

Waxahachie Senior Center Advisory Committee
January 15, 2020

A regular meeting of the Senior Center Advisory Committee was held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, January 15, 2020 at 1:00 p.m.

Members Present: Peggy Loftis, Chairman
Mike Lee, Vice Chairman
Lee Johnson
Heather Fuller
Cheryl Lassetter
Jane Vineyard

Member Absent: Brad Burns

Others Present: Jeanee Smiles, Director, Waxahachie Senior Citizens Center
John Smith, Director of Parks and Recreation
Amber Villarreal, Assistant City Secretary
Mary Lou Shipley, Council Representative

1. Call to Order

Chairman Peggy Loftis called the meeting to order.

2. Invocation

Ms. Jane Vineyard gave the invocation.

3. Public Comments

Ms. Kathleen Bowen introduced herself as a grant writer for the STEM Garden for the past three years. She explained the grant efforts are going well as well as increasing community awareness about the STEM Garden. She introduced a new community campaign in which people can drop off their coins to designated locations around the city to complete the technology computer lab in the STEM Garden. She explained about \$10,000 is needed to buy five computers for the STEM Garden.

4. Approval of minutes for Senior Citizens Center Advisory Committee meeting of November 20, 2019

Ms. Vineyard amended the minutes to reflect her absence at the November 20, 2019 meeting.

Action:

Mr. Lee Johnson moved to approve the minutes of the Senior Center Advisory Committee meeting of November 20, 2019 as amended. Mr. Mike Lee seconded, All Ayes.

5. Discuss financial report on Senior Center, Inc. for period ending December 31, 2019 and take any necessary action

Senior Center Director Jeanee Smiles presented the financial report on Senior Center, Inc. for period ending December 31, 2019.

The board discussed providing an excel spreadsheet as an easier reading of the financials. Ms. Smiles noted she can include a grant tracker showing grants and contributions received. The board also suggested staff provide the following, if possible:

- Amount of revenue generated by membership each year since the rate increase
- Amount of funding provided by the City to operate the Senior Center
- How much of a person's annual city tax goes to the operation of the Senior Center
- Valuate services verses membership cost

Action:

Mr. Mike Lee moved to accept the financial report for Senior Center, Inc. for period ending December 31, 2019. Mr. Lee Johnson seconded, All Ayes.

6. Discuss financial report on STEM Garden for period ending December 31, 2019 and take any necessary action

Ms. Smiles presented the financial report on the STEM Garden for period ending December 31, 2019.

Action:

Mr. Mike Lee moved to accept the financial report on STEM Garden for period ending December 31, 2019. Mr. Lee Johnson seconded, All Ayes.

7. Consider transferring funds from CNB benevolence account for \$68,722.90 to CNB Senior Center operating account and take necessary action

Ms. Smiles presented a request to transfer funds from CNB benevolence account for \$68,722.90 to CNB Senior Center operating account. She explained the account is to be allocated to the Senior Center to pay for meals for Seniors who qualify as low income.

Action:

Ms. Jane Vineyard moved to transfer funds from CNB benevolence account for \$68,722.90 to CNB Senior Center operating account. Ms. Cheryl Lassetter seconded, All Ayes.

8. Consider transferring funds from CNB fundraising account for \$11,742.69 to CNB STEM Garden account and take any necessary action

Ms. Smiles presented a request to transfer funds from CNB fundraising account for \$11,742.69 to CNB STEM Garden account. She explained funds were raised through 2018 fundraising efforts for the STEM Garden.

Action:

Mr. Mike Lee moved to transfer funds from CNB fundraising account for \$11,742.69 to CNB STEM Garden account. Mr. Lee Johnson seconded, All Ayes.

9. Review Senior Center's December BASTAS project and take any necessary action

Ms. Smiles reviewed the Senior Center's December BASTAS (Be a Santa to a Senior) project noting their goal of 2,000 gifts was surpassed and 2,500 gifts were received and distributed. She explained about 300 gifts were donated to a homeless project to be held on January 24th. About 350 volunteers helped wrapped the gifts. She thanked the community and volunteers for the success of the project.

10. Adjourn

There being no further business, Mr. Lee Johnson moved the meeting adjourn at 1:40 p.m. Ms. Jane Vineyard seconded, All Ayes.

Respectfully submitted,

Amber Villarreal
Assistant City Secretary