

**CITY OF WAXAHACHIE**  
**Firefighters' and Police Officers' Civil Service Commission**  
**Meeting Minutes**

A regular meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas was held at the Waxahachie City Hall, Mayor's Office, 401 S. Rogers St, Waxahachie, TX 75165, on Wednesday, October 2, 2019 at 12:00 p.m.

Commission Members Present: Curtis Williams, Chair  
Teresa McNiel, Vice-Chair  
Bob Aday

Others Present: Fire Chief, Ricky Boyd  
Police Chief, Wade Goolsby  
Civil Service Director, Jamie Holbert

1. **Call to order**  
Curtis Williams called the meeting to order at 12:05 p.m.
2. **Invocation**  
The invocation was given by Ricky Boyd.
3. **Approve August 7, 2019 and August 22, 2019 meeting minutes.**  
Approved August 7, 2019 and August 22
4. **Waxahachie Fire Rescue**
  - a. Action items
    - i. Consider approval for an entry Firefighter written examination and physical ability test to be held November 23, 2019.
  - b. Items for Discussion (no action will be taken on discussion items).
    - i. None
5. Waxahachie Police Department
  - a. Action Items
    - i. **Consider approval of a written promotional examination to establish an eligibility list for the position of Lieutenant to be held November 12, 2019.**  
Teresa McNiel moved to approve of written promotional examination to establish an eligibility list for the position of Lieutenant to be held November 12, 2019. Bob Aday seconded the motion.  
Motion passed.
    - ii. **Consider approval of a written promotional examination to establish an eligibility list for the position of Sergeant to be held November 12, 2019.**  
Teresa McNiel moved to approve of written promotional examination to establish an eligibility list for the position of Sergeant to be held November 12, 2019. Bob Aday seconded the motion.  
Motion passed.
    - iii. **Consider approval of a written promotional examination to establish an eligibility list for the position of Corporal exam to be held on November 12, 2019.**

Teresa McNiel moved to approve of written promotional examination to establish an eligibility list for the position of Corporal to be held November 12, 2019. Bob Aday seconded the motion. Motion passed.

**iv. Consider approval for and Assessment Center to be held on December 5, 2019.**

Teresa McNiel moved to approve of Assessment Center to be held on December 5, 2019. Bob Aday seconded the motion. Motion passed.

b. Items for Discussion (no action will be taken on discussion items).

i. Disciplinary notice resulting in a two day suspension

6. Commission member and meeting attendee comments.

**7. Adjournment**

There being no further business to come before the commission, Curtis Williams made a motion to adjourn, second by Bob Aday; the meeting was adjourned at 12:38 p.m.

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Curtis Williams, Vice-Chair

Date

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Jamie Holbert, Civil Service Director