



MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Chambers/Conference Room at City Hall, 401 S. Rogers on **Thursday, November 14, 2019** at **5:30 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman  
 Glinda Felty  
 Shannon Simpson  
 Peggy Crabtree  
 Curtiss Thompson  
 Jeff Smith  
 Whitney Spillman

Planning & Zoning Commission Liaison: Bonney Ramsey

Heritage Preservation Officer: Anita Simpson

City Council Liaison: Mary Lou Shipley

Guests: Billy & Elizabeth Ewing  
 Amy Hedtke

**1. Call to Order**

Becky Kauffman called the meeting to order at 5:35 p.m.

**2. Public Comments**

None made

**3. Reorganize the Commission**

Peggy Crabtree made a motion nominating Becky Kauffman to continue as Chair of the HPC. Glinda Felty seconded the motion. All ayes. Becky Kauffman made a motion to appoint Glinda Felty Vice-Chair of the Commission. Peggy Crabtree seconded the motion. All ayes.

**4. Approve minutes of meeting held October 10, 2019**

Peggy Crabtree made a motion to approve the minutes of the meeting held on November 14, 2019. The motion was seconded by Shannon Simpson. **All ayes.**

**5. Consider plans for 108 E. Franklin Street**

Billy Ewing told the Commission that a deli is being proposed for the site in question and he went over the plans to paint, change the doors, and brick in the bottom of the window where the planter box once was. There were a few questions and the Commission suggested a more appropriate style door for the property. Mr. Ewing agreed that would be better and had intended to look for that type of door; he will find one with a wider bottom for use on this property. Peggy Crabtree made a motion to approve the plans for 108 E. Franklin Street contingent on submission of a more appropriate door replacement. Glinda Felty seconded the motion. All ayes.

**6. Consider approval of renewal HT tax exemption applications**

The following properties were reviewed by the Commission:

411 Bird Lane	113 N. College	503 N. College	507 N. College
509 N. College	203 S. College	204 S. Elm	503 Ferris
105 Greenbrier	207 S. Hawkins	209 S. Hawkins	210 S. Hawkins
214 S. Hawkins	106 S. Jackson	527 W. Jefferson	607 W. Jefferson
110 E. Main	605 W. Main	711 W. Main	813 W. Main
1203 W. Main	311 E. Marvin	617 E. Marvin	607 W. Marvin
615 W. Marvin	910 W. Marvin	1004 W. Marvin	1201 W. Marvin
401 N. Monroe	232 Patrick	201 Richmond Lane	606 Sycamore
701 Sycamore	120 University	301 E. University	317 Virginia
329 Virginia	600 Williams		

Jeff Smith made a motion to **approve** the above properties for the 2020 HT exemption. Curtiss Thompson seconded the motion. **All ayes.**

**7. Consider approval of new HT tax exemption applications**

The following properties were reviewed by the Commission:

902 W. Marvin	305 Richmond Lane	707 Sycamore	327 E. University
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Shannon Simpson made a motion to **approve** the above properties for the 2020 HT exemption. Peggy Crabtree seconded the motion. All ayes.

309 Oldham—check recent HHM survey for their determination on this property

Glinda Felty made a motion to **table** the above property pending further research and information from the Commission. Shannon Simpson seconded the motion. All ayes.

**8. Comments by Commission members and Heritage Preservation Officer**

Anita Simpson conferred with the Commission regarding a proposed screened in porch at 407 Brown Street. The HPC determined that as long as none of the original posts or features were removed the porch could be screened in without making the property ineligible for the tax programs. Anita will notify the homeowner. Anita reported to the Commission that she had received one application allowing for local landmark designation from those that were mailed to high priority owners of properties from the 2016 HHM survey.

**9. Adjourn**

A motion to adjourn was made by Shannon Simpson and seconded by Glinda Felty. **All ayes.** Meeting adjourned at 6:15 pm.

*Respectfully submitted by Anita Simpson*