Krystyne; Mosley, Laurie; Griffith, Thomas  
**Cc:** Scott, Michael; Ludwig, Tommy; Lawrence, Albert; Cartwright, Lori  
**Subject:** RE: Event Application

No issues on our end.

*Matt Massey*  
*City of Waxahachie*  
*Street Dept.*  
*Office 469-309-4312*  
[mmassey@waxahachie.com](mailto:mmassey@waxahachie.com)

---

**From:** Villarreal, Amber <[avillarreal@waxahachie.com](mailto:avillarreal@waxahachie.com)>  
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**Cc:** Scott, Michael <[msscott@waxahachie.com](mailto:msscott@waxahachie.com)>; Ludwig, Tommy <[tludwig@waxahachie.com](mailto:tludwig@waxahachie.com)>; Lawrence, Albert <[alawrence@waxahachie.com](mailto:alawrence@waxahachie.com)>; Cartwright, Lori <[lcartwright@waxahachie.com](mailto:lcartwright@waxahachie.com)>  
**Subject:** Event Application

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**Amber Villarreal, TRMC, CMC**  
**Assistant City Secretary**  
**City of Waxahachie**  
Direct (469) 309-4006 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168  
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Villarreal, Amber

(52)

**From:** Mosley, Laurie  
**Sent:** Thursday, January 16, 2020 2:52 PM  
**To:** Villarreal, Amber  
**Subject:** RE: Event Application

I see no problems as it relates to the CVB department. Thank you!

---

**From:** Villarreal, Amber <avillarreal@waxahachie.com>  
**Sent:** Thursday, January 16, 2020 12:44 PM  
**To:** Ricky Boyd <rboyd@waxahachiefire.org>; Wade Goolsbey <wgoolsby@waxahachiepd.org>; Massey, Matt <mmassey@waxahachie.com>; Ojeda, Eneida <Eojeda@waxahachie.com>; Hill, Krystyne <khill@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Griffith, Thomas <john.griffith@waxahachie.com>  
**Cc:** Scott, Michael <msscott@waxahachie.com>; Ludwig, Tommy <tludwig@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Cartwright, Lori <lcartwright@waxahachie.com>  
**Subject:** Event Application

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**Villarreal, Amber**

(5d)

**From:** Hill, Krystyne  
**Sent:** Thursday, January 16, 2020 2:43 PM  
**To:** Villarreal, Amber  
**Subject:** RE: Event Application

All participants in the bake sale will need to obtain a permit with us (\$25) and I have included a link that explains Cottage Law requirements if the bake sales are prepared from the participants homes.

- Cottage law foods are non-potentially hazardous foods and can be further found at <https://texascottagefoodlaw.com/> - all bakers must comply with the State and Local regulations.
- Each item must be individually labeled with any present allergens, the name of who prepared them, the address and phone number of the kitchen it was prepared in and the statement "This kitchen is not inspected"
- A sample of a few different types of labels are required with the application.
- A food handler certificate is required of the person that prepared the foods.

*Krystyne Hill*  
City of Waxahachie  
Health Inspector  
Direct: 469-309-4138  
[khill@waxahachie.com](mailto:khill@waxahachie.com)

---

**From:** Villarreal, Amber <[avillarreal@waxahachie.com](mailto:avillarreal@waxahachie.com)>  
**Sent:** Thursday, January 16, 2020 12:44 PM  
**To:** Ricky Boyd <[rboyd@waxahachiefire.org](mailto:rboyd@waxahachiefire.org)>; Wade Goolsbey <[wgoalsby@waxahachiepd.org](mailto:wgoalsby@waxahachiepd.org)>; Massey, Matt <[mmassey@waxahachie.com](mailto:mmassey@waxahachie.com)>; Ojeda, Eneida <[Eojeda@waxahachie.com](mailto:Eojeda@waxahachie.com)>; Hill, Krystyne <[khill@waxahachie.com](mailto:khill@waxahachie.com)>; Mosley, Laurie <[Imosley@waxahachiecvb.com](mailto:Imosley@waxahachiecvb.com)>; Griffith, Thomas <[john.griffith@waxahachie.com](mailto:john.griffith@waxahachie.com)>  
**Cc:** Scott, Michael <[msscott@waxahachie.com](mailto:msscott@waxahachie.com)>; Ludwig, Tommy <[tludwig@waxahachie.com](mailto:tludwig@waxahachie.com)>; Lawrence, Albert <[alawrence@waxahachie.com](mailto:alawrence@waxahachie.com)>; Cartwright, Lori <[lcartwright@waxahachie.com](mailto:lcartwright@waxahachie.com)>  
**Subject:** Event Application

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(5e)

Application for a Festival or Event Permit

Event Name and Description: North Texas Oldsmobile Club  
Zone Show  
(Car Show)

Applicant Information

Name: Cindy Payton  
Address: 402 E. Pecan Tree Rd  
City, State, Zip: Waxahachie Tx 75165 Phone: 214 850 8193  
E-mail Address: cindypayton8193@gmail.com

Organization Information

Organization Name: North Texas Oldsmobile Club  
Address: P.O. Box  
Authorized Head of Organization: Kendall Workman - President  
Phone: 214 802 4886 E-mail Address: \_\_\_\_\_

Event Chairperson/Contact

Name: Cindy Payton  
Address: 402 E. Pecan Tree Rd  
City, State, Zip: Waxahachie Tx 75165 Phone: 214 850 8193  
E-mail Address: cindypayton8193@gmail.com

Event Information

Event Location/Address: Downtown Square  
Purpose: Car Show  
Event Start Date and Time: May 16, 2020 9:00AM - 4:30PM

Received in  
City Secretary's Office  
11/23/2020 AW  
City of Waxahachie, Texas

(5e)

Event End Date and Time: May 16, 2020 - 4:30pm

Approximate Number of Persons Attending Event Per Day: 60+

Site Preparation and Set-Up Date and Time: May 16, before 9:00 AM

Clean-Up Completion Date and Time: May 16 4:30pm

List all activities that will be conducted as a part of this event including street closures, traffic control, vendor booths, etc.

We will need to close off Franklin St between  
Rogers + College and College between Franklin + Main

We will not have any vendors.

Will food and/or beverages be available and/or sold? YES/NO  NO

Will alcohol be available and/or sold? YES/NO  NO

If food will be prepared on-site, a Temporary Food Permit must be obtained by the Environmental Health Department.

Will dumpsters be needed? No

Please submit a site plan showing the layout of the event including equipment, stages, and street locations

I THE UNDERSIGNED APPLICANT, AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF WAXAHACHIE, ITS OFFICERS, EMPLOYEES, AGENTS, AND REPRESENTATIVES AGAINST ALL CLAIMS OF LIABILITY AND CAUSES OF ACTION RESULTING FROM INJURY OR DAMAGE TO PERSONS OR PROPERTY ARISING OUT OF THE SPECIAL EVENT.

Cindy Payton 1/22/2020

Signature of Applicant

Date

(5e)

**2020 NTOC Zone Show – Waxahachie, Texas**

**North Texas Oldsmobile Club**

**May 16, 2020**

The North Texas Oldsmobile Club was organized in 1986 and has been in continuous operation since that time. We are a chapter of The Oldsmobile Club of America with over 125 members who reside in the North Texas area.

The North Texas Oldsmobile Zone Show is an annual event that brings together Oldsmobile enthusiasts to display our classic cars. Our Saturday ALL OLDSMOBILE CAR SHOW is an all-day event drawing participants from all of Texas as well as from neighboring states during which we display classic Oldsmobiles ranging in year models from 1927 through 2004. We anticipate that the 2020 Zone Show will attract between 45 and 50 entries. Awards will be presented to participants based on Popular Vote of the participants with special awards to be presented in categories like Long Distance Award, Ladies Choice, and Merchants Award.

The event will bring visitors who will stay at one of the local hotels and enjoy the hospitality of your local restaurants and shops. Entrants will pay a nominal fee to cover the costs of operating the event with a portion of the funds raised by our activities are distributed to 3 to 4 charities at year-end. The charities are local charities mutually selected by our club members at the end of each year. In 2019 our charities included a Women's Shelter, the Fisher House at the Veteran's Hospital, and Patriot Paws in Rockwell, TX.

**How you as a Merchant can participate**

At a recent club meeting the members voted to hold the annual NTOC Zone Show in Waxahachie, Texas if we could display our classic cars on the downtown square. Our proposed date is May 16, 2020 and we are asking for your support by agreeing to the closure of Franklin between Rogers and College and College between Franklin and Main Streets from 9:00 am until 4:30 pm on Saturday May 16, 2020. The North Texas Oldsmobile Club held one annual Zone Show in Waxahachie several years ago with the entire event on Highway 77. This year we would like for our Oldsmobile family to experience the uniqueness of downtown Waxahachie, Texas.

We would appreciate your support by signing this agreement to allow the display of our Oldsmobiles in Downtown Waxahachie. Your support is critical as we seek approval from the City Council.

Sincerely,

Gene Crowdis  
Secretary  
North Texas Oldsmobile Club

**NAME OF YOUR BUSINESS:**

Farm Luck

**YOUR TITLE:**

OWNER

**I AGREE TO THE STREET CLOSURES OF FRANKLIN STREET BETWEEN ROGERS AND COLLEGE STREET AND COLLEGE STREET BETWEEN FRANKLIN AND MAIN STREET**

**SIGNATURE:**



**Date**

5/16/20

(5e)

**2020 NTOC Zone Show – Waxahachie, Texas**

**North Texas Oldsmobile Club**

**May 16, 2020**

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Sincerely,

Gene Crowdis  
Secretary  
North Texas Oldsmobile Club

NAME OF YOUR BUSINESS: Bistro 115

YOUR TITLE: Owner

**I AGREE TO THE STREET CLOSURES OF FRANKLIN STREET BETWEEN ROGERS AND COLLEGE STREET AND COLLEGE STREET BETWEEN FRANKLIN AND MAIN STREET**

SIGNATURE: Justin Litner 1/21/2020

(5e)

**2020 NTOC Zone Show – Waxahachie, Texas**

**North Texas Oldsmobile Club**

**May 16, 2020**

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Sincerely,

Gene Crowdis  
Secretary  
North Texas Oldsmobile Club

NAME OF YOUR BUSINESS: Art on the Square

YOUR TITLE: Gallery Manager

**I AGREE TO THE STREET CLOSURES OF FRANKLIN STREET BETWEEN ROGERS AND COLLEGE STREET AND COLLEGE STREET BETWEEN FRANKLIN AND MAIN STREET**

SIGNATURE: Cynthia Nance

1

Date 1-15-2020

(5e)

**2020 NTOC Zone Show – Waxahachie, Texas**

**North Texas Oldsmobile Club**

**May 16, 2020**

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Sincerely,

Gene Crowdis  
Secretary  
North Texas Oldsmobile Club

NAME OF YOUR BUSINESS: Beauty + Image Studio

YOUR TITLE: owner

**I AGREE TO THE STREET CLOSURES OF FRANKLIN STREET BETWEEN ROGERS AND COLLEGE STREET AND COLLEGE STREET BETWEEN FRANKLIN AND MAIN STREET**

SIGNATURE:  01/15/2020

(5e)

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Sincerely,

Gene Crowdis  
Secretary  
North Texas Oldsmobile Club

**NAME OF YOUR BUSINESS:**

Ewhank Florist

**YOUR TITLE:**

owner

**I AGREE TO THE STREET CLOSURES OF FRANKLIN STREET BETWEEN ROGERS AND COLLEGE STREET AND COLLEGE STREET BETWEEN FRANKLIN AND MAIN STREET**

**SIGNATURE:**

x Charlotte K. Kubien

**Date**

1-21-20

(5e)

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**May 16, 2020**

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**How you as a Merchant can participate**

At a recent club meeting the members voted to hold the annual NTOC Zone Show in Waxahachie, Texas if we could display our classic cars on the downtown square. Our proposed date is May 16, 2020 and we are asking for your support by agreeing to the closure of Franklin between Rogers and College and College between Franklin and Main Streets from 9:00 am until 4:30 pm on Saturday May 16, 2020. The North Texas Oldsmobile Club held one annual Zone Show in Waxahachie several years ago with the entire event on Highway 77. This year we would like for our Oldsmobile family to experience the uniqueness of downtown Waxahachie, Texas.

We would appreciate your support by signing this agreement to allow the display of our Oldsmobiles in Downtown Waxahachie. Your support is critical as we seek approval from the City Council.

Sincerely,

Gene Crowdis  
Secretary  
North Texas Oldsmobile Club

**NAME OF YOUR BUSINESS:**

The Mix

**YOUR TITLE:**

owner

**I AGREE TO THE STREET CLOSURES OF FRANKLIN STREET BETWEEN ROGERS AND COLLEGE STREET AND COLLEGE STREET BETWEEN FRANKLIN AND MAIN STREET**

**SIGNATURE:**

x Charlotte McKulien 1

*Date*

1-21-20

(5e)

**2020 NTOC Zone Show – Waxahachie, Texas**

**North Texas Oldsmobile Club**

**May 16, 2020**

The North Texas Oldsmobile Club was organized in 1986 and has been in continuous operation since that time. We are a chapter of The Oldsmobile Club of America with over 125 members who reside in the North Texas area.

The North Texas Oldsmobile Zone Show is an annual event that brings together Oldsmobile enthusiasts to display our classic cars. Our Saturday ALL OLDSMOBILE CAR SHOW is an all-day event drawing participants from all of Texas as well as from neighboring states during which we display classic Oldsmobiles ranging in year models from 1927 through 2004. We anticipate that the 2020 Zone Show will attract between 45 and 50 entries. Awards will be presented to participants based on Popular Vote of the participants with special awards to be presented in categories like Long Distance Award, Ladies Choice, and Merchants Award.

The event will bring visitors who will stay at one of the local hotels and enjoy the hospitality of your local restaurants and shops. Entrants will pay a nominal fee to cover the costs of operating the event with a portion of the funds raised by our activities are distributed to 3 to 4 charities at year-end. The charities are local charities mutually selected by our club members at the end of each year. In 2019 our charities included a Women's Shelter, the Fisher House at the Veteran's Hospital, and Patriot Paws in Rockwell, TX.

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Sincerely,

Gene Crowdis  
Secretary  
North Texas Oldsmobile Club

NAME OF YOUR BUSINESS:

Soma Waxahachie

YOUR TITLE:

Pastor

**I AGREE TO THE STREET CLOSURES OF FRANKLIN STREET BETWEEN ROGERS AND COLLEGE STREET AND COLLEGE STREET BETWEEN FRANKLIN AND MAIN STREET**

SIGNATURE:



1

Date

JAN 18 2020

(5e)

**2020 NTOC Zone Show – Waxahachie, Texas**

**North Texas Oldsmobile Club**

**May 16, 2020**

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Sincerely,

Gene Crowdis  
Secretary  
North Texas Oldsmobile Club

NAME OF YOUR BUSINESS: Junk for Joy

YOUR TITLE: Owner/Operator for Anna Campbell

**I AGREE TO THE STREET CLOSURES OF FRANKLIN STREET BETWEEN ROGERS AND COLLEGE STREET AND COLLEGE STREET BETWEEN FRANKLIN AND MAIN STREET**

*1-15-2020*

**SIGNATURE:**

(5e)

**Villarreal, Amber**

---

**From:** Boyd, Ricky <RBoyd@waxahachiefire.org>  
**Sent:** Wednesday, January 22, 2020 5:24 PM  
**To:** Villarreal, Amber  
**Subject:** RE: Event Application-North Texas Oldsmobile Club

I have no concerns with this request.

**Ricky Boyd, Fire Chief**

**Waxahachie Fire-Rescue**

**214-463-9335**

---

**From:** Villarreal, Amber <avillarreal@waxahachie.com>  
**Sent:** Wednesday, January 22, 2020 2:37 PM  
**To:** Boyd, Ricky <RBoyd@waxahachiefire.org>; Wade Goolsbey <wgoolsby@waxahachiepd.org>; Simpson, Anita <asimpson@waxahachie.com>; Mosley, Laurie <Imosley@waxahachiecvb.com>  
**Subject:** Event Application-North Texas Oldsmobile Club

Please review the attached event application and send me your comments/concerns.

Thank you!

**Amber Villarreal, TRMC, CMC**  
**Assistant City Secretary**  
**City of Waxahachie**  
Direct (469) 309-4006 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168  
[www.waxahachie.com](http://www.waxahachie.com)

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(5e)

**Villarreal, Amber**

---

**From:** Wade Goolsby <wgoolsby@waxahachiepd.org>  
**Sent:** Wednesday, January 22, 2020 3:55 PM  
**To:** Villarreal, Amber  
**Subject:** RE: Event Application-North Texas Oldsmobile Club

Amber,  
I have no issues.

**Wade G. Goolsby**  
Chief of Police  
Waxahachie Police Department  
630 Farley St.  
Waxahachie, TX 75165  
469-309-4414

---

**From:** Villarreal, Amber <avillarreal@waxahachie.com>  
**Sent:** Wednesday, January 22, 2020 2:37 PM  
**To:** Ricky Boyd <rboyd@waxahachiefire.org>; Wade Goolsby <wgoolsby@waxahachiepd.org>; Simpson, Anita <asimpson@waxahachie.com>; Mosley, Laurie <Imosley@waxahachiecvb.com>  
**Subject:** Event Application-North Texas Oldsmobile Club

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Thank you!

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Assistant City Secretary  
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(5e)

**Villarreal, Amber**

---

**From:** Mosley, Laurie  
**Sent:** Monday, January 27, 2020 1:01 PM  
**To:** Villarreal, Amber  
**Subject:** RE: Event Application-North Texas Oldsmobile Club

I don't see any conflicts as it relates to the Waxahachie CVB department.

Thank you!

Laurie Mosley, CTE  
Director  
Waxahachie Convention & Visitors Bureau  
2000 Civic Center Lane  
Waxahachie, TX 75165  
Office: 469-309-4046

---

**From:** Villarreal, Amber <avillarreal@waxahachie.com>  
**Sent:** Wednesday, January 22, 2020 2:37 PM  
**To:** Ricky Boyd <rboyd@waxahachiefire.org>; Wade Goolsbey <wgoolsby@waxahachiepd.org>; Simpson, Anita <asimpson@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>  
**Subject:** Event Application-North Texas Oldsmobile Club

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Thank you!

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**Assistant City Secretary**  
**City of Waxahachie**  
Direct (469) 309-4006 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168  
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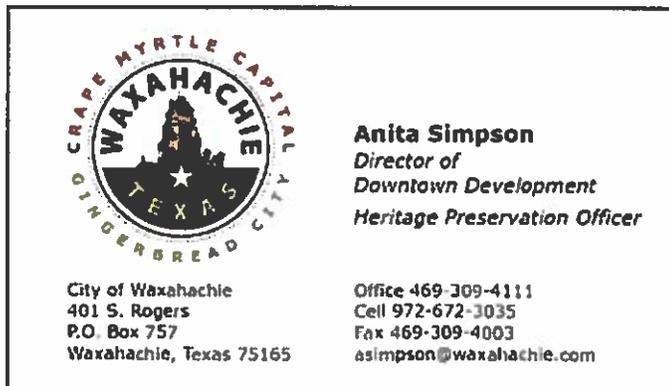
(5e)

**Villarreal, Amber**

---

**From:** Simpson, Anita  
**Sent:** Wednesday, January 22, 2020 5:00 PM  
**To:** Villarreal, Amber; Ricky Boyd; Wade Goolsbey; Mosley, Laurie  
**Subject:** RE: Event Application-North Texas Oldsmobile Club

It looks like she got the approval of the affected merchants so I don't have any issues with it.



**From:** Villarreal, Amber <avillarreal@waxahachie.com>  
**Sent:** Wednesday, January 22, 2020 2:37 PM  
**To:** Ricky Boyd <rboyd@waxahachiefire.org>; Wade Goolsbey <wgoalsby@waxahachiepd.org>; Simpson, Anita <asimpson@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>  
**Subject:** Event Application-North Texas Oldsmobile Club

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Thank you!

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**Assistant City Secretary**  
**City of Waxahachie**  
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(5f)

Received in  
City Secretary's Office  
11/17/2020 RW  
City of Waxahachie, Texas

### Application for a Festival or Event Permit

Event Name and Description: \_\_\_\_\_

"GOLDEN GIRLS 2020" - CLASSIC CAR SHOW

#### Applicant Information

Name: JULIE ADKINS

Address: 103 BROOKE'S LANE

City, State, Zip: WAXAHACHIE 75165 Phone: 214-662-1455 CELL

E-mail Address: drjadkins0226@gmail.com

#### Organization Information

Organization Name: CLASSIC CHASSIS CAR CLUB - DALLAS

Address: P.O. Box 225463 DALLAS 75222

Authorized Head of Organization: PATTY IRIZARRY (PRESIDENT)

Phone: 817-239-9385 CELL E-mail Address: pirizarrynpc@gmail.com  
JR president@classicchassis.com

#### Event Chairperson/Contact

Name: BILL JESWEIN

Address: 2005 LORIENT DR.

City, State, Zip: CARROLLTON 75007 Phone: 972-394-1735 HOME  
214-636-7995 CELL

E-mail Address: ggchair@classicchassis.com, billjeswein@yahoo.com

#### Event Information

Event Location/Address: GETZENDANER PARK - LARGE GRASSY AREA

Purpose: EXHIBITION OF CLASSIC CARS OWNED BY CLUB MEMBERS

Event Start Date and Time: SATURDAY, NOV. 7, 2020 10:00 AM

(IN CONNECTION WITH STATEWIDE ANNUAL GATHERING) NOV. 5-8 IN WAXAHACHIE

Event End Date and Time: Nov. 7, 2:00 PM (5f)

Approximate Number of Persons Attending Event Per Day: 100

Site Preparation and Set-Up Date and Time: Nov. 7, 8:00 AM

Clean-Up Completion Date and Time: Nov. 7, 3:00 PM

List all activities that will be conducted as a part of this event including street closures, traffic control, vendor booths, etc. Include any requests for city services.

IT'S REALLY JUST A CAR SHOW FOR CLUB MEMBERS (CA. 50-60 CARS), THOUGH THE PUBLIC IS WELCOME TO COME ADMIRE THEM. 😊 WE DO NOT ANTICIPATE ANY NEED FOR STREET CLOSURES, TRAFFIC CONTROL, ETC., AS LONG AS WE HAVE ACCESS TO THE GRASSY AREA THAT IS OFTEN USED FOR CAR "EVENTS"

Will food and/or beverages be available and/or sold?  YES  NO BUT ONLY FOR CLUB MEMBERS IN ATTENDANCE (LUNCH!)

\*Will alcohol be available and/or sold?  YES  NO

If yes, will the event be in the Historic Overlay District? YES/NO N/A

If food will be prepared on-site, a Temporary Food Permit must be obtained by the Environmental Health Department.

Will dumpsters be needed? No IF WE CREATE MORE TRASH THAN PARK GARBAGE CONTAINERS CAN HANDLE, WE'LL TAKE IT OUT OURSELVES.

Will an Unmanned Aircraft Systems Unit (drone) be used?  YES  NO If so, provide a copy of the current FAA License.

Please submit a site plan showing the layout of the event including equipment, stages, and street locations NO EQUIPMENT (MAYBE A COUPLE OF FOLDING TABLES), NO STAGE... "STREET LOCATION" IS SIMPLY THE GRASSY AREA INSIDE THE PARK.

I THE UNDERSIGNED APPLICANT, AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF WAXAHACHIE, ITS OFFICERS, EMPLOYEES, AGENTS, AND REPRESENTATIVES AGAINST ALL CLAIMS OF LIABILITY AND CAUSES OF ACTION RESULTING FROM INJURY OR DAMAGE TO PERSONS OR PROPERTY ARISING OUT OF THE SPECIAL EVENT.

Julie Adkins  
Signature of Applicant

1/16/2020  
Date

\* Please note that approval of this permit does not replace/modify compliance with all applicable state laws as specified by the Texas Alcoholic Beverage Commission (TABC).

(5f)

**Villarreal, Amber**

---

**From:** Boyd, Ricky <RBoyd@waxahachiefire.org>  
**Sent:** Friday, January 17, 2020 1:05 PM  
**To:** Villarreal, Amber  
**Subject:** RE: Event Application-Golden Girls 2020

Have no concerns with this request.

**Ricky Boyd, Fire Chief**

**Waxahachie Fire-Rescue**

**214-463-9335**

---

**From:** Villarreal, Amber <avillarreal@waxahachie.com>  
**Sent:** Friday, January 17, 2020 12:29 PM  
**To:** Boyd, Ricky <RBoyd@waxahachiefire.org>; Wade Goolsbey <wgoolsby@waxahachiepd.org>; Smith, John <jsmith@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Griffith, Thomas <john.griffith@waxahachie.com>  
**Cc:** Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Ludwig, Tommy <tludwig@waxahachie.com>; Cartwright, Lori <lcartwright@waxahachie.com>  
**Subject:** Event Application-Golden Girls 2020

Please review the attached event application and send me your comments/concerns.

Thank you!

**Amber Villarreal, TRMC, CMC**

**Assistant City Secretary**

**City of Waxahachie**

Direct (469) 309-4006 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168

[www.waxahachie.com](http://www.waxahachie.com)

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(59)

**Villarreal, Amber**

---

**From:** Wade Goolsby <wgoolsby@waxahachiepd.org>  
**Sent:** Friday, January 17, 2020 12:40 PM  
**To:** Villarreal, Amber  
**Subject:** RE: Event Application-Golden Girls 2020

I have no issues.

**Wade G. Goolsby**  
Chief of Police  
Waxahachie Police Department  
630 Farley St.  
Waxahachie, TX 75165  
469-309-4414

---

**From:** Villarreal, Amber <avillarreal@waxahachie.com>  
**Sent:** Friday, January 17, 2020 12:29 PM  
**To:** Ricky Boyd <rboyd@waxahachiefire.org>; Wade Goolsby <wgoolsby@waxahachiepd.org>; John Smith <jsmith@waxahachie.com>; Gumaro Martinez <gmartinez@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Griffith, Thomas <john.griffith@waxahachie.com>  
**Cc:** Michael Scott <msscott@waxahachie.com>; Albert Lawrence <alawrence@waxahachie.com>; Tommy Ludwig <tludwig@waxahachie.com>; Cartwright, Lori <lcartwright@waxahachie.com>  
**Subject:** Event Application-Golden Girls 2020

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(5f)

**Villarreal, Amber**

---

**From:** Mosley, Laurie  
**Sent:** Friday, January 17, 2020 1:05 PM  
**To:** Villarreal, Amber  
**Subject:** RE: Event Application-Golden Girls 2020

I see no current issues with this application if it works for the Parks Department. I'll be pleased if we can accommodate them 😊.

Sincerely,  
Laurie Mosley, CTE  
Director  
Waxahachie Convention & Visitors Bureau  
2000 Civic Center Lane  
Waxahachie, TX 75165  
Office: 469-309-4046

---

**From:** Villarreal, Amber <avillarreal@waxahachie.com>  
**Sent:** Friday, January 17, 2020 12:29 PM  
**To:** Ricky Boyd <rboyd@waxahachiefire.org>; Wade Goolsbey <wgoalsby@waxahachiepd.org>; Smith, John <jsmith@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Griffith, Thomas <john.griffith@waxahachie.com>  
**Cc:** Scott, Michael <mscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Ludwig, Tommy <tludwig@waxahachie.com>; Cartwright, Lori <lcartwright@waxahachie.com>  
**Subject:** Event Application-Golden Girls 2020

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Thank you!

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Assistant City Secretary  
City of Waxahachie  
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(54)

**Villarreal, Amber**

---

**From:** Smith, John  
**Sent:** Friday, January 17, 2020 3:10 PM  
**To:** Villarreal, Amber; Ricky Boyd; Wade Goolsbey; Martinez, Gumaro; Mosley, Laurie; Griffith, Thomas  
**Cc:** Scott, Michael; Lawrence, Albert; Ludwig, Tommy; Cartwright, Lori  
**Subject:** RE: Event Application-Golden Girls 2020

I have them scheduled and have reserved the large pavilion for them.

Thanks,  
John

---

**From:** Villarreal, Amber <avillarreal@waxahachie.com>  
**Sent:** Friday, January 17, 2020 12:29 PM  
**To:** Ricky Boyd <rboyd@waxahachiefire.org>; Wade Goolsbey <wgoolsby@waxahachiepd.org>; Smith, John <jsmith@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Griffith, Thomas <john.griffith@waxahachie.com>  
**Cc:** Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Ludwig, Tommy <tludwig@waxahachie.com>; Cartwright, Lori <lcartwright@waxahachie.com>  
**Subject:** Event Application-Golden Girls 2020

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(59)



## Memorandum

To: Honorable Mayor and City Council  
From: Tommy Ludwig, Assistant City Manager  
Thru: Michael Scott, City Manager  
Date: January 31, 2020  
Re: BNSF Railroad Water Line Project Phase 2 – CIP Project

---

On Monday February 3, 2020 an item authorizing professional services with Kimley-Horn for the BNSF Railroad Water Line Project – Phase 2, associated with the City's Capital Improvement Plan, will appear before the City Council for consideration, in the amount of \$105,500. The service will provide engineering design, bid specification preparation, land acquisition and construction support services to design approximately 3,500 linear feet of 18" diameter water line along existing railroad from Cardinal Road south to Mustang Creek.

The BNSF 18" Water Line is part of a larger series of water infrastructure improvements that will help facilitate transmission of water from the Sokoll Water Treatment Plant into the Northern Service Area and reduce the pumping needs from the Southern Service Area. This project will help facilitate growth in the northern part of the city, such as allow future expansion of the water line to Dove Hollow, the northern portion of Grove Blvd and the extension of the Lofland/Ovilla 24-inch water line to Marshall Road and FM 664. The design of BNSF Phase 1 and the Lofland/Ovilla 24-inch water project are both underway.

(59)

This is an impact fee eligible project and is part of the Utilities Department Five Year Capital Improvement Program Plan. The project will be funded with impact fees.

I am available at your convenience should you need additional information.

Tommy Ludwig

(9410)



## Memorandum

To: Honorable Mayor and City Council

From: Shon Brooks, Director of Planning

Thru: Michael Scott, City Manager

Date: January 21, 2020

Re: PD-19-0175 – Victron Park

---

On January 21, 2020, the applicant requested to continue case no. PD-19-0175 to the February 11, 2020 Planning and Zoning meeting and the February 17, 2020 City Council meeting agenda.

(11)



## Memorandum

To: Honorable Mayor and City Council  
From: Shon Brooks, Director of Planning  
Thru: Michael Scott, City Manager   
Date: January 29, 2020  
Re: AX-19-0158 – Sanctuary

---

On January 29, 2020, the applicant requested to withdraw case no. AX-19-0158 from the February 3, 2020 City Council meeting agenda.

(12/13)



## Memorandum

To: Honorable Mayor and City Council  
From: Shon Brooks, Director of Planning  
Thru: Michael Scott, City Manager  
Date: January 29, 2020  
Re: ZC-19-0152 – Sanctuary

---

On January 29, 2020, the applicant requested to withdraw case no. ZC-19-0152 from February 3, 2020 City Council meeting agenda.

(14415)



## Memorandum

To: Honorable Mayor and City Council  
From: Tommy Ludwig, Assistant City Manager  
Thru: Michael Scott, City Manager  
Date: January 31, 2020  
Re: Substandard Structure – Action Plan 712 Givens Street

---

On December 16, 2019 the City Council heard a series of public hearings and took action on a number of substandard structures. One such action was associated with the substandard structure at 712 Givens Street. At the December public hearing the property owner of 712 Givens Street requested additional time to provide the City Council with an action plan to either repair or demolish the property. As a result, the City Council took action and requested that the property owner return to present an action plan within 60 days. On February 3, 2020 the property owner will present their plan to City Council. Following the presentation of the plan, there will be an action item for City Council to consider the repair or demolition of the property.

I am available at your convenience should you have any questions or need additional information.

Tommy Ludwig

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## Memorandum

To: Honorable Mayor and City Council  
From: Tommy Ludwig, Assistant City Manager  
Thru: Michael Scott, City Manager  
Date: January 31, 2020  
Re: Task Order One – Sewer Line Inspection and Analysis

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On Monday February 3, 2020 Task Order Number One, associated with the Interlocal Cooperation Agreement with the University of Texas Arlington (UTA) will appear before the City Council for consideration. Task Order Number One will provide for the multi-sensor inspection and scanning electron microscope testing of 6,618 linear feet of the Katy 24" Trunk Sewer Line, and 3,670 linear feet of the Southwest Interceptor 27" Sewer Line. In total 10,288 linear feet of sewer line will be analyzed for a cost of \$135,400.

Specifically this analysis will identify structural defects, debris volumes, and water levels in the line segments within the scope of work. The study will also provide a comprehensive report providing an overall condition assessment and useful life of the lines, a pipe joint evaluation, and complete CCTV footage from the analysis. In addition, UTA will provide recommended rehabilitation strategies aimed at reducing the overall cost of the infrastructure maintenance and preserving the remaining useful life of the lines.

A total of \$1,579,200 was included in the FY19-20 Capital Improvement Plan budget for the rehabilitation of the Katy Trunk Sewer Line and \$856,800 is proposed for the FY20-21 Capital Improvement Plan for the Southwest Interceptor Sewer Line. Staff is recommending to fund the cost of this analysis from a portion of the construction funds included in the FY19-20 bonds for Katy Lake, as staff anticipates that Task Order Number One will result in savings that will equal or exceed the cost of the

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analysis. However, regardless of whether there is any remaining useful life identified in either line, staff believes that the data derived from the analysis alone is worth the investment. The analysis will result in a better understanding of rehabilitation approaches for structural defects, the life cycle of vitrified clay pipe, and the applicability of this technology for other line segments in the City's sewer system.

As stated above, this project will be funded through certificate of obligation bonds, which are anticipated to be sold prior to the end of this fiscal year. The Utilities Department will fund any expenses associated with this project from its' operating budget, until bonds are issued. There is a companion resolution to this agenda item authorizing a reimbursement to the Utilities Department operating fund from future bond sales.

I am available at your convenience should you need additional information.

Tommy Ludwig

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**RESOLUTION NO.**

**A RESOLUTION DECLARING INTENT TO REIMBURSE EXPENDITURES WITH PROCEEDS OF FUTURE DEBT FOR THE PURPOSE OF PERFORMING A MULT-SENSOR INSPECTION ANALYSIS OF THE KATY LAKE AND SOUTHWEST INTERCEPTOR SEWER LINES**

**WHEREAS**, the City of Waxahachie (the “City”) intends to issue debt to finance cost to be incurred for the multi-sensor inspection analysis of portions of the Katy Lake and Southwest Interceptor sewer lines, and related expenses prior to the issuance of such debt with the expectation that such expenditures are to be reimbursed with proceeds of such debt; and

**WHEREAS**, Treas. Reg. § 1.150-2 (the “Regulation”) provides that to fund such reimbursement with proceeds of tax-exempt obligations the City must declare its expectation to make such reimbursement; and

**WHEREAS**, the City desires to preserve its ability to reimburse the expenditures with proceeds of tax-exempt obligations.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS:**

**SECTION 1**

That the City reasonable expects to reimburse Operating Fund with proceeds of debt hereafter to be issued by the City, and this resolution shall constitute a declaration of official intend under the Regulation.

**SECTION 2**

That the City Manager is authorized to take those steps reasonable and necessary to comply with the intent of this resolution including a loan from the Operating Fund in an amount not to exceed \$136,000

**SECTION 3**

That this resolution shall take effect immediately from and after the date of passage.

ADOPTED THIS 3<sup>rd</sup> day of February, 2020.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Secretary

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ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE ORDERING AN ELECTION TO BE HELD FOR THE PURPOSE OF ELECTING AT-LARGE COUNCIL MEMBER PLACES 1, 2, & 3; PROVIDING FOR A CONTRACT FOR ELECTION SERVICES WITH ELLIS COUNTY ELECTIONS ADMINISTRATION; DECLARING AN EMERGENCY AND SETTING AN EFFECTIVE DATE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS:

SECTION 1. That an election be held on the 1st Saturday of May 2020, being May 2, 2020, under and by virtue of the provisions of the City Charter of the City of Waxahachie, for the purpose of electing At-Large Council member Places 1, 2, & 3 to fill the regular terms from May 2020 to May 2022.

SECTION 2. City of Waxahachie city officials are authorized and directed to contract with Ellis County Elections Administrator hereinafter referred to as "Contracting Officer" for Election Services.

SECTION 3. Contracting Officer shall be responsible for performing duties and shall furnish services and equipment as outlined in Exhibits "A", "B", "C", and "D" and in accordance with the Texas Election Code.

SECTION 4. The deadline for filing an application for a place on the ballot is Friday, February 14, 2020 at 5:00 p.m.

SECTION 5. The election shall be conducted with bilingual (English and Spanish) election materials and methods, in accordance with the Federal Voting Rights Act.

SECTION 6. The Council finds that an emergency involving the efficient daily operation of the City is involved, and that this ordinance will become effective immediately.

PASSED, APPROVED, AND ADOPTED on this the 3rd day of February, 2020.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Secretary

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**May 2, 2020  
Joint Election  
Contract for Election Services**

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**May 2, 2020  
Joint Election**

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Exhibit B.....Election Day Polling Locations  
Exhibit C.....Cost of Services  
Exhibit D.....List of Political Subdivisions Races on Ballot



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**THE STATE OF TEXAS           §           JOINT CONTRACT FOR**  
**ELLIS COUNTY                   §           ELECTION SERVICES**

**BY THE TERMS OF THIS CONTRACT** made and entered into by and between the following  
**AS OF JANUARY 6, 2020** subject to cancelation of an election:

- CITY OF ALMA
- CITY OF CEDAR HILL
- CITY OF ENNIS
- CITY OF FERRIS
- CITY OF GARRETT
- CITY OF GRAND PRAIRIE
- CITY OF ITALY
- CITY OF MAYPEARL
- CITY OF MIDLOTHIAN
- CITY OF MILFORD
- CITY OF OAK LEAF
- CITY OF OVILLA (INCLUDES DALLAS COUNTY PORTION)
- CITY OF PALMER
- CITY OF PECAN HILL
- CITY OF VENUS
- CITY OF WAXAHACHIE
- ENNIS INDEPENDENT SCHOOL DISTRICT (INCLUDES NAVARRO COUNTY PORTION)
- FERRIS INDEPENDENT SCHOOL DISTRICT (INCLUDES DALLAS COUNTY PORTION)
- ITALY INDEPENDENT SCHOOL DISTRICT
- MAYPEARL INDEPENDENT SCHOOL DISTRICT
- MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT
- MILFORD INDEPENDENT SCHOOL DISTRICT (INCLUDES HILL COUNTY PORTION)
- PALMER INDEPENDENT SCHOOL DISTRICT
- RED OAK INDEPENDENT SCHOOL DISTRICT
- WAXAHACHIE INDEPENDENT SCHOOL DISTRICT

hereinafter referred to as "Participating Political Subdivisions" and JANA ONYON, Elections Administrator of Ellis County, Texas, hereinafter referred to as "County Election Officer", pursuant to the authority in Subchapter D, Section 31.092, of Chapter 31, of the Texas Election Code, agree to the following particulars in regard to coordination, supervision and running of the May 2, 2020 Joint Election.

**THIS AGREEMENT** is entered into in consideration of the mutual covenants and promises hereinafter set out. IT IS AGREED AS FOLLOWS:



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**I. DUTIES AND SERVICES OF COUNTY ELECTION OFFICER.** The County Election Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

A. The County Election Officer shall arrange for notification (including writ of election), training and compensation of all presiding judges, alternate judges, clerks for the polling site, Central Counting Station and early voting ballot board.

- a. The County Election Officer shall be responsible for notification of each Election Day and Early Voting presiding judge and alternate judge, Central Counting Station and Ballot Board of his or her appointment. The presiding election judge of each polling place, will use his/her discretion to determine when additional manpower is needed during peak voting hours and notify the County Election Officer. The recommendations of the Participating Political Subdivisions will be the accepted guidelines for the number of clerks to work in each polling place. Election judges and early voting personnel shall be secured by the County Election Officer using the recommended names provided by the Participating Political Subdivisions by March 2, 2020. Any open positions will be filled using regular county election workers.
- b. Election judges, Alternate judges, Clerks and Student Clerks shall all attend the County Election Officer's school of instruction. (Date and location to be determined)
- c. Election judges shall be responsible for picking up from and returning election supplies to the County Election Officer. (Date to be determined). Compensation for this pickup and delivery of supplies will be \$25.00.
- d. The County Election Officer shall compensate each election judge and election worker. Compensation will be based on what the county pays and has been approved in Commissioner's Court unless arranged otherwise. Early voting presiding officer shall receive \$10.50 per hour and clerks shall receive \$9.00 per hour for services. Each election day judge shall receive \$10.50 per hour for services rendered; each alternate judge shall receive \$9.50 per hour for services; and clerk shall receive \$9.00 per hour for services. Ballot Board, Central Counting Station Presiding judge and alternate shall receive the same as for Election Day judge and alternate for services. Each worker that attends training class shall receive up to 2 hours of pay. Overtime will be paid to each person working over 40 hours per week. All other required and additional expenses by law shall be paid. (ie: FICA, Medicaid, etc.)



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- B. The County Election Officer shall procure, prepare, and distribute voting machines, election kits and election supplies.
- a. Each Participating Political Subdivisions agrees that voting at the Joint Election will be by use of Election Systems and Software ExpressVote marking devices and DS200 Precinct Scanner/Tabulators and the DS450 Absentee Scanner/Tabulator voting system approved by the Secretary of State in accordance with the Texas Election Code. Procedures will be in accordance with the Texas Election Code and decided by the County Election Officer.
  - b. The County Election Officer shall secure election kits which include the legal documentation required to hold an election.
  - c. The County Election Officer shall secure all tables and chairs required to hold an election.
  - d. The County Election Officer shall provide all lists of registered voters for use on Election Day and for the early voting period as mandated by law. Laptop computers will be used to qualify voters for the early voting period and on Election Day. A second laptop computer with the list of registered voters will be provided as back-up in each Early Voting and Election Day polling place.
  - e. The County Election Officer shall procure and arrange for the distribution of all election equipment and supplies required to hold an election.
    1. Equipment includes the DS200 voting machines (1 per site), ADA ExpressVote marking devices (6 or more per site), ballot box, voting signs, carts and laptop computers.
    2. Supplies include election forms, ballots, labels, extension cords, pens, tape, markers, ballot pens, required signage, totem display poles, name tags, etc.
- C. The County Election Officer, Jana Onyon, shall be appointed the Early Voting Clerk by the Participating Political Subdivisions.
- a. The County Election Officer shall supervise and conduct Early Voting by mail and in person.



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- b. Early Voting by personal appearance for the said Election shall be conducted during the time period and at the locations listed in Exhibit "A", attached and incorporated by reference into this contract. Cities are required to have 2 days of 12 hour voting and those will be the last 2 days of early voting.
- c. Any qualified voter for the Joint Election may vote early by personal appearance at any of the Early Voting locations within Ellis County. Elections Office 204 E Jefferson Street, Waxahachie, TX 75165 serves as the Main Location.
- d. Some Participating Political Subdivisions have requested additional Early Voting sites pending their participation, therefore Exhibit "A" is subject to change if any of the Participating Political Subdivisions cancel their election.
- e. All applications for an Early Voting mail ballot shall be received and processed by the Ellis County Elections Administration Office.
  1. Application for mail ballots erroneously mailed to the Participating Political Subdivisions shall immediately be faxed to the County Election Officer for timely processing. The original application shall then be forwarded by mail to the County Election Officer for proper retention.
  2. Absentee Application (Regular or Federal Postcard) for ballot by mail shall be mailed to:  
**Jana Onyon, Early Voting Clerk,**  
**204 E Jefferson Street, Waxahachie, Tx 75165**  
**or faxed to 972-923-5194**  
**or email a scanned copy of signed application to elections@co.ellis.tx.us**  
**(If faxed or emailed, then must receive original application within 4 days)**  
**Application for ballot by mail must be received no later than close of business on Tuesday, April 21, 2020.**
  3. All Federal Post Card Applicants (FPCA) and Annual Mail Ballot Applicants will be sent a mail ballot with required notices.
- f. All Early Voting ballots (those cast by mail/absentee) shall be prepared for count by the Early Voting Ballot Board in accordance with Section 87.000 of the Texas Election Code. The presiding judge of this Board shall be appointed in the same manner as election workers according to this contract.



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**D. The County Election Officer shall arrange for the use of all Election Day and Early Voting Vote Center polling places.**

- a. The Participating Political Subdivisions shall assume the responsibility of remitting the shared cost of all employee services required to provide access, provide security or provide custodial services for the polling locations.
- b. The Early Voting Vote Center polling locations are listed in Exhibit "A", attached and incorporated by reference into this contract.
- c. The Election Day Vote Center polling locations are listed in Exhibit "B", attached and incorporated by reference into this contract.
- d. Some Participating Political Subdivisions have requested additional Vote Centers pending their participation, therefore Exhibit "A" and "B" is subject to change if any of the Participating Political Subdivisions cancel their election.
- e. Any qualified voter for the said Election may vote during Early Voting or Election Day by personal appearance at any of the Vote Center locations within Ellis County.
- f. If a Runoff Election is needed, the Participating Political Subdivisions will work together to choose the Early Voting and Election Day Vote Center locations to best serve their voters in their territory according to the Election Code and/or this contract.

**E. The County Election Officer shall be responsible for establishing and overseeing the tabulation of the early voting and election day voted ballots by the Central Counting Station Personnel. Ballots shall be tabulated in accordance with Section 127.001 of the Texas Election Code and of this agreement.**

- a. The County Election Officer shall prepare, test and run the county's tabulation system in accordance with statutory requirements and policies. The tabulation system will be used on Election Night at the Elections Office.
- b. The Public Logic and Accuracy Test (L&A) of the electronic voting system shall be conducted. County Election Officer will publish required notice in local newspaper of time and place as required by the election code.



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- c. Election night reports will be available to the Participating Political Subdivisions at 7pm on election night on the Ellis County website ([www.co.ellis.tx.us/elections](http://www.co.ellis.tx.us/elections)). Provisional ballots will be tabulated after election night in accordance with law.
  - d. The County Election Officer shall prepare the unofficial canvass report after all precincts have been counted for election day, provisional ballots, and any overseas ballots that will be tallied after the final deadline to count ballots. This report will be sent to the Participating Political Subdivisions for their canvass.
  - e. The County Election Officer shall be appointed the custodian of the voted ballots and shall retain all election material for a period of 22 months.
    - 1. Pending no litigation and as prescribed by law, the voted ballots shall be shredded 22 months after the election.
    - 2. The Participating Political Subdivisions can obtain the list of registered voters (Combination Forms) from the Elections Administration Office after this retention period. Pending no litigation and if the Participating Political Subdivisions does not request the lists, the County Election Officer shall destroy them.
  - f. The County Election Officer shall conduct a manual partial recount as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the Participating Political Subdivisions in a timely manner. The Secretary of State may waive this requirement. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned code.
- F. The County Election Officer shall post the publication of a "Joint Election Notice" by publishing the notice at least once between the 30<sup>th</sup> day and the 10<sup>th</sup> day before the election the proper methods with the proper media in accordance with the Texas Election Code (Sec. 4.003(a)(1)). Newspapers will be agreed upon by the Participating Political Subdivisions based on current publishing customs by each Participating Political Subdivisions. The Participating Political Subdivisions shall send the publication of the "Election Notice" to the Contracting Office to place it on the Elections website in accordance to the Texas Election Code (Sec. 4.008)



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**II. DUTIES AND SERVICES OF THE PARTICIPATING POLITICAL SUBDIVISIONS.** The Participating Political Subdivisions shall assume the following responsibilities:

- A. The Participating Political Subdivisions shall prepare the election orders resolutions, notices, justice department submissions (if required), official canvass and other pertinent documents for adoption by the appropriate office or body. The Participating Political Subdivisions shall handle the candidate filing process and packets that are required by law. The Participating Political Subdivisions assume the responsibility of posting required notices and likewise promoting the schedules for Early Voting and Election Day.
  
- B. The Participating Political Subdivisions if recent changes have been made, shall provide the County Election Officer with an updated map and street index of their jurisdiction in an electronic or printed format as soon as possible but no later than Friday, February 14, 2020, if any changes have occurred since the last election the county has held for your entity.
  
- C. The Participating Political Subdivisions shall procure and provide the County Election Officer with the ballot layout and Spanish interpretation in an electronic format (word.doc preferred).
  - 1. The Participating Political Subdivisions shall deliver to the County Election Officer as soon as possible after the election has been ordered any proposition wording in English and Spanish. Candidate names should be given after the drawing. Should receive all information no later than Tuesday, February 25, 2020.
  - 2. Exhibit "D" is provided with a listing of races and/or propositions on the ballot for each Participating Political Subdivisions pending any cancellations or withdrawals.
  - 3. The Participating Political Subdivisions shall approve the "blue line" ballot format prior to printing.
  
- D. The Participating Political Subdivisions shall post the publication of the "Election Order" and "Election Notice" by the proper methods with the proper media in accordance with the Texas Election Code. Additional publications would be handled by the Political Subdivisions to meet any special posting requirements during special elections. (See Section I part F of this contract)



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- E. The Participating Political Subdivisions shall compensate the County Election Officer for any additional verified cost incurred in the process of running this election or for a manual recount this election may require, or for a required runoff election consistent with charges and hourly rates shown on Exhibit "C" for required services.
- F. The Participating Political Subdivisions shall submit this signed contract and pay the County Election Officer a deposit of 80% of the estimated cost to run the said election prior to Friday, March 27, 2020. The County Election Officer shall place the funds in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.

The Deposit should be delivered within the mandatory time frame to:

**Ellis County Treasurer  
Att. Cheryl Chambers  
109 S. Jackson, 3<sup>rd</sup> Floor  
Waxahachie, Texas 75165**

Made payable to: "Ellis County Treasurer" with the note "for election services" included with check documentation.

The signed contract should be delivered or mailed to:

**Ellis County Elections  
Attn: Jana Onyon  
204 E Jefferson Street  
Waxahachie, Texas 75165**

- G. The Participating Political Subdivisions shall pay any additional cost and/or remaining final cost of conducting said election or any required runoff elections pursuant to the Texas Election Code, Section 31.100, within 30 days from the date the final billing was received.

**III. COST OF SERVICES. See Exhibit "C."**

- A. All actual shared cost incurred in the conduct of the election will be divided by the Participating Political Subdivisions contracting with the County Election Officer to hold the said election. If one of the Participating Political Subdivisions cancels their election, the full cost of the election will be the responsibility of the remaining Participating Political Subdivisions.



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- B. An addendum of Exhibit "C" to the contract shall be provided to the remaining participating Political Subdivisions no later than five (5) business days after receipt of any Political Subdivisions notification of intent to withdraw in writing by Ellis County.
- C. If a Runoff Election is required, all cost will be billed to the Participating Political Subdivisions. Runoff Election will be held on Saturday, June 20, 2020 (subject to changes), if required.

#### **IV. GENERAL PROVISIONS.**

- A. Nothing contained in this contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the said Election is to be filed or the place at which any function is to be carried out, or any nontransferable functions specified under Section 31.096 of the Texas Election Code.
- B. Upon request, the County Election Officer will provide copies of all invoices and other charges received in the process of running said election for the Participating Political Subdivisions.
- C. If a Participating Political Subdivision cancels an election pursuant to the Texas Election Code, they will not be liable for any further costs incurred by the County Election Officer in conducting the said Election. Notice of a cancelled election should be provided to the County Election Officer as soon as the Participating Political Subdivision has approved it in council meeting.
- D. If any provision of this joint election contract and election services agreement is construed to be illegal or invalid, this will not affect the legality or validity of any of the other provisions. The illegal or invalid provision will be deemed stricken and deleted, but all other provisions shall continue and be given effect as if the illegal or invalid provisions had never been incorporated.



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- E. The Elections Administrator of Ellis County, Texas and all of the contracting authorities of all of the participating political subdivisions listed in this joint election contract and election services agreement represent that each has the full right, power and authority to enter and perform this Contract in accordance with all of the terms and conditions, and that the execution and delivery of this Contract has been made by authorized representatives of the parties to validly and legally bind the parties to all terms, performances and provisions set forth in this Contract.
  
- F. The County Election Officer shall file copies of this contract with the County Auditor and the County Treasurer of Ellis County, Texas (Sec. 31.099).

WITNESS BY MY HAND THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020

\_\_\_\_\_  
Jana Onyon, CERA  
Elections Administrator  
Ellis County, Texas

WITNESS BY MY HAND THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2020

By: \_\_\_\_\_  
Signature Printed Name and Title

Political Subdivision Name: \_\_\_\_\_  
Printed

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**Ellis County, Texas Condado de Ellis, Texas**  
**Joint General and Special Elections Elecciones General y Especial Conjunta**  
**May 2, 2020 02 de mayo de 2020**  
**Early Voting Vote Centers Centros de votación adelantada**

The below listed Early Voting Vote Centers will be established for any qualified voter with an effective date of registration on or before May 2, 2020. A voter may vote at any of the Early Voting Vote Centers for the Joint General and Special Elections.

*Las ubicaciones para centros de votacion anticipada que se enumeran a continuacion se establecerán para cualquier votante calificado con una fecha efectiva de registro en o antes del 02 de mayo de 2020. Un votante puede votar en cualquiera de los lugares de votación anticipada para las Elecciones General y Especial Conjunta.*

**Early Voting Location Dates and Times:**

*Ubicación, fechas, y horarios de la votación anticipada:*

1. Elections Office (Main Location) 204 E. Jefferson Street, Waxahachie, TX 75165
2. Midlothian Conference Center 1 Community Circle Dr., Midlothian, TX 76065
3. Palmer ISD Annex Building 303 Bulldog Way, Palmer, TX 75152
4. Ellis County Sub-Courthouse 207 S. Sonoma Trail, Ennis, TX 75119
5. Red Oak Municipal Center 200 Lakeview Pkwy, Red Oak, TX 75154
6. \*Waxahachie ISD Admin Building 411 N. Gibson Waxahachie, TX 75165 (WISD)
7. \*Mt Gilead Missionary Baptist Church 106 Harris Street, Italy, TX 76651 (Italy/Milford)

<b>Monday, April 20, 2020</b>	<b>through</b>	<b>Friday, April 24, 2020</b>	<b>8:00 AM - 5:00 PM</b>
<i>lunes, 20 de abril de 2020</i>	<i>hasta</i>	<i>viernes, 24 de abril de 2020</i>	<i>8:00 AM - 5:00 PM</i>
<b>Monday, April 27, 2020</b>	<b>and</b>	<b>Tuesday, April 28, 2020</b>	<b>7:00 AM - 7:00 PM</b>
<i>lunes, 27 de abril de 2020</i>	<i>y</i>	<i>martes, 28 de abril de 2020</i>	<i>7:00 AM - 7:00 PM</i>

Last day to register to vote for the Joint General and Special Elections is: Thursday, April 02, 2020.

*Último día para registrarse para votar en la Elecciones General y Especial Conjunta es: jueves, 02 de abril de 2020.*

Last day for the Election's Office to receive a Regular or FPCA Ballot by Mail Application: Monday, April 20, 2020.

*El Último día para que la Oficina de Elecciones reciba una solicitud regular o una solicitud de tarjeta postal federal para votar por correo (FPCA-por sus siglas en inglés) es: lunes, 20 de abril de 2020.*

Absentee Application (Regular or Federal Postcard) for ballot by mail shall be mailed to: Early Voting Clerk, 204 E Jefferson Street, Waxahachie, Texas 75165  
 Or email a scanned copy of signed application to elections@co.ellis.tx.us  
 Or faxed to 972-923-5194 (If faxed or emailed, then must receive original application within 4 days)

*Las solicitudes (Regular o FPCA) de boletas electorales por correo deben enviarse por correo a:  
 Secretaria de la Votación Adelantada 204 E. Jefferson Street Waxahachie, TX 75165  
 O por correo electronico una copia e su aplicación firmada a elections@co.ellis.tx.us  
 O por fax al 972-923-5194 (Si se envía por fax o correo electrónico, debe recibir la solicitud original dentro de los cuatro días)*

For More Information: Website at [www.co.ellis.tx.us/Elections](http://www.co.ellis.tx.us/Elections)  
 OR Contact us at Elections Office 204 E Jefferson Waxahachie, TX 75165 972-825-5196 OR  
[Facebook.com/EllisCountyElections](https://www.facebook.com/EllisCountyElections) OR [Twitter.com/EllisCoElection](https://twitter.com/EllisCoElection)

**\*\*Locations #6-#7 pending if any of the listed Political Subdivisions cancel their Election.**

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**Ellis County, Texas Condado de Ellis, Texas**  
**Joint General and Special Elections Elecciones General y Especial Conjunta**  
**May 2, 2020 02 de mayo de 2020**  
**Election Day Vote Centers Centros de votación el día de las elecciones**

**Polls open from 7:00 am to 7:00 pm***Horario de votación estarán abiertos de 7:00 am a 7:00 pm*

The below listed Election Day Vote Centers will be established for any qualified voter with an effective date of registration on or before May 2, 2020. A voter may vote at any of the Election Day Vote Centers for the Joint General and Special Elections.

*Las ubicaciones para centros de voto de días de votación se establecerán para cualquier votante calificado con una fecha efectiva de registro en o antes del 02 de mayo de 2020. Un votante puede votar en cualquiera de los centros de votación de día de las elecciones para las Elecciones General y Especial Conjunta.*

- |    |  |                      |
|----|--|----------------------|
| 1  | ELLIS COUNTY SUB-COURTHOUSE (Foyer) 207 S SONOMA TRAIL                       | ENNIS, TX 75119      |
| 2  | ENNIS PUBLIC LIBRARY (Learning Center) 501 W. ENNIS AVE                      | ENNIS, TX 75119      |
| 3  | FAITH ASSEMBLY OF GOD CHURCH (Fellowship Hall) 1810 W BALDRIDGE ST.          | ENNIS, TX 75119      |
| 4  | FERRIS PUBLIC LIBRARY (Trussell Mtg Rm) 301 E 10TH STREET                    | FERRIS, TX 75125     |
| 5  | MT GILEAD MISSIONARY BAPTIST CHURCH (Cafeteria) 106 HARRIS ST.               | ITALY, TX 76651      |
| 6  | FIRST BAPTIST CHURCH-MAYPEARL (Cafeteria) 5744 FM 66                         | MAYPEARL, TX 76064   |
| 7  | MIDLOTHIAN CHURCH OF CHRIST (Rear Foyer) 1627 N HWY 67                       | MIDLOTHIAN, TX 76065 |
| 8  | MIDLOTHIAN CONFERENCE CTR (Ballroom) 1 COMMUNITY CIRCLE DR                   | MIDLOTHIAN, TX 76065 |
| 9  | MOUNTAIN PEAK COMMUNITY CHURCH (Sanctuary) 751 W. FM 875                     | MIDLOTHIAN, TX 76065 |
| 10 | GRACE CHURCH OF OVILLA (Flex Room) 519 WESTMORELAND RD                       | OVILLA, TX 75154     |
| 11 | PALMER ISD ANNEX BUILDING (Portable Bldg) 303 BULLDOG WAY                    | PALMER, TX 75152     |
| 12 | EASTRIDGE BAPTIST CHURCH (Gym) 732 E OVILLA RD                               | RED OAK, TX 75154    |
| 13 | RED OAK MUNICIPAL CENTER (Pitts Room) 200 LAKEVIEW PKWY                      | RED OAK, TX 75154    |
| 14 | ELLIS COUNTY WOMANS BUILDING (Main Room) 407 W JEFFERSON ST.                 | WAXAHACHIE, TX 75165 |
| 15 | FARLEY STREET BAPTIST CHURCH (GYM) 1116 BROWN ST.                            | WAXAHACHIE, TX 75165 |
| 16 | PARK MEADOWS BAPTIST CHURCH (Foyer) 3350 N HWY 77                            | WAXAHACHIE, TX 75165 |
| 17 | SALVATION ARMY OF ELLIS COUNTY (Cafeteria) 620 FARLEY ST.                    | WAXAHACHIE, TX 75165 |
| 18 | * MILFORD COMMUNITY CENTER 109 S. MAIN STREET MILFORD, TX 76670              | (Milford ISD/City)   |
| 19 | * ALMA COMMUNITY CENTER 104 INTERURBAN RD ENNIS, TX 75119                    | (Alma)               |
| 20 | * LIFEPOINT COMMUNITY 201 LOUISE RITTER RD RED OAK, TX 75154                 | (Pecan Hill)         |
| 21 | * MARVIN ELEMENTARY SCHOOL (CAFETERIA) 110 BROWN STREET WAXAHACHIE, TX 75165 | (WISD)               |

Last day to register to vote for the Joint General and Special Elections is: Thursday, April 02, 2020.

*Último día para registrarse para votar en la Elecciones General y Especial Conjunta es: jueves, 02 de abril de 2020.*

Last day for the Election's Office to receive a Regular or FPCA Ballot by Mail Application: Monday, April 20, 2020.

*El Último día para que la Oficina de Elecciones reciba una solicitud regular o una solicitud de tarjeta postal federal para votar por correo (FPCA- por sus siglas en inglés) es: lunes, 20 de abril de 2020.*

For More Information: Website at [www.co.ellis.tx.us/Elections](http://www.co.ellis.tx.us/Elections)

OR Contact us at Elections Office 204 E Jefferson Waxahachie, TX 75165 972-825-5195

OR [Facebook.com/EllisCountyElections](https://www.facebook.com/EllisCountyElections) OR [Twitter.com/EllisCoElection](https://twitter.com/EllisCoElection)

**\*\*Locations #18-#21 pending if any of the listed Political Subdivisions cancel their Election.**

(18)

**Estimated Cost for May 2, 2020 Joint Election  
with 25 Political Subdivisions (Estimated Cost Before Cancellations)**

Item	Estimated Total Invoiced Cost of Election
Election Day Locations	21
Early voting Locations	7
<b>Election Systems &amp; Software (ES&amp;S) Ballots Cost Estimated</b>	<b>\$2,500.00</b>
<b>Election Systems &amp; Software (ES&amp;S) Ballot Layout Charges Estimated</b>	<b>\$2,400.00</b>
<b>Election Systems &amp; Software (ES&amp;S) Ballot Audio Charges Estimated</b>	<b>\$5,000.00</b>
<b>Election Systems &amp; Software (ES&amp;S) Electronic Voting system programing Estimated</b>	<b>\$7,000.00</b>
<b>Election Systems &amp; Software (ES&amp;S) Testing and Coding Ballots Estimated</b>	<b>\$700.00</b>
<b>Newspaper Public Notice of Testing of Electronic voting System</b>	<b>\$400.00</b>
<b>Newspaper Public Notice of Joint Election</b>	<b>\$4,000.00</b>
<b>Precinct Kits for Early Voting and Election Day: Labels, paper, envelopes, supplies, pens, tape, copies for precinct packets and training packets, signs for posting of state required information at polling place</b>	<b>\$1,400.00</b>
<b>Rental of County voting equipment DS200 Machines at \$57.50 each</b>	<b>\$1,782.50</b>
<b>Rental of County voting equipment ExpressVote Terminal Marking Device (ADA) at \$33.25 each</b>	<b>\$6,650.00</b>
<b>Movers Transportation of Voting Equipment 28 Early Voting and Election Day locations Dropped off and picked up after election at \$100 x 28 = \$2800.00</b>	<b>\$2,800.00</b>
<b>Voting Places Rental Charges locations</b>	<b>\$1,300.00</b>
<b>Election Day # of Poll workers</b>	<b>80</b>
<b>Election Day: Judges at \$10.50, Alternate Judges at \$9.50, Clerks at \$9.00 at 22 Polling Location on Election day Estimated of 93 poll workers, 15 hours on ED, 2 hours training, Judge pickup fees \$25</b>	<b>\$11,500.00</b>
<b>Early voting # of Poll workers</b>	<b>30</b>
<b>Main and Mobile EV sites: Judges at \$10.50, Clerks at \$9.00 at 7 Early Voting Locations Estimate of 30 Poll Workers 67reg hours, 9 overtime hours, 2 hours traling, Judge pickup fees \$25, Fica, Medicare</b>	<b>\$21,500.00</b>
<b>Absentee Mail Ballots Request</b>	<b>2000</b>
<b>Cost for Early Voting mail Ballots for postage and materials for each for ballot mailed</b>	<b>\$5,380.00</b>
<b>WiFi for Early voting and Election Day Laptops</b>	<b>\$840.00</b>
<b>Additional Office Personnel to assist before/during/after the Election and technichians for Early Voting and Election Day, Central Count, Early Voting Balot board, and Election employee accrual overtime hours</b>	<b>\$7,000.00</b>
<b>Technichians Mileage for Early Voting and Election Day Support at polling sites</b>	<b>\$150.00</b>
<b>Estimated Cost of Election Expenses</b>	<b>\$82,302.50</b>
<b>Estimated Election Services Contract 10% Admin Fee</b>	<b>\$8,230.25</b>
<b>Estimated Total Cost of Joint Election</b>	<b>\$90,532.75</b>

(18)

**Political Subdivisions estimated cost of contracting with the  
Elections Department for 2020 Joint Election (Estimated Cost  
Before Cancellations)**

<b>ENTITY</b>	<b>Voters 1/2019</b>	<b>Estimated Cost</b>	<b>80% of Deposit</b>
GRAND PRAIRIE	19	\$1,450.00	
VENUS	138	\$1,450.00	
ALMA	234	\$2,500.00	
GARRETT	259	\$2,500.00	
MILFORD	458	\$2,500.00	
CEDAR HILL	476	\$2,500.00	
PECAN HILL	481	\$2,500.00	
MAYPEARL	544	\$2,500.00	
MILFORD ISD (Includes Hill County)	758	\$2,500.00	
OAK LEAF	1144	\$2,500.00	
ITALY	1170	\$2,500.00	
PALMER	1284	\$2,500.00	
FERRIS	1530	\$2,500.00	
ITALY ISD	1891	\$2,500.00	
OVILLA (Includes Dallas County)	3226	\$2,500.00	
MAYPEARL ISD	3700	\$2,500.00	
PALMER ISD	3754	\$2,500.00	
FERRIS ISD (Includes Dallas County)	5554	\$3,500.00	
ENNIS	9533	\$2,975.00	
ENNIS ISD (Includes Navarro County)	14660	\$4,575.00	
RED OAK ISD	19042	\$5,950.00	
MIDLOTHIAN	21216	\$6,625.00	
WAXAHACHIE	22409	\$7,000.00	
MIDLOTHIAN ISD	30459	\$9,500.00	
WAXAHACHIE ISD	31861	\$9,950.00	

As of 1/7/20 Subject to changes after Political Subdivision withdrawal and/or cancel the Election.  
Revised Report with deposit amount will be given after deadline to cancel.

(18)

Exhibit D

**Ellis County, Texas (Condado de Ellis, Texas)**

**The following Political Subdivisions will be having an Election on May 2, 2020.  
Entities will be contracting with the Election's Department to conduct their Election.**

City of Alma General Election for the purpose of electing three At-Large Council Members – Vote for 3  
City of Alma Special Election to fill a vacancy for the purpose of electing Mayor, Unexpired Term  
City of Alma Special Election voting to adopt or reject one proposed proposition  
City of Cedar Hill General Election for the purpose of electing At-Large Council Member Places 2 & 6  
City of Ennis General Election for the purpose of electing Commissioner Ward District 6 At Large, and Districts 2 & 4  
City of Ferris General Election for the purpose of electing a Mayor & At-Large Alderman Places 1 & 4  
City of Garrett General Election for the purpose of electing At-Large Council Member Places 3, 4, & 5  
City of Grand Prairie General Election for the purpose of electing At-Large Council Member Place 7  
City of Grand Prairie Special Election voting to adopt or reject one proposed proposition  
City of Italy General Election for the purpose of electing three At-Large Council Members – Vote for 3  
City of Mansfield General Election for the purpose of electing At-Large Council Member Places 6 & 7  
City of Maypearl General Election for the purpose of electing two At-Large Council Members – Vote for 2  
City of Maypearl Special Election for the purpose of electing a Mayor, Unexpired Term  
City of Midlothian General Election for the purpose of electing a Mayor & At-Large Council Member Places 1 & 2  
City of Milford General Election for the purpose of electing a Mayor & three At-Large Council Members – Vote for 3  
City of Oak Leaf General Election for the purpose of electing a Mayor & At-Large Council Member Places 4 & 5  
City of Ovilla General Election for the purpose of electing At-Large Council Member Places 1, 3, & 5  
City of Palmer General Election for the purpose of electing three At-Large Council Members – Vote for 3  
City of Pecan Hill General Election for the purpose of electing a Mayor & At-Large Council Member Places 1 & 2  
City of Venus General Election for the purpose of electing At-Large Council Member Places 3, 4, & 5  
City of Venus Special Election voting to adopt or reject one proposed proposition  
City of Waxahachie General Election for the purpose of electing At-Large Council Member Places 1, 2, & 3  
Ennis ISD General Election for the purpose of electing Member of Board of Trustees At-Large Places 1 & 2  
Ferris ISD General Election for the purpose of electing Member of Board of Trustees At-Large Places 6 & 7  
Ferris ISD Election to fill a vacancy for the purpose of electing Member of Board of Trustees At-Large Place 2, Unex.Term  
Ferris ISD Special Bond Election voting to adopt or reject one proposed proposition  
Italy ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2  
Maypearl ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2  
Midlothian ISD General Election for the purpose of electing Member of Board of Trustees At-Large Places 6 & 7  
Milford ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2  
Palmer ISD General Election for the purpose of electing two At-Large Member of Board of Trustees – Vote for 2  
Red Oak ISD General Election for the purpose of electing Member of Board of Trustee At-Large Places 3, 4, & 5  
Red Oak ISD Special Election to fill a vacancy for the purpose of electing Member of Board of Trustees At-Large Place 6, Unexpired Term  
Waxahachie ISD General Election for the purpose of electing Board of Trustee Members At-Large Places 1 & 2

Revised (Revisado) 1/7/2020 Subject to changes (sujeto a cambios)

All races will be Vote for One unless noted otherwise. List is pending if any of the listed Political Subdivisions cancel their election. (Todas las carreras votaran por una a menos que se indique lo contrario.)

La lista esta pendiente si alguna de las subdivisiones politicas enumeradas cancela su eleccion.)

(18)

Exhibit D

**Ellis County, Texas (Condado de Ellis, Texas)**

**Las siguientes subdivisiones políticas tendrán elecciones el 2 de mayo de 2020.  
Contratarán con el Departamento de Elecciones para llevar a cabo su Elección.**

- Ciudad de Alma elección general para elegir tres miembros del consejo - votación para tres*
- Ciudad de Alma elección especial para llenar una vacante para alcalde, duración restante del cargo*
- Ciudad de Alma elección especial votando para aprobar o rechazar una proposición propuesta*
- Ciudad de Cedar Hill elección general para elegir miembro del consejo lugar 2 y 6*
- Ciudad de Ennis elección general para elegir comisionado sala distrito 6, en general y distritos 2 y 4*
- Ciudad de Ferris elección general para elegir alcalde, miembro del consejo lugares 1 y 4*
- Ciudad de Garrett elección general para elegir miembro del consejo lugares 3, 4, y 5*
- Ciudad de Grand Prairie elección general para elegir miembro del consejo lugar 7 en general*
- Ciudad de Grand Prairie elección especial votando para aprobar o rechazar una proposición propuesta*
- Ciudad de Italy elección general para elegir tres miembros del consejo - votación para tres*
- Ciudad de Mansfield elección general para elegir miembro del consejo lugares 6 y 7*
- Ciudad de Maypearl elección general para elegir dos miembros del consejo - votación para dos*
- Ciudad de Maypearl elección especial para elegir alcalde, duración restante del cargo*
- Ciudad de Midlothian elección general para elegir alcalde, miembro del consejo lugares 1 y 2*
- Ciudad de Milford elección general para elegir alcalde, tres miembros del consejo - votación para tres*
- Ciudad de Oak Leaf elección general para elegir alcalde, miembro del consejo lugares 4 y 5*
- Ciudad de Ovilla elección general para elegir miembro del consejo lugares 1, 3, y 5*
- Ciudad de Palmer elección general para elegir tres miembros del consejo - votación para tres*
- Ciudad de Pecan Hill elección general para elegir alcalde, miembro del consejo lugares 1 y 2*
- Ciudad de Venus elección general para elegir miembro del consejo lugar 3, 4, y 5*
- Ciudad de Venus elección especial votando para aprobar o rechazar una proposición propuesta*
- Ciudad de Waxahachie elección general para elegir miembros del consejo lugar 1, 2 y 3*
- Distrito Escolar de Ennis elección general para elegir miembro del consejo directivo lugares 1 y 2*
- Distrito Escolar de Ferris elección general para elegir miembro del consejo directivo lugares 6 y 7*
- Distrito Escolar de Ferris elección para llenar una vacante para miembro del consejo directivo lugares 2, duración restante del cargo*
- Distrito Escolar de Ferris elección para bonos especial votando para aprobar o rechazar una proposición propuesta*
- Distrito Escolar de Frost elección general para elegir tres miembros del consejo directivo - votación para tres*
- Distrito Escolar de Italy elección general para elegir dos miembros del consejo directivo - votación para dos*
- Distrito Escolar de Maypearl elección general para elegir dos miembros del consejo directivo - votación para dos*
- Distrito Escolar de Midlothian elección general para elegir miembro del consejo directivo lugares 6 y 7*
- Distrito Escolar de Milford elección general para elegir dos miembros del consejo directivo - votación para dos*
- Distrito Escolar de Palmer elección general para elegir dos miembros del consejo directivo - votación para dos*
- Distrito Escolar de Red Oak elección general para elegir miembro del consejo directivo lugar 3, 4, y 5*
- Distrito Escolar de Red Oak elección especial para llenar una vacante para miembro del consejo directivo lugar 6, duración restante del cargo*
- Distrito Escolar de Waxahachie elección general para elegir miembro del consejo directivo lugares 1 y 2*

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