

**NOTICE OF CITY COUNCIL BRIEFING SESSION
FEBRUARY 5, 2018
CITY COUNCIL CONFERENCE ROOM
401 S. ROGERS
WAXAHACHIE TEXAS
6:00 P.M.**

Agenda

Council Members: Kevin Strength, Mayor
Mark Singleton, Mayor Pro Tem
Chuck Beatty, Councilmember
David Hill, Councilmember
Mary Lou Shipley, Councilmember

1. Call to Order
2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting
3. Adjourn

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

A G E N D A

A regular meeting of the Mayor and City Council of the City of Waxahachie, Texas to be held in the Council Chamber at City Hall, 401 S. Rogers on ***Monday, February 5, 2018 at 7:00 p.m.***

Council Members: Kevin Strength, Mayor
Mark Singleton, Mayor Pro Tem
Chuck Beatty, Councilmember
David Hill, Councilmember
Mary Lou Shipley, Councilmember

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Texas Pledge of Allegiance *Honor the Texas Flag;
I pledge allegiance to thee;
Texas, one state under God, one and indivisible*
5. Consent Agenda

All matters listed under Item 5, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Mayor/City Manager to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the City Council.

- a. Minutes of the regular City Council meeting of January 16, 2018
 - b. Minutes of the City Council Briefing Session of January 16, 2018
 - c. Minutes of the regular Planning and Zoning Commission meeting of January 23, 2018
 - d. Minutes of the Planning & Zoning Commission Briefing Session of January 23, 2018
 - e. Minutes of the Keep Waxahachie Beautiful Committee meeting of January 25, 2018
 - f. Minutes of the Senior Center Advisory Board meeting of January 17, 2018
 - g. Minutes of the Mid-Way Regional Airport Board meeting of January 11, 2018
 - h. Approve Waxahachie Police Department Racial Profiling Report for 2017
 - i. Approve application for Cinco de Mayo event
6. ***Introduce*** Honorary Councilmember
7. ***Request to appear*** by Amber Caverly to request street closure for Craft Beer Festival to be held on June 16, 2018
8. ***Public Hearing*** on a request by Chris Stryker for a Replat of Lots 11 and 12, Spring Creek-REV, to create Lot 1, Rock Bottom Ranch, 3.7583 acres (Property ID 206166) – Owner: STRYKER TAMARA L & CHRISTOPHER P (RP-17-0162)

9. **Consider** approving RP-17-0162
10. **Consider** request by Brandon O'Donald, Pape-Dawson Engineers, Inc., for a Preliminary Plat of Dove Hollow for 610 residential lots and 19 open space lots, being 213.536 acres situated in J.W. Wright Survey, Abstract No. 1182 (Property ID 192636, 192639, 192643, and 192645) – Owner: 112 LLC and MOUNTAIN CREEK PARTNER III LLC (PP-17-0171)
11. **Consider** Landscape Plan for Dove Hollow as a companion to PP-17-0171 – Owner: 112 LLC and MOUNTAIN CREEK PARTNER III LLC
12. **Continue Public Hearing** on a request by the City of Waxahachie to amend the City Zoning Ordinance, Ordinance No. 2287, as amended, to Sections 31.A.1 through 31.A.9, to update said sections of the Zoning Ordinance, relating to the Historic Overlay District, and establishing rules relating to historic structures (TA-17-0164)
13. **Consider** proposed Ordinance approving Zoning Change No. TA-17-0164
14. **Consider** proposed Ordinance amending Sections 24.51 through 24.60 of the City's Code of Ordinances, and matters relating to the Heritage Preservation Commission; and the Historic Overlay Districts; providing for severability and conflicts; and providing an effective date
15. **Consider** proposed Ordinance regarding adoption of a Step Pay Plan for Police and Fire Departments under Civil Service
16. **Consider** proposed Ordinance ordering an election to be held to elect three City Council Members; providing for a joint election with the Waxahachie Independent School District; providing for a contract for election services with Ellis County Elections Administration; designating the time and place of said election
17. **Consider** proposed Resolution approving grant for acquiring two surveillance trailers to assist the Waxahachie Police Department in preventing crimes
18. **Consider** authorization of a budget amendment to increase appropriations in the Utilities Department water operating fund
19. **Consider** development agreement with WP Legacy Limited for construction of Garden Valley Parkway Extension through Buffalo Ridge Subdivision
20. Citizens' Petitions and Requests
21. Comments by Mayor, City Council, City Attorney and City Manager
22. Adjourn

The City Council reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

A regular meeting of the Mayor and City Council of the City of Waxahachie, Texas was held in the Council Chamber at City Hall, 401 S. Rogers on Tuesday, January 16, 2018 at 7:00 p.m.

Council Members Present: Kevin Strength, Mayor
Mark Singleton, Mayor Pro Tem
Chuck Beatty, Councilmember
David Hill, Councilmember
Mary Lou Shipley, Councilmember

Others Present: Michael Scott, City Manager
Robert Brown, City Attorney
Amber Villarreal, Assistant City Secretary

1. Call to Order

Mayor Kevin Strength called the meeting to order.

2. Invocation

3. Pledge of Allegiance

4. Texas Pledge of Allegiance

City Manager Michael Scott gave the invocation and led the Pledge of Allegiance and the Texas Pledge of Allegiance.

5. Public Comments

William Wallace, 777 Broadhead Road, Waxahachie, introduced himself as a candidate for Ellis County District Judge 378th.

Theresa Peel, 710 Cantrell Street, Waxahachie, explained she has been working on helping the homeless people in Waxahachie and requested council table the proposed overnight camping ordinance.

James Bell, 106 Chapman Circle, Waxahachie, requested council table the proposed overnight camping ordinance until the Ellis County Local Homeless Coalition can present a solution to city council.

Bryan Coday, 100 Clemson Court, Waxahachie, requested working on a solution to alleviate the homeless problem in Ellis County.

Anita Barnes, 1601 Alexander Drive, Waxahachie, explained she works for the school district and sees the homeless issue on a daily basis with students.

C.D. Curry, 106 Pecan St., Waxahachie, voiced his concerns about the dust during the repair of College Street in front Boyce Feed and Grain, brush and trees blocking stop signs, and different streets in Waxahachie that need repair.

(50)

Melissa Olson, 202 Stampede, Waxahachie, stated being homeless shouldn't be a crime. She spoke in opposition of the proposed roofing material ordinance on the agenda.

Melissa Rawlins-963 El Camino, Waxahachie, explained she is Chairman of the Ellis County Local Homeless Coalition and her members are looking for ways to help the homeless issue in Ellis County.

6. Consent Agenda

- a. Minutes of the City Council meeting of December 18, 2017
- b. Minutes of the City Council Briefing Session of December 18, 2017
- c. Minutes of the regular Planning and Zoning Commission meeting of January 9, 2018
- d. Minutes of the Park Board meeting of January 4, 2018
- e. Minutes of the Cemetery Board meeting of January 4, 2018
- f. Minutes of the Heritage Preservation Commission meeting of December 14, 2017
- g. Monthly Code Enforcement Report for December 2017
- h. Monthly Violation Activity Statistics for December 2017
- i. Monthly Crime Report for December 2017
- j. Monthly Fire and EMS Report for December 2017
- k. Taxicab License Renewal
- l. Application for Texas Tree Climbing Competition to be held May 20, 2018
- m. Application for Sweethearts & Orphans Car Show to be held March 3, 2018
- n. Appointment to Boards and Commissions

Action:

Councilmember Chuck Beatty moved to approve items a. through n. on the Consent Agenda. Councilmember Mary Lou Shipley seconded, All Ayes.

7. Introduce Honorary Councilmember

Councilmember Mary Lou Shipley introduced Mason Yarbrough as the Honorary Councilmember for the month of January. Ms. Yarbrough is the daughter of Jeffrey and Tara and sister to Jackson & Garrett, and they are triplets. She is Waxahachie High School's Student Body President, Varsity Cheer Captain, and Media Staff Editor in Chief. Mason enjoys hiking, camping, finding new music, trying new foods, and spending time with her close friends and family. In the fall, Mason will attend the University of Texas at Austin and major in advertising.

8. Presentation of Texas Downtown Association "Best Marketing Campaign" Award

Amy Borders, Director of Communications and Marketing, announced in November the City of Waxahachie was presented the award for "Best Marketing Campaign" by the Texas Downtown Association for its "A Place in Your Heart" campaign. She recognized city staff and thanked council for their support. Downtown Development Director Anita Brown noted Waxahachie won this award in 2012 and both times the city was not considered a finalist but the outright winner.

(52)

9. Present 2017 Farmer's Market Year End Report

Ms. Anita Brown, Downtown Development Director, presented the 2017 Farmer's Market Year End Report noting the 2017 season total was \$152,659.04. She explained the market is continuing to improve and grow each year.

10. Consider Street closures for 2018 Junk in the Trunk events

Ms. Brown requested permission to close Franklin Street from College to Jackson and close College Street from Main to Franklin from 7 a.m. – 2 p.m. for the 2018 Junk in the Trunk events on March 10th, June 9th, September 8th, and November 17th.

Action:

Mayor Pro Tem Mark Singleton moved to approve street closures for the 2018 Junk in the Trunk events as requested. Councilmember Mary Lou Shipley seconded, All Ayes.

11. Consider request by Nathan Petty, Americas Storage, for a Preliminary Plat of Americas Storage for 1 lot, being a 7.304 acre addition in the T. Selby Survey, Abstract No. 1002 (Property ID 191086 and 191095) – Owner: DIMSDLE GREG & PAULA (PP-17-0149)

Planning Director Shon Brooks reported staff recommends approval of the preliminary plat on the condition that the property will have to temporarily connect to Rockett water until the city extends its water line that far.

Action:

Councilmember Mary Lou Shipley moved to approve a request by Nathan Petty, Americas Storage, for a Preliminary Plat of Americas Storage for 1 lot, being a 7.304 acre addition in the T. Selby Survey, Abstract No. 1002 (Property ID 191086 and 191095) – Owner: DIMSDLE GREG & PAULA (PP-17-0149). Councilmember David Hill seconded, All Ayes.

12. Consider Landscape Plan for Americas Storage as a companion to PP-17-0149 – Owner: DIMSDLE GREG & PAULA

Mr. Brooks reported the applicant did preserve an existing tree and added crape myrtle trees to the entrance as requested by the Planning and Zoning Commission.

Action:

Mayor Pro Tem Singleton moved to approve a Landscape Plan for Americas Storage as a companion to PP-17-0149 – Owner: DIMSDLE GREG & PAULA. Councilmember Chuck Beatty seconded, All Ayes.

13. Consider request by Terry Weaver, JHDMC, LLC, for a Preliminary Plat of Sheppard's Place for 260 residential lots and 5 open space lots, being 79.664 acres in the E. Horton Survey, Abstract No. 466 (Property ID 185243) – Owner: SHEPHERD PLACE HOMES INC (PP-17-0157)

(50)

Mr. Brooks noted staff recommends approval per the following comments:

1. There remain outstanding questions about how the park land dedication is to be handled. The City would prefer to see the applicant amenitized the open space and maintain it via the HOA, with the proposed reversion clause. At this point, the applicant's legal team is drafting the proposed reversion clause for the City's legal team to review. If an agreement cannot be reached, applicant is responsible for **\$106,000.00** in park land dedication fees (fees revised from Staff Comments to account for additional residential lots proposed in the resubmittal).
2. A landscape plan is required but was not submitted. The landscape plan will need to be submitted and will be presented before the Planning & Zoning Commission and City Council for approval when it is submitted.
3. Please make the necessary corrections on the plat drawings' measurements.
4. The City requires a 54' ROW for residential streets. Adjustments will need to be made to the plat.

Action:

Councilmember Mary Lou Shipley moved to approve a request by Terry Weaver, JHDMC, LLC, for a Preliminary Plat of Sheppard's Place for 260 residential lots and 5 open space lots, being 79.664 acres in the E. Horton Survey, Abstract No. 466 (Property ID 185243) – Owner: SHEPHERD PLACE HOMES INC (PP-17-0157). Councilmember David Hill seconded, All Ayes.

- 14. Consider Landscape Plan for Sheppard's Place as a companion to PP-17-0157 – Owner: SHEPHERD PLACE HOMES INC**

Mr. Brooks presented the landscape plan noting it meets the city's requirements.

Action:

Councilmember David Hill moved to approve a Landscape Plan for Sheppard's Place as a companion to PP-17-0157 – Owner: SHEPHERD PLACE HOMES INC. Councilmember Mary Lou Shipley seconded, All Ayes.

- 15. Consider request by Jamie Isaguirre for a Final Plat of Isaguirre Addition for 2 lots, being 14.859 acres in the James A. Blakely Survey, Abstract No. 89 and the Theodore H. Sampley Survey, Abstract No. 1244 (Property ID 183251) in the Extra Territorial Jurisdiction – Owner: ISAGUIRRE ALFONSO (FP-17-0163)**

Mr. Brooks presented the final plat and stated FP-17-0163 was denied at the Planning and Zoning meeting of January 9, 2018 due to lack of fire protection to the property.

Action:

Mayor Kevin Strength moved to approve a request by Jamie Isaguirre for a Final Plat of Isaguirre Addition for 2 lots, being 14.859 acres in the James A. Blakely Survey, Abstract No. 89

(5a)

and the Theodore H. Sampley Survey, Abstract No. 1244 (Property ID 183251) in the Extra Territorial Jurisdiction – Owner: ISAGUIRRE ALFONSO (FP-17-0163). Councilmember David Hill seconded, All Ayes.

- 16. Public Hearing on a request by the City of Waxahachie to amend the City Zoning Ordinance, Ordinance No. 2287, as amended, to Sections 31.A.1 through 31.A.9, to update said sections of the Zoning Ordinance, relating to the Historic Overlay District, and establishing rules relating to historic structures (TA-17-0164)**

Mayor Strength opened the Public Hearing and announced the Planning and Zoning Commission moved to continue TA-17-0164 to their meeting of January 23, 2018.

- 17. Consider proposed Ordinance approving Zoning Change No. TA-17-0164**

Action:

Mayor Pro Tem Mark Singleton moved to continue a request by the City of Waxahachie to amend the City Zoning Ordinance, Ordinance No. 2287, as amended, to Sections 31.A.1 through 31.A.9, to update said sections of the Zoning Ordinance, relating to the Historic Overlay District, and establishing rules relating to historic structures (TA-17-0164) to the City Council meeting of February 5, 2018. Councilmember Chuck Beatty seconded, All Ayes.

- 18. Public Hearing on a request by the City of Waxahachie for a textual change to Section 34.2(B)(3) of the City of Waxahachie Zoning Ordinance, located at Appendix A of Waxahachie City Code, regarding roof materials for single family and duplex structures (TA-17-0166)**

Mayor Strength opened the Public Hearing.

Those who spoke against:

Kevin Ivey, 1980 E. Highland Rd., Waxahachie
Melissa Olson, 202 Stampede, Waxahachie

Those who spoke in favor:

Steve Rainey, owner of Synergy Roofing

Mayor Strength explained the proposed ordinance will protect homeowners noting it's important for the city to have high building standards. Mayor Pro Tem Singleton concurred.

There being no others to speak for or against TA-17-0166, Mayor Strength closed the Public Hearing.

- 19. Consider proposed Ordinance approving Zoning Change No. TA-17-0166**

ORDINANCE NO. 2995

AN ORDINANCE AUTHORIZING A TEXTUAL CHANGE TO SECTION 34.2 OF THE CITY OF WAXAHACHIE ZONING ORDINANCE, LOCATED AT APPENDIX A OF

(54)

WAXAHACHIE CITY CODE, REGARDING ROOF MATERIALS FOR SINGLE-FAMILY AND DUPLEX STRUCTURES; PROVIDING FOR SAVINGS, SEVERABILITY, AND REPEALING CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

Action:

Mayor Pro Tem Mark Singleton moved to approve Ordinance No. 2995. Mayor Kevin Strength seconded, All Ayes.

20. Consider proposed Ordinance adding overnight camping and temporary shelters to Chapter 21, Offenses and Miscellaneous Provisions of the Waxahachie City Code

Parks and Recreation Director John Smith explained the proposed ordinance will allow individuals to stay overnight at a park with a permit authorized by the city. This will help the city stay aware of individuals or groups using the parks and to create accountability for the camping sites. He explained the ordinance will provide guidelines for overnight use at city parks.

Councilmember David Hill clarified this ordinance is intended to regulate overnight camping in the parks and not related to or aimed at the homeless.

Mayor Pro Tem Singleton explained the ordinance is intended to address the abuse to the city park and the destruction of the city property.

Mayor Strength supported the need to have guidelines and penalties for those destroying city parks.

Chief Wade Goolsby explained the police officers who come in contact with the homeless offer assistance if possible.

Rhendi Heibel, 1111 Ovilla Road, Waxahachie, suggested allowing homeless people, who pass a background check, to stay in parks with an authorized permit.

Mayor Strength suggested postponing the consideration of this ordinance until the February 19th council meeting.

Mayor Pro Tem Singleton reiterated that the intent of the proposed ordinance is not directed at the homeless.

Action:

After a lengthy discussion, Councilmember Mary Lou Shipley moved to postpone the consideration of the overnight camping and temporary shelters ordinance until the February 19, 2018 meeting at which time the Ellis County Local Homeless Coalition will present their report on a solution to the homeless issue. Mayor Pro Tem Mark Singleton seconded, All Ayes.

21. Consider proposed Resolution supporting Mariposa Apartment Homes at the northwest quadrant of Post Oak Drive and U.S. 287

(54)

City Manager Michael Scott presented the resolution of support for the Mariposa Apartment Homes at the northwest quadrant of Post Oak Drive and U.S. 287. He explained will allow the project to apply for tax credit from the state.

RESOLUTION NO. 1232

Action:

Councilmember Chuck Beatty moved to approve Resolution No. 1232 as presented. Councilmember David Hill seconded, All Ayes.

22. Consider award of a bid to the Nay Company for the construction of a new Utilities Department Field Maintenance Building

Mr. Tommy Ludwig, Executive Director of Development Services, reported staff reviewed the bid for the construction of a new utilities department field maintenance building and recommended awarding the contract to the Nay Company. He explained the cost for the project is above budget and staff is also requesting approval of an immediate change order to reduce the scope of the work to bring the cost within the city's budgeted amount.

Action:

Councilmember David Hill moved to award a bid to the Nay Company for the construction of a new Utilities Department Field Maintenance Building. Mayor Pro Tem Mark Singleton seconded, All Ayes.

23. Consider a bid award change order for a scope reduction with the Nay Company for the construction of a new Utilities Department Field Maintenance Building

Action:

Councilmember Chuck Beatty moved to approve a change order for a scope reduction with the Nay Company for the construction of a new Utilities Department Field Maintenance Building. Councilmember Mary Lou Shipley seconded, All Ayes.

24. Consider contract services for Police Department to obtain DUI search warrants

Chief Goolsby requested approval of the contract for magistrate services for judges to review warrants for DWI arrests at a rate of \$50 for each instance.

City of Waxahachie Municipal Court Judge Ed Jendzrey voiced his support for the contract and reminded council when the police department contacts him for review of DUI warrants there is no additional cost to the city.

Action:

Mayor Pro Tem Mark Singleton moved to approve the agreement for magistrate services as presented. Councilmember David Hill seconded, All Ayes.

(5a)

25. Convene into Executive Session for the review Performance Evaluation for City of Waxahachie Manager as permitted by the Texas Government Code, Section 551.074

Mayor Strength announced at 8:46 p.m. the City Council would convene into Executive Session for the review Performance Evaluation for City of Waxahachie Manager as permitted by the Texas Government Code, Section 551.074.

26. Reconvene and take any necessary action

The meeting reconvened at 10:06 p.m. Mayor Strength announced no action would be taken.

27. Comments by Mayor, City Council, City Attorney and City Manager

Councilmember Mary Lou Shipley praised city staff for their work on the city's marketing campaign.

Councilmember Chuck Beatty reported there was a great turnout and celebration for Martin Luther King, Jr. Day on Monday, January 15, 2018.

Assistant City Secretary Amber Villarreal announced January 17, 2018 is the first day to file for place on ballot for the May 5, 2018 election.

28. Adjourn

There being no further business, the meeting adjourned at 10:08 p.m.

Respectfully submitted,

Amber Villarreal
Assistant City Secretary

City Council
January 16, 2018

(56)

A briefing session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas, on Tuesday, January 16, 2018 at 5:30 p.m.

Council Members Present: Kevin Strength, Mayor
Mark Singleton, Mayor Pro Tem
Chuck Beatty, Councilmember
David Hill, Councilmember
Mary Lou Shipley, Councilmember

Others Present: Michael Scott, City Manager
Robert Brown, City Attorney
Amber Villarreal, Assistant City Secretary

1. Call to Order

Mayor Kevin Strength called the meeting to order.

2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting

City Manager Michael Scott introduced the city's new Assistant Utilities Director, Mr. Richard Abernathy, who came from the City of Dallas. Ms. Scott reviewed the consent agenda including the taxicab renewal for Boppalong Tours. He also noted the honorary councilmember is in attendance and there will be a marketing award presentation.

Shon Brooks, Director of Planning, reviewed the planning and zoning items on the agenda. He reported FP-17-0163 is not on the consent agenda because the Planning & Zoning Commission recommended denial per Staff Comments because the property doesn't meet the required fire protection as required in the city's subdivision ordinance. Mr. Brooks noted it is the council's discretion to approve or deny the plat. Mr. Scott noted the property is in the Extraterritorial Jurisdiction and the county commissioner's court will have the final decision on the approval. Mayor Pro Tem Mark Singleton expressed his objection to the city pushing its rules and regulations to property not in our city limits. City Attorney Robert Brown explained the subdivision ordinance can be rewritten to include language allowing a waiver or applicants can just present their case to council for a variance.

Mr. Brooks reviewed the proposed shingle ordinance that will require a laminated, three-dimensional appearance composition architectural shingles (30 year minimum) on all new and existing homes who need roof replacement from this point forward. Mr. Tommy Ludwig, Executive Director of Development Services, noted council can set an effective date for this ordinance so that it doesn't interfere with those who have already started the process of roofing a home.

Parks and Recreation Director John Smith reviewed the proposed camping ordinance noting it will provide some guidelines for those who want to stay overnight at city parks and the lake.

Mr. Stuart Shaw, Bonner Carrington, called in to present an overview of the proposed Mariposa Apartment Homes to be located at the northwest quadrant of Post Oak Drive and US 287 for

(5b)

seniors 55 and up. He noted council support is needed to apply for state funding. Mayor Pro Tem Singleton clarified that the letter of support means that council agrees that this project is right for the community. Mr. Shaw explained the tax credits will make it affordable housing for the seniors. Mayor Strength inquired about ownership and Mr. Shaw noted he could only guarantee the plan is to own the property forever.

Mr. Ludwig noted the city went out for bid for the construction of a utility building at 301 Clift Street and the Nay Company was the sole bidder. In reviewing the bid, the cost was above the budgeted amount so the scope of the work was reduced to stay within budget. The projected completion date is by October 1, 2018.

Chief Wade Goolsby explained the proposed agreement for magistrate services is to continue the process of having a judge review DUI search warrants at any time.

3. Adjourn

There being no further business, the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Amber Villarreal
Assistant City Secretary

The Waxahachie Planning & Zoning Commission (P&Z) held a regular meeting on Tuesday, January 23, 2018 at 7:00 p.m. in the Council Chamber at 401 S. Rogers St., Waxahachie, TX.

Members Present: Rick Keeler, Chairman
Melissa Ballard, Vice Chairman
Betty Square Coleman
Bonney Ramsey
Jim Phillips
Erik Barnard
David Hudgins

Others Present: Shon Brooks, Director of Planning
Kelly Dent, Planner
James Gaertner, City Engineer
Lori Cartwright, City Secretary
David Hill, Council Representative

1. **Call to Order**
2. **Invocation**

Chairman Rick Keeler called the meeting to order and gave the invocation.

3. **Consent Agenda**

- a. Minutes of the regular Planning and Zoning Commission meeting of January 9, 2018

Action:

Mrs. Bonney Ramsey moved to approve item a. on the Consent Agenda. Vice Chairman Melissa Ballard seconded, All Ayes.

4. **Consider request by Chris Stryker for a Replat of Lots 11 and 12, Spring Creek-REV, to create Lot 1, Rock Bottom Ranch, 3.7583 acres (Property ID 206166) – Owner: TAMARA L & CHRISTOPHER P STRYKER (RP-17-0162)**

Ms. Kelly Dent, Planner, reported the applicant seeks to replat two lots into one so he can eventually build a garage accessory dwelling that his mother-in-law will live in. She stated a garage accessory dwelling is allowed by right in the SF-1 zoning district. Ms. Dent recommended approval per the following staff comments: Add property owner's phone number; retitle subdivision to match property owner's wish; change date to 2018; spelling corrections; add the zoning for Ladd Vien's property to the South and verify with the property owner whether they did purchase southern land from Mr. Vien via metes and bounds

Action:

Vice Chairman Melissa Ballard moved to approve a request by Chris Stryker for a Replat of Lots 11 and 12, Spring Creek-REV, to create Lot 1, Rock Bottom Ranch, 3.7583 acres (Property ID 206166) – Owner: TAMARA L & CHRISTOPHER P STRYKER (RP-17-0162), subject to staff comments. Mr. David Hudgins seconded, All Ayes.

5. **Continue Public Hearing on a request by the City of Waxahachie to amend the City Zoning Ordinance, Ordinance No. 2287, as amended, to Sections 31.A.1 through 31.A.9, to update said sections of the Zoning Ordinance, relating to the Historic Overlay District, and establishing rules relating to historic structures (TA-17-0164)**

Chairman Keeler opened the Public Hearing.

Mr. Shon Brooks, Director of Planning, reported the item was discussed in detail at the briefing noting the proposed Ordinance amends an existing Ordinance of areas of historical and cultural importance relating to the Historic Overlay District.

Those who spoke against TA-17-0164:

Ms. Melissa Olson, 202 Stampede Street, Waxahachie
Ms. Amy Hedke, 106 Vanderbilt, Waxahachie

There being no others to speak for or against TA-17-0164, Chairman Keeler closed the Public Hearing.

6. **Consider recommendation of Zoning Change No. TA-17-0164**

Action:

After further discussion, Mrs. Bonney Ramsey moved to approve a request by the City of Waxahachie to amend the City Zoning Ordinance, Ordinance No. 2287, as amended, to Sections 31.A.1 through 31.A.9, to update said sections of the Zoning Ordinance, relating to the Historic Overlay District, and establishing rules relating to historic structures (TA-17-0164) as presented. Vice Chairman Melissa Ballard seconded, All Ayes.

7. **Public Hearing on a request by Chris Reeves, Quickway Signs, for a Specific Use Permit (SUP) to allow an Electronic Message Sign use within a Planned Development-20-General Retail (PD-20-GR) zoning district, located at 503 N Highway 77, being LOT 2B BLK 1 NORTHGATE PLAZA 0.501 AC (Property ID 175006)– Owner: ROCKSTEADY LLC (SU-17-0167)**

Chairman Keeler opened the Public Hearing.

Ms. Dent reported the applicant seeks to modify an existing pole sign by installing an electronic message sign on the pole sign. She stated the existing pole sign is a legal nonconforming sign and explained it was lawfully installed in compliance with all City codes and ordinances that were applicable at the time of installation. Ms. Dent stated an electronic message sign is permitted at this location by Specific Use Permit and must be in the form of a monument sign and not a pole sign. She noted the applicant has the option of applying for a monument electronic message sign but the legal nonconforming pole sign would need to be removed from the site. Staff recommended denying SU-17-0167.

Mr. Chris Reeves, Quickway Signs, 306 West Main Street, Waxahachie, stated a monument sign will block visibility on the corner and traffic will be affected.

Mr. Brooks stated the location has sufficient parking if they lose one space for the monument sign.

There being no others to speak for or against SU-17-0167, Chairman Keeler closed the Public Hearing.

8. Consider recommendation of Zoning Change No. SU-17-0167

Action:

After further discussion, Mr. Jim Phillips moved to deny a request by Chris Reeves, Quickway Signs, for a Specific Use Permit (SUP) to allow an Electronic Message Sign use within a Planned Development-20-General Retail (PD-20-GR) zoning district, located at 503 N Highway 77, being LOT 2B BLK 1 NORTHGATE PLAZA 0.501 AC (Property ID 175006)– Owner: ROCKSTEADY LLC (SU-17-0167) subject to staff comments. Mr. Erik Barnard seconded, All Ayes.

9. Public Hearing on a request by Chris Reeves, Quickway Signs, for a Specific Use Permit (SUP) to allow an Electronic Message Sign use within a Commercial (C) zoning district, located at 1601 N Highway 77, being LOT 1B BLK D LAKERIDGE #1-REV 1.241 AC (Property ID 174568)– Owner: MC INVESTMENT FUND LLC (SU-17-0168)

Chairman Keeler opened the Public Hearing.

Ms. Dent reported the applicant seeks to modify an existing pole sign by installing an electronic message sign on the pole sign. She stated the existing pole sign is a legal nonconforming sign and explained it was lawfully installed in compliance with all City codes and ordinances that were applicable at the time of installation.

Mr. Chris Reeves, Quickway Signs, 306 West Main Street, Waxahachie, stated a monument sign will not be seen due to the property sits lower than Highway 77. He requested an electronic message sign to be allowed on the pole sign.

There being no others to speak for or against SU-17-0168, Chairman Keeler closed the Public Hearing.

10. Consider recommendation of Zoning Change No. SU-17-0168

Action:

After further discussion, Vice Chairman Melissa Ballard moved to deny a request by Chris Reeves, Quickway Signs, for a Specific Use Permit (SUP) to allow an Electronic Message Sign use within a Commercial (C) zoning district, located at 1601 N Highway 77, being LOT 1B BLK D LAKERIDGE #1-REV 1.241 AC (Property ID 174568)– Owner: MC INVESTMENT FUND LLC (SU-17-0168) subject to staff comments. Mrs. Bonney Ramsey seconded. The vote was as follows:

Ayes: Rick Keeler
Melissa Ballard
Bonney Ramsey
Jim Phillips
Erik Barnard
David Hudgins

Noes: Betty Jefferson Coleman

The motion carried.

- 11. Consider request by Brandon O'Donald, Pape-Dawson Engineers, Inc., for a Preliminary Plat of Dove Hollow for 610 residential lots and 19 open space lots, being 213.536 acres situated in J.W. Wright Survey, Abstract No. 1182 (Property ID 192636, 192639, 192643, and 192645) – Owner: 112 LLC and MOUNTAIN CREEK PARTNER III LLC (PP-17-0171)**

Ms. Dent presented the preliminary plat noting the development of the acreage will be in three phases. She reviewed staff comments noting the applicant has submitted revisions and is working to address comments. Staff recommended approval per staff comments.

Mr. James Gaertner, City Engineer, stated the applicant has enough water to start Phase I and staff is working with them for the connection of water lines. He noted the applicant is looking to upsize the sewer lines.

Action:

Mr. Jim Phillips moved to approve a request by Brandon O'Donald, Pape-Dawson Engineers, Inc., for a Preliminary Plat of Dove Hollow for 610 residential lots and 19 open space lots, being 213.536 acres situated in J.W. Wright Survey, Abstract No. 1182 (Property ID 192636, 192639, 192643, and 192645) – Owner: 112 LLC and MOUNTAIN CREEK PARTNER III LLC (PP-17-0171). Mrs. Betty Square Coleman seconded, All Ayes.

- 12. Consider Landscape Plan for Dove Hollow as a companion to PP-17-0171 – Owner: 112 LLC and MOUNTAIN CREEK PARTNER III LLC**

Ms. Dent presented the landscape plan being a companion to item 11 and recommended approval.

Action:

Mrs. Bonney Ramsey moved to approve a Landscape Plan for Dove Hollow as a companion to PP-17-0171 – Owner: 112 LLC and MOUNTAIN CREEK PARTNER III LLC. Mrs. Betty Square Coleman seconded, All Ayes.

(50)

13. **Public Hearing on a request by Robert Morgan, Grantava Inc., for a Zoning Change from a Single Family-3 (SF-3) zoning district to a Planned Development-Single Family-3 (PD-SF-3), with Concept Plan, located at 1304 Wyatt Street, being LOT 3 BLK 184 TOWN ADDN-REV 3.139 AC (Property ID 270088) - Owner: GRANTAVA HOLDINGS LLC (PD-17-0172)**

Chairman Keeler opened the Public Hearing.

Ms. Dent reported the applicant seeks to rezone the property to allow for smaller lot sizes, to reduce setbacks, and to reduce the development masonry standards. She discussed the concept plan provision requested by the applicant noting the applicant seeks to obtain zoning to allow for lots at roughly sixty (60) percent of size mandated for SF-3 zoning. The applicant seeks to ensure the front yard setbacks is twenty-five (25) feet, rather than the thirty (30) feet required by the current Ordinance. Ms. Dent reported there are homes in close vicinity of the proposed development, including on the same block, that do have masonry, and homes that are solely of siding construction would not match the surrounding neighborhood. Staff recommended a compromise of 50% masonry requirement.

Mrs. Betty Square Coleman expressed concern with the proposed plan noting it is not conducive for this area. She stated the applicant is proposing too many small houses on a corner lot. Mrs. Coleman stated years ago the property was a sink hole. She stated they need to build up in this area.

Mr. Robert Morgan, applicant, Grantava LLC, Italy Texas, stated the houses will be approximately 1,500 square feet.

There being no others to speak for or against PD-17-0172, Chairman Keeler closed the Public Hearing.

14. **Consider recommendation of Zoning Change No. PD-17-0172**

Action:

After further discussion, Vice Chairman Melissa Ballard moved to deny a request by Robert Morgan, Grantava Inc., for a Zoning Change from a Single Family-3 (SF-3) zoning district to a Planned Development-Single Family-3 (PD-SF-3), with Concept Plan, located at 1304 Wyatt Street, being LOT 3 BLK 184 TOWN ADDN-REV 3.139 AC (Property ID 270088) - Owner: GRANTAVA HOLDINGS LLC (PD-17-0172). Mrs. Betty Square Coleman seconded. The vote was as follows:

Ayes: Rick Keeler
Melissa Ballard
Betty Square Coleman
Bonney Ramsey
Jim Phillips

Noes: Erik Barnard
David Hudgins

(50)

The motion carried.

15. Public Comments

Ms. Amy Hedke, 106 Vanderbilt, Waxahachie, stated Public Hearings don't help people. We need Ordinances that protect the people.

Ms. Melissa Olson, 202 Stampede Street, Waxahachie, asked the Commission to reconsider the Heritage Preservation Commission Ordinance.

16. Adjourn

There being no further business, the meeting adjourned at 8:10 p.m.

Respectfully submitted,

Lori Cartwright
City Secretary

The Waxahachie Planning & Zoning Commission (P&Z) held a briefing session on Tuesday, January 23, 2018 at 6:15 p.m. in the City Council Conference Room at 401 S. Rogers St., Waxahachie, TX.

Members Present: Rick Keeler, Chairman
Melissa Ballard, Vice Chairman
Betty Square Coleman
Bonney Ramsey
Jim Phillips
Erik Barnard
David Hudgins

Others Present: Shon Brooks, Director of Planning
Kelly Dent, Planner
James Gaertner, City Engineer
Lori Cartwright, City Secretary
David Hill, Council Representative

1. Call to Order

Chairman Rick Keeler called the meeting to order.

2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting

Ms. Anita Brown, Downtown Development Director, reviewed a proposed Ordinance related to the Historic Overlay District and establishing rules relating to historic structures. She explained it also regulates and restricts the construction, alteration, reconstruction, or razing of buildings and other structures to maintain property values.

Ms. Brown explained the process for designating certain sites, buildings, structures, landscapes or objects as historic resources. She stated a property owner or the Heritage Preservation Commission may request that a unique area be preserved as a historic district. The Heritage Preservation Officer (HPO) will send notification to property owners within the proposed district boundaries of the proposal. When the HPO has received verifiable written support from the owners of at least thirty (30) percent of the properties within the proposed historic district boundary, the HPO shall forward the application to the Heritage Preservation Commission for a public hearing and recommendation.

3. Adjourn

There being no further business, the meeting adjourned at 6:59 p.m.

Respectfully submitted,

Lori Cartwright
City Secretary

Keep Waxahachie Beautiful
January 25, 2018

(5e)

The Keep Waxahachie Beautiful Committee held a meeting Thursday, January 25, 2018 at 4:30 p.m. in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas.

Members Present: Ginger Cole, Chairman
 Christy Waters, Co-Chairman
 Polly Williams
 Jesse Gibson
 Jim Kauffman
 Scott Poarch

Ex-Officio Member Absent: Sandy King, Waxahachie Chamber of Commerce

Others Present: John Smith, Parks & Recreation Director
 Chris Seale, Horticulturist

1. Call to Order

Parks and Recreation Director John Smith called the meeting to order at 4:32 p.m.

2. Approval of minutes of Keep Waxahachie Beautiful Committee meeting of November 7, 2017

Action:

Mr. Jim Kauffman moved to approve the minutes of the November 7, 2017 Keep Waxahachie Beautiful Committee Meeting. Co-Chairman Christy Waters seconded, All Ayes.

3. Discuss Union Pacific Grant Purchase and take any necessary action

Parks and Recreation Director John Smith updated the board on the picnic tables and plant container purchases and displayed photos of the terrace at city hall.

4. Discuss activities and take any necessary action

Action:

Ms. Polly Williams moved to set the Brown Street Litter Patrol for April 21, 2018 at 9:00 a.m. at Finley Junior High. Mr. Jim Kauffman seconded, All Ayes.

5. Set date for next Committee meeting

Action:

Chairman Ginger Cole moved to set the next Keep Waxahachie Beautiful Committee for March 22, 2018 at 4:30 p.m. at City Hall. Ms. Polly Williams seconded, All Ayes.

6. Public Comments

Mr. Jesse Gibson reported the IMA has adopted a portion of MLK, Jr. Boulevard and a cleanup will

be on February 24, 2018 at 10:00 a.m.

7. Tour Convenience Station Facility

Mr. Smith introduced the Convenience Station staff, Mr. Tomas Gonzalez and Mr. Willie Johnson who provided a comprehensive tour of the facility.

8. Adjourn

Action:

There being no further business, the meeting adjourned at 5:15 p.m.

Respectfully submitted,

John Smith
Parks & Recreation Director

A regular meeting of the Senior Center Advisory Committee was held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, January 17, 2018 at 1:30 p.m.

Members Present: Patti Junkin, Chairman
Patty Smith, Vice Chairman
Mike Lee
Ray Weable
Lee Johnson

Members Absent: Joe Jenkins
Peggy Loftis

Others Present: Jeanee Smiles, Director, Waxahachie Senior Citizens Center
John Smith, Director of Parks and Recreation
Mary Lou Shipley, Council Representative

1. Call to Order

Chairman Patti Junkin called the meeting to order.

2. Invocation

Mr. Lee Johnson gave the invocation.

3. Approval of minutes for Senior Citizens Center Advisory Committee meeting of October 18, 2017

Action:

Mr. Mike Lee moved to approve the minutes of the Senior Center Advisory Committee meeting of October 18, 2017. Vice Chairman Patty Smith seconded, All Ayes.

4. Discuss financial report for period ending December 31, 2017 and take any necessary action

Ms. Jeanee Smiles, Director of Waxahachie Senior Center, presented the financial report for the period ending December 31, 2017. She discussed expenses such as the Hickerson Memorial, maintenance, special events, and announced reimbursement for scholarships and transportation have been made to the city.

{Mr. Ray Weable arrived at 1:35 p.m.}

Action:

Vice Chairman Patty Smith moved to accept the financial report for the period ending December 31, 2017 as presented. Mr. Lee Johnson seconded, All Ayes.

5. Review Be a Santa to a Senior Event and take any necessary action

(5f)

Ms. Smiles discussed the 7th annual “Be a Santa to a Senior” event stating it was very successful with over 1600 gifts wrapped and delivered. She noted forty-nine volunteers participated in the wrapping party and several seniors in the community and surrounding areas benefited.

6. Review STEM Education Garden financials and consider funding for the fence

Ms. Smiles reviewed the STEM Education Garden financials noting the Gryphon Toy Run funds are not calculated to date. She explained the city’s technology department is assisting to determine the best product for the Tech Garden. She noted she plans on keeping a spreadsheet to provide information on each part of the garden and progress. Ms. Smiles explained a security fence must be built before the tech teaching area can begin.

Action:

*Mr. Lee Johnson moved to approve funding in the amount of \$37,010 for the fence construction.
Mr. Mike Lee seconded, All Ayes.*

7. Public Comments

Pat Lonzo, 401 Spring Creek Drive, Waxahachie, spoke in opposition of allocating the Gryphon Toy Run money to the STEM Garden and recommended it continue to be used for senior center issues and member support. She spoke in opposition to the STEM Garden and requested it be moved to a WISD facility.

Amy Hedtke, 106 Vanderbilt, Waxahachie, spoke in support of Pat Lonzo and her efforts and suggested the board and members work toward a resolution.

8. Adjourn

There being no further business, the meeting adjourned at 2:15 p.m.

Respectfully submitted,

John Smith
Parks & Recreation Director

(59)

DRAFT
MID-WAY REGIONAL AIRPORT
JOINT AIRPORT BOARD MINUTES

A regular meeting of the Mid-Way Regional Airport Joint Airport Board was held on Thursday, January 11, 2018, at 4:00 p.m., in the Rex Odom Conference Room, at Mid-Way Regional Airport, 131 Airport Dr., Midlothian, Texas.

Members Present: Kyle Ballard, Chair
 Kent McGuire, Vice Chair
 Ray Barksdale, Secretary
 David Box
 Randall Porche
 Alex Smith
 Drew Sambell

Others Present: Judy Demoney, Airport Manager
 Tammy Bowen, Airport Operations Assistant
 Chris Dick, Manager, City of Midlothian
 Chelsey Gordon, Assistant to the Waxahachie City Manager

REGULAR AGENDA

Opening: Kyle Ballard called the meeting to order, and gave the invocation.

Board Announcements: There were no Board announcements.

CONSENT AGENDA:

- Minutes of Meeting held November 9, 2017
- Financial Report
- Manager's Report
- Airport Operation's Report
- FBO Report

Alex Smith moved to approve the Consent Agenda as presented; second by Randall Porsche. All Ayes.

REGULAR AGENDA:

FAA Pilot Program for UAS Integration into National Air Space: Judy Demoney told the Board that in October, President Trump directed the Secretary of Transportation to implement an Unmanned Air System (UAS) Integration Pilot Program with 180 days. The directive charged the Department of Transportation and the FAA with implementing pilot programs focused on more complex UAS operations, specifically in airspace at 200-244 feet above ground level. The Secretary of Transportation will select five teams to partner with the FAA to develop the processes necessary to safely incorporate UAS technologies and applications into the mainstream of everyday life.

Governor Abbott is leading a regional effort that integrates a broad spectrum of interests from our area. He would like a unified regional proposal, including states of Texas, Arkansas, Louisiana, Oklahoma and New Mexico. The North Central Texas Council of Governments approached ATAC members asking for as many Airports to sign up as possible to be a part of the regional team called TALON. Judy informed the Board that she did sign Mid-Way up, and are now one of 134 team members which includes airports, universities, law enforcement, retailers, Cities, etc... The FAA will be selecting the five main teams within the next 90 days.

Future Airport Economic Development: Judy Demoney said that an aviation training school out of Michigan approached us recently because they are wanting to expand, and we met their criteria. Another business approached us that is based at Executive Airport, which is a very good business and would be very beneficial to our Airport. The entities that are coming to us need big hangar space that we do not have. We will continue to get more opportunities as the economy in our area continues to grow. Judy said that these are the types of opportunities that we are getting, and hopes that we can start working towards a plan. Judy told the Board that it is too hard to build specs because everyone needs something different, but if we had the infrastructure in and were shovel ready we could take advantage of some these opportunities. Judy reminded the Board that Airborne Imaging is still interested in building a hangar. Judy said that she is will be meeting with an Ellis County banker tomorrow that is representing some investors that is interested in building hangars. Kyle Ballard said that we have had some really good prospects over the last two years that we feel like we may have been able to land had we had the infrastructure (roads, utilities, etc..) ready to go. Kyle recommended that the Economic Development Committee put together some recommendations and a game plan to bring before the Board.

Kyle Ballard asked if there were any new proposed residential developments close to the airport. Chris Dick said that Hayes Crossing got approved just to the South of Twin Creeks. There is also someone looking at the Diamond J property next to the Airport. Chris said that the City did tell them the concerns of the Airport, and the concerns that the City has in regards to the intrusion onto the Airport. Chris said that unfortunately there is that section of light industrial after 20 or 25 years it reverts back from light industrial to residential, but the City has told them that it would be their desire that it stay light industrial so that there are not homes right up on the Airport.

Election of Officers:

Alex Smith moved to nominate Drew Sambell as Chair; second by David Box. All Ayes.

Alex Smith moved to nominate Kent McGuire as Vic Chair; second by Randal Porsche. All Ayes.

Kent McGuire moved to nominate Ray Barksdale as Secretary; second by Alex Smith. All Ayes.

Other Business: Judy said that she got word from TxDOT that final audit for the T-hangar project will not be complete for about two months, and it appears that we will only be getting back about \$3,400.

TxDOT's recommendation for the security-fencing project was to bank our MPE funds for the next four years until we have enough to do it all at the same time. The Board agreed that they would rather see an incremental approach because we continue to have issues around our facilities. Judy told the Board to keep in mind that there are not a lot of federal funds available at this time so TxDOT is looking primarily at runway type projects. Judy said that she would get with our TxDOT planner to see how we can proceed.

Public Comments: There were no public comments.

Adjournment: There being no further business,

Ray Barksdale moved to adjourn; second by Randall Porsche. All Ayes.

Respectfully submitted, Tammy Bowen, Airport Operations

(5h)



Memorandum

To: Honorable Mayor and City Council

From: Wade G. Goolsby, Chief of Police

Thru: Michael Scott, City Manager

Date: January 29, 2018

Re: 2017 Racial Profiling Analysis

The Waxahachie Police Department has completed its data analysis on citizen contacts. State law requires that each police agency keep records of any traffic stop that results in a citation or arrest in an effort to identify any racial profiling that might be occurring.

The Waxahachie Police Department is committed to providing the highest level of police service to the community without any racial bias. The enclosed report will illustrate the efforts of the police department and will show that we do not engage in racial profiling.

The data in the report has been submitted to the State as required and we will continue to collect data as required. New legislation will require more detailed and comprehensive data collection in the coming year and we have already made the necessary changes to capture that data.

Please feel free to contact me if you have any questions regarding the report.

(5h)



WAXAHACHIE POLICE DEPARTMENT



2017 CITIZEN CONTACT REPORT

January 15, 2018

(5h)

Executive Summary

Article 2.132 (7) of the Texas Code of Criminal Procedure requires the annual reporting to the local governing body of data collected on the race or ethnicity of individuals stopped and issued citations or arrested for traffic violations and whether or not those individuals were searched.

The analysis of material and data from the Waxahachie Police Department revealed the following:

The analysis of statistical information from WPD reveals that there are not any indications of systemic racial profiling by the department.

The WPD is in full compliance with applicable Texas law concerning the prohibition of racial profiling.

(5h)

Introduction

This report details an analysis of the Waxahachie Police Department's statistical information on citizen contacts for the year 2017. According to the State of Texas, "race" means "of a particular descent, including Caucasian, African, Hispanic, Asian, Native American or Middle Eastern descent".

This report has been prepared to specifically comply with Article 2.132 (7) of the Texas Code of Criminal Procedure regarding the compilation and analysis of citizen contacts data. Because all Waxahachie Patrol vehicles have cameras for the recording of traffic stops, Waxahachie is exempt from the more rigorous reporting requirements of section 2.134. The full copies of the applicable laws and regulations pertaining to this report are contained in Appendix A.

This report is divided into five analytical sections: WPD's policy on racial profiling; WPD's training and education on racial profiling; WPD's complaint process and public education on racial profiling; and analysis of statistical data on citizen contacts.

For the purposes of this report and analysis, the following definition of racial profiling is used: Racial profiling means a law enforcement-initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity (Texas CCP Article 3.05).

The demographic information contained in this report was taken from the demographic profile from the 2010 census. Waxahachie demographic information was compared to Ellis County information for analytical and comparison purposes.

The greatest challenge in presenting meaningful numbers is using an appropriate comparison. Census data is the most readily available data that identifies the demographics of the city and county. However, the accuracy of census data is always questioned and even if accurate in the beginning, the data becomes aged and out of date as the decade progresses. Since the data is only collected every ten years, the data becomes less and less accurate with each passing year.

Even if the census data is fresh, there are still questions about the accuracy of the data. In some of the data, the numbers do not add up. This is primarily caused by individuals being counted twice. The Census Bureau considers Hispanics to be a culture and not a race, so there are White Hispanics and Black Hispanics. This can cause some individuals to be counted twice, depending on how the individual completes the Census survey form. On the other hand, the State of Texas considers "Hispanic" to be a race. However, the State does not provide any census data based on their definitions of race.

Other challenges related to the statistical comparisons relate to the percentage of citations written to residents vs. non-residents vs. regional visitors, etc. We have several major thoroughfares through Waxahachie and many people who receive citations do not live in the city or the county.

(5h)

The population and race statistics are show below for both the city of Waxahachie and for Ellis County.

2010 Population – City of Waxahachie*

Total Population	29,621	
Caucasian (Not Hispanic)	22,381	75.6%
African (Black)	3,819	12.9%
Amer. Indian	175	0.6%
Asian	155	0.5%
Two or More Races	678	2.3%
Middle Eastern	Not shown in survey	
Hispanic	6,870**	23.2%**

*These numbers provided by the US Census Bureau

** Total sum of races exceeds actual total population

2010 Population – Ellis County*

Total Population	149,610	
Caucasian (Not Hispanic)	117,662	78.6%
African (Black)	13,482	9.0%
Amer. Indian	893	0.6%
Asian	851	0.6%
Hispanic	35,161**	23.5%**

*These numbers provided by the US Census Bureau

** Total sum of races exceeds actual total population

The State of Texas has defined "Race or ethnicity" as a particular descent, including Caucasian, African, Hispanic, Asian, Middle Eastern, or Native American descent. Since the State is requiring the reporting, we are required to use their definition but for comparison purposes, we must use Census data and their definitions. The Census does not recognize "Middle Eastern" as a race but the State of Texas does.

Another issue is the fact that the US Census considers "Hispanic" to be a culture and not a race, compared to the State of Texas who defines Hispanic as a race. In the census, there are White Hispanics and Black Hispanics and the result is an overlapping of counting. As seen in the numbers above, the total number of Races exceed the population due to this overlapping in counting.

(5h)

Waxahachie Police Department Policy on Racial Profiling

A review of WPD policies reveal that the department has adopted policies to be in compliance with Article 2.132 of the Texas Code of Criminal Procedure. There are seven specific requirements mandated by Article 2.132 that a law enforcement agency must address. All seven are clearly covered in Departmental policies. The General Orders provide clear direction that any form of racial profiling is prohibited and that officers found engaging in inappropriate profiling may be disciplined up to and including termination. The policies also provide a very clear statement of the agency's philosophy regarding equal treatment of all persons regardless of race, ethnicity, or social status. Appendix B lists the applicable statute and corresponding General Orders. Specifically however, Policy 4.162 states in part:

II. POLICY:

- A. POLICING IMPARTIALY** - Investigative detentions, traffic stops, arrests, searches, and property seizures by officers will be based on a standard of reasonable suspicion or probable cause in accordance with the Fourth Amendment of the U.S. Constitution. Officers must be able to articulate specific facts and circumstances that support reasonable suspicion or probable cause for investigative detentions, traffic stops, arrests, nonconsensual searches, and property seizures.
- B.** Race/ethnicity will never be used as the sole basis for probable cause or reasonable suspicion. Officers may take into account the reported race or ethnicity of a specific suspect or suspects based on trustworthy, locally relevant information that links a person or persons of a specific race/ethnicity to a particular unlawful incident(s).

III. DEFINITIONS

- A. BIAS BASED PROFILING** - Means a law enforcement-initiated action based on an individual's race, ethnicity, national origin, gender, sexual orientation, religion, economic status, age, cultural group, or other identifiable group, rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.
- B. RACIAL PROFILING** means a law enforcement-initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.

IV. PROCEDURES

- A. PROHIBITED** - The Waxahachie Police Department strictly prohibits police officers employed by this agency to engage in acts of racial profiling or bias based profiling as defined above.

(5h)

- B. This policy is intended to reaffirm the Waxahachie Police Departments commitment to unbiased policing, to clarify the circumstances in which officers can consider race/ethnicity when making law enforcement decisions, and to reinforce procedures that serve to assure the public that we are providing service and enforcing laws in an equitable way.

Waxahachie Police Department Training and Education on Citizen Contacts

Texas Occupation Code § 1701.253 and § 1701.402 require that curriculum be established and training certificates issued on citizen contacts for all Texas Peace officers. Documentation provided by WPD reveals that citizen contacts training and certification has occurred and has either been provided to all officers in the department or is being obtained for new officers. New officers are typically trained as they are hired.

Waxahachie Police Department Complaint Process and Public Education on Citizen Contacts

Article 2.132 §2(b)3-4 of the Texas Code of Criminal Procedure requires that law enforcement agencies implement a complaint process on citizen contacts and that the agency provide public education on the complaint process. The department has prepared a brochure on the citizen complaint process which includes a specific section on citizen contacts. The brochure is clearly written and provides detailed information on the process and whom to contact to file a complaint.

Waxahachie Police Department Video Review

In accordance with State mandates, the Waxahachie Police Department regularly reviews video footage captured by cameras installed in the patrol vehicles. The footage is chosen randomly and a log is maintained documenting the review. In addition to random viewing, the footage is reviewed when related to complaints or evidence. There were no violations of racial profiling prohibitions found during this process. The 2017 video review log is attached to this report.

Waxahachie Police Department Statistical Data on Citizen Contacts

Article 2.132(b)6 requires that law enforcement agencies collect statistical information on traffic stops and detentions with specific information on the race of the person stopped. In addition, information concerning searches of persons and whether or not the search was based on consent or probable cause is also collected.

(5h)

201.76 Analysis of Traffic Stops

Waxahachie Police Officers made a total of 8,114 stops that resulted in citations or arrests during 2017. Figure 1 depicts the percentages of people detained by race. As can be seen, the percentages of those stopped are closely reflected by the percentages of the Waxahachie population. For example, 23% of Waxahachie is Hispanic and 21% of the traffic stops were Hispanic drivers. In this case, the percentage of Hispanics stopped is slightly lower than the local population percentage. African/Americans make up 13% of Waxahachie and 18% of traffic stops were African/American drivers. Caucasians make up 76% of the population in Waxahachie and the percentage of traffic stops for Caucasians was 58%.

It should be noted that the race of drivers is determined by the officer's perception. The law allows for the determination to be made by either perception or by asking. However, it is generally believed that asking for the person's race would often result in an argument or confrontation due to the issue of race being brought up by the officer. In reality, if an officer was engaging in profiling it would be based on perception anyway, so using perception as a determination is appropriate.

Figure 1
Traffic stops resulting in Citations or Arrests

	Caucasian	Asian	Hispanic	African/ Black	Middle Eastern	Amer. Indian	Other/Unk.*	
Total Contacted	4732	60	1712	1489	50	23	48	
Percentage	58%	1%	21%	18%	1%	0%	1%	
Waxahachie Population	75.6%	0.5%	23.2%	12.9%	Not shown in survey	0.6%	10.4%**	
Ellis Population	78.6%	0.6%	23.5%	9.0%	Not shown in survey	0.6%	11.1%**	

** Persons reporting "Two or more Races or Some Other Race"

It should be noted that officers do not stop only city residents or County residents. They often stop individuals who live outside of the County. The major thoroughfares in Waxahachie bring county, regional, and out-of-state residents through the city. However, the use of city and county population data is most appropriate because these residents would have the highest likelihood of using Waxahachie roadways. Using the city and county population data, percentage of traffic stops by race appear both expected and understandable.

2017 Analysis of Persons Searched

The State statute requires police departments to capture data related to searches. Unfortunately, the statute does not define "search". The term "search" can mean

(5h)

different things to different people and the term can mean one thing to law enforcement and another to citizens. The definitions listed below are the terms and definitions relative to law enforcement.

Frisk – a “frisk” is used when an officer has a reasonable suspicion that the individual may be armed or may have a weapon within reach in the vehicle. The frisk may involve the person or it may involve the vehicle. The officer can check for weapons in those areas of a vehicle that are within reach of the vehicle occupant. This is not considered a “search” by law enforcement but might be considered a search by the vehicle occupant.

Vehicle Search – a complete search of a vehicle based on probable cause or consent. If an officer has probable cause to be belief that there is contraband or evidence in a vehicle, the officer may search the vehicle. The vehicle occupant can also give consent for the officer to search the vehicle regardless whether probable cause exists.

Vehicle Inventory – a vehicle inventory is conducted after an individual is arrested to ensure the safekeeping of any valuables in the vehicle. The department is responsible for the vehicle and its contents after an individual is arrested out of that vehicle. The inventory is not considered a search by law enforcement but may be considered a search by the vehicle owner.

Search incident to arrest – This search refers to a search of an individual after they have been arrested. The Courts have recognized that it is necessary to search individuals after they are arrested to ensure the safety of the officers and the security of the jail facility.

The table below reports the summaries for the total number of persons searched subsequent to being stopped by WPD for traffic offenses and either cited to court or searched prior to being arrested. The numbers do not include searches incident to arrest or vehicle inventories. These numbers were not included because these searches are not discretionary in nature- they are required after an arrest. Individuals are searched after being stopped for a variety of reasons. Officers may be concerned for their personal safety (the possibility of a weapon), they may have probable cause that a crime has been committed and the person stopped is concealing evidence of the crime, or they may only have a suspicion of a criminal offense and request consent from the person to search the person or vehicle.

(5h)

Figure 2
Searches by Race

	Caucasian	Asian	Hispanic	African	Middle Eastern	Amer. Indian	Unknown
Total Contacted	4,307	60	1,526	1,244	50	23	48
Total Searched	8	0	3	4	0	0	0

In any case, the highest percentage of searches as compared to contacts (by race) was less than one percent. The number of reported searches has dropped significantly and it is suspected that officers are only counting incidents where they conduct a full search. While the law does not specify the type of search conducted, it is reasonable to believe that the general public would believe that even a "frisk" of a vehicle would constitute a search. We will work on standardizing the reporting of "searches" by the officers.

Recent legislation changes require that agencies submit specified data to the Texas Commission on Law Enforcement (TCOLE). The data submitted is as follows:

(See next page)

(5h)

TCOLE Submitted Data

Number of motor vehicle stops:

1.	citation only	7,258
2.	arrest only	727
3.	both	129
4.	Total	8,114

Race or Ethnicity:

5.	African	1,489
6.	Asian	60
7.	Caucasian	4,780*
8.	Hispanic	1,712
9.	Middle Eastern	50
10.	Native American	23

11.	Total	8,114
-----	-------	-------

Race or Ethnicity known prior to stop?

12.	Yes	20
13.	No	8,094

14.	Total	8,114
-----	-------	-------

Search Conducted?

15.	Yes	15
16.	No	8,099

17.	Total	8,114
-----	-------	-------

Was Search Consented?

18.	Yes	7
19.	No	8

20.	Total	15
-----	-------	----

* The TCOLE reporting system does not allow for "Unknown" or "Other" ethnicity or race. These contacts were included in the Caucasian group since it is the largest number of contacts by race and it would have the least statistical impact. This year, there were 48 contacts that were identified by officers as Other or Unknown or data was not captured.

2017 Analysis of Traffic Stops

For comparison, WPD has included the 2016 traffic stop data as well. During 2016, Waxahachie Police Officers had a total of 7,284 contacts that resulted in a citation or arrest as compared to 8,114 contacts that resulted in a citation or arrest in 2017.

Figure 3 shows a comparison of 2016 and 2017.

YEAR TO YEAR COMPARISON

A Comparison of Contacts 2016-2017

TRAFFIC CONTACTS - 2016

	Number	Percent*
Caucasian	4304	59%
African	1265	17%
Hispanic	1477	20%
Asian	39	1%
Middle East.	43	1%
Native Amer.	10	0%
Other	146	2%
	7,284	100%*

TRAFFIC CONTACTS - 2017

	Number	Percent*
Caucasian	4732	58%
African	1489	18%
Hispanic	1712	21%
Asian	60	1%
Middle East.	50	1%
Native Amer.	23	0%
Other	48	1%
	8,114	100%

*Percentages are rounded to nearest whole number

As shown in the tables above, there has been a slight increase in traffic stops this year. Interestingly, the percentage by race has remained within one percent from last year.

(5h)

Analysis of Citizen Contacts Compliance by Waxahachie Police Department

The foregoing analysis shows that WPD is fully in compliance with all relevant Texas law concerning citizen contacts. Data on traffic stops revealed that all races are stopped at a percentage that is representative of Waxahachie or the Ellis County area. The comparison percentages change when compared to the City of Waxahachie vs. Ellis County but it demonstrates the difficulty in getting truly meaningful comparisons. Another point of consideration is the fact that some drivers that we stop for traffic violations do not live in Waxahachie or Ellis County, thus making meaningful comparisons more difficult. We have several highways that travel through Waxahachie. Inter-State Highway 35 and Highway 67 both funnel residents from the entire area through the city. It is reasonable to assume that these individuals commit their share of traffic violations.

The small number of searches makes any statistical conclusions meaningless. As previously stated, we will provide training to officers to ensure that they are properly documenting the incidents of searches.

Data Collection Issues

There are a variety of issues with any data collected on citizen contacts. First, although the law mandates collection, there are some variations in how the data is collected. Hence, there is wide variation in the reporting by law enforcement across the state. In our case, we use data from the Municipal Court software system since all citations are processed through the municipal court. For arrest data, we have our Investigations clerk keep a physical count throughout the year of arrests that originate from traffic stops. There have been efforts to standardize collection methods and agencies are now required to submit certain data to the Texas Commission on Law Enforcement (TCOLE).

The determination of race is sometimes difficult and is left to the officer's opinion. Currently, race is not identified on a State of Texas driver's license. As previously discussed, asking a person for their race could create the perception of a bias. As a result, in compliance with the law, the officers of the Waxahachie Police Department determine race through their perception. Hence, each officer must code race as best they can based on physical appearance and surnames.

Finally, the law provides no standards by which to compare the data collected. It only states that a report will be provided to the legislative body. If a comparison is to be made, any statistics gathered must be compared to a variety of other measures and must take into account regional and city variations. For example, this report compared Waxahachie statistics with both the city and Ellis County in an attempt to show that although Waxahachie has certain percentages of various races, the same is not necessarily true for the county or the region. City population statistics do not take into account the effect that a major arterial roadway connecting the region will have or the impact that the level of crime in a large retail area will have on decisions to detain or search. In short, a growing community with construction and traffic might very well have

(5h)

higher rates of detentions and searches of minorities than is reflected in their actual population. This does not mean that the agency is racially profiling.

Summary

Statistics alone will never reveal whether police officers engage in racial profiling or not. The police department makes every effort to ensure that each officer is trained and held to high standards of conduct. As can be seen by the video review log, supervisors review an extensive number of traffic contacts to view officer performance. In the end, a police department has to rely on the ethics of its officers and the values instilled within the organization. This department has made efforts in hiring to have a department that is as racially diverse as the community, but it is challenging. We have made strides in this area and will continue to improve the racial makeup of the department.

At some point in the past, the citizens of Waxahachie voted for the department to be governed by Civil Service rules and the hiring process for officers is very strictly defined by law. This inflexible process limits the ability for the department to hire minority and female officers but we have made significant efforts this past year to recruit and attract more minorities to apply with the Waxahachie Police Department. We have recruited heavily at college campuses and we continue to attract a fairly diverse applicant pool. In the past year, we have been able to hire one Hispanic female and an African-American male. We will continue these recruiting efforts as we have openings.

City Demographics*

Total Population	29,621	
Caucasian	22,381	75.6%
African (Black)	3,819	12.9%
Amer. Indian	175	0.6%
Asian	155	0.5%
Two or More Races	678	2.3%
Hispanic	6,870	23.2%**
Middle Eastern	Not shown in Census	

* Numbers provided by the US Census Bureau

** Total sum of races exceed actual total population

Police Department by Race (Sworn Officers Only)

Total Number of Officers	60	
Caucasian	53	88%*
African (Black)	2	3%
Amer. Indian	0	0%
Asian	1	2%
Hispanic	5	8%

* Percentages are rounded to nearest whole number

(5h)

It should be noted that the racial composition of the department is based on the number of officers currently employed. The department is authorized to have 64 officers but we currently have four openings for police officers. The numbers shown reflect actual numbers of officers.

The Waxahachie Police Department is committed to providing police services in a fair and bias free manner. Waxahachie police officers are some of the finest officers in the region and are committed to avoiding any form of bias based policing. Our mission remains to provide the highest level of professional police and emergency services, and dedicating ourselves to protecting life and property, while maintaining the highest ethical standards.

The Waxahachie Police Department is also committed to providing promotional opportunities to officers of every race and gender.

Officers are held accountable for their actions and supervisors are trained to critique the day-to-day performance of their officers. As a routine practice, supervisors review videos from the in-car videos related to traffic stops and other calls. Some of these reviews are generated by questions or issues related to the traffic stop and some of them are random. The video review log (Appendix B) is included in this report.

The Waxahachie Police Department is proud of its officers and we are committed to providing the highest level of service to all of the citizens and visitors to Waxahachie.

(5h)

Appendix A

Racial Profiling Statutes and Laws

Art. 3.05. Racial Profiling

In this code, "racial profiling" means a law enforcement-initiated action based on an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as having engaged in criminal activity.

Added by Acts 2001, 77th Leg., ch. 947, § 2, eff. Sept. 1, 2001.

Art. 2.131. RACIAL PROFILING PROHIBITED. A peace officer may not engage in racial profiling.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Art. 2.132. LAW ENFORCEMENT POLICY ON RACIAL PROFILING.

(a) In this article:

- (1) "Law enforcement agency" means an agency of the state, or of a county, municipality, or other political subdivision of the state, that employs peace officers who make motor vehicle stops in the routine performance of the officers' official duties.
- (2) "Motor vehicle stop" means an occasion in which a peace officer stops a motor vehicle for an alleged violation of a law or ordinance.
- (3) "Race or ethnicity" means of a particular descent, including Caucasian, African, Hispanic, Asian, Native American, or Middle Eastern descent.

(b) Each law enforcement agency in this state shall adopt a detailed written policy on racial profiling. The policy must:

- (1) clearly define acts constituting racial profiling;
- (2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;
- (3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;
- (4) provide public education relating to the agency's complaint process;
- (5) require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown

(5h)

to have engaged in racial profiling in violation of the agency's policy adopted under this article;

- (6) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A) the race or ethnicity of the individual detained;
 - (B) whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- (7) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - (A) the Commission on Law Enforcement Officer Standards and Education; and
 - (B) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

- (c) The data collected as a result of the reporting requirements of this article shall not constitute prima facie evidence of racial profiling.
- (d) On adoption of a policy under Subsection (b), a law enforcement agency shall examine the feasibility of installing video camera and transmitter-activated equipment in each agency law enforcement motor vehicle regularly used to make motor vehicle stops and transmitter-activated equipment in each agency law enforcement motorcycle regularly used to make motor vehicle stops. If a law enforcement agency installs video or audio equipment as provided by this subsection, the policy adopted by the agency under Subsection (b) must include standards for reviewing video and audio documentation.
- (e) A report required under Subsection (b)(7) may not include identifying information about a peace officer who makes a motor vehicle stop or about an individual who is stopped or arrested by a peace officer. This subsection does not affect the collection of information as required by a policy under Subsection (b)(6).
- (f) On the commencement of an investigation by a law enforcement agency of a complaint described by Subsection (b)(3) in which a video or audio recording

(5h)

of the occurrence on which the complaint is based was made, the agency shall promptly provide a copy of the recording to the peace officer who is the subject of the complaint on written request by the officer.

- (g) On a finding by the Commission on Law Enforcement Officer Standards and Education that the chief administrator of a law enforcement agency intentionally failed to submit a report required under Subsection (b)(7), the commission shall begin disciplinary procedures against the chief administrator.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2009, 81st Leg., R.S., Ch. [1172](#), Sec. 25, eff. September 1, 2009.

Art. 2.134. COMPILATION AND ANALYSIS OF INFORMATION COLLECTED.

- (a) In this article:

- (1) "Motor vehicle stop" has the meaning assigned by Article 2.132(a).
- (2) "Race or ethnicity" has the meaning assigned by Article 2.132(a).

- (b) A law enforcement agency shall compile and analyze the information contained in each report received by the agency under Article 2.133. Not later than March 1 of each year, each law enforcement agency shall submit a report containing the incident-based data compiled during the previous calendar year to the Commission on Law Enforcement Officer Standards and Education and, if the law enforcement agency is a local law enforcement agency, to the governing body of each county or municipality served by the agency.

- (c) A report required under Subsection (b) must be submitted by the chief administrator of the law enforcement agency, regardless of whether the administrator is elected, employed, or appointed, and must include:

- (1) a comparative analysis of the information compiled under Article 2.133 to:

- (A) evaluate and compare the number of motor vehicle stops, within the applicable jurisdiction, of persons who are recognized as racial or ethnic minorities and persons who are not recognized as racial or ethnic minorities; and
- (B) examine the disposition of motor vehicle stops made by officers employed by the agency, categorized according to the race or ethnicity of the affected persons, as appropriate,

(5h)

including any searches resulting from stops within the applicable jurisdiction; and

- (2) information relating to each complaint filed with the agency alleging that a peace officer employed by the agency has engaged in racial profiling.
- (d) A report required under Subsection (b) may not include identifying information about a peace officer who makes a motor vehicle stop or about an individual who is stopped or arrested by a peace officer. This subsection does not affect the reporting of information required under Article 2.133(b)(1).
- (e) The Commission on Law Enforcement Officer Standards and Education, in accordance with Section 1701.162, Occupations Code, shall develop guidelines for compiling and reporting information as required by this article.
- (f) The data collected as a result of the reporting requirements of this article shall not constitute prima facie evidence of racial profiling.
- (g) On a finding by the Commission on Law Enforcement Officer Standards and Education that the chief administrator of a law enforcement agency intentionally failed to submit a report required under Subsection (b), the commission shall begin disciplinary procedures against the chief administrator.

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2009, 81st Leg., R.S., Ch. [1172](#), Sec. 27, eff. September 1, 2009.

Art. 2.135. PARTIAL EXEMPTION FOR AGENCIES USING VIDEO AND AUDIO EQUIPMENT.

- (a) A peace officer is exempt from the reporting requirement under Article 2.133 (not shown in this report due to being exempt from that article) and the chief administrator of a law enforcement agency, regardless of whether the administrator is elected, employed, or appointed, is exempt from the compilation, analysis, and reporting requirements under Article 2.134 if:
 - (1) during the calendar year preceding the date that a report under Article 2.134 is required to be submitted:
 - (A) each law enforcement motor vehicle regularly used by an officer employed by the agency to make motor vehicle stops is equipped with video camera and transmitter-activated

(5h)

equipment and each law enforcement motorcycle regularly used to make motor vehicle stops is equipped with transmitter-activated equipment; and

- (B) each motor vehicle stop made by an officer employed by the agency that is capable of being recorded by video and audio or audio equipment, as appropriate, is recorded by using the equipment; or
- (2) the governing body of the county or municipality served by the law enforcement agency, in conjunction with the law enforcement agency, certifies to the Department of Public Safety, not later than the date specified by rule by the department, that the law enforcement agency needs funds or video and audio equipment for the purpose of installing video and audio equipment as described by Subsection (a)(1)(A) and the agency does not receive from the state funds or video and audio equipment sufficient, as determined by the department, for the agency to accomplish that purpose.
- (b) Except as otherwise provided by this subsection, a law enforcement agency that is exempt from the requirements under Article 2.134 shall retain the video and audio or audio documentation of each motor vehicle stop for at least 90 days after the date of the stop. If a complaint is filed with the law enforcement agency alleging that a peace officer employed by the agency has engaged in racial profiling with respect to a motor vehicle stop, the agency shall retain the video and audio or audio record of the stop until final disposition of the complaint.
- (c) This article does not affect the collection or reporting requirements under Article 2.132.
- (d) In this article, "motor vehicle stop" has the meaning assigned by Article 2.132(a).

Added by Acts 2001, 77th Leg., ch. 947, Sec. 1, eff. Sept. 1, 2001.

Amended by:

Acts 2009, 81st Leg., R.S., Ch. [1172](#), Sec. 28, eff. September 1, 2009.

Art. 2.1385. CIVIL PENALTY.

- (a) If the chief administrator of a local law enforcement agency intentionally fails to submit the incident-based data as required by Article 2.134, the

(5h)

agency is liable to the state for a civil penalty in the amount of \$1,000 for each violation. The attorney general may sue to collect a civil penalty under this subsection.

- (b) From money appropriated to the agency for the administration of the agency, the executive director of a state law enforcement agency that intentionally fails to submit the incident-based data as required by Article 2.134 shall remit to the comptroller the amount of \$1,000 for each violation.
- (c) Money collected under this article shall be deposited in the state treasury to the credit of the general revenue fund.

§ 1701.253. School Curriculum

(a) The commission shall establish minimum curriculum requirements for preparatory and advanced courses and programs for schools subject to approval under Section 1701.251(c)(1).

(b) In establishing requirements under this section, the commission shall require courses and programs to provide training in:

(1) the investigation and documentation of cases that involve:

(A) child abuse or neglect;

(B) family violence; and

(C) sexual assault;

(2) issues concerning sex offender characteristics; and

(3) crime victims' rights under Chapter 56, Code of Criminal Procedure, and Chapter 57, Family Code, and the duty of law enforcement agencies to ensure that a victim is afforded those rights.

(c) As part of the minimum curriculum requirements, the commission shall establish a statewide comprehensive education and training program on civil rights, **racial** sensitivity, and cultural diversity for persons licensed under this chapter.

(d) Training in documentation of cases required by Subsection (b) shall include instruction in:

(1) making a written account of the extent of injuries sustained by the victim of an alleged offense;

(5h)

(2) recording by photograph or videotape the area in which an alleged offense occurred and the victim's injuries; and

(3) recognizing and recording a victim's statement that may be admissible as evidence in a proceeding concerning the matter about which the statement was made.

Text of subsection (e) added by Acts 2001, 77th Leg., ch. 657, § 4

(e) As part of the minimum curriculum requirements relating to the vehicle and traffic laws of this state, the commission shall require an education and training program on laws relating to the operation of motorcycles and to the wearing of protective headgear by motorcycle operators and passengers. In addition, the commission shall require education and training on motorcycle operator profiling awareness and sensitivity training.

Text of subsection (e) added by Acts 2001, 77th Leg., ch. 897, § 1

(e) Training officers and recruits in investigation of cases required by Subsection (b)(1)(B) shall include instruction in preventing dual arrest whenever possible and conducting a thorough investigation to determine which person is the predominant aggressor when allegations of family violence from two or more opposing persons are received arising from the same incident.

Text of subsection (e) added by Acts 2001, 77th Leg., ch. 929, § 5

(e) As part of the minimum curriculum requirements, the commission shall establish a statewide comprehensive education and training program on asset forfeiture under Chapter 59, Code of Criminal Procedure, for officers licensed under this chapter. An officer shall complete a program established under this subsection not later than the second anniversary of the date the officer is licensed under this chapter or the date the officer applies for an intermediate proficiency certificate, whichever date is earlier.

Text of subsection (e) added by Acts 2001, 77th Leg., ch. 947, § 4

(e) As part of the minimum curriculum requirements, the commission shall establish a statewide comprehensive education and training program on racial profiling for officers licensed under this chapter. An officer shall complete a program established under this subsection not later than the second anniversary of the date the officer is licensed under this chapter or the date the officer applies for an intermediate proficiency certificate, whichever date is earlier.

Acts 1999, 76th Leg., ch. 388, § 1, eff. Sept. 1, 1999. Amended by Acts 2001, 77th Leg., ch. 657, § 4, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 897, § 1, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 929, § 5, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 947, § 4, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 1034, § 14, eff. Sept. 1, 2001.

(5h)

§ 1701.402. Proficiency Certificates

(a) The commission shall issue certificates that recognize proficiency based on law enforcement training, education, and experience. For this purpose the commission shall use the employment records of the employing agency.

(b) As a requirement for a basic proficiency certificate, the commission shall require completion of local courses or programs of instruction on federal and state statutes that relate to employment issues affecting peace officers and county jailers, including:

- (1) civil service;
- (2) compensation, including overtime compensation, and vacation time;
- (3) personnel files and other employee records;
- (4) management-employee relations in law enforcement organizations;
- (5) work-related injuries;
- (6) complaints and investigations of employee misconduct; and
- (7) disciplinary actions and the appeal of disciplinary actions.

(c) An employing agency is responsible for providing the training required by this section.

Text of subsec. (d) as added by Acts 2001, 77th Leg., ch. 929, § 6

(d) As a requirement for an intermediate proficiency certificate, an officer must complete an education and training program on asset forfeiture established by the commission under Section 1701.253(e).

Text of subsec. (d) as added by Acts 2001, 77th Leg., ch. 947, § 5

(d) As a requirement for an intermediate proficiency certificate, an officer must complete an education and training program on racial profiling established by the commission under Section 1701.253(e).

Acts 1999, 76th Leg., ch. 388, § 1, eff. Sept. 1, 1999. Amended by Acts 2001, 77th Leg., ch. 929, § 6, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 947, § 5, eff. Sept. 1, 2001.

(5h)

APPENDIX B

Waxahachie Police Department					
2017 Video Camera Review Log					
1st QUARTER					
B Shift					
	Officer Name	Date of Incident	Case No.(Opt.)	Date of Review	Reviewed by
	Winn, W	3/27/2017	1700009683	3/30/2017	SS132
	Winn, W	3/6/2017	E0014290	3/30/2017	SS132
	Winn, W	3/26/2017	1700009593	3/30/2017	SS132
	Wilmot, R	1/14/2017	1700001528	2/25/2017	JF112
	Wilmot, R	1/23/2017	1700002631	2/25/2017	JF112
	Wilmot, R	2/12/2017	1700004704	2/25/2017	JF112
	Kirk, J	2/6/2017	1700004115	3/2/2017	JF112
	Kirk, J	1/24/2017	1700002736	3/2/2017	JF112
	Kirk, J	1/19/2017	E0014219	3/2/2017	JF112
	Sibley, C	3/8/2017	1700007408	3/12/2017	JF112
	Sibley, C	3/3/2017	1700006850	3/12/2017	JF112
	Sibley, C	2/7/2017	1700004225	3/12/2017	JF112
	Turner, J	3/20/2017	1700009004	3/30/2017	JF112
	Turner, J	3/11/2017	E0015393	3/31/2017	JF112
	Turner, J	1/27/2017	1700003073	3/31/2017	JF112
	Stephens, B	E0014777	3/27/2017	3/30/2017	SS132
	Stephens, B	1700009662	3/26/2017	3/30/2017	SS132
	Stephens, B	E0011444	3/13/2017	3/30/2017	SS132
	Daniel, R	2/16/2017	1700005174	2/16/2017	RG114
	Daniel, R	3/12/2017	1700007925	3/15/2017	CD127
	Daniel, R	3/11/2017	E0015291	3/15/2017	CD127
	Lewis, J	2/12/2017	1700004737	2/12/2017	RG114
	Lewis, J	2/16/2017	1700005021	2/16/2017	RG114
	Lewis, J	2/16/2017	1700005025	2/16/2017	RG114
	Gonzales, A	3/10/2017	1700007724	3/15/2017	CD127
	Gonzales, A	3/6/2017	1700007248	3/15/2017	CD127
	Gonzales, A	2/21/2017	1700005779	3/15/2017	CD127
	Dunn, B	1/23/2017	1700002531	1/23/2017	RG114
	Dunn, B	2/20/2017	1700005663	2/21/2016	RG114
	Dunn, B	2/21/2017	1700005779	2/21/2017	RG114

(5h)

Gilbert, B	2/11/2017	1700004634	1/12/2017	RG114
Gilbert, B	1/19/2017	1700002069	3/16/2017	CD127
Gilbert, B	3/12/2017	1700007967	3/16/2017	CD127
Starkey, A	3/17/2017	170008513	3/17/2017	118
Starkey, A	3/27/2017	E0014333	3/30/2017	SS132
Starkey, A	3/24/2017	E0011454	3/30/2017	SS132
Gonzales, M	3/12/2017	1700007961	3/16/2017	CD127
Gonzales, M	3/11/2017	E0012373	3/16/2017	CD127
Gonzales, M	3/5/2017	1700007140	3/16/2017	CD127
Bittle, D	3/10/2017	E0016971	3/16/2017	CD127
Bittle, D	2/21/2017	E0016916	3/16/2017	CD127
Bittle, D	2/28/2017	E0016834	3/16/2017	CD127

Waxahachie Police Department					
2017 Video Camera Review Log					
2nd QUARTER					
B Shift					
Officer Name	Date of Incident	Case No.(Opt.)	Date of Review	Reviewed by	
Winn, W	4/22/2017	1700012893	6/12/2017	SS132	
Winn, W	4/22/2017	1700012920	6/12/2017	SS132	
Winn, W	5/19/2017	1700016463	6/12/2017	SS132	
Wilmot, R	4/8/2017	E0015472	6/12/2017	SS132	
Wilmot, R	4/12/2017	E0011482	6/12/2017	SS132	
Wilmot, R	4/21/2017	1700012802	6/12/2017	SS132	
Kirk, J	4/18/2017	E0018503	6/12/2017	SS132	
Kirk, J	5/16/2017	1700016052	6/12/2017	SS132	
Kirk, J	6/7/2017	E0015935	6/12/2017	SS132	
Sibley, C	4/12/2017	1700011843	6/12/2017	SS132	
Sibley, C	5/15/2017	No Assigned #	6/12/2017	SS132	
Sibley, C	5/30/2017	1700017866	6/12/2017	SS132	
Turner, J	6/22/2017	1700020703	6/26/2017	JF112	
Turner, J	6/21/2017	E0014450	6/26/2017	JF112	
Turner, J	4/12/2017	E0011911	6/26/2017	JF112	
Stephens, B	6/16/2017	E0014443	6/26/2017	JF112	
Stephens, B	5/19/2017	E0017584	6/26/2017	JF112	
Stephens, B	5/20/2017	1700016654	6/26/2017	JF112	

(5h)

Daniel, R	4/22/2017	1700012879	4/24/2017	114
Daniel, R	5/30/2017	1700017880	5/30/2017	114
Daniel, R	6/4/2017	1700018456	6/5/2017	114
Lewis, J	5/25/2017	1700017274	5/26/2017	114
Lewis, J	6/18/2017	1700020115	7/3/2017	SS132
Lewis, J	6/28/2017	E0014938	7/3/2017	SS132
Gonzales, A	4/19/2017	1700016569	4/21/2017	114
Gonzales, A	6/3/2017	1700018451	6/5/2017	114
Gonzales, A	6/22/2017	E0019524	7/3/2017	SS132
Dunn, B	4/27/2017	1700013514	4/27/2017	114
Dunn, B	5/6/2017	1700014805	5/8/2017	114
Dunn, B	5/7/2017	1700014915	5/8/2017	114
Gilbert, B	4/7/2017	1700011246	4/8/2017	114
Gilbert, B	4/23/2017	1700013096	4/24/2017	114
Gilbert, B	5/1/2017	1700014123	5/2/2017	114
Starkey, A	4/9/2017	E0015483	4/12/2017	105
Starkey, A	6/13/2017	E0018631	6/26/2017	JF112
Starkey, A	5/20/2017	E0017585	6/26/2017	JF112
Gonzales, M	4/8/2017	1700011278	4/8/2017	114
Gonzales, M	Maternity			
Gonzales, M				
Bittle, D	5/29/2017	Complaint E0018416	5/30/2017	105
Bittle, D	6/7/2017	E0018468	6/27/2017	JF112
Bittle, D	5/29/2017	E0018412	6/27/2017	JF112

Waxahachie Police Department

2017 Video Camera Review Log

3rd QUARTER					
B Shift					
Officer Name	Date of Incident	Case No. (Opt.)	Date of Review	Reviewed by	
Kaelin, C	7/14/2017	1700023713	7/15/2017	114	
Kaelin, C	8/3/2017	E0014976	8/31/2017	132	
Kaelin, C	8/8/2017	1700026408	8/31/2017	132	
Wilmot, R	8/27/2017	1700028667	8/28/2017	131	
Wilmot, R	8/26/2017	1700028551	9/5/2017	131	

(51)

Wilmot, R	7/30/2017	1700025444	9/5/2017	131
Kirk, J	8/9/2017	1700026435	8/9/2017	131
Kirk, J	8/12/2017	1700026751	8/12/2017	131
Kirk, J	9/24/2017	1700031843	9/25/2017	131
Sibley, C	8/12/2017	1700026751	8/12/2017	131
Sibley, C	9/8/2017	1700030217	10/2/2017	131
Sibley, C	9/25/2017	1700031948	10/2/2017	131
Turner, J	7/26/2017	1700025015	7/28/2017	105
Turner, J	8/27/2017	1700028667	8/28/2017	131
Turner, J	9/27/2017	1700032266	10/2/2017	131
Stephens, B	8/12/2017	1700026751	8/12/2017	131
Stephens, B	9/28/2017	1700032381	10/2/2017	131
Stephens, B	9/27/2017	E0022142	10/2/2017	131
Daniel, R	7/29/2017	1700025408	8/11/2017	114
Daniel, R	8/8/2017	E0019072	8/31/2017	132
Daniel, R	8/17/2017	E0019587	8/31/2017	132
Lewis, J	7/29/2017	1700025408	7/30/2017	132
Lewis, J	7/28/2017	1700025296	8/11/2017	114
Lewis, J	8/2/2017	1700025779	8/11/2017	114
Gonzales, A	7/29/2017	1700025411	8/31/2017	5/11/1900
Gonzales, A	8/8/2017	1700026420	8/31/2017	132
Gonzales, A	8/22/2017	E0017710	8/31/2017	132
Dunn, B	7/1/2017	1700022080	7/2/2017	114
Dunn, B	7/5/2017	1700022544	7/6/2017	114
Dunn, B	8/8/2017	1700026400	8/11/2017	114
Gilbert, B	8/7/2017	1700026321	8/11/2017	114
Gilbert, B	8/26/2017	1700028572	8/26/2017	114
Gilbert, B	9/4/2017	1700029712	9/23/2017	132
Starkey, A	6/30/2017	E0018659	7/6/2017	112
Starkey, A	8/23/2017	1700028165	8/23/2017	131
Starkey, A	8/27/2017	1700028765	8/27/2017	105
Gonzales, M	Maternity			
Gonzales, M				
Gonzales, M				
Bittle, D	8/22/2017	E0021349	9/23/2017	132
Bittle, D	9/5/2017	E0021390	9/23/2017	132
Bittle, D	9/22/2017	E0021471	9/23/2017	132
Rollins, A	8/26/2017	E0013878/Arrest	8/27/2017	105
Rollins, A	8/8/2017	TS	8/27/2017	105

(5h)

Rollins, A	9/18/2017	1700031191	9/23/2017	132
Rollins, A	9/22/2017	E0019667	9/23/2017	132
Heiskell, D	8/26/2017	1st TS solo	8/27/2017	105
Heiskell, D	8/27/2017	QC	8/27/2017	105
Heiskell, D	7/30/2017	1700025444	9/5/2017	131
Heiskell, D	9/24/2017	1700031843	9/25/2017	131

Waxahachie Police Department					
2017 Video Camera Review Log					
4th QUARTER					
B Shift					
	Officer Name	Date of Incident	Case No.(Opt.)	Date of Review	Reviewed by
	Kaelin, C	10/26/2017	1700035596	10/27/2017	RG114
	Kaelin, C	11/22/2017	1700038583	11/23/2017	RG114
	Kaelin, C	11/27/2017	1700039144	12/1/2017	RT105
	Wilmot, R	11/19/2017	1700038226	12/3/2017	JO112
	Wilmot, R	11/9/2017	1700073164	12/3/2017	JO112
	Wilmot, R	10/23/2017	1700032865	12/3/2017	JO112
	Kirk, J	10/30/2017	1700036059	12/1/2017	JO112
	Kirk, J	10/16/2017	1700034353	12/3/2017	JO112
	Kirk, J	10/7/2017	1700040186	12/11/2017	JO112
	Sibley, C	10/23/2017	1700032865	12/3/2017	JO112
	Sibley, C	12/2/2017	1700039651	12/11/2017	JO112
	Sibley, C				
	Turner, J	10/2/2017	1700032771	10/3/2017	105
	Turner, J	11/28/2017	1700039200	12/3/2017	JO112
	Turner, J	11/19/2017	1700038218	12/11/2017	JO112
	Stephens, B	11/19/2017	1700038218	12/11/2017	JO112
	Stephens, B				
	Stephens, B				
	Daniel, R	11/18/2017	1700038054	11/19/2017	RG114
	Daniel, R	11/18/2017	1700038150	11/19/2017	RG114
	Daniel, R	11/27/2017	1700039107	11/28/2017	RG114
	Lewis, J				
	Lewis, J				

(5h)

Lewis, J				
Gonzales, A	12/2/2017	1700039641	12/3/2017	RG114
Gonzales, A				
Gonzales, A				
Dunn, B	10/12/2017	1700033941	10/13/2017	RG114
Dunn, B	10/17/2017	1700034542	10/18/2017	RG114
Dunn, B	10/20/2017	1700034845	10/22/2017	RG114
Gilbert, B	12/16/2017	1700041097	12/16/2017	RG114
Gilbert, B	12/26/2017	1700041972	12/27/2017	RG114
Gilbert, B	12/22/2017	1700041630	12/27/2017	RG114
Starkey, A	10/23/2017	1700032865	12/3/2017	JO112
Starkey, A	12/2/2017	1700039651	12/11/2017	JO112
Starkey, A	11/19/2017	1700038218	12/11/2017	JO112
Gonzales, M	maternity			
Gonzales, M				
Gonzales, M				
Bittle, D				
Bittle, D	12/1/2017	E0023293	11/18/2017	RT105
Bittle, D	12/1/2017	E0023246	11/9/2017	RT105
Rollins, A	10/16/2017	1700034432	10/17/2017	RG114
Rollins, A	10/18/2017	1700034551	10/18/2017	RG114
Rollins, A	10/20/2017	1700034857	10/22/2017	RG114
Rollins, A	11/14/2017	1700037725	11/19/2017	RG114
Heiskell, D	11/19/2017	1700038253	11/20/2017	RG114
Heiskell, D	11/22/2017	1700038579	11/23/2017	RG114
Heiskell, D	11/23/2017	1700038651	11/23/2017	RG114
Heiskell, D	11/28/2017	1700039150	11/29/2017	RG114
Heiskell, D	12/1/2017	E0024525	11/29/2017	RT105

Waxahachie Police Department

2017 Video Camera Review Log

1st QUARTER					
A Shift					
Officer Name	Date of Incident	Case No. (Opt.)	Date of Review	Reviewed by	
Martin, W	3/9/2017	CFS	3/13/2017	119	
Martin, W	3/9/2017	CFS	3/13/2017	119	

(5h)

Martin, W	3/9/2017	Traffic	3/13/2017	119
Taylor, J	3/10/2017	CFS	3/13/2017	119
Taylor, J	3/10/2017	CFS	3/13/2017	119
Taylor, J	3/10/2017	CFS	3/13/2017	119
Fuller, B	3/3/2017	1700006960	3/4/2017	109
Fuller, B	3/9/2017	Traffic	3/13/2017	119
Fuller, B	3/8/2017	CFS	3/13/2017	119
Blain, N	1/13/2017	1700001397	3/13/2017	119
Blain, N	3/8/2017	CFS	3/13/2017	119
Blain, N	3/8/2017	CFS	3/13/2017	119
Knight, D	12/25/2016	1600039375	1/12/2017	119
Knight, D	1/11/2017	1700001265	1/12/2017	119
Knight, D	1/11/2017	CFS	1/12/2017	119
Borjas, P	1/8/2017	1700000878	1/8/2017	118
Borjas, P	1/31/2017	1700003506	1/31/2017	118
Borjas, P	2/13/2017	1700004804	2/14/2017	118
Glidewell, OT	1/3/2017	1700000293	1/3/2017	118
Glidewell, OT	2/4/2017	1700003827	2/4/2017	118
Glidewell, OT	2/11/2017	1700004596	2/14/2017	118
Wright, K	1/16/2017	Traffic	1/17/2017	118
Wright, K	2/13/2017	1700004848	2/14/2017	118
Wright, K	2/8/2017	1700004292	2/14/2017	118
Young, D	1/2/2017	1700000179	1/2/2017	118
Young, D	1/3/2017	1700000293	1/3/2017	118
Young, D	1/31/2017	1700003506	1/31/2017	118
Partington, A	1/2/2017	1700000177	1/2/2017	118
Partington, A	1/3/2017	1700000244	1/3/2017	118
Partington, A	1/7/2017	1700000743	1/7/2017	118
Behringer, D	1/3/2017	1700000276	1/3/2017	118
Behringer, D	2/13/2017	1700004849	2/14/2017	118
Behringer, D	2/13/2017	1700004809	2/14/2017	118
Clayton, R	3/10/2017	CFS	3/13/2017	119
Clayton, R	3/10/2017	CFS	3/13/2017	119
Clayton, R	3/9/2017	Traffic	3/13/2017	119
Patterson, K	1/16/2017	Traffic	1/17/2017	118
Patterson, K	2/13/2017	E0016881	2/14/2017	118
Patterson, K	2/18/2017	1700005408	2/18/2017	118
Huckabee, C	1/13/2017	Traffic	1/17/2017	118
Huckabee, C	2/14/2017	Traffic	2/14/2017	118
Huckabee, C	3/8/2017	Traffic	3/13/2017	119

(5h)

Waxahachie Police Department					
2017 Video Camera Review Log					
2nd QUARTER					
A Shift					
	Officer Name	Date of Incident	Case No. (Opt.)	Date of Review	Reviewed by
	Martin, W	5/18/2017	CFS	5/22/2017	119
	Martin, W	5/9/2017	TS	5/22/2017	119
	Martin, W	4/29/2017	CFS	5/22/2017	119
	Taylor, J	6/5/2017	CFS	6/6/2017	119
	Taylor, J	6/1/2017	CFS	6/6/2017	119
	Taylor, J	6/1/2017	Traffic	6/6/2017	119
	Fuller, B	4/29/2017	CFS	5/22/2017	119
	Fuller, B	5/12/2017	CFS	5/22/2017	119
	Fuller, B	5/18/2017	CFS	5/22/2017	119
	Blain, N	6/1/2017	CFS	6/6/2017	119
	Blain, N	5/31/2017	CFS	6/6/2017	119
	Blain, N	5/27/2017	CFS	6/6/2017	119
	Knight, D	5/17/2017	CFS	5/22/2017	119
	Knight, D	5/17/2017	CFS	5/22/2017	119
	Knight, D	5/13/2017	TS	5/22/2017	119
	Borjas, P	4/1/2017	1700010394	4/1/2017	118
	Borjas, P	4/5/2017	1700010938	4/6/2017	118
	Borjas, P	6/15/2017	1700019792	6/15/2017	118
	Glidewell, OT	4/5/2017	1700010890	4/5/2017	118
	Glidewell, OT	4/25/2017	1700013230	4/25/2017	118
	Glidewell, OT	6/6/2017	1700018661	6/15/2017	118
	Wright, K	5/3/2017	1700014352	5/3/2017	118
	Wright, K	5/9/2017	1700015184	5/10/2017	118
	Wright, K	6/14/2017	1700019747	6/15/2017	118
	Young, D	5/13/2017	1700015709	5/23/2017	118
	Young, D	3/18/2017	1700008757	5/23/2017	118
	Young, D	6/1/2017	1700018255	6/15/2017	118
	Partington, A	4/2/2017	1700010506	4/2/2017	118
	Partington, A	4/5/2017	1700010896	4/5/2017	118
	Partington, A	4/10/2017	1700011610	4/10/2017	118
	Behringer, D	5/8/2017	1700015041	5/8/2017	118
	Behringer, D	5/23/2017	E0012475	5/23/2017	118
	Behringer, D	6/14/2017	1700019747	6/15/2017	118

(5h)

Clayton, R	5/12/2017	CFS	6/6/2017	119
Clayton, R	5/9/2017	Traffic	6/6/2017	119
Clayton, R	5/8/2017	Traffic	6/6/2017	119
Patterson, K				
Patterson, K				
Patterson, K				
Huckabee, C	4/26/2017	1700013508	4/27/2017	114
Huckabee, C	5/30/2017	1700017955	5/31/2017	114
Huckabee, C	6/4/2017	1700018546	6/5/2017	114
Koch, D.	4/5/2017	1700010890	4/5/2017	118
Koch, D.	4/15/2017	1700012271	4/15/2017	118
Koch, D.	5/19/2017	1700016401	5/19/2017	118

Waxahachie Police Department

2017 Video Camera Review Log

3rd QUARTER					
A Shift					
	Officer Name	Date of Incident	Case No.	Date of Review	Reviewed by
	Martin, W	8/6/2017	1700026157	9/18/2017	BF122
	Martin, W	8/28/2017	1700028906	9/18/2017	BF122
	Martin, W	8/14/2017	1700027153	9/18/2017	BF122
	Taylor, J	7/4/2017	E0017095	9/18/2017	BF122
	Taylor, J	8/14/2017	E0017146	9/18/2017	BF122
	Taylor, J	9/13/2017	1700030652	9/18/2017	BF122
	Fuller, B				
	Fuller, B				
	Fuller, B				
	Blain, N	7/12/2017	E0017106	9/18/2017	BF122
	Blain, N	8/25/2017	1700028420	9/18/2017	BF122
	Blain, N	9/12/2017	E0022072	9/18/2017	BF122
	Knight, D	7/9/2017	1700023086	9/18/2017	BF122
	Knight, D	8/21/2017	1700027862	9/18/2017	BF122
	Knight, D	9/3/2017	E0021558	9/18/2017	BF122
	Borjas, P	7/13/2017	E0014961	7/18/2017	CD117
	Borjas, P	8/28/2017	E0022012	9/17/2017	CD117
	Borjas, P	9/15/2017	1700030935	9/17/2017	CD117
	Glidewell, OT	7/12/2017	None	7/18/2017	CD117
	Glidewell, OT	8/23/2017	1700026402	9/17/2017	CD117
	Glidewell, OT	9/11/2017	E0020580	9/17/2017	CD117

(5h)

Wright, K	7/17/2017	E0017110	7/18/2017	CD117
Wright, K	8/1/2017	1700025708	9/17/2017	CD117
Wright, K	9/12/2017	1700030570	9/17/2017	CD117
Young, D	7/13/2017	None	7/18/2017	CD117
Young, D	8/18/2017	1700027558	9/17/2017	CD117
Young, D	9/6/2017	1700029986	9/17/2017	CD117
Partington, A	7/9/2017	1700023129	7/18/2017	CD117
Partington, A	6/5/2017	1700018626	7/25/2017	TW115
Partington, A	9/6/2017	1700030031	9/17/2017	CD117
Behringer, D	7/17/2017	1700024003	7/18/2017	CD117
Behringer, D	8/28/2017	E0017165	9/17/2017	CD117
Behringer, D	9/11/2017	1700030465	9/17/2017	CD117
Clayton, R	9/11/2017	1700030534	9/18/2017	BF122
Clayton, R	9/12/2017	1700030540	9/18/2017	BF122
Clayton, R	9/13/2017	E0018788	9/18/2017	BF122
Patterson, K	7/17/2017	E0021091	7/18/2017	CD117
Patterson, K	8/28/2017	e0021370	9/17/2017	CD117
Patterson, K	9/7/2017	E0021414	9/17/2017	CD117
Huckabee, C	8/14/2017	1700027085	9/17/2017	CD117
Huckabee, C	9/7/2017	1700030031	9/17/2017	CD117
Huckabee, C	9/15/2017	1700030939	9/17/2017	CD117
Koch, D.	7/17/2017	1700019050	7/18/2017	CD117
Koch, D.	8/20/2017	E0018723	9/17/2017	CD117
Koch, D.	9/16/2017	1700031017	9/17/2017	CD117
Figueroa, M.	7/13/2017	E0018691	9/18/2017	BF122
Figueroa, M.	8/23/2017	E0020023	9/18/2017	BF122
Figueroa, M.	9/7/2017	1700030102	9/18/2017	BF122

Waxahachie Police Department					
2017 Video Camera Review Log					
4th QUARTER					
A Shift					
	Officer Name	Date of Incident	Case No.	Date of Review	Reviewed by
	Martin, W	11/24/2017	CFS	12/18/2017	119
	Martin, W	11/6/2017	CFS	12/18/2017	119
	Martin, W	10/13/2017	CFS	12/18/2017	119
	Taylor, J	11/11/2017	citation	11/12/2017	119
	Taylor, J	11/15/2017	CFS	11/20/2017	119

(5h)

Taylor, J	11/29/2017	Traffic	11/30/2017	119
Fuller, B	12/14/2017	CFS	12/18/2017	119
Fuller, B	11/29/2017	TRAFFIC	12/18/2017	119
Fuller, B	11/29/2017	TRAFFIC	12/18/2017	119
Blain, N	12/14/2017	CFS	12/18/2017	119
Blain, N	12/9/2017	CFS	12/18/2017	119
Blain, N	12/4/2017	TRAFFIC	12/18/2017	119
Knight, D	11/29/2017	Traffic	11/30/2017	119
Knight, D	12/14/2017	TRAFFIC	12/18/2017	119
Knight, D	12/13/2017	CFS	12/18/2017	119
Borjas, P				
Borjas, P				
Borjas, P				
Dunn, B	10/12/2017	1700033941	12/5/2017	CD117
Dunn, B	11/1/2017	1700034629	12/5/2017	CD117
Dunn, B	11/26/2017	E0024031	12/5/2017	CD117
Wright, K	10/4/2017	1700033037	12/5/2017	CD117
Wright, K	11/1/2017	1700036310	12/5/2017	CD117
Wright, K	11/7/2017	E0023521	12/5/2017	CD117
Young, D	10/28/2017	untitled	12/5/2017	CD117
Young, D	11/21/2017	untitled	12/5/2017	CD117
Young, D	12/1/2017	untitled	12/5/2017	CD117
Partington, A	11/16/2017	1700019878	12/5/2017	CD117
Partington, A	11/22/2017	1700038518	12/5/2017	CD117
Partington, A	11/17/2017	1700037949	12/5/2017	CD117
Behringer, D	10/9/2017	1700033532	12/5/2017	CD117
Behringer, D	11/3/2017	1700036442	12/5/2017	CD117
Behringer, D	12/1/2017	1700039478	12/5/2017	CD117
Clayton, R	11/11/2017	Traffic	11/12/2017	119
Clayton, R	11/11/2017	CFS	11/12/2017	119
Clayton, R	11/29/2017	Traffic	11/30/2017	119
Patterson, K	11/11/2017	1700037365	11/12/2017	119
Patterson, K	11/15/2017	citation	11/20/2017	119
Patterson, K	11/15/2017	citation	11/20/2017	119
Huckabee, C	10/30/2017	E0020159	12/5/2017	CD117
Huckabee, C	12/9/2017	TRAFFIC	12/18/2017	119
Huckabee, C	12/7/2017	TRAFFIC	12/18/2017	119
Koch, D.	10/23/2017	E0022560	12/5/2017	CD117
Koch, D.	11/7/2017	E0017952	12/5/2017	CD117
Koch, D.	11/26/2017	E0017496	12/5/2017	CD117
Figuroa, M.	11/30/2017	TRAFFIC	12/18/2017	119

(5h)

Figueroa, M.	12/9/2017	ARREST	12/18/2017	119
Figueroa, M.	12/14/2017	CFS	12/18/2017	119

(51)

Application for a Festival or Event Permit

Event Name and Description: Cinco de Mayo Friday Night Block Party
& Saturday Festival

Applicant Information

Name: Linda Alvarez
Address: 617 Solon Rd
City, State, Zip: Waxahachie TX 75165 Phone: 469 387 0186
E-mail Address: alvarez.linda@sbcglobal.net

Organization Information

Organization Name: Ellis County Hispanic Organization
Address: P.O. Box 2021
Authorized Head of Organization: Pres. Linda Alvarez
Phone: 469 387 0186 E-mail Address: alvarez.linda@sbcglobal.net

Event Chairperson/Contact

Name: Vic. Pres Cindy Herrera
Address: 418 W. Franklin St.
City, State, Zip: Waxahachie, TX 75165 Phone: 972 935-3684
E-mail Address: ch.herrera13@yahoo.com

Event Information

Event Location/Address: Jackson St. Between Main & Jefferson
Purpose: Cinco de Mayo Friday Block Party & Cinco de Mayo Saturday Festival
Event Start Date and Time: May 4, 2018 7:00 - 11:00 pm
Event End Date and Time: May 5, 2018 11:00 - 11:00 pm
Approximate Number of Persons Attending Event Per Day: 2000-3000

(5i)

Site Preparation and Set-Up Date and Time: Friday May 4 4:00 pm

Clean-Up Completion Date and Time: Sunday May 6th 12:00 A.M.

List all activities that will be conducted as a part of this event including street closures, traffic control, vendor booths, etc.

Stage for live bands, food trucks, non food vendors,
car show, large childrens area w/ bounce house & activities.
etc. Folkloric dancers, Mariachis, Beer Garden.

See Attached map for street closures

	Alcohol Sales
Will food and/or beverages be available and/or sold? <u>YES/NO</u>	<u>1pm-10:30pm Friday</u>
*Will alcohol be available and/or sold? <u>YES/NO</u>	<u>11am-10:30pm Saturday</u>

If yes, will the event be in the Historic Overlay District? YES/NO

If food will be prepared on-site, a Temporary Food Permit must be obtained by the Environmental Health Department.

Will dumpsters be needed? Yes

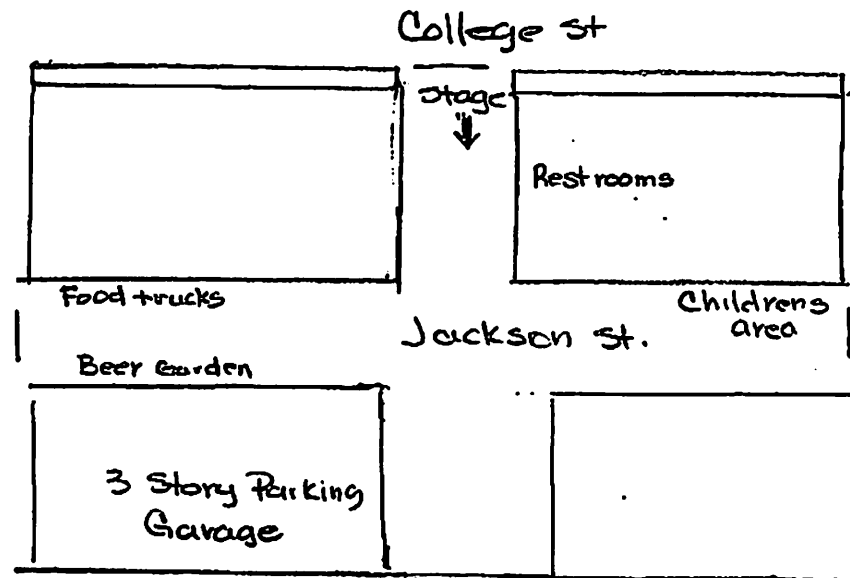
Please submit a site plan showing the layout of the event including equipment, stages, and street locations

I THE UNDERSIGNED APPLICANT, AGREE TO INDEMNIFY AND HOLD HARMLESS THE CITY OF WAXAHACHIE, ITS OFFICERS, EMPLOYEES, AGENTS, AND REPRESENTATIVES AGAINST ALL CLAIMS OF LIABILITY AND CAUSES OF ACTION RESULTING FROM INJURY OR DAMAGE TO PERSONS OR PROPERTY ARISING OUT OF THE SPECIAL EVENT.

Jamie Alamy
Signature of Applicant

1-31-18
Date

* Please note that approval of this permit does not replace/modify compliance with all applicable state laws as specified by the Texas Alcoholic Beverage Commission (TABC).



(51)



(51)

(51)

Villarreal, Amber

From: Brown, Anita
Sent: Thursday, February 01, 2018 9:22 AM
To: Villarreal, Amber
Subject: RE: Festival/Event Application-Cinco de Mayo

Dale, Wally, & I met with Linda earlier this week and worked out this plan. Hopefully it will eliminate some of the issues that came up last year.

I am fine with this as presented. One correction—on the back side of the application she lists 12 am Saturday as clean up and completion. I believe that should actually be Sunday because the event goes until 11 pm Saturday night.

Anita

From: Villarreal, Amber
Sent: Thursday, February 01, 2018 9:13 AM
To: Ricky Boyd; Wade Goolsbey; Dale Sigler; Brown, Anita; Mosley, Laurie; Borders, Amy; Smith, John; Chambers, Jeff
Cc: Scott, Michael; Cartwright, Lori
Subject: Festival/Event Application-Cinco de Mayo

Please review the attached festival/event application and email me your comments/concerns.

Thank you!

Amber Villarreal, TRMC
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4006 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

This e-mail is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing or other use of this e-mail by persons or entities other than the addressee is prohibited. If you have received this e-mail in error, please contact the sender immediately and delete the material.

(51)

Villarreal, Amber

From: Boyd, Ricky <RBoyd@waxahachiefire.org>
Sent: Thursday, February 01, 2018 10:19 AM
To: Villarreal, Amber
Subject: RE: Festival/Event Application-Cinco de Mayo

I have no concerns with this application.

Ricky Boyd, Fire Chief
Waxahachie Fire-Rescue
214-463-9335

From: Villarreal, Amber [mailto:avillarreal@waxahachie.com]
Sent: Thursday, February 1, 2018 9:13 AM
To: Boyd, Ricky <RBoyd@waxahachiefire.org>; Wade Goolsbey <wgoolsby@waxahachiepd.org>; Dale Sigler <dsigler@waxahachiepd.org>; Brown, Anita <abrown@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Borders, Amy <aborders@waxahachie.com>; Smith, John <jsmith@waxahachie.com>; Chambers, Jeff <jchambers@waxahachie.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Cartwright, Lori <lcartwright@waxahachie.com>
Subject: Festival/Event Application-Cinco de Mayo

Please review the attached festival/event application and email me your comments/concerns.

Thank you!

Amber Villarreal, TRMC
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4006 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

This e-mail is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing or other use of this e-mail by persons or entities other than the addressee is prohibited. If you have received this e-mail in error, please contact the sender immediately and delete the material.

(51)

Villarreal, Amber

From: Smith, John
Sent: Thursday, February 01, 2018 4:55 PM
To: Villarreal, Amber; Brown, Anita
Subject: RE: Festival/Event Application-Cinco de Mayo

I don't see any issues. I've already sent off the portable toilet request. I'll forward this to Mary and see if we can go ahead and make the dumpster request. Wally is always helpful in its placement.

Thanks!

From: Smith, John
Sent: Thursday, February 01, 2018 2:14 PM
To: Smith, John <jsmith@waxahachie.com>
Subject: FW: Festival/Event Application-Cinco de Mayo

From: Villarreal, Amber
Sent: Thursday, February 01, 2018 9:13 AM
To: Ricky Boyd <rboyd@waxahachiefire.org>; Wade Goolsbey <wgoolsby@waxahachiepd.org>; Dale Sigler <dsigler@waxahachiepd.org>; Brown, Anita <abrown@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Borders, Amy <aborders@waxahachie.com>; Smith, John <jsmith@waxahachie.com>; Chambers, Jeff <jchambers@waxahachie.com>
Cc: Scott, Michael <mscott@waxahachie.com>; Cartwright, Lori <lcartwright@waxahachie.com>
Subject: Festival/Event Application-Cinco de Mayo

Please review the attached festival/event application and email me your comments/concerns.

Thank you!

Amber Villarreal, TRMC
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4006 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

This e-mail is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing or other use of this e-mail by persons or entities other than the addressee is prohibited. If you have received this e-mail in error, please contact the sender immediately and delete the material.

(51)

Villarreal, Amber

From: Wade Goolsby <wgoolsby@waxahachiepd.org>
Sent: Friday, February 02, 2018 9:22 AM
To: Villarreal, Amber
Cc: Dale Sigler
Subject: RE: Festival/Event Application-Cinco de Mayo

We need to document that on the application so that we can stop the sales if they decide on scene to continue serving later than that. Thanks.

From: Villarreal, Amber [mailto:avillarreal@waxahachie.com]
Sent: Friday, February 02, 2018 9:13 AM
To: Wade Goolsby <wgoolsby@waxahachiepd.org>
Subject: RE: Festival/Event Application-Cinco de Mayo

Chief,

Ms. Alvarez said alcohol sales will take place from 7 p.m.-^{10:30 pm} 10 p.m. on Friday, May 4th and 11 a.m.-^{10:30 pm} 10 p.m. on Saturday, May 5th. She said AC Sigler met with her and Anita earlier this week to work out the plan for the event.

Thank you,

Amber Villarreal, TRMC
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4006 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

This e-mail is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing or other use of this e-mail by persons or entities other than the addressee is prohibited. If you have received this e-mail in error, please contact the sender immediately and delete the material.

From: Wade Goolsby [mailto:wgoolsby@waxahachiepd.org]
Sent: Thursday, February 01, 2018 1:45 PM
To: Villarreal, Amber <avillarreal@waxahachie.com>
Subject: RE: Festival/Event Application-Cinco de Mayo

Amber,

They need to define in the application what hours they will be selling alcohol. That determines the time frame that they need officers for security.

Thanks,
Wade G.

From: Villarreal, Amber [mailto:avillarreal@waxahachie.com]
Sent: Thursday, February 01, 2018 9:13 AM
To: Ricky Boyd <rboyd@waxahachiefire.org>; Wade Goolsby <wgoolsby@waxahachiepd.org>; Dale Sigler <dsigler@waxahachiepd.org>; Brown, Anita <abrown@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Borders, Amy <aborders@waxahachie.com>; John Smith <jsmith@waxahachie.com>;

(51)

Villarreal, Amber

From: Villarreal, Amber
Sent: Friday, February 02, 2018 11:05 AM
To: 'Wade Goolsby'
Subject: RE: Festival/Event Application-Cinco de Mayo

She actually just called me back and said they will quit selling at 10:30 p.m. both nights. I've updated the application to reflect the change.

Amber Villarreal, TRMC
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4006 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

This e-mail is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing or other use of this e-mail by persons or entities other than the addressee is prohibited. If you have received this e-mail in error, please contact the sender immediately and delete the material.

From: Wade Goolsby [mailto:wgoolsby@waxahachiepd.org]
Sent: Friday, February 02, 2018 11:01 AM
To: Villarreal, Amber <avillarreal@waxahachie.com>
Subject: RE: Festival/Event Application-Cinco de Mayo

Thanks!

From: Villarreal, Amber [mailto:avillarreal@waxahachie.com]
Sent: Friday, February 02, 2018 10:50 AM
To: Wade Goolsby <wgoolsby@waxahachiepd.org>
Subject: RE: Festival/Event Application-Cinco de Mayo

I added it to the application that will go to council.

Amber Villarreal, TRMC
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4006 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

This e-mail is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing or other use of this e-mail by persons or entities other than the addressee is prohibited. If you have received this e-mail in error, please contact the sender immediately and delete the material.

From: Wade Goolsby [mailto:wgoolsby@waxahachiepd.org]
Sent: Friday, February 02, 2018 9:22 AM
To: Villarreal, Amber <avillarreal@waxahachie.com>
Cc: Dale Sigler <dsigler@waxahachiepd.org>
Subject: RE: Festival/Event Application-Cinco de Mayo

We need to document that on the application so that we can stop the sales if they decide on scene to continue serving later than that. Thanks.



Memorandum

To: Honorable Mayor and City Council

From: Anita Brown *AB*

Thru: Michael Scott, City Manager *MS*

Date: January 18, 2018

Re: Craft Beer Festival

I would like to place the following item on the agenda for the City Council meeting to be held on Monday, February 5, 2018:

The Downtown Merchants Association is hosting its first Craft Beer Festival on Saturday, June 16, 2018. The event will take place from 10 am to 5 pm. In order to hold this event, they are requesting

Close Jefferson Street from Rogers to College from 8 am to 6 pm

As this is a side street, no storefronts will be blocked. The only businesses directly affected by this closure are Dove's Nest and The Velvet Angel. Both are organizers of this event.

If you have any questions or need further information please contact me.

Anita Brown

(6)

Planning & Zoning Department Plat Staff Report

Case: RP-17-0162



MEETING DATE(S)

Planning & Zoning Commission: January 23, 2018

City Council: February 5, 2018

CAPTION

Consider request by Chris Stryker for a **Replat** of Lots 11 and 12, Spring Creek-REV, to create Lot 11A, Spring Creek, 3.7583 acres (Property ID 206166) – Owner: STRYKER TAMARA L & CHRISTOPHER P (RP-17-0162).

CASE INFORMATION

Applicant: Chris Stryker

Property Owner(s): Tamara & Christopher Stryker

Site Acreage: 3.7583 acres

Number of Lots: 1 lot

Number of Dwelling Units: 1 units

Adequate Public Facilities: Rockett SUD has indicated that they have not performed a hydraulic analysis for this project.

SUBJECT PROPERTY

General Location: 116 Spring Creek Drive

Parcel ID Number(s): 206166

Current Zoning: Single Family-1

Existing Use: Single Family residence

Platting History: The Final Plat for Spring Creek was approved by City Council on August 11, 1997.

Site Aerial:



STAFF CONCERNS

1. The applicant seeks to replat two lots into one, so that he can eventually build a garage accessory dwelling that his mother-in-law will live in. A garage accessory dwelling is allowed by right in the SF-1 zoning district.

APPLICANT RESPONSE TO CONCERNS

1. All concerns resolved.

RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning and Zoning Department recommends:

- ☐ Denial
- ☐ Approval, as presented.
- ☒ Approval, per the following comments:
 1. Add property owner's phone number.
 2. Retitle subdivision to match property owner's wish.
 3. Change dates to 2018.
 4. Spelling.
 5. Add the zoning for Ladd Vien's property to the South. Verify with the property owner whether they did purchase southern land from Vien via metes and bounds.

ATTACHED EXHIBITS

1. Plat drawing

APPLICANT REQUIREMENTS

1. If approved by City Council, within 30 days the applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
2. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
 - a. If comments were not satisfied, then applicant will be notified to make corrections.
 - b. If all comments satisfied, applicant shall provide five signed, hard-copy plats.

(8)

STAFF CONTACT INFORMATION

Prepared by:

Kelly Dent, MPA

Planner I

kdent@waxahachie.com

Reviewed by:

Shon Brooks, AICP

Director of Planning

sbrooks@waxahachie.com

ACTION SINCE INITIAL STAFF REPORT

At the Planning & Zoning Commission meeting, held January 23, 2018, the Commission voted 7-0 to recommend approval of plat no. RP-17-0162, subject to staff comments.

Surveyor's Certificate

I, N. W. Krieger, Jr., do hereby certify that I prepared this plat from an actual and accurate survey, and that the corner monuments shown thereon were properly placed under my personal supervision in accordance with the platting rules and regulations of the City of Waxahachie, Texas.



November 17, 2017

APPROVED BY: THE PLANNING AND ZONING COMMISSION OF THE CITY OF WAXAHACHIE, TEXAS

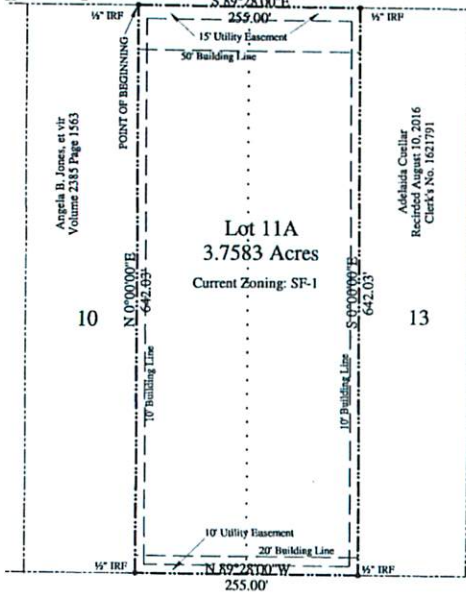
CHAIRPERSON _____ DATE _____

APPROVED BY: CITY COUNCIL

MAYOR _____ DATE _____

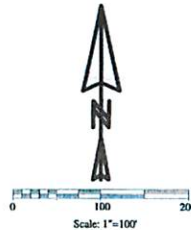
ATTEST:

Spring Creek Drive (60' Right-of-Way)



Ladd Vien
Recorded May 25, 2016
Clerk's No. 1614093
Lot 1A Tejas Trails
Cabinet B Slide 405

Add zoning to Ladd's property. Chris has mentioned that he purchased some of this property by metes and bounds from Ladd, but I don't know whether the deeds for that have been filed with the County at this point.



F. M. 813

Spring Creek Drive



The Replat of Lots 11 & 12

My understanding was that the owner intended to name his subdivision after his cattle breed. If so, that name will need to be shown on the plat drawing.

REPLAT
THE REPLAT OF LOTS 11 AND 12
3.7583 ACRES
SPRING CREEK
City of Waxahachie Ellis County, Texas
For
Tamara L. Stryker and Christopher P. Stryker
116 Spring Creek Drive Waxahachie, Texas 75165
By
N. W. Krieger, Jr.
2409 Park Street
P. O. Box 1294 Ennis, Texas 75120-1294
Phone: 972/878-7013

Add the owner's phone number.

STATE OF TEXAS:
COUNTY OF ELLIS:

OWNER'S CERTIFICATE

WHEREAS, Tamara L. Stryker and Christopher P. Stryker are the owners of a tract or parcel of land situated in the City of Waxahachie, Ellis County, Texas, and being Lots 11 and 12 of Spring Creek, an addition to the City of Waxahachie as recorded in Cabinet D Slide 137 of the Plat Records of Ellis County and being Lot 12 conveyed to Tamara L. Stryker and Christopher P. Stryker by deed recorded in Volume 2698 Page 2050 and Lot 11 conveyed to Christopher P. Stryker and Tamara L. Stryker by deed recorded March 24, 2016 in the Official Public Records of Ellis County and being more particularly described as follows:

BEGINNING at a point for corner at a 1/4" iron rod found southerly line of Spring Creek Drive at the northwesterly corner of said Lot 11, said point also being South 89° 28' East a distance of 977.5 feet from the intersection of the southerly line of Spring Creek Drive and the easterly line of F. M. 813;

THENCE South 89° 28' East (record bearing) along the southerly line of Spring Creek Drive a distance of 255.0 feet to a point for corner at a 1/4" iron rod found;

THENCE due South along the easterly line of said Lot 12 and the westerly line of Lot 13 in said Spring Creek a distance of 642.03 feet to a point for corner at a 1/4" iron rod found;

THENCE North 89° 28' West along the southerly line of said Lot 11 and 12 a distance of 255.0 feet to a point for corner at a 1/4" iron rod found;

THENCE due North along the westerly line of said Lot 11 and the easterly line of Lot 10 in said addition a distance of 642.03 feet to the PLACE OF BEGINNING and containing 3.7583 acres.

NOW THEREFORE KNOW MEN BY THESE PRESENTS

WHEREAS, Tamara L. Stryker and Christopher P. Stryker do hereby adopt the herein described property as the Replat of Lots 11 and 12 of Spring Creek, an addition to the City of Waxahachie Texas and do hereby dedicate to the public use forever the streets and alleys shown thereon, and do hereby reserve the easement strips for the mutual use and accommodation of garbage collection agencies and all Public Utilities desiring to use or using same. Any public utility shall have the right to remove all or part of any buildings, fences, trees, shrubs and improvements or other growth which may, in any way, interfere with the construction, maintenance or efficiency of its respective system in any of the easement strips for the purpose of construction, reconstruction, inspecting, patrolling, maintaining and either adding to or removing all or part of their respective system, without the necessity of, at any time procuring the permission of anyone.

This plat approved subject to the platting ordinances, rules, regulations and resolutions of the City of Waxahachie, Texas.

Move all dates to 2018

WITNESS OUR HANDS at Waxahachie, Texas, this _____ day of _____, 2017.

TAMARA L. STRYKER
CHRISTOPHER P. STRYKER

STATE OF TEXAS:
COUNTY OF ELLIS:

BEFORE ME, the undersigned authority, a notary public, on this day personally appeared Tamara L. Stryker known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN under my hand and seal of office this the 12 day of January, 2017

STATE OF TEXAS:
COUNTY OF ELLIS:

BEFORE ME, the undersigned authority, a notary public, on this day personally appeared Christopher P. Stryker known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose and consideration therein expressed and in the capacity therein stated.

GIVEN under my hand and seal of office this the 12 day of January, 2017



NOTE: 1. This property is not located within the Special Flood Hazard Area as shown on FEMA Community Panel No. 48139C0190F dated June 3, 2013 and is located in FEMA Zone X.

Planning & Zoning Department

Plat Staff Report

Case: PP-17-0171



MEETING DATE(S)

Planning & Zoning Commission: January 23, 2018

City Council: February 5, 2018

CAPTION

Consider request by Brandon O'Donald, Pape-Dawson Engineers, Inc., for a **Preliminary Plat** of Dove Hollow for 610 residential lots and 19 open space lots, being 213.536 acres situated in J.W. Wright Survey, Abstract No. 1182 (Property ID 192636, 192639, 192643, and 192645) – Owner: 112 LLC and MOUNTAIN CREEK PARTNER III LLC (PP-17-0171)

CASE INFORMATION

Applicant: Brandon O'Donald, Pape-Dawson Engineers, Inc.

Property Owner(s): 112 LLC and Mountain Creek Partner III, LLC

Site Acreage: 213.536 acres

Number of Lots: 610 residential and 19 open space lots

Number of Dwelling Units: 610 units

Park Land Dedication: The applicant's park land dedications are covered under the North Grove Planned Development.

Adequate Public Facilities: This development will be on City water and sewer.

SUBJECT PROPERTY

General Location: South and West of Grove Creek Road, East of US Highway 77

Parcel ID Number(s): 192636, 192639, 192643, 192645

Current Zoning: Planned Development – Ordinances 2733, 2841, 2870

Existing Use: Currently undeveloped

Platting History: J.W. Wright Survey, Abstract No. 1182

Site Aerial:



STAFF CONCERNS

1. Planning Comments
 - a. Include the square footage of the X lots as a lot table.
 - b. Block 2, Lot 29 is missing a square footage.
2. Engineering Comments
 - a. Need floodplain zone notes with FIRM number and Effective date. On construction plans include the Base Flood Elevation provided in the FEMA maps and ensure the buildings are a minimum of 1 foot above the floodplain (recommend 2 foot freeboard).
 - b. Need ROW dedication for Grove Creek Road (60-foot for Collector.)
 - c. TIA is still necessary and it should state the roadway connections necessary for the different phases?
 - d. TIA, Downstream Assessment or detention is necessary for this development.
 - e. Cannot cross into existing property in Arbors with the ROW.
 - f. Does not appear to be 60 feet ROW on the drawings.
 - g. Please show the exhibit provided by email and/or show sidewalk along the parking spaces (within easement).
 - h. 42.5' Radius per Pape-Dawson Fire Truck AutoTurn previously provided for Estates of North Grove.
 - i. Internal Radius? Will a fire truck be able to make this turn with vehicles parked along this road? This does not match the Estates of North Grove Knuckles. Provide AutoTurn for these details.
 - j. How will the 12-inch water from the Arbors be installed between their property and this development?
 - k. Will need to send this to consultant to analyze the sewer this development based on this note.
 - l. Need inlet calculations for the on-grade.
 - m. Sump is usually 1 cfs/ft, unless you can provide calculations to the contrary.

APPLICANT RESPONSE TO CONCERNS

1. Applicant submitted revisions that resulted in the above comments. Applicant is working to address staff comments at the present time.

RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning and Zoning Department recommends:

- ☐ Denial
- ☐ Approval, as presented.
- ☒ Approval, per the following comments:
 1. Planning Comments
 - a. Include the square footage of the X lots as a lot table.
 - b. Block 2, Lot 29 is missing a square footage.
 2. Engineering Comments
 - a. Need floodplain zone notes with FIRM number and Effective date. On construction plans include the Base Flood Elevation provided in the FEMA maps and ensure the buildings are a minimum of 1 foot above the floodplain (recommend 2 foot freeboard).
 - b. Need ROW dedication for Grove Creek Road (60-foot for Collector.)
 - c. TIA is still necessary and it should state the roadway connections necessary for the different phases?
 - d. TIA, Downstream Assessment or detention is necessary for this development.
 - e. Cannot cross into existing property in Arbors with the ROW.
 - f. Does not appear to be 60 feet ROW on the drawings.
 - g. Please show the exhibit provided by email and/or show sidewalk along the parking spaces (within easement).
 - h. 42.5' Radius per Pape-Dawson Fire Truck AutoTurn previously provided for Estates of North Grove.
 - i. Internal Radius? Will a fire truck be able to make this turn with vehicles parked along this road? This does not match the Estates of North Grove Knuckles. Provide AutoTurn for these details.
 - j. How will the 12-inch water from the Arbors be installed between their property and this development?
 - k. Will need to send this to consultant to analyze the sewer this development based on this note.
 - l. Need inlet calculations for the on-grade.
 - m. Sump is usually 1 cfs/ft, unless you can provide calculations to the contrary.

ATTACHED EXHIBITS

1. Preliminary plat drawings
2. Street layout drawings
3. Water layout drawing
4. Sewer layout drawing
5. Storm layout drawing
6. Tree preservation plan drawing
7. Landscape plan drawings
8. Irrigation plan drawings
9. Entry feature drawing

APPLICANT REQUIREMENTS

1. If approved by City Council, within 30 days the applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
2. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
 - a. If comments were not satisfied, then applicant will be notified to make corrections.
 - b. If all comments satisfied, applicant shall provide five signed, hard-copy plats.

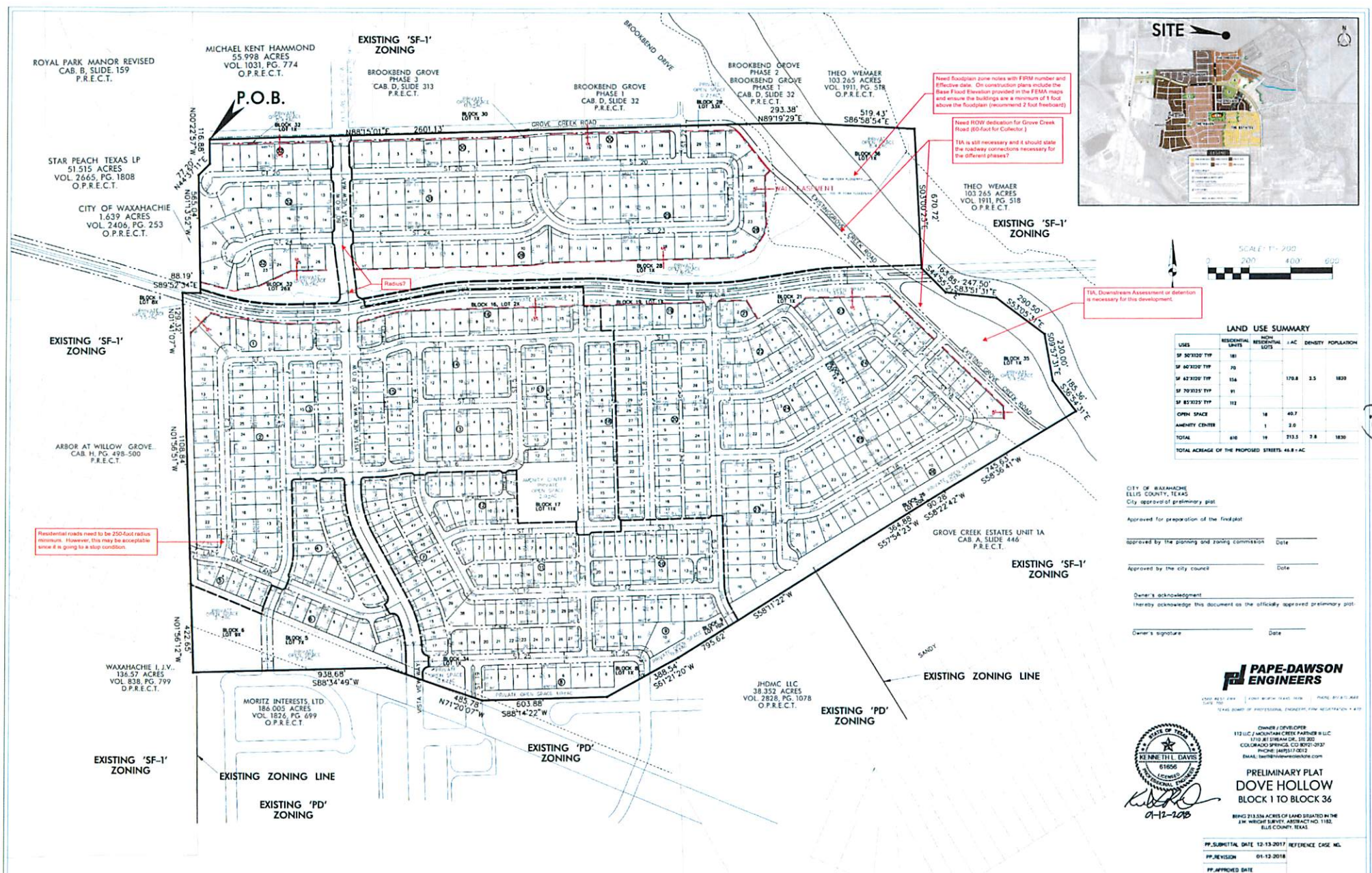
STAFF CONTACT INFORMATION

Prepared by:
Kelly Dent, MPA
Planner I
kdent@waxahachie.com

Reviewed by:
Shon Brooks, AICP
Director of Planning
sbrooks@waxahachie.com

ACTION SINCE INITIAL STAFF REPORT

At the Planning & Zoning Commission meeting, held January 23, 2018, the Commission voted 7-0 to recommend approval of plat no. PP-17-0171, subject to staff comments. The landscape plan was approved, as presented, in a 7-0 vote.



BEING a 213.536 acre tract of land situated in the J.W. Wright Survey, Abstract No. 1182, R.A. Davis Survey, Abstract No. 318 and the H. Sange Survey, Abstract No. 1009 Ellis County, Texas, and being all of those certain tracts of land described in deeds to 112, LLC, recorded in Volume 2209, Page 1015, Official Public Records, Ellis County, Texas; deed Helen Jones "Second Tract", recorded in Volume 530, Page 106, Deed Records, Ellis County, Texas; deed called Mary Streckmann, recorded in Volume 729, Page 752, Deed Records, Ellis County, Texas; deed called Mountain Creek Partners III, LLC, recorded in Volume 2209, Page 1011, Official Public Records, Ellis County, Texas; and deed called 112, LLC, recorded in Volume 2209, Page 1019, Official Public Records, Ellis County, Texas; said land being 213.536 acres being described by metes and bounds as follows:

BEGINNING at a Mag Nail set at a point in the center of Grove Creek Road;

THENCE, North 88 degrees 15 minutes 01 seconds East, a distance of 2601.13 feet to a point for corner;

THENCE, North 89 degrees 19 minutes 29 seconds East, departing said Grove Creek Road a distance of 293.38 feet to a 4" pipe fence corner;

THENCE, South 86 degrees 58 minutes 5 seconds 54 East, a distance of 519.43 feet to a point for corner;

THENCE, South 03 degrees 00 minutes 23 seconds East, a distance of 670.72 feet to a point for corner; said point being located in Grove Creek;

THENCE, continuing along the center of Grove Creek the following distances;

South 44 degrees 55 minutes 21 seconds East, a distance of 163.85 feet to a point for corner;

South 83 degrees 51 minutes 31 seconds East, a distance of 247.50 feet to a point for corner;

South 53 degrees 05 minutes 31 seconds East, a distance of 290.50 feet to a point for corner;

South 09 degrees 57 minutes 31 seconds East, a distance of 230.00 feet to a point for corner;

South 36 degrees 54 minutes 31 seconds East, a distance of 185.36 feet to a point for corner;

THENCE, South 58 degrees 36 minutes 41 seconds West, departing said center line of Grove Creek a distance of 745.63 feet to a point for corner;

THENCE, South 58 degrees 22 minutes 42 seconds West, a distance of 90.28 feet to a point for corner;

South 57 degrees 54 minutes 23 seconds West, a distance of 364.88 feet to a point for corner;

South 57 degrees 54 minutes 23 seconds West, a distance of 364.88 feet to a point for corner;

South 57 degrees 23 minutes 46 seconds West, a distance of 259.29 feet to a point for corner;

South 58 degrees 11 minutes 22 seconds West, a distance of 795.62 feet to a point for corner;

South 61 degrees 21 minutes 20 seconds West, a distance of 388.54 feet to a point for corner;

South 88 degrees 14 minutes 22 seconds West, a distance of 603.88 feet to a point for corner;

North 71 degrees 20 minutes 07 seconds West, a distance of 485.78 feet to a point for corner;

South 88 degrees 34 minutes 49 seconds West, a distance of 938.68 feet to a point for corner;

North 01 degrees 56 minutes 12 seconds West, a distance of 422.65 feet to a point for corner;

North 01 degrees 57 minutes 03 seconds West, a distance of 170.88 feet to a point for corner;

North 01 degrees 56 minutes 51 seconds West, a distance of 1108.84 feet to a point for corner;

North 01 degrees 41 minutes 07 seconds West, a distance of 129.32 feet to a point for corner;

South 89 degrees 52 minutes 34 seconds East, a distance of 88.19 feet to a point for corner;

North 01 degrees 13 minutes 52 seconds West, a distance of 565.04 feet to a point for corner;

North 44 degrees 37 minutes 11 seconds East, a distance of 77.20 feet to a point for corner;

North 00 degrees 22 minutes 11 seconds West, a distance of 116.89 feet to the POINT OF BEGINNING containing 213.536 acres of land more or less.



**PAPE-DAWSON
ENGINEERS**

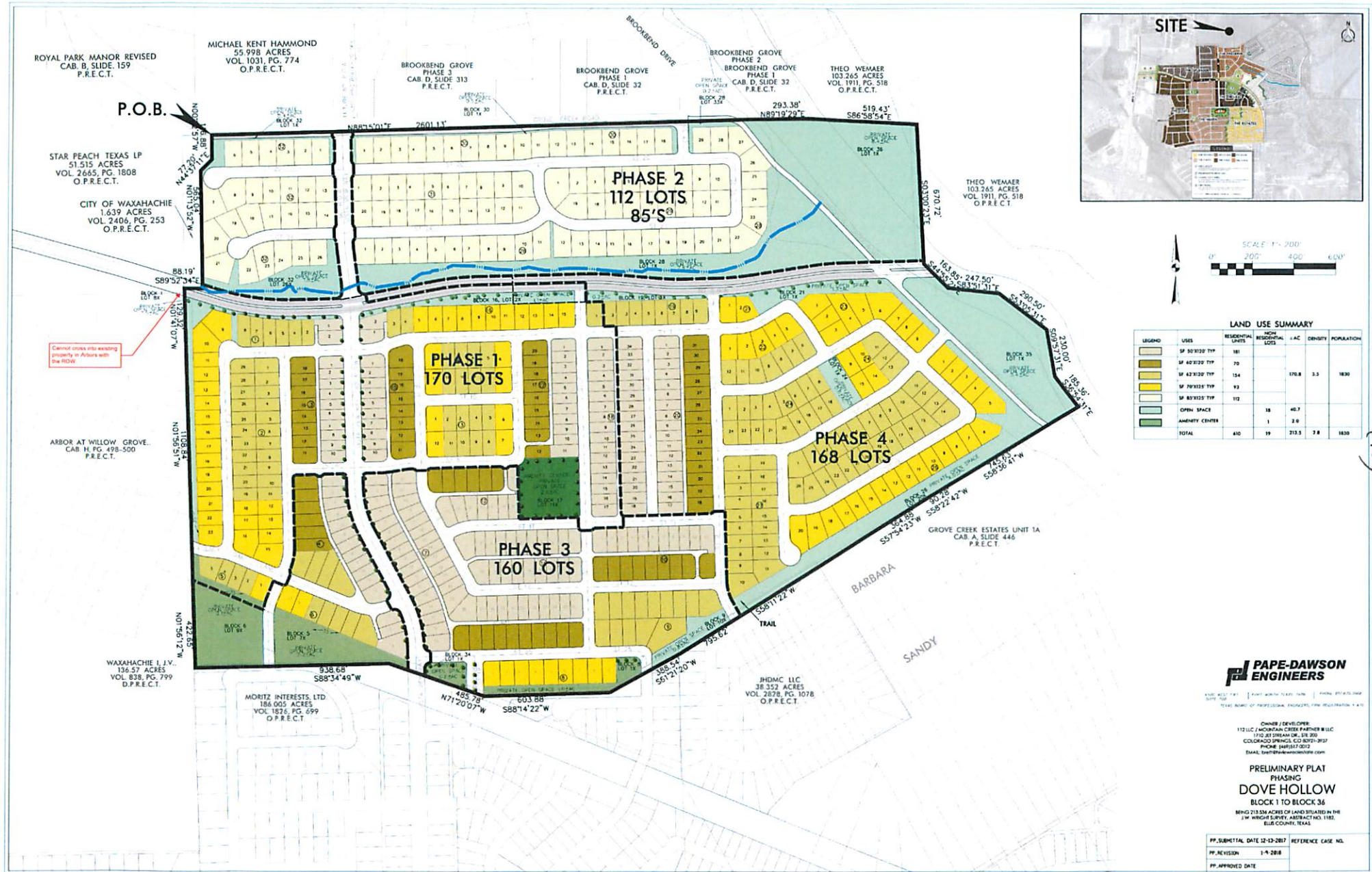
4000 WEST 104TH AVENUE, SUITE 100, DENVER, COLORADO 80231
TELEPHONE: (303) 751-1000
FAX: (303) 751-1001
WWW.PAPE-DAWSON.COM

OWNER / DEVELOPER
112 LLC / MOUNTAIN CREEK PARTNERS III, LLC
1710 JET STREAM DRIVE, STE 200
COLORADO SPRINGS, CO 80901-2001
PHONE: (303) 751-1000
EMAIL: info@112llc.com

**PRELIMINARY PLAT
DOVE HOLLOW
BOUNDARY LEGAL**

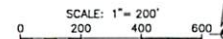
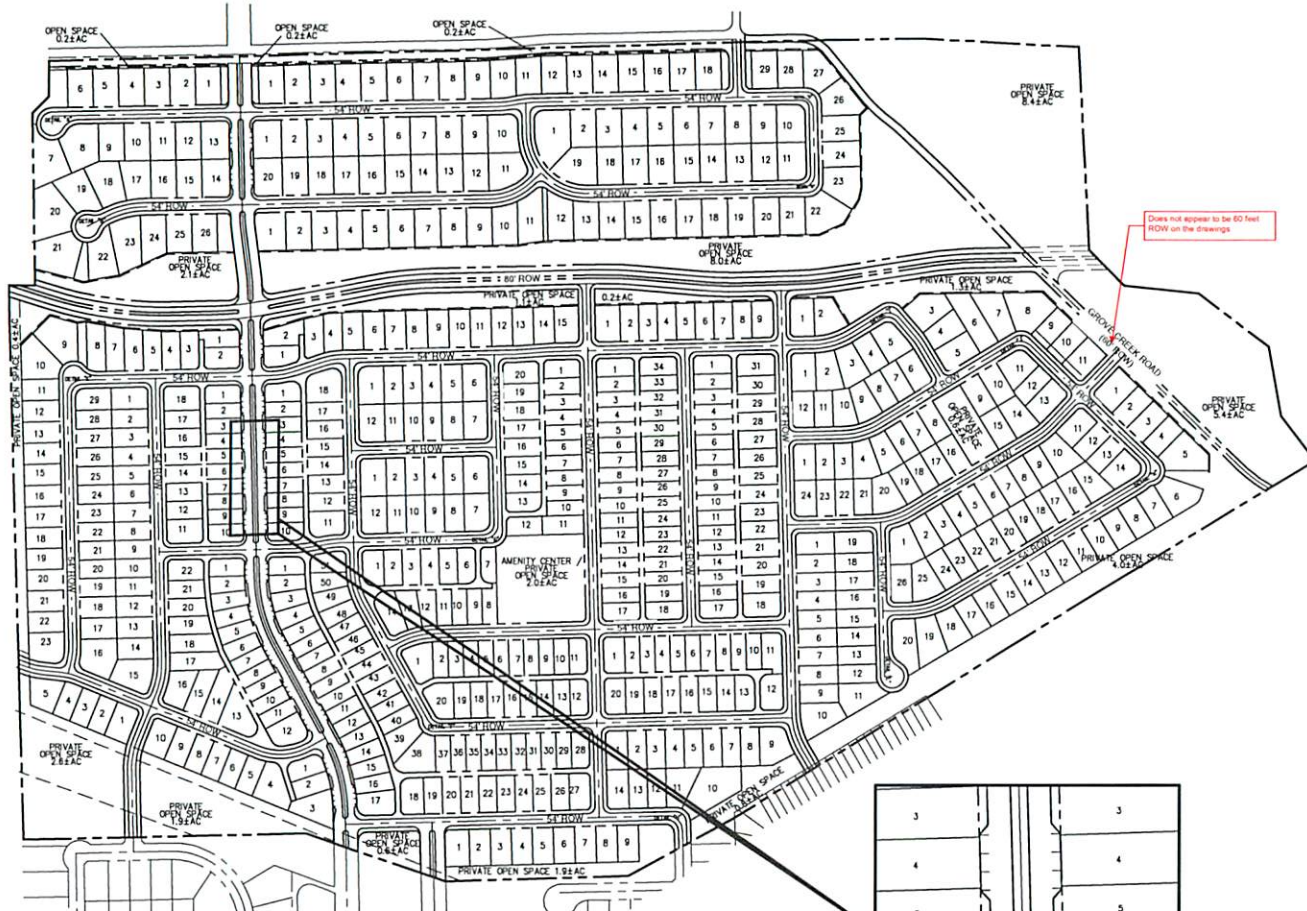
BEING 213.536 ACRES OF LAND SITUATED IN THE
J.W. WRIGHT SURVEY, ABSTRACT NO. 1182,
ELLIS COUNTY, TEXAS

PP-SUBMITTAL DATE	12-13-17	REFERENCE CASE NO.
PP-REVISION	01-12-18	
PP-APPROVED DATE		



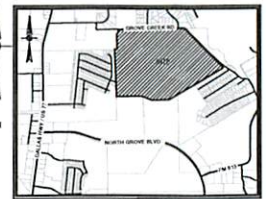
BLOCK 1	BLOCK 2	BLOCK 3	BLOCK 4	BLOCK 5	BLOCK 6	BLOCK 7	BLOCK 8	BLOCK 9	BLOCK 10	BLOCK 11	BLOCK 12	BLOCK 13	BLOCK 14	BLOCK 15	BLOCK 16	BLOCK 17	BLOCK 18
1 8300	1 8390	1 7300	1 7107	1 9542	1 7496	1 4971	1 9350	1 9144	1 8300	1 10389	1 7988	1 10575	1 10431	1 7214	1 7388	1 7083	1 7400
2 7700	2 7448	2 8000	2 8384	2 7440	2 6176	2 4394	2 8400	2 7936	2 8000	2 4000	2 7200	2 7750	2 7750	2 4000	2 8154	2 4400	2 4250
3 7757	3 7440	3 8000	3 8428	3 7440	3 12340	3 8444	3 8400	3 7936	3 8000	3 4000	3 7200	3 7750	3 7750	3 4000	3 8127	3 4000	3 4250
4 8033	4 7440	4 8000	4 8428	4 7440	4 12340	4 8444	4 8400	4 7936	4 8000	4 4000	4 7200	4 7750	4 7750	4 4000	4 7743	4 4000	4 4250
5 8418	5 7440	5 8000	5 8450	5 10279	5 7489	5 4331	5 8400	5 7936	5 8000	5 4000	5 7200	5 8125	5 8773	5 4000	5 8738	5 4000	5 4250
6 8978	6 7440	6 8000	6 8519		6 7400	6 8000	6 8400	6 7936	6 8000	6 4000	6 8934	6 10575	6 9950	6 4000	6 8750	6 8000	6 8250
7 9627	7 7440	7 8000	7 8145		7 7400	7 8000	7 8400	7 7936	7 8000	7 4000	7 8125	7 10431	7 9950	7 4000	7 8750	7 8000	7 8250
8 13941	8 7440	8 8000	8 8000		8 7400	8 8000	8 8400	8 7936	8 8000	8 4000	8 8125	8 8773	8 8000	8 8750	8 8000	8 8250	
9 14572	9 7440	9 8000	9 8000		9 8400	9 8000	9 8400	9 7936	9 8000	9 4000	9 7750	9 7750	9 4000	9 8750	9 8000	9 8250	
10 8742	10 7440	10 7100	10 8000		10 9334	10 8000	10 8000	10 20944	10 8000	10 4000	10 7750	10 7750	10 4000	10 8750	10 8000	10 8250	
11 8742	11 7440	11 9500	11 8000		11 10401	11 8000	11 7100	11 10401	11 8000	11 7750	11 7750	11 8747	11 8750	11 8444	11 8250		
12 8742	12 8400	12 7300	12 10070		12 8000	12 7998	12 8824	12 7100	12 8000	12 4000	12 8125	12 10575	12 10575	12 7200	12 8750	12 7399	12 8250
13 8742	13 8400	13 7300	13 12719		13 8125	13 7998	13 7354	13 6400	13 7354	13 7354	13 7354	13 7354	13 7354	13 7354	13 7354	13 7354	13 7354
14 8742	14 8400	14 7200	14 10789		14 8428	14 8428	14 8428	14 8428	14 8428	14 8428	14 8428	14 8428	14 8428	14 8428	14 8428	14 8428	14 8428
15 8742	15 12719	15 7300	15 8755		15 8428	15 8428	15 8428	15 8428	15 8428	15 8428	15 8428	15 8428	15 8428	15 8428	15 8428	15 8428	15 8428
16 8742	16 10461	16 7300	16 10992		16 8428	16 8428	16 8428	16 8428	16 8428	16 8428	16 8428	16 8428	16 8428	16 8428	16 8428	16 8428	16 8428
17 8742	17 8400	17 7300	17 10489		17 8428	17 8428	17 8428	17 8428	17 8428	17 8428	17 8428	17 8428	17 8428	17 8428	17 8428	17 8428	17 8428
18 8742	18 8400	18 7300	18 9261		18 8428	18 8428	18 8428	18 8428	18 8428	18 8428	18 8428	18 8428	18 8428	18 8428	18 8428	18 8428	18 8428
19 8742	19 7440	19 8289			19 8428	19 8428	19 8428	19 8428	19 8428	19 8428	19 8428	19 8428	19 8428	19 8428	19 8428	19 8428	19 8428
20 8742	20 7440	20 7413			20 8428	20 8428	20 8428	20 8428	20 8428	20 8428	20 8428	20 8428	20 8428	20 8428	20 8428	20 8428	20 8428
21 8742	21 7440	21 7266			21 8428	21 8428	21 8428	21 8428	21 8428	21 8428	21 8428	21 8428	21 8428	21 8428	21 8428	21 8428	21 8428
22 8742	22 7440	22 8300			22 8428	22 8428	22 8428	22 8428	22 8428	22 8428	22 8428	22 8428	22 8428	22 8428	22 8428	22 8428	22 8428
23 10468	23 7440				23 8428	23 8428	23 8428	23 8428	23 8428	23 8428	23 8428	23 8428	23 8428	23 8428	23 8428	23 8428	23 8428
24 7440					24 8428	24 8428	24 8428	24 8428	24 8428	24 8428	24 8428	24 8428	24 8428	24 8428	24 8428	24 8428	24 8428
25 7440					25 8428	25 8428	25 8428	25 8428	25 8428	25 8428	25 8428	25 8428	25 8428	25 8428	25 8428	25 8428	25 8428
26 7440					26 8428	26 8428	26 8428	26 8428	26 8428	26 8428	26 8428	26 8428	26 8428	26 8428	26 8428	26 8428	26 8428
27 7440					27 8428	27 8428	27 8428	27 8428	27 8428	27 8428	27 8428	27 8428	27 8428	27 8428	27 8428	27 8428	27 8428
28 7440					28 8428	28 8428	28 8428	28 8428	28 8428	28 8428	28 8428	28 8428	28 8428	28 8428	28 8428	28 8428	28 8428
29					29 8428	29 8428	29 8428	29 8428	29 8428	29 8428	29 8428	29 8428	29 8428	29 8428	29 8428	29 8428	29 8428
					30 8428	30 8428	30 8428	30 8428	30 8428	30 8428	30 8428	30 8428	30 8428	30 8428	30 8428	30 8428	30 8428
					31 8428	31 8428	31 8428	31 8428	31 8428	31 8428	31 8428	31 8428	31 8428	31 8428	31 8428	31 8428	31 8428
					32 8428	32 8428	32 8428	32 8428	32 8428	32 8428	32 8428	32 8428	32 8428	32 8428	32 8428	32 8428	32 8428
					33 8428	33 8428	33 8428	33 8428	33 8428	33 8428	33 8428	33 8428	33 8428	33 8428	33 8428	33 8428	33 8428
					34 8428	34 8428	34 8428	34 8428	34 8428	34 8428	34 8428	34 8428	34 8428	34 8428	34 8428	34 8428	34 8428

BLOCK 19	BLOCK 20	BLOCK 21	BLOCK 22	BLOCK 23	BLOCK 24	BLOCK 25	BLOCK 26	BLOCK 27	BLOCK 28	BLOCK 29	BLOCK 30	BLOCK 31	BLOCK 32
1 8790	1 7400	1 9913	1 9950	1 12745	1 8990	1 12084	1 12000	1 9144	1 12414	1 10642	1 10625	1 10625	1 10649
2 7440	2 8750	2 10527	2 10176	2 9545	2 7440	2 8789	2 8750	2 7936	2 10625	2 10625	2 10625	2 10625	2 10628
3 7440	3 8750	3 10527	3 10527	3 10575	3 7458	3 7936	3 8750	3 7936	3 10625	3 10625	3 10625	3 10625	3 10628
4 7440	4 8750	4 10527	4 8750	4 14464	4 8778	4 7936	4 8750	4 7936	4 10625	4 10625	4 10625	4 10625	4 10628
5 7440	5 8750	5 10527	5 10809	5 13082	5 8998	5 7936	5 14745	5 7936	5 10625	5 10625	5 10625	5 10625	5 10628
6 7440	6 8750	6 10527	6 8949	6 14554	6 7750	6 7936	6 12482	6 7936	6 10625	6 10625	6 10625	6 10625	6 10628
7 7440	7 8750	7 10527	7 7750	7 8750	7 7750	7 7936	7 8822	7 7936	7 10625	7 10625	7 10625	7 10625	7 10628
8 7440	8 8750	8 10527	8 7750	8 8750	8 7750	8 7936	8 8750	8 7936	8 10625	8 10625	8 10625	8 10625	8 10628
9 8575	9 8750	9 10527	9 9085	9 10828	9 8750	9 7936	9 8750	9 7936	9 10625	9 10625	9 10625	9 10625	9 10628
10 8250	10 8687	10 8750	10 8687	10 8687	10 8687	10 8687	10 8687	10 8687	10 8687	10 8687	10 8687	10 8687	10 8687
11 8250	11 7440	11 8750	11 7440	11 8750	11 7440	11 8750	11 7440	11 8750	11 7440	11 8750	11 7440	11 8750	11 7440
12 8250	12 8050	12 8750	12 8050	12 8750	12 8050	12 8750	12 8050	12 8750	12 8050	12 8750	12 8050	12 8750	12 8050
13 8250	13 8750	13 8750	13 8750	13 8750	13 8750	13 8750	13 8750	13 8750	13 8750	13 8750	13 8750	13 8750	13 8750
14 8250	14 8750	14 8750	14 8750	14 8750	14 8750	14 8750	14 8750	14 8750	14 8750	14 8750	14 8750	14 8750	14 8750
15 8250	15 8750	15 8750	15 8750	15 8750	15 8750	15 8750	15 8750	15 8750	15 8750	15 8750	15 8750	15 8750	15 8750
16 8250	16 8750	16 8750	16 8750	16 8750	16 8750	16 8750	16 8750	16 8750	16 8750	16 8750	16 8750	16 8750	16 8750
17 7400	17 7400	17 7400	17 7400	17 7400	17 7400	17 7400	17 7400	17 7400	17 7400	17 7400	17 7400	17 7400	17 7400
18 9900	18 9900	18 9900	18 9900	18 9900	18 9900	18 9900	18 9900	18 9900	18 9900	18 9900	18 9900	18 9900	18 9900
19 7500	19 7500	19 7500	19 7500	19 7500	19 7500	19 7500	19 7500	19 7500	19 7500	19 7500	19 7500	19 7500	19 7500
20 7500	20 7500	20 7500	20 7500	20 7500	20 7500	20 7500	20 7500	20 7500	20 7500	20 7500	20 7500	20 7500	20 7500
21 7500	21 7500	21 7500	21 7500	21 7500	21 7500	21 7500	21 7500	21 7500	21 7500	21 7500	21 7500	21 7500	21 7500
22 7500	22 7500	22 7500	22 7500	22 7500	22 7500	22 7500	22 7500	22 7500	22 7500	22 7500	22 7500	22 7500	22 7500
23 7500	23 7500	23 7500	23 7500	23 7500	23 7500	23 7500	23 7500	23 7500	23 7500	23 7500	23 7500	23 7500	23 7500
24 7500	24 7500	24 7500	24 7500	24 7500	24 7500	24 7500	24 7500	24 7500	24 7500	24 7500	24 7500	24 7500	24 7500
25 7500	25 7500	25 7500	25 7500	25 7500	25 7500	25 7500	25 7500	25 7500	25 7500	25 7500	25 7500	25 7500	25 7500
26 7500	26 7500	26 7500	26 7500	26 7500	26 7500	26 7500	26 7500	26 7500	26 7500	26 7500	26 7500	26 7500	26 7500
27 7500	27 7500	27 7500	27 7500	27 7500	27 7500	27 7500	27 7500	27 7500	27 7500	27 7500	27 7500	27 7500	27 7500
28 7500	28 7500	28 7500	28 7500	28 7500	28 7500	28 7500	28 7500	28 7500	28 7500	28 7500	28 7500	28 7500	28 7500
29 7500	29 7500	29 7500	29 7500	29 7500	29 7500	29 7500	29 7500	29 7500	29 7500	29 7500	29 7500	29 7500	29 7500
30 7500	30 7500	30 7500	30 7500	30 7500	30 7500	30 7500	30 7500	30 7500	30 7500	30 7500	30 7500	30 7500	30 7500
31 8450	31 8450	31 8450	31 8450	31 8450	31 8450	31 8450	31 8450	31 8450	31 8450	31 8450	31 8450	31 8450	31 8450

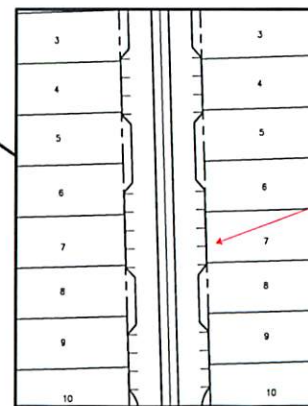


NOTES

1. THE BEARINGS FOR THIS SURVEY ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, NAD83, NORTH CENTRAL ZONE (4803) AS DERIVED FROM EASEC OBSERVATION AND NOAA/SPLS CALCULATIONS.
2. THIS PROPERTY IS ZONED PD-117.



Does not appear to be 60 foot ROW on the drawings



TYPICAL ROADWAY - 80' R.O.W.

NOT TO SCALE

Please show the exhibit provided by email and/or show sidewalk along the parking spaces (within easement)

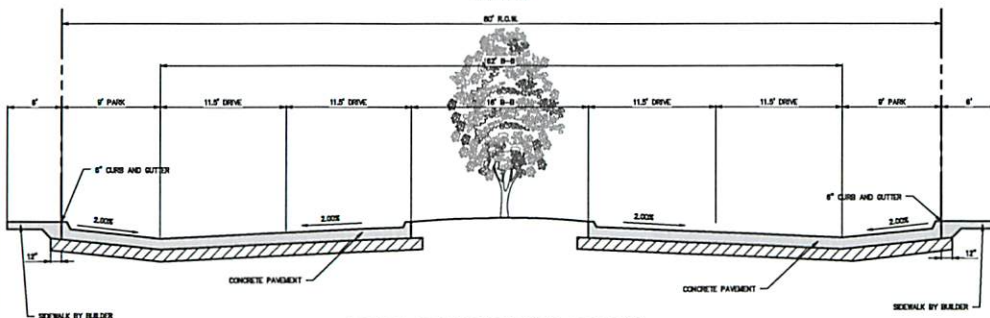
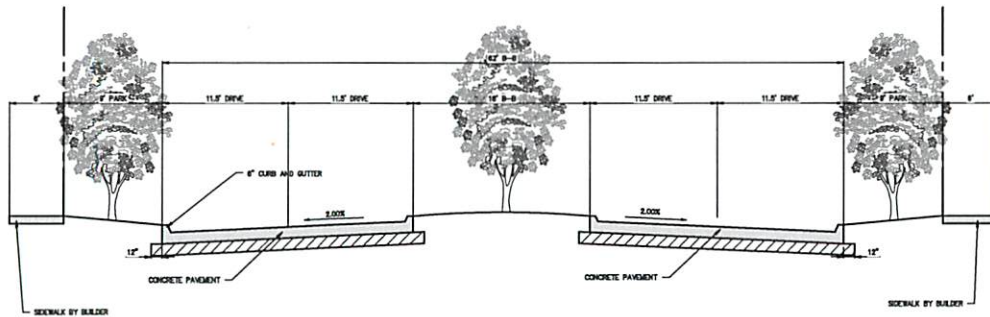
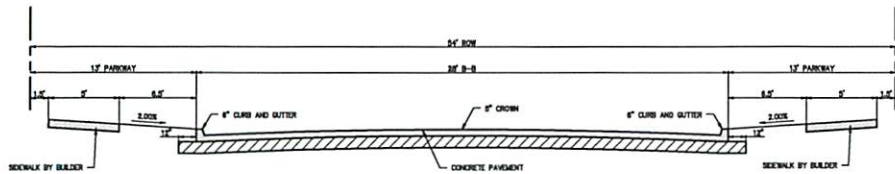
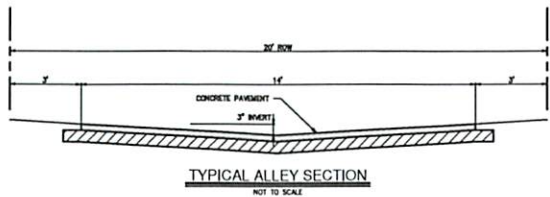
PAPE-DAWSON ENGINEERS

FORT WORTH | SAN ANTONIO | AUSTIN | HOUSTON | DALLAS
6500 WEST FWY, STE 700 | FORT WORTH, TX 76116 | 817.870.3668
TEXAS BOARD OF PROFESSIONAL ENGINEERS, FIRM REGISTRATION #4170

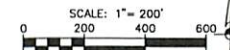
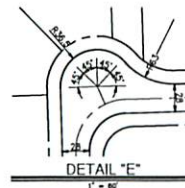
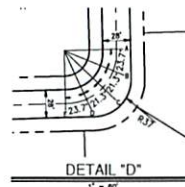
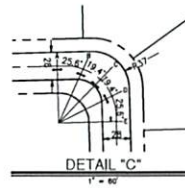
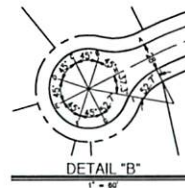
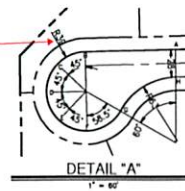
DOVE HOLLOW PRELIMINARY STREET LAYOUT

1/12/2018

SHEET 5

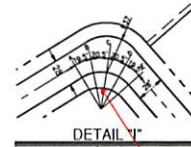
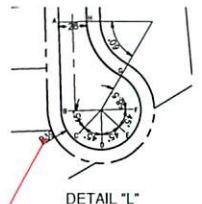
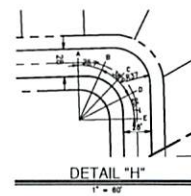
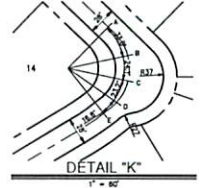
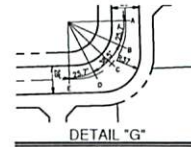
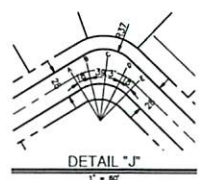
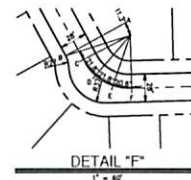


42.5' Radius per
Pape-Dawson Fire Truck
AutoTurn previously
provided for Estates of
North Grove



NOTES

1. THE BEARINGS FOR THIS SURVEY ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, NAD83, NORTH CENTRAL ZONE (43SD) AS DERIVED FROM STATIC OBSERVATION AND NOAA/DNR CALCULATIONS.
2. THIS PROPERTY IS ZONED PD-117.



42.5' Radius per work
with Pape-Dawson
previously

Internal Radius?
Will a fire truck be able to make this turn
with vehicles parked along this road?
This does not match the Estates of North
Grove. Please provide AutoTurn for
these details.

**PAPE-DAWSON
ENGINEERS**

FORT WORTH • SAN ANTONIO • AUSTIN • HOUSTON • DALLAS
6500 WEST Fwy, STE 700 • FORT WORTH, TX 76116 • 817.870.3868
TEXAS BOARD OF PROFESSIONAL ENGINEERS, FIRM REGISTRATION #476

**DOVE HOLLOW
PRELIMINARY STREET LAYOUT**

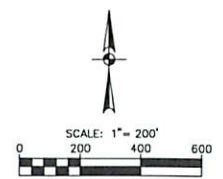
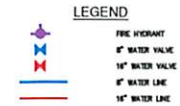
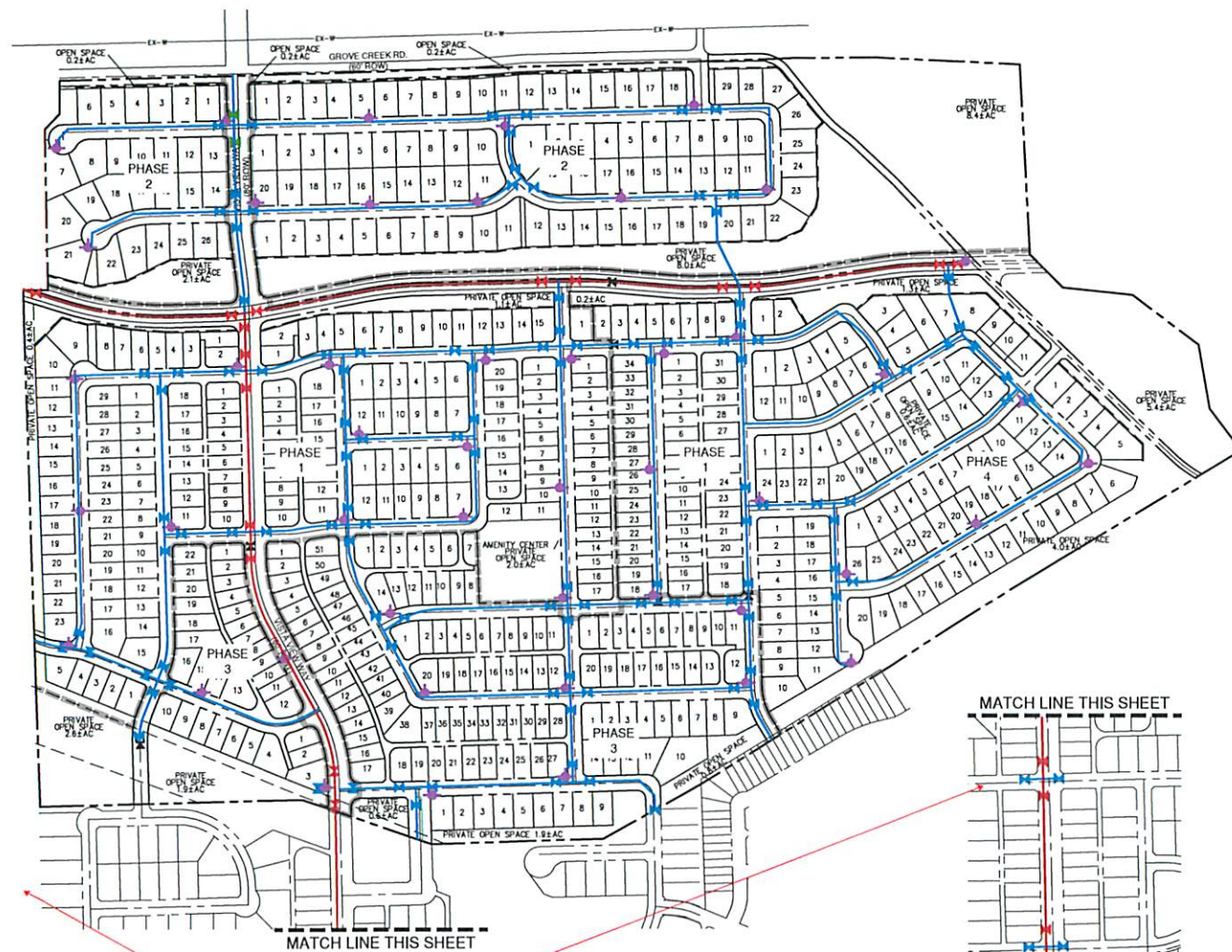
1/12/2018

SHEET 6

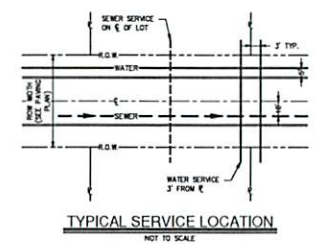
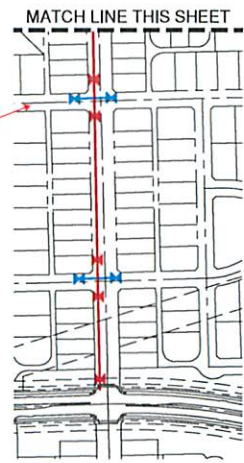
Drawn: Jan 12, 2018, 8:14am User: C. Johnson
This document has been produced from a digital file. It is not a legal document and should not be used for legal purposes.
NO WARRANTY IS MADE BY THE ENGINEER FOR THE ACCURACY OF THE INFORMATION PROVIDED HEREIN. THE ENGINEER'S RESPONSIBILITY IS LIMITED TO THE DESIGN AND CONSTRUCTION OF THE PROJECT DESCRIBED HEREIN. THE ENGINEER DOES NOT WARRANT THE ACCURACY OF THE INFORMATION PROVIDED HEREIN.

PAPE-DAWSON ENGINEERS
 FORT WORTH | SAN ANTONIO | AUSTIN | HOUSTON | DALLAS
 8800 WEST FWY, STE 700 FORT WORTH, TX 76118 | 817.870.3668
 TEXAS BOARD OF PROFESSIONAL ENGINEERS, FIRM REGISTRATION #4170

THIS DOCUMENT HAS BEEN PREPARED FROM INFORMATION THAT HAS BEEN RECEIVED FROM THE CLIENT. THE ENGINEER HAS CONDUCTED VISUAL GENERAL VERIFICATION OF THE INFORMATION PROVIDED AND HAS NOT CONDUCTED A FIELD SURVEY. THE ENGINEER'S RESPONSIBILITY IS LIMITED TO THE INFORMATION PROVIDED AND THE ENGINEER'S DESIGN. THE ENGINEER'S DESIGN IS BASED ON THE INFORMATION PROVIDED AND THE ENGINEER'S DESIGN. THE ENGINEER'S DESIGN IS BASED ON THE INFORMATION PROVIDED AND THE ENGINEER'S DESIGN.



- NOTES**
1. THE BEARINGS FOR THIS SURVEY ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, NAD83, NORTH CENTRAL ZONE (4302) AS DERIVED FROM STATE OBSERVATION AND NOAA/USPS CALCULATIONS.
 2. THIS PROPERTY IS ZONED PD-117.



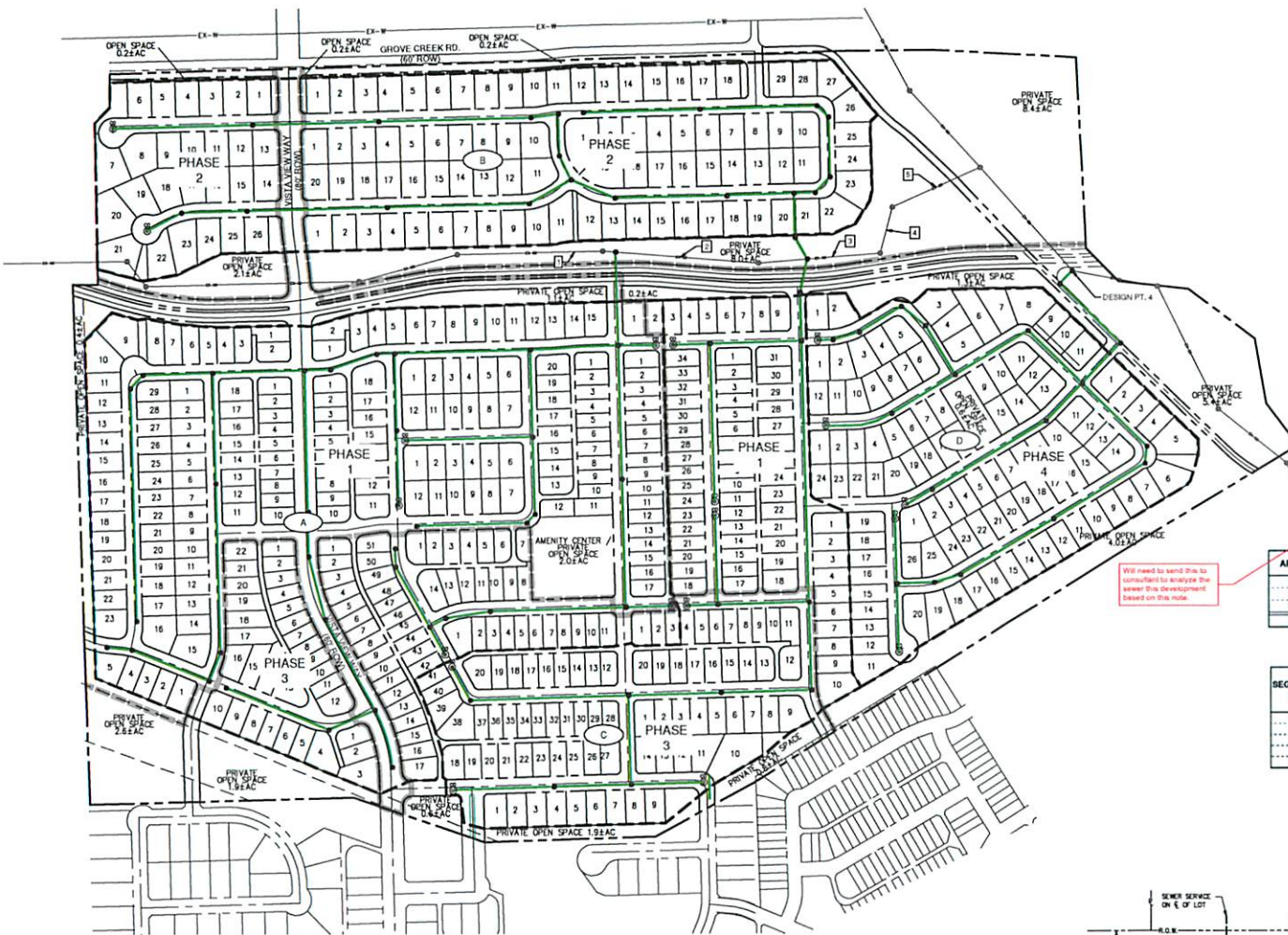
DOVE HOLLOW PRELIMINARY WATER LAYOUT

1/12/2018



FORT WORTH | SAN ANTONIO | AUSTIN | HOUSTON | DALLAS
 8500 WEST FWY, STE 700 | FORT WORTH, TX 76116 | 817.870.3868
 TEXAS BOARD OF PROFESSIONAL ENGINEERS, FIRM REGISTRATION #4172

THIS DOCUMENT HAS BEEN PROVIDED FROM A DIGITAL COPY. IT IS THE USER'S RESPONSIBILITY TO VERIFY THE ACCURACY OF THE INFORMATION PROVIDED HEREIN. ANY CHANGES TO THE ORIGINAL DESIGN SHALL BE MADE BY THE DESIGNER.

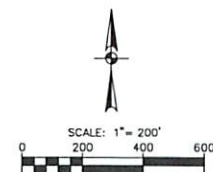


LEGEND

- MANHOLE
- CLEANOUT
- 8" SEWER LINE
- SANITARY SEWER BASIN LABEL
- SANITARY SEWER BASIN BOUNDARY



LOCATION MAP
NOT TO SCALE



NOTES

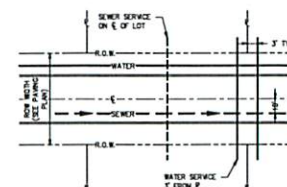
- THE BEARINGS FOR THIS SURVEY ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, NAD83, NORTH CENTRAL ZONE (4202) AS DERIVED FROM STATIC OBSERVATION AND NOAA/OPUS CALCULATIONS.
- THIS PROPERTY IS ZONED PD-117.
- EXISTING SEWER FLOWS ARE DERIVED FROM THE CITY'S EXISTING WASTEWATER MASTER PLAN. WE STRONGLY RECOMMEND A FLOW STUDY BE DONE TO DETERMINE THE ADEQUACY OF THE EXISTING SYSTEM.

PROPOSED SEWER CALCULATIONS

AREA	SIZE (AC)	NUMBER OF LOTS	AVG. FLOW (MGD)	PEAKING FACTOR	PEAK FLOW (MGD)	INFILTRATION (MGD)	TOTAL FLOW (MGD)	PROPOSED OUTFALL PIPE (MGD)	CAPACITY (MGD)
A	64.9	258	0.09	5	0.45	0.05	0.50	8" @ 0.41%	0.50
B	38.4	112	0.04	5	0.20	0.03	0.22	8" @ 0.35%	0.46
C	32.6	138	0.05	5	0.24	0.02	0.27	8" @ 0.35%	0.46
D	28.1	102	0.04	5	0.18	0.02	0.20	8" @ 0.35%	0.46

EXISTING SEWER TRUNK LINE CHECK

SEGMENT ID	DESIGN FLOW (MGD)	SIZE (IN)	SLOPE (%)	CAPACITY (MGD)	CAPACITY USAGE	SIZE (IN)	SLOPE (%)	CAPACITY (MGD)	CAPACITY USAGE
1	1.33	12.0	0.74	1.98	67%	12.0	0.74	1.98	34%
2	1.83	12.0	0.88	2.16	85%	12.0	0.88	2.16	36%
3	2.32	12.0	0.84	2.11	110%	15.0	0.84	3.83	29%
4	2.32	12.0	0.84	2.11	110%	15.0	0.84	3.83	29%
5	2.32	12.0	0.49	1.60	145%	15.0	0.49	2.89	55%

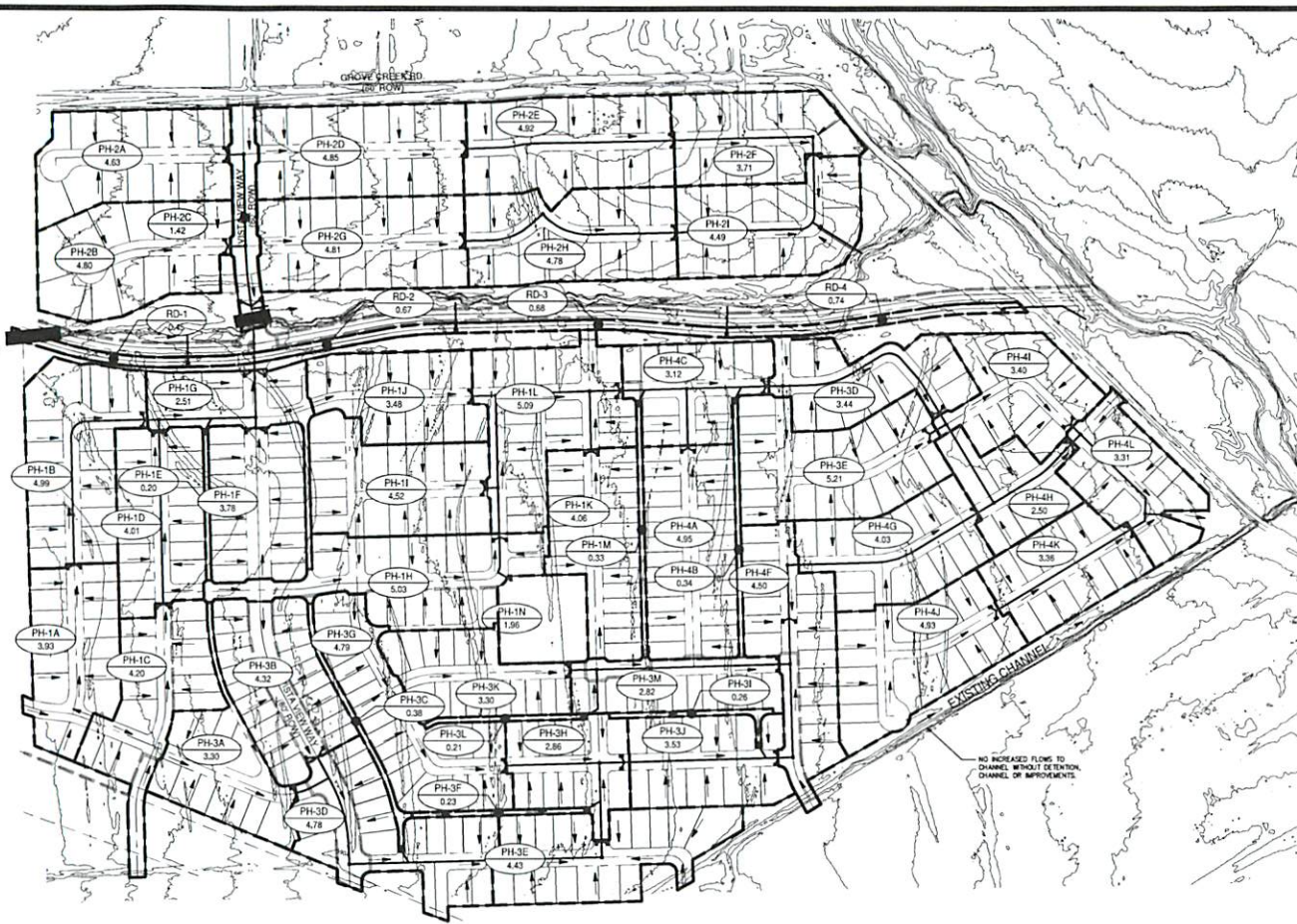


TYPICAL SERVICE LOCATION
NOT TO SCALE

DOVE HOLLOW PRELIMINARY SEWER LAYOUT

1/12/2018

SHEET 9



DRAINAGE CRITERIA

CITY OF WYOMING MANUAL FOR THE DESIGN OF STORM DRAINAGE SYSTEMS, 2001.

LAND USE
RESIDENTIAL 0.5
PARKING 0.9

STORM FREQUENCY
RESIDENTIAL STREET 25 YR
MAJOR THROUGHFARE 100 YR

STREET INTERSECTION DRAINAGE
NO SURFACE RUNOFF ACROSS MAJOR THROUGHFARE
5 CFS CAN CROSS RESIDENTIAL STREET
RUNOFF CAN CROSS ONLY (1) STREET

STREET CAPACITY
54 INCH 27' R/W F-1 = 16.8 CFS W/1" ABOVE CURB @ 0.50%
MAX 20 CFS IN THE GUTTER

INLET DESIGN
MINIMUM SPACING 300'
MAX INLET LENGTH 200'
ON-SURFACE SLOPE 1 CFS/FT⁴
SUMP 2 CFS/FT⁴

ASSUMPTIONS
NO LOT TO LOT DRAINAGE
INLETS IN TYPE B IS SPACED TO REDUCE THE AMOUNT OF FLOW CROSSING THE INTERSECTION
PIPE FULL FLOW @ 0.50%

NOTES

1. THE BEARINGS FOR THIS SURVEY ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, NAD83, NORTH CENTRAL ZONE (4302) AS DERIVED FROM STATIC OBSERVATION AND NOAA/SPUS CALCULATIONS.
2. THIS PROPERTY IS ZONED PD-117.

LEGEND

16" RCP WITH 10" CURB INLET

Need inlet calculations for the on-grade
Sump is usually 1 cfs/ft, unless you can provide calculations to the contrary



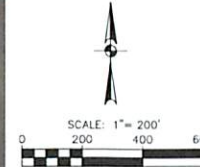
PRE-DEVELOPMENT DRAINAGE AREA CALCULATIONS											
Area No.	Area (ac)	Runoff Coeff.	CA (cfs)	Ts (min)	Q5 (cfs)	Q15 (cfs)	Q25 (cfs)	Q50 (cfs)	Q100 (cfs)	Q200 (cfs)	Q500 (cfs)
Existing Site	231.54	0.3	69.46	30	3.12	244.19	4.74	828.98	5.92	431.20	431.20

POST-DEVELOPMENT DRAINAGE AREA CALCULATIONS											
Area No.	Area (ac)	Runoff Coeff.	CA (cfs)	Ts (min)	Q5 (cfs)	Q15 (cfs)	Q25 (cfs)	Q50 (cfs)	Q100 (cfs)	Q200 (cfs)	Q500 (cfs)
PHASE 1											
PH-1A	3.93	0.60	2.36	15	4.98	11.75	6.57	13.49	8.09	19.07	19.07
PH-1B	4.99	0.60	2.99	15	4.98	14.92	6.57	19.47	8.09	24.22	24.22
PH-1C	4.20	0.60	2.52	15	4.98	12.56	6.57	16.56	8.09	20.38	20.38
PH-1D	4.01	0.60	2.41	15	4.98	11.99	6.57	15.81	8.09	19.46	19.46
PH-1E	0.20	0.60	0.12	15	4.98	0.99	6.57	0.79	8.09	9.97	9.97
PH-1F	1.78	0.60	1.07	15	4.98	11.30	6.57	14.80	8.09	18.34	18.34
PH-1G	2.51	0.60	1.51	15	4.98	7.51	6.57	9.89	8.09	12.18	12.18
PH-1H	5.09	0.60	3.05	15	4.98	15.04	6.57	20.63	8.09	24.41	24.41
PH-1I	4.12	0.60	2.47	15	4.98	13.52	6.57	17.42	8.09	21.93	21.93
PH-1J	3.48	0.60	2.09	15	4.98	10.41	6.57	13.72	8.09	16.89	16.89
PH-1K	4.06	0.60	2.44	15	4.98	12.14	6.57	16.01	8.09	19.70	19.70
PH-1L	5.09	0.60	3.05	15	4.98	15.22	6.57	20.67	8.09	24.74	24.74
PH-1M	0.11	0.60	0.07	15	4.98	0.99	6.57	0.80	8.09	1.02	1.02
PH-1N	1.96	0.60	1.18	15	4.98	5.96	6.57	7.71	8.09	9.51	9.51
TOTAL PHASE 1	48.09					143.81		189.58		239.57	
PH-2A	4.85	0.60	2.91	15	4.98	13.65	6.57	20.25	8.09	22.47	22.47
PH-2B	4.80	0.60	2.88	15	4.98	14.51	6.57	18.92	8.09	21.29	21.29
PH-2C	1.42	0.60	0.85	15	4.98	6.17	6.57	8.40	8.09	10.34	10.34
PH-2D	4.85	0.60	2.91	15	4.98	14.50	6.57	19.12	8.09	21.54	21.54
PH-2E	4.52	0.60	2.71	15	4.98	14.71	6.57	19.40	8.09	21.98	21.98
PH-2F	3.71	0.60	2.23	15	4.98	11.09	6.57	14.61	8.09	18.00	18.00
PH-2G	4.81	0.60	2.89	15	4.98	14.38	6.57	18.96	8.09	21.34	21.34
PH-2H	4.78	0.60	2.87	15	4.98	14.29	6.57	18.84	8.09	21.20	21.20
PH-2I	4.49	0.60	2.69	15	4.98	13.43	6.57	17.70	8.09	20.79	20.79
TOTAL PHASE 2	38.41					116.99		154.22		188.94	
PH-3A	1.80	0.60	1.08	15	4.98	9.87	6.57	13.01	8.09	16.01	16.01
PH-3B	4.32	0.60	2.59	15	4.98	12.82	6.57	17.03	8.09	20.96	20.96
PH-3C	0.86	0.60	0.52	15	4.98	1.14	6.57	1.50	8.09	1.84	1.84
PH-3D	4.78	0.60	2.87	15	4.98	14.29	6.57	18.84	8.09	21.20	21.20
PH-3E	4.43	0.60	2.66	15	4.98	13.75	6.57	17.46	8.09	20.50	20.50
PH-3F	0.33	0.60	0.20	15	4.98	0.99	6.57	0.80	8.09	1.02	1.02
PH-3G	4.79	0.60	2.87	15	4.98	14.32	6.57	18.88	8.09	21.24	21.24
PH-3H	2.86	0.60	1.72	15	4.98	8.55	6.57	11.27	8.09	13.88	13.88
PH-3I	0.26	0.60	0.16	15	4.98	0.78	6.57	1.02	8.09	1.26	1.26
PH-3J	1.53	0.60	0.92	15	4.98	10.96	6.57	13.92	8.09	17.13	17.13
PH-3K	1.30	0.60	0.78	15	4.98	9.87	6.57	13.01	8.09	16.01	16.01
PH-3L	0.21	0.60	0.13	15	4.98	0.61	6.57	0.83	8.09	1.02	1.02
PH-3M	2.82	0.60	1.69	15	4.98	8.49	6.57	11.12	8.09	13.58	13.58
TOTAL PHASE 3	30.21					105.79		138.89		170.87	
PH-4A	4.95	0.60	2.97	15	4.98	14.80	6.57	19.51	8.09	24.02	24.02
PH-4B	0.34	0.60	0.20	15	4.98	1.02	6.57	1.34	8.09	1.65	1.65
PH-4C	3.12	0.60	1.87	15	4.98	9.39	6.57	12.30	8.09	15.44	15.44
PH-4D	1.44	0.60	0.86	15	4.98	10.79	6.57	11.56	8.09	16.69	16.69
PH-4E	5.21	0.60	3.13	15	4.98	15.58	6.57	20.54	8.09	25.28	25.28
PH-4F	4.50	0.60	2.70	15	4.98	13.46	6.57	17.74	8.09	21.84	21.84
PH-4G	4.08	0.60	2.45	15	4.98	12.05	6.57	15.88	8.09	19.56	19.56
PH-4H	2.50	0.60	1.50	15	4.98	7.48	6.57	9.86	8.09	12.13	12.13
PH-4I	1.40	0.60	0.84	15	4.98	10.17	6.57	11.40	8.09	16.50	16.50
PH-4J	4.93	0.60	2.96	15	4.98	14.74	6.57	19.43	8.09	23.92	23.92
PH-4K	3.96	0.60	2.38	15	4.98	10.05	6.57	13.25	8.09	16.31	16.31
PH-4L	3.31	0.60	1.99	15	4.98	9.92	6.57	13.05	8.09	16.06	16.06
TOTAL PHASE 4	48.09					128.96		169.87		209.33	
RD-1	0.45	0.90	0.41	25	4.98	2.02	6.57	2.60	8.09	3.38	3.38
RD-2	0.67	0.90	0.60	25	4.98	3.01	6.57	3.96	8.09	4.88	4.88
RD-3	0.68	0.90	0.63	25	4.98	3.05	6.57	4.02	8.09	4.95	4.95
RD-4	0.74	0.90	0.67	25	4.98	3.32	6.57	4.38	8.09	5.39	5.39
TYPE B ROAD	2.54					11.39		15.02		18.60	

PAPE-DAWSON ENGINEERS
FORT WORTH | SAN ANTONIO | AUSTIN | HOUSTON | DALLAS
6500 WEST FWY, STE 700 | FORT WORTH, TX 76116 | 817.870.3688
TEXAS BOARD OF PROFESSIONAL ENGINEERS, FIRM REGISTRATION #458

DOVE HOLLOW
PRELIMINARY STORM LAYOUT

1/12/2018



LEGEND

EXISTING TREES TO BE PRESERVED

EXISTING TREES TO BE REMOVED



NOTES

1. EXISTING TREE SURVEY TO BE PERFORMED AT A FUTURE DATE PER THE CITY OF WAXAHAMORE TREE PRESERVATION ORDINANCE.
2. ALL EXISTING TREES TO BE LOCATED, MEASURED AND IDENTIFIED.
3. CITY ORDINANCE WILL BE ADHERED TO REGARDING TREE PRESERVATION AND MITIGATION.

PAPE-DAWSON ENGINEERS

FORT WORTH | SAN ANTONIO | AUSTIN | HOUSTON | DALLAS
8500 WEST FWY, STE 700 | FORT WORTH, TX 76116 | 817.870.3888
TEXAS BOARD OF PROFESSIONAL ENGINEERS, FIRM REGISTRATION #4715

DOVE HOLLOW PRELIMINARY TREE PRESERVATION PLAN

1/12/2018

SHEET 10



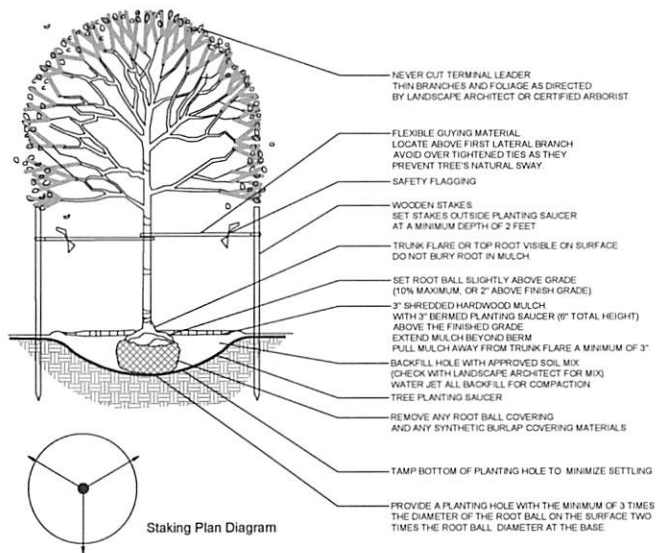
- 6'-8" HT LIVE OAK
6'-8" HT BALD CYPRESS
6'-8" HT CEDAR ELM
5'-6" HT DRAPE MYRTLE
2'-3" HT INDIAN HAWTHORN
8"-12" HT BIG BLUE LIRIOPE
PRESERVED TREE CANOPY
OPEN SPACE
8' WIDE DECOMPOSED GRANITE
6' WIDE CONCRETE SIDEWALK
6' HT MASONRY SCREENWALL



FORT WORTH ■ SAN ANTONIO ■ AUSTIN ■ HOUSTON ■ DALLAS
6500 WEST FWY, STE 700 ■ FORT WORTH, TX 76116 ■ 817.870.3668
TEXAS BOARD OF PROFESSIONAL ENGINEERS, FIRM REGISTRATION #470

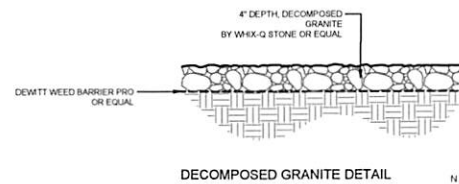
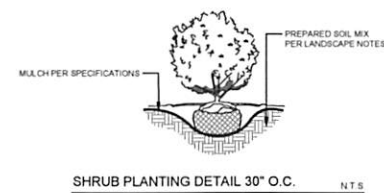
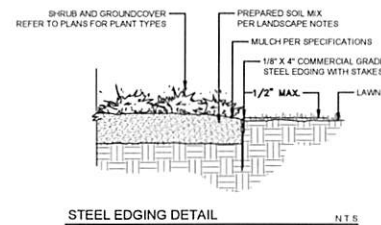
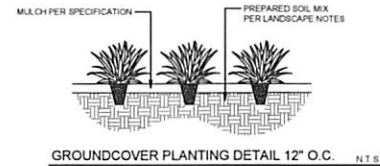
DOVE HOLLOW
PRELIMINARY LANDSCAPE PLAN

1/12/2018



TREE PLANTING DETAIL N.T.S.

NOTE:
1. ALL TREE SUPPORT MATERIAL ARE TO BE REMOVED FROM EACH TREE ONCE IT IS ESTABLISHED, TYPICALLY SIX MONTHS TO ONE YEAR AFTER PLANTING FOR SHADE TREES.



**PAPE-DAWSON
ENGINEERS**
FORT WORTH | SAN ANTONIO | AUSTIN | HOUSTON | DALLAS
6500 WEST FWY, STE 700 | FORT WORTH, TX 76116 | 817.870.3608
TEXAS BOARD OF PROFESSIONAL ENGINEERS, FIRM REGISTRATION #470

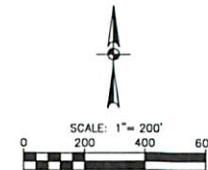
**DOVE HOLLOW
PRELIMINARY LANDSCAPE DETAILS**

1/12/2018

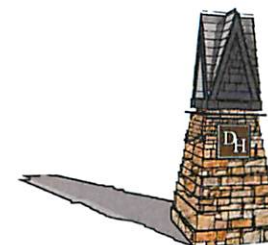
SHEET 12

Date: Jan 12, 2018, 10:13am User: G. J. Davis
 File: S:\Projects\2018\2018-01-12\DOVE HOLLOW ENTRY FEATURE - PROPOSAL EXHIBIT.dwg

THIS DOCUMENT HAS BEEN PRODUCED FROM MATERIAL THAT WAS STORED AND/OR TRANSMITTED ELECTRONICALLY AND MAY HAVE BEEN
 MODIFIED BY A USER. ONLY THE ORIGINAL MATERIAL BEARING THE CONSULTANT'S SIGNATURE AND SEAL.



CONCEPTUAL ENTRY FEATURE TYPE A



CONCEPTUAL ENTRY FEATURE TYPE B

**PAPE-DAWSON
ENGINEERS**

FORT WORTH ■ SAN ANTONIO ■ AUSTIN ■ HOUSTON ■ DALLAS
 6500 WEST FWY, STE 700 ■ FORT WORTH, TX 76116 ■ 817.870.3668
 TEXAS BOARD OF PROFESSIONAL ENGINEERS, PRIME REGISTRATION #470

DOVE HOLLOW ENTRY FEATURE LOCATIONS

1/12/2018

(12 & 13)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WAXAHACHIE, TEXAS, AMENDING THE CITY ZONING ORDINANCE, ORDINANCE NO. 2287, AS AMENDED, TO SECTIONS 31.A.1 THROUGH 31.A.9, TO UPDATE SAID SECTIONS OF THE ZONING ORDINANCE, RELATING TO THE HISTORIC OVERLAY DISTRICT, AND ESTABLISHING RULES RELATING TO HISTORIC STRUCTURES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 211.001 et .seq. of the Texas Local Government Code authorizes the City Council of the City of Waxahachie to:

Protect and preserve places and areas of historical and cultural importance and significance and to designate places and areas of historic and cultural importance, and to regulate and restrict the construction, alteration, reconstruction, or razing of buildings and other structures to maintain property values; and

WHEREAS, the City contemplates amending Sections 31.A.1 through 31.A.9 of the Code of Ordinances to oversee programs for historic properties and districts, and provide criteria and procedures for administering these programs; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS:

That all of the above premises are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety and that Sections 31.A.1 through 31.A.9 of the Code of Ordinances of the City of Waxahachie, Texas hereby is amended to read as follows:

SECTION 31.A HISTORIC OVERLAY DISTRICTS

31.A.1 GENERAL PURPOSE AND DESCRIPTION:

The City hereby declares that as a matter of public policy, the protection, preservation and enhancement of districts and landmarks of architectural, archaeological, cultural, and historic importance is necessary to promote the economic, cultural, educational, and general welfare of the citizens of Waxahachie. The unique identity of the City of Waxahachie and the history of the area since its founding, which produced significant historic, architectural, archaeological and cultural resources, require this ordinance to:

1. Safeguard the City's historic and cultural heritage, as embodied and reflected in such historic areas, places, buildings and structures, by appropriate regulations.
2. Promote economic stability and prosperity of the community by encouraging the most appropriate use of such significant property in Waxahachie.
3. Protect and enhance the City's attractions to tourists and visitors, as well as provide support and stimulus to business and industry.
4. Ensure the identification and evaluation of buildings, structures, places and areas of historical, architectural and cultural importance or value; and to provide efficient

(12+13)

procedures for that process, and any necessary adjustments or variances from unduly harsh application of the provisions of this ordinance.

5. To balance the rights of the public which justify preservation of the City's history and culture, with those of private property owners who own and control property, and are entitled to the reasonable use and return from their assets.

31.A.2 DESIGNATION OVERVIEW

A. Nature of District

The City may designate a site, building, structure, landscape or object as a historic resource and a unique area as a historic district together with the public rights of way in and surrounding the resource or district, by establishing a Historic Overlay District that combines with one or more base zoning districts pursuant to the procedures set forth in Section 10 of the City's zoning ordinance.

1. Permitted uses within the Historic Overlay District shall be those allowed in the base zoning district.
2. Unless expressly modified by or limited by an action taken pursuant to this Section 31.A, the height and area standards, special requirements and other regulations shall be those applicable within the base zoning district.

B. Criteria for Historic Resources:

A Historic Overlay District may be established to preserve historic resources of exemplary architectural, archaeological, cultural or historic value having one or more of the following characteristics:

1. Possesses significance in history, architecture, archeology, or culture of the city, county, state or nation.
2. Is associated with events that have made a significant contribution to the broad patterns of local, regional, state or national history.
3. Is associated with the lives of persons significant in Waxahachie's past.
4. Embodies distinctive characteristics of a type, period or method of construction.
5. Represents the work of a master designer, builder or craftsman.
6. Represents an established and familiar visual feature of the City of Waxahachie.
7. Is the location of a significant event.

C. Criteria for Historic Area

A Historic Overlay District may be established to preserve a historic area if the area contains properties that meet one or more of the criteria for designation contained for a historic resource and constitutes a unique section of the City of Waxahachie that contributes to the heritage of the community.

(12+13)

D. Request for Designation

1. A property owner, interested citizen, or the Heritage Preservation Commission (HPC) may request to designate certain sites, buildings, structures, landscapes or objects as historic resources. Owners of said property shall be notified prior to the Commission's hearing to consider designation. At the aforementioned public hearing, commissioners, owners, and other interested parties may present testimony or documentary evidence that will become part of a record regarding the historic, architectural, or cultural importance of the proposed historic resource. The record may also contain staff reports, public comments, or other evidence offered outside of the hearing. Designation as a historic resource does not necessarily impose the obligation on the property owner to improve, alter, or change a property.
2. A property owner or the Heritage Preservation Commission (HPC) may request that a unique area be preserved as a historic district. The Heritage Preservation Officer will send notification to property owners within the proposed district boundaries of the proposal. When the HPO has received verifiable written support from the owners of at least thirty (30) percent of the properties within the proposed historic district boundary, the Heritage Preservation Officer shall forward the application to the Heritage Preservation Commission for a public hearing and recommendation. Prior to such hearing, the HPC shall conduct studies and research and make a report on the historic significance of the exteriors of buildings, structures, features, sites, objects and surroundings in the and other interested parties may present testimony or documentary evidence that will become part of a record regarding the historic, architectural or cultural importance of the proposed historic resource or historic district. The record may also contain staff reports and public comments. Following the public hearing, the HPC shall formulate its recommendation to the Planning and Zoning Commission and the City Council concerning establishment of a Historic Overlay District.

E. Process for Designation

1. The HPC shall make its recommendation on the proposed Historic Resource or Historic District to the Planning and Zoning Commission within thirty (30) days from the date of the public hearing on the proposed designation of the historic resource or historic district, coupled with a request to establish a Historic Overlay District for the site or area.
2. Upon receipt of the HPC recommendation, the Planning and Zoning Commission shall give notice, conduct its public hearing and make recommendations to the City Council in the same manner and according to the same procedures as provided in Section 10.
3. The City Council shall give notice, follow the publications procedure, hold public hearings and make its determination on the Historic Overlay District in the same manner and in accordance with the procedures for a zoning amendment, as provided in Section 10.

(12 & 13)

4. Upon establishment of the Historic Overlay District designation, the Historic Overlay District shall be recorded on the official zoning map of the City of Waxahachie. All zoning maps shall identify the Historic Overlay District with the suffix "H". The boundaries of each Historic Overlay District shall be described in detail and shall be filed in the city secretary's office for public inspection.

31.A.3 CERTIFICATE OF APPROPRIATENESS FOR ALTERATION, RESTORATION, OR NEW CONSTRUCTION WITHIN HISTORIC OVERLAY DISTRICTS:

A. Prohibition on Alteration or Development

1. Within a Historic Overlay District, no person shall alter any building, site, structure, landscape or object designated as a historic resource or alter any portion of the exterior of a structure within a historic district, or place, construct, maintain, expand or remove any structure on such site without first obtaining a Certificate of Appropriateness from the HPC.
2. No building permit shall be issued until an application for a Certificate of Appropriateness has been reviewed and approved by the HPC. The Certificate of Appropriateness shall be in addition to, and not in lieu of, any building permit that may be required by any other ordinance of the City of Waxahachie.

B. Procedures for Certificate of Appropriateness

1. Prior to the commencement of any work requiring a Certificate of Appropriateness, the property owner shall file an application for such a certificate with the Heritage Preservation Commission. The Commission, if requested, shall aid the property owner in preparation and completion of the application. The application form shall contain the following:
 - (a) Name, address, telephone number of the applicant, and a detailed description of the proposed work.
 - (b) Current photographs of the property
 - (c) Historical photographs (if available) upon which the proposed work is based
 - (d) Elevation drawing(s) of any part of the structure that is visible from the public right-of-way with details drawn to scale for work to be done
 - (e) List of materials for all exterior surfaces and/or signs
 - (f) Dollar value of improvements to be made
 - (g) Location map of proposed buildings and structures
 - (h) Details of proposed light fixtures
 - (i) Sample(s) of material(s) to be used
 - (j) Any other reasonable information that the Commission may deem necessary in order to visualize the proposed work.
2. An application for a Certificate of Appropriateness shall be submitted to the Heritage Preservation Officer or other designated City official as stipulated by the City Manager. The HPC shall hold a public meeting on the application within thirty (30) days of receipt of the completed application. All applications received twenty (20) days in advance of the next meeting will be reviewed and discussed at the next scheduled Commission meeting.

(12+13)

3. The HPC shall make a final decision on the application within forty-five (45) days of the filing date. If no action has been taken by such date, a Certificate of Appropriateness shall be deemed issued by the Commission.
4. All decisions of the HPC shall be in writing and will be sent to the applicant and the Building Official within ten (10) working days of the Commission's decision.

C. Criteria

The HPC shall take into account the following criteria for determining whether to issue a Certificate of Appropriateness.

1. The Downtown Waxahachie Design Guidelines, adopted by the City Council in August 2011, which are based on the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitation of Historic Buildings shall be used in this process.
2. The judgment of new construction proposals and the rehabilitation of non-historic buildings will be based on the compatibility of the design within the context of the property's adjacent and nearby historic buildings.
3. The design of new buildings may have key elements of an existing or previous building of the historic period, including massing, scale, fenestration and materials. Buildings may not be absolute reproductions and shall appear as clearly contemporary.
4. Infill buildings between contributing buildings shall be similar in setback, roof form, cornice line and materials, to one of the adjacent buildings. The height of the new buildings shall relate to the heights of adjacent structures. New buildings should not tower over existing buildings. Exterior building finishes shall be similar to that of surrounding historic structures.
5. When constructing an addition to a historic building, it shall be done in a manner so that there is the least possible loss of historic materials and so that character defining features are not obscured, damaged or destroyed. Every effort should be made to locate the addition at the rear of the building or on an inconspicuous side of a historic building; and limiting its size and scale in relationship to the historic building.
6. The new addition should be designed in a manner that makes it clear what is historic and what is new. Design for the new work may be contemporary or may reference design motifs from the historic building. In either case, it should always be clearly differentiated from the historic building and be compatible in terms and mass, materials and relationship of solids to voids.

D. Appeal from Action of HPC Concerning Application for Permits

1. An applicant for a Certificate of Appropriateness dissatisfied with the action of the HPC on the application may appeal the decision to the City Council within fifteen (15) days after receipt of notification of such action. The applicant shall

(12 & 13)

be advised by the Heritage Preservation Officer of the time and place of the hearing at which his appeal will be considered and shall have the right to attend and be heard as to his reasons for filing the same.

2. In determining the appeal, the City Council shall consider the same factors as the HPC, the report of the HPC and any other matters presented at the hearing on the appeal. The City Council shall affirm, modify or reverse the decision by the HPC on the application for the Certificate of Appropriateness, and may impose such conditions as are necessary to assure that the proposed action meets the criteria for approval. If the application is disapproved, the City Council may indicate what changes in the plans and specifications would meet the conditions for protecting the distinctive historical character of the district. The applicant and the HPC shall be notified of the Council's decision by the Heritage Preservation Officer.

E. Issuance of Permits

1. Upon approval of an application for a Certificate of Appropriateness, the Building Official shall be authorized to issue a building permit or other permits required to undertake the action proposed in the application consistent with all applicable City standards.
2. No change shall be made in the scope of work for any building permit after issuance of Certificate of Appropriateness without submittal of an application to amend the Certificate, which shall be considered by the HPC in the same manner as provided above. If a property owner wishes to change the scope of work under a Certificate of Appropriateness, the property owner shall consult the Heritage Preservation Officer who shall have the authority to approve non-substantive changes. If the Heritage Preservation Officer deems the requested changes to be substantive, such changes shall be referred to the Heritage Preservation Commission for action.

31. A.4 MINOR IN KIND REPAIRS AND ORDINARY MAINTENANCE

1. Nothing in this Section 31.A shall be construed to prevent minor in kind repairs or ordinary maintenance. Minor in kind repairs and ordinary maintenance, including painting, do not require a Certificate of Appropriateness unless the tax incentive for maintenance is being sought. If the 25% tax incentive for maintenance is requested, all provisions of Section 24.57 in Ordinance #2288 will apply.
2. The Downtown Waxahachie Design Guidelines should be consulted when performing minor in-kind repairs or ordinary maintenance. The Heritage Preservation Officer is also available as an additional resource and should be consulted concerning questions about minor in-kind repairs and ordinary maintenance. If the Heritage Preservation Officer deems a Certificate of Appropriateness necessary, the procedures in Section 31.A.3 shall apply.

31.A.5 DEMOLITION OR RELOCATION OF HISTORIC RESOURCES

A. Demolition Permit Required

(18413)

A permit for the demolition or relocation of a historic resource or any structure within a Historic Overlay District shall not be granted by the Chief Building Official without the review and approval of a completed application by the Heritage Preservation Commission. Any person, firm, or corporation who violates, disobeys, omits, neglects or refuses to comply with the provision of this ordinance shall be fined not more than \$2,000 for each offense.

B. Application

Certain information must be submitted by the applicant along with an application for a permit for demolition or relocation prior to the Heritage Preservation Commission making a ruling on the application. The applicant must supply the following information before the application is considered complete:

1. Information describing the condition of the structure.
2. An estimate of the cost of restoration or repair.
3. Demonstration that adaptive use or restoration of the structure has been seriously considered.
4. Any available historic records of the building (drawings, photographs).
5. Architectural drawings for the proposed new construction which is intended to replace the historic structure if applicable.
6. Any improvements proposed by the property owner to be placed on the land or new development that would mitigate the loss of the historic structure if applicable.
7. Any other information deemed appropriate by the Commission to assist in rendering a decision on the application.

C. Action on Application

Upon formal notification from the Heritage Preservation Officer that the application has been received, an automatic sixty (60) day stay will go into effect. During this time the Heritage Preservation Commission shall consider the state of repair of the building, reasonableness of the cost of restoration or repair, the existing and/or potential usefulness, the purpose behind preserving the structure, the character of the neighborhood, and all other factors it finds appropriate. If the Commission determines that, in the interest of preserving historical values, the structure should be preserved, it shall notify the building official that the application has been disapproved. If disapproved, the applicant may appeal to the City Council in the same manner as for a Certificate of Appropriateness. If demolition or relocation is approved, the HPC shall notify the building official so the appropriate permit(s) can be issued.

31.A.6 DUTY TO MAINTAIN/DEMOLITION BY NEGLECT

No owner or person with an interest in real property designated as a historic resource, a National Register property, or included in a historic district shall allow such property to fall into a serious state of disrepair without requesting a demolition permit. Property owners who allow properties to fall into a serious state of disrepair are subject to all the provisions of Chapter 8, Article III in the City of Waxahachie Code of Ordinances.

Examples of a state of serious disrepair shall include, but are not limited to, the following:

1. Deterioration of exterior walls or other vertical supports.
2. Deterioration of roofs or other horizontal members.
3. Deterioration of exterior chimneys.
4. Deterioration or crumbling of exterior stucco or mortar.
5. Ineffective waterproofing of exterior walls, roofs, or foundations, including broken windows or doors.
6. Deterioration of any feature so as to create a hazardous condition that could lead to the claim that demolition is necessary for the public safety.
7. Deterioration of ornamental features.

31.A.7 ENFORCEMENT

A. Compliance Required

All work performed pursuant to a Certificate of Appropriateness issued under this Ordinance shall conform to all requirements included herein and all other City codes. It shall be the duty of the building inspector to periodically inspect any such work to ensure compliance.

B. Enforcement Proceedings

In the event that work being performed is found to not be in accordance with the Certificate of Appropriateness or upon notification of such fact by the Heritage Preservation Commission, the Building Official shall issue a stop work order and all work shall immediately cease. No further work shall be undertaken on the project as long as a stop work order is in effect. All other remedies authorized under this Zoning Ordinance shall be applicable to non-compliance with a Certificate of Appropriateness.

Any person, firm, or corporation who violates, disobeys, omits, neglects or refuses to comply with the provisions of this ordinance shall be fined not more than \$2,000 for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

31.A.8 DEFINITIONS

(12 & 13)

For purposes of this Section 31.A, the following definitions apply:

Archeology—the science or study of material remains of past life or activities and the physical site, location, or context in which they are found, as delineated in the Department of the Interior's Archeological Resources Protection Act of 1979.

Area—a specific geographic division in the City of Waxahachie

Building—any structure created to shelter people or things, such as a house, barn, church, office, hotel, or similar structure.

Certificate of Appropriateness – a signed and dated document evidencing the approval of the Heritage Preservation Commission and/or Heritage Preservation Officer for work proposed by an owner or applicant of a structure within a Historic Overlay District or an individual Historic Resource.

Citizen—a legal resident of the City of Waxahachie.

Demolition – an act or process (not withstanding acts of God, criminal activity, etc.) which destroys a site or structure in its entirety, or which destroys a part of a site or structure and permanently impairs its structural, historic or architectural integrity.

Downtown Waxahachie Design Guidelines – guidelines adopted by the Heritage Preservation Commission and the City Council for property designated as a Historic Resource or Historic District to protect, perpetuate and enhance the historical, cultural, architectural or archaeological character of an object, site, structure or district.

Development Review—means processing of proposed development requests.

Heritage Preservation, Heritage Commission or Commission – the Heritage Preservation Commission of the City of Waxahachie, as established by Ordinance 2288, Section 1-3, as amended.

Heritage Preservation Officer (HPO) – a staff person for the City of Waxahachie whose duties encompass all historic preservation activities for the city as established by Ordinance 2288, Section 1-4, as amended.

Historic Resource Preservation Plan (or Preservation Plan)—a document established by the Heritage Preservation Commission and adopted by the City Council to provide a current inventory of Historic Resources and Historic Districts and policy recommendations to guide historic preservation activities for the City of Waxahachie.

Historic Preservation—the identification, evaluation, recordation, documentation, acquisition, protection, management, rehabilitation, restoration, stabilization, maintenance and reconstruction of Historic Resources, or any one or a combination of the foregoing activities.

Historic Property—the full range of properties identified in the Historic Resource Survey and/or special studies which are significant in history, pre-history, architecture, engineering, archaeology and culture, including properties significant to the whole nation or those significant at the state, regional, or local level.

(12 & 13)

Historic Resource—a structure, site, building, or landmark, or a collection of the same within an contiguous area of the City, which satisfies one (1) or more of the criteria set out in Section 31.A.2.B of this ordinance and which is designated as such in accordance with that Section.

Historic Overlay District—an area which includes two (2) or more structures or sites which satisfy one (1) or more of the criteria set out in Section 31.A.2.B, together with their accessory buildings, fences, and other appurtenances, located within a geographically definable area possessing a significant concentration, linkage or continuity of objects, sites or structures united by past events or aesthetically by plan or physical development, and which is established as a zoning district in accordance with chapter 31.A of the Zoning Ordinance. A Historic Overlay District may have within its boundaries other structures that, while not of such historical, cultural, architectural or archeological significance as to be designated as an Historic Resource, nevertheless contribute to the overall visual setting of or characteristics of the Historic District.

Historic Resource Survey—the survey of Historic Resources published by the Heritage Preservation Commission, as amended from time to time.

Landmark—a structure or property that is of value in preserving the historical, cultural, architectural or archeological heritage, or is an outstanding example of design or a site closely related to an important personage, act or event in history.

Minor In-kind Repairs – small scale repairs to correct minor problems or damage to the exterior. Minor in-kind repairs do not include a change in design, material or outward appearance, only in-kind replacement or repair. Examples of minor in-kind repair include, but are not limited to touch-up painting, replacement of a window pane, caulking, securing loose boards, etc.

Non-Historic Resource—a structure, site, building, or landmark, which does not satisfy any of the criteria set out in Section 31.A.2.B of this ordinance and which is designated as such in accordance with that Section.

Object – material thing that can be seen or touched that is associated with cultural tradition or heritage. Examples include but are not limited to brass stop signs, obelisk street signs, or hitching stones.

Ordinary Maintenance – any work, the purpose and effect of which is to correct any deterioration or decay of or damage to a structure or property, or any part thereof, and to restore the same, as nearly as may be practicable, to its condition prior to such deterioration, decay or damage, using the same materials or those material available which are as close as possible to the original and all of which must comply with applicable codes and ordinances. Ordinary Maintenance does not include a change in design, material or outward appearance, but does include in-kind replacement or repair. Examples of Ordinary Maintenance include, but are not limited to: replacement or repair of roofing materials, painting or other minor architectural features, etc.

Relocation—any change of the location of a structure, object or material thing in its present setting or to another setting.

Restoration—the act or process of accurately recovering the form and details of a structure or property and its setting as it appeared at a particular period of time by means of the removal of later work or by the replacement of missing earlier work.

(12 & 13)

Secretary of the Interior's Standards for Rehabilitation— the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitation of Historic Buildings, reported at 36 Code of Federal Regulations 67.7, as amended or as recodified.

Site—the location of a significant event, a prehistoric or historic occupation or activity, or a structure or cluster of structures, whether standing, ruined or vanished, where the location itself maintains historical or archeological value, regardless of the value of any existing structure.

Stabilization—the act or process of applying measures designed to re-establish a weather resistant enclosure and the structural stability of an unsafe or deteriorated structure or property while maintaining the essential form as it presently exists.

Structure—anything constructed or erected which requires location on the ground, or is attached to something having a location on the ground, including, without limitation, buildings.

31.A.9 TAX INCENTIVES

The owner of property within a Historic Overlay District may qualify for the tax incentives set forth in Section 24.57 of Ordinance No. 2288 by complying with the criteria identified in that section in accordance with the procedures set forth in Section 24.58 thereof.

Zoning Ordinance—The Zoning Ordinance of the City of Waxahachie, as may be amended from time to time.

Section 3. That if any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or application thereto any person or circumstances is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance; and the City Council hereby declares it would have passed such remaining portions of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

Section 4. That a public emergency is found to exist which affects health, safety, property or the general welfare, in that standards and regulations for the use and development of property must be brought up to date and made effective so that suitable rules for use and development of property may be known and in place.

Section 5. That this ordinance shall become effective from and after the date of its passage thirty days after its adoption.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS on this the _____ day of _____, 2018.

MAYOR

ATTEST:

City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF WAXAHACHIE, TEXAS, AMENDING SECTIONS 24.51 THROUGH 24.60 OF THE CITY'S CODE OF ORDINANCES, AND MATTERS RELATING TO THE HERITAGE PRESERVATION COMMISSION; AND THE HISTORIC OVERLAY DISTRICTS; PROVIDING FOR SEVERABILITY AND CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 211.001 et. seq. of the Texas Local Government Code authorizes the City Council of the City of Waxahachie to:

Protect and preserve places and areas of historical and cultural importance and significance and to designate places and areas of historic and cultural importance, and to regulate and restrict the construction, alteration, reconstruction, or razing of buildings and other structures to maintain heritage property values; and

WHEREAS, the City contemplates amending Sections 24.51 through 24.60 of the Code of Ordinances to establish a Historic Overlay District, provide criteria and provide procedures for development within the District; and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS:

That all of the above premises are found to be true and correct and are incorporated into the body of this ordinance as if copied in their entirety and that Sections 24.51 through 24.60 of the Code of Ordinances of the City of Waxahachie, Texas, hereby is amended to read as follows:

Section 24.51. Purpose.

The City Council of the City of Waxahachie does hereby declare that as a matter of public policy the protection, enhancement, and perpetuation of areas and landmarks of historical and cultural importance and significance is necessary to promote the economic, cultural, educational and general welfare of the public. It is recognized that the Historic Resources of the City of Waxahachie represent the unique confluence of time and place that has shaped the identity of generations of citizens, collectively and individually, and these resources constitute the heritage of the citizens of Waxahachie.

This ordinance is intended to:

- (1) Perpetuate, protect, enhance, and preserve the Historic Resources and Historic Areas, which represent distinctive elements of Waxahachie's historic, architectural, social, economic, ethnic, and political heritage and to develop appropriate settings for such places by allowing property owners a vehicle for protecting their property by participation in this ordinance;
- (2) Safeguard the city's historic and cultural heritage, as embodied and reflected in Historic Resources, by application of appropriate resources;
- (3) Stabilize and improve property values in such locations;
- (4) Provide property owners with an opportunity to voluntarily participate in the Historic

Resource designation process and to receive all the benefits accrued by such participation.

- (5) Foster civic pride in the beauty and accomplishments of the past, and to promote the use of historic landmarks for the culture, prosperity, education, and general welfare of the people of the City of Waxahachie;
- (6) Strengthen the economy of the city and to protect and enhance the city's attractions to tourists and visitors, as well as provide support and stimulus to business and industry;
- (7) Provide information to property owners and tenants as well as civic organizations concerned with historical preservation.

Section 24.52. Definitions.

All terminology used throughout this Heritage Preservation Ordinance is defined in Appendix A, located at the end of this ordinance.

Section 24.53. Heritage Preservation Commission.

This ordinance hereby creates a commission to be known as the Heritage Preservation Commission of the City of Waxahachie.

- (1) The Heritage Preservation Commission shall consist of ten (10) citizens of the City of Waxahachie to be appointed and confirmed by the City Council of the City of Waxahachie as follows:
 - a. One (1) member shall be from the architecture or design area of expertise.
 - b. Three (3) members shall have demonstrated an interest in the history of Waxahachie.
 - c. Three (3) members shall be owners of individual Historic Resources or property within one or more of the Historic Overlay Districts.
 - d. Ex-officio board members (non-voting members) shall include:
 1. One (1) representative from the Planning and Zoning Commission.
 2. One (1) representative from the City Manager's staff, such as the Heritage Preservation Officer.
 3. One (1) representative from the City Building Inspection staff.
- (2) All Heritage Preservation Commission members, regardless of background, shall have a known and demonstrated interest, competence, or knowledge of historic preservation within the City of Waxahachie.
- (3) Heritage Preservation Commission members shall serve for a term of two (2) years, with the exception that for the inaugural Commission, the City Council shall appoint four of the voting members to a term of three years and three of the voting members to a term of two years. The ex-officio members may be appointed for either annual or non-rotating terms at the discretion of the City Council.
 - (a) The chairman and vice-chairman of the Heritage Preservation Commission shall be elected by and from the members of the Heritage Preservation Commission.

- (b) The functions of the Heritage Preservation Commission will include, but not be limited to, the following:
- a. Prepare rules and procedures as necessary to carry out the business of the Heritage Preservation Commission.
 - b. Adopt criteria for the identification of Historic Resources and the delineation of Historic Overlay Districts.
 - c. Develop and maintain a Historic Resource Preservation Plan that will be utilized by the Heritage Preservation Commission, Planning and Zoning Commission, the City Council of Waxahachie, and the City of Waxahachie.
 - d. Conduct surveys as necessary, maintaining and updating an inventory of significant historic, architectural, archaeological, and cultural landmarks constituting Historic Resources within the City of Waxahachie.
 - e. Designate Historic Resources and Historic Overlay Districts.
 - f. Approve requests for historical designation of resources voluntarily brought forward by property owners of historical landmarks or properties.
 - g. Create committees from among its membership, as necessary to conduct the work of the Commission.
 - h. Maintain written minutes that record all actions taken by the Heritage Preservation Commission and the reasons for taking such actions. Minutes will be filed with the City Secretary.
 - i. Recommend conferral of recognition upon owners of Historic Resources or properties within Historic Overlay Districts by means of certificates, plaques, or markers.
 - j. Increase public awareness of the value of historic, cultural, and architectural preservation by developing and participating in public education programs.
 - k. Make recommendations to the City Council concerning the utilization of governmental or private funds to promote the preservation of Historic Resources or Historic Overlay Districts within the City of Waxahachie.
 - l. Approve or disapprove applications for Certificates of Appropriateness in accordance with this ordinance.
 - m. Recommend financial incentive programs (i.e. tax incentives, loan programs) for the preservation or rehabilitation of Historic Resources and Historic Overlay Districts.
 - n. Prepare specific guidelines for the review of Historic Resources and Historic Overlay Districts.
 - o. Informally review on an annual basis the conditions of the Historic Resources and Historic Overlay Districts and evaluate possible future needs.
- (4) The Heritage Preservation Commission shall meet at least monthly. Special meetings may be called at any time by the chairperson or on written request of any two (2) Heritage Preservation Commission members. All meetings shall be in conformance with the Texas Open Meetings Act, Tex. Gov't Code Chapter 551.
- (5) A quorum for the transaction of business shall consist of four (4) of the Heritage Preservation Commission voting members.
- (6) A majority of the voting members present will constitute an official vote for the working mechanics of the Heritage Preservation Commission, but a minimum of five (5) affirmative votes will be required to grant a Certificate of Appropriateness.

- (7) The Heritage Preservation Commission shall be appointed by, serve at the pleasure of and be accountable to and governed by the City Council as determined by city ordinance.

Section 24.54. Appointment of a Heritage Preservation Officer.

The City Manager shall provide for the appointment of a qualified city staff person to serve as the Heritage Preservation Officer. The Heritage Preservation Officer shall administer this ordinance and advise the Heritage Preservation Commission on matters submitted to the Commission. In addition to serving as a representative of the Heritage Preservation Commission, the Heritage Preservation Officer is responsible for coordinating the city's heritage preservation activities with those of local, state, and federal agencies and with local, state, and national non-profit preservation organizations, as well as other municipal departments and the general public. The Heritage Preservation Officer shall maintain the Historic Preservation Plan, applicable surveys and historic information and shall update such information from time to time, as necessary.

Section 24.55. Designation of Historic Resources or Establishment of Historic Overlay Districts.

(1) Criteria for Historic Resources and Historic Overlay Districts:

- (a) The Heritage Preservation Commission may designate a Historic Resource if it meets one of the following criteria:
- (1) Possesses significance in history, architecture, archeology, or culture of the city, county, state, or nation.
 - (2) Is associated with events that have made a significant contribution to the broad patterns of local, regional, state, or national history.
 - (3) Is associated with the lives of persons significant in Waxahachie's past.
 - (4) Embodies distinctive characteristics of a type, period, or method of construction.
 - (5) Represents the work of a master designer, builder, or craftsman.
 - (6) Represents an established and familiar visual feature of the City of Waxahachie.
 - (7) Is the location of a significant historic event.
- (b) The Heritage Preservation Commission may recommend establishment of a Historic Overlay District in accordance with the procedures of Section 31.A of the Zoning Ordinance in order to preserve Historic Resources if the area contains properties that meet one or more of the criteria for designation of a Historic Resource and constitutes a unique section of the City of Waxahachie that contributes to the heritage of the community.

(2) Designation of Historic Resources:

- (a) A property owner may petition the Heritage Preservation Commission to designate certain buildings, sites, structures, objects, or a collection of the same within a contiguous area of the City, as Historic Resources. Such Historic Resources shall be listed in the Heritage Preservation Commission's List of Historic Resources.
- (b) The Commission may designate a building, site, structure, object, or a collection of the same within a contiguous area of the City, as a Historic Resource following petition by the property owner or on its own initiative. Owners of said property shall be notified prior to the Commission's hearing. At the aforementioned public hearing, commissioners,

owners, and other interested parties may present testimony or documentary evidence that will become part of a record regarding the historic, architectural, or cultural importance of the proposed Historic Resources or district. The record may also contain staff reports, public comments, or other evidence offered outside of the hearing.

- (c) Designation of a building, site, structure, or collection of the same within a contiguous area of the City, as a Historic Resource, entitles the owner of such property to apply for the tax incentives in section 24.57 of this ordinance, subject to the standards established therein.
- (d) The designation as a Historic Resource may be removed with the approval of the Commission.

Section 24.56. Certificate of Appropriateness for Alteration, Restoration, or New Construction Affecting Historic Resources.

- (1) No owner of a Historic Resource or National Register property shall do any of the following without disqualification from participation in the tax incentives programs in section 24.57 of this ordinance. In addition, any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with the provisions of this ordinance shall be fined not more than \$2000 for each offense. Each day that a violation is permitted to exist shall constitute a separate offense
 - (a) Implement any exterior alteration, restoration, reconstruction, new construction, or movement of a Historic Resource, (excluding Minor In-kind Repairs and Ordinary Maintenance as described in Section 24.60) without first applying for and receiving a Certificate of Appropriateness from the Heritage Preservation Commission.
 - (b) Make any change in the appearance of the Historic Resource, (i.e. light fixtures, signs, sidewalks, fences, steps, paving, or other exterior elements visible from the public right-of-way, excluding Minor In-kind Repairs and Ordinary Maintenance as described in Section 24.60) which affect the appearance and cohesiveness of the Historic Resource, other Historic Resources, or a Historic Overlay District without first applying for and receiving a Certificate of Appropriateness from the Heritage Preservation Commission.
 - (c) Demolish an individual Historic Resource or remove it from its site.
 - (d) Allow a Historic Resource to fall into a serious state of disrepair, such that deterioration of an exterior architectural feature would be likely to produce a detrimental effect upon the character of the Historic Resources, other Historic Resources in proximity, or a Historic Overlay District.

Examples of such deterioration shall include, but are not limited to, the following:

- (1) Deterioration of exterior walls or other vertical supports.
- (2) Deterioration of roofs or other horizontal members.
- (3) Deterioration of exterior chimneys.

- (4) Deterioration or crumbling of exterior stucco or mortar.
- (5) Ineffective waterproofing of exterior walls, roofs, or foundations, including broken windows or doors.
- (6) Deterioration of any feature so as to create a hazardous condition that could lead to the claim that demolition is necessary for the public safety.
- (7) Deterioration of ornamental features.

Any new construction on the site of an individual Historic Resource will require that design and construction be in keeping with the architecture of the area constituting the Historic Resource and will require a Certificate of Appropriateness from the Commission.

Section 24.57. Tax Incentives

(1) Historical Appraised Tax Value Exemption (Residential and Non-Residential)

- (a) Historic Resources and property within a Historic Overlay District shall be eligible for a historical appraised tax value exemption of twenty-five percent (25%) of the City portion of the property taxes on the appraised value of the property, based on meeting all of the following criteria:
 - 1. All modifications or expansions are completed pursuant to the issuance of Certificate(s) of Appropriateness under Section 24.56 and 24.59.
 - 2. The Historic Resource or property within a Historic Overlay District is listed on the National Register of Historic Places, designated as a Recorded Texas Historic Landmark or State Archaeological Landmark by the Texas Historical Commission, or has been designated by the City of Waxahachie as a historically significant site in accordance with the Texas Property Tax Code.
 - 3. The Historic Resource or property within a Historic Overlay District must adhere to all city ordinances.
- (b) To be eligible for the historical appraised tax value exemption, the owner of the Historic Resource or property within a Historic Overlay District must make application annually prior to the 15th day of March to the City of Waxahachie. Applications received after March 15th will be considered for the next tax year.

(2) Residential Tax Incentive Program

- (a) Eligible Historic Resources or property within a Historic Overlay District shall be entitled to a reinvestment tax incentive of up to 50 percent of the City portion of the total property tax bill for restorations that amount to one thousand two hundred and fifty dollars (\$1,250) or more. Eligible properties may apply for a reinvestment tax incentive of up to 25 percent of the City portion of the total property tax bill for routine maintenance projects that amount to one thousand two hundred and fifty dollars (\$1,250) or more. Both incentives are based on meeting all of the following criteria:
 - 1. All modifications or expansions are completed pursuant to the issuance of Certificate(s) of Appropriateness issued pursuant to the Section 31.A of the Zoning Ordinance or as provided for in this ordinance.

2. The Historic Resource or property within a Historic Overlay District is listed on the National Register of Historic Places, designated as a Recorded Texas Historic Landmark or State Archaeological Landmark by the Texas Historical Commission, or has been designated by the City of Waxahachie as a historically significant site in accordance with the Texas Property Tax Code.
3. The Historic Resource or property within a Historic Overlay District must adhere to all city ordinances.

- (b) Each property owner who desires to apply for an historic reinvestment tax incentive shall apply for said incentive on or before March 15th of the year the tax incentive is to be granted. The incentive, if granted, shall be applicable for only one year. Applications received after March 15th will be considered for the following tax year. Subsequent incentives for additional projects must be applied for each year. Application shall be made on the official form provided by the City of Waxahachie, Texas.

(3) Non-Residential Tax Incentive Programs

- (a) Historic Resources or property within a Historic Overlay District which are non-residential and which are listed on the National Register of Historic Places, or recorded as a Texas Historic Landmark or State Archaeological Landmark by the Texas Historical Commission, or which are designated as historical and appear on the Historic District map maintained by the Commission, shall be eligible for historic reinvestment tax incentives upon terms and conditions as hereinafter ordained.

- (b) Eligible Historic Resources shall be entitled to a reinvestment tax incentive of up to 50 percent of the total City portion of the property tax bill for restorations amounting to one thousand two hundred and fifty dollars (\$1,250) or more. Investments eligible for this incentive shall be those made for:

- structural repairs and improvements
- electrical repairs and improvements
- plumbing repairs and improvements
- mechanical repairs and improvements
- interior repairs and improvements
- exterior restoration

1. When any of the eligible investments are being considered, the Heritage Preservation Officer shall be consulted. If the Heritage Preservation Officer deems a Certificate of Appropriateness necessary, the standard rules for its procedure shall apply.

- (c) In addition to the above requirements, each applicant must submit documentation reflecting the cost of the eligible reinvestment project and complete the project within the agreed time frame. If façade restoration is contemplated, the project must comply with Waxahachie Downtown Design Guidelines, which are based on the Secretary of the Interior's Standards. Prior to beginning the reinvestment project, the property owner shall apply for and receive a Certificate of

Appropriateness pursuant to Section 31.A of the Zoning Ordinance or as provided for in Sections 24.56 and 24.59 of this ordinance.

- (d) The Heritage Preservation Commission must approve all contemplated reinvestment projects via a Certificate of Appropriateness. The applicant must secure all city permits and must secure periodic City inspection of the project to insure proper completion of the project.

Section 24.58. Tax Incentive Application and Approval Process

- (1) When filing a Tax Incentive Application with the Heritage Preservation Officer, the applicant shall:
 - (a) Certify to the Heritage Preservation Officer that the subject property is a Historic Resource or is within a Historic Overlay District.
 - (b) Certify to the Heritage Preservation Officer that the tax incentive request is for a project that has received a Certificate of Appropriateness pursuant to Section 31.A of the Zoning Ordinance or under Sections 24.56 and 24.59 of this ordinance.
 - (c) Certify to the Heritage Preservation Officer that the project for which the applicant wishes to apply a tax reduction has been completed.
- (2) An application for a tax incentive shall be initiated by the owner of the subject property or by his or her agent, by completion of the appropriate application forms provided by the Heritage Preservation Officer. The application shall include all receipts for the cost of the project as well as an affidavit affirming that all information on the application is correct and the receipts presented are for the cost of the project. Said application shall be received by the Heritage Preservation Officer at least twenty (20) days prior to a public meeting of the Heritage Preservation Commission.
- (3) No fees shall be required either upon filing of the application or upon approval or disapproval by the Heritage Preservation Commission.
- (4) The Heritage Preservation Commission shall hold a public meeting on all requests for tax incentives. Said meeting shall not be scheduled until the completed application form is submitted.
- (5) At the public meeting the Heritage Preservation Commission shall determine, from the data submitted by the applicant and the information provided by the Heritage Preservation Officer, if the completed project is substantially in compliance with the Certificate of Appropriateness. If the Commission finds that additional information relative to the pending application is necessary for its review, the Commission may postpone the public meeting on an application until such information is provided.
- (6) The Commission shall have the authority to approve or disapprove an application for a tax incentive, or to approve a request with such conditions as the Commission deems necessary to bring the project into compliance with the approved Certificate of Appropriateness. The Commission shall not approve requests for tax incentives where the project was completed prior to the adoption of this ordinance, where the applicant has not obtained a Certificate of Appropriateness, or where the applicant has not

substantially complied with the requirements imposed on a Certificate of Appropriateness.

(7) Effective Date

Upon approval by the Heritage Preservation Commission, the Heritage Preservation Officer shall notify the Ellis County Tax Assessor. The Tax Assessor shall reduce the City portion of the property tax for the subject property by 50 percent in accordance with the provisions herein and as indicated by the approved request.

Section 24.59. Certificate of Appropriateness Application Review and Process

- (1) Prior to commencement of any work requiring a Certificate of Appropriateness, the property owner shall file an application for such a certificate with the Heritage Preservation Commission. The Commission, if requested, shall aid the property owner in preparation and completion of the application. The application form shall contain the following:
 - (a) Name, address, telephone number of the applicant, and a detailed description of the proposed work
 - (b) Current photographs of the property
 - (c) Historical photographs (if available) upon which the proposed work is based
 - (d) Elevation drawing(s) of any part of the structure that is visible from the public right-of-way with details drawn to scale for work to be done
 - (e) List of materials for all exterior surfaces and/or signs
 - (f) Dollar value of improvements to be made
 - (g) Location map of proposed buildings and structures
 - (h) Details of proposed light fixtures
 - (i) Sample(s) of material(s) to be used
 - (j) Any other reasonable information that the Commission may deem necessary in order to visualize the proposed work
- (2) The Certificate of Appropriateness shall be in addition to, and not in lieu of, any building permit that may be required by any other ordinance of the City of Waxahachie. The Downtown Waxahachie Design Guidelines, based on the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitation of Historic Buildings (the "Secretary of the Interior's Standards"), shall be used in this process.
- (3) The Heritage Preservation Commission shall hold a public meeting on the application within thirty (30) days of receipt of the completed application. All applications received twenty (20) days in advance of the next meeting will be reviewed and discussed at the next scheduled Commission meeting.
- (4) All decisions of the Heritage Preservation Commission shall be in writing and will be sent to the applicant and the Heritage Preservation Officer within ten (10) working days of the Commission's decision.
- (5) No change shall be made in the scope of work for any building permit after issuance of a Certificate of Appropriateness without resubmitting to the Commission and approval

thereof in the same manner as provided above. If a property owner wishes to change the scope of work under a Certificate of Appropriateness, the property owner shall consult the Heritage Preservation Officer who shall have the authority to approve non-substantive changes. If the Heritage Preservation Officer deems the requested changes to be substantive, such changes shall be referred to the Heritage Preservation Commission for action.

- (6) If the Heritage Preservation Commission has not made a final decision within forty-five (45) days of the application filing date, a Certificate of Appropriateness shall be deemed issued by the Commission.

Section 24.60. Minor In-Kind Repairs and Ordinary Maintenance.

- (1) Nothing in this section shall be construed to prevent minor in-kind repairs or routine maintenance. Minor in-kind repairs and ordinary maintenance, including painting, do not require a Certificate of Appropriateness unless the tax incentive for maintenance is being sought. If the 25% tax incentive for maintenance is requested, all provisions of Section 24.57 of this ordinance shall apply.
- (2) Downtown Waxahachie Design Guidelines should be consulted when performing minor in-kind repairs or ordinary maintenance. The Heritage Preservation Officer is also available as an additional resource and should be consulted concerning questions about minor in-kind repairs and ordinary maintenance. If the Heritage Preservation Officer deems a Certificate of Appropriateness necessary, the standard rules for its procedures shall apply.

HISTORIC PRESERVATION ORDINANCE

Appendix A – Definitions

Archeology - the science or study of the material remains of past life or activities and the physical site, location, or context in which they are found, as delineated in the Department of the Interior's Archeological Resources Protection Act of 1979.

Area - a specific geographic division in the City of Waxahachie.

Building - any structure created to shelter people or things, such as a house, barn, church, office, hotel, or similar structure.

Certificate of Appropriateness - a signed and dated document evidencing the approval of the Heritage Preservation Commission and/or Heritage Preservation Officer for work proposed by an owner or applicant of a structure within a Historic Overlay District or an individual Historic Resource.

Citizen – a legal resident of the City of Waxahachie.

Demolition – an act or process (not withstanding acts of God, criminal activity, etc.) which destroys a site or structure in its entirety, or which destroys a part of a site or structure and permanently impairs its structural, historic or architectural integrity.

Downtown Waxahachie Design Guidelines – guidelines adopted by the Heritage Preservation Commission and the City Council for property designated as a Historic Resource or Historic

District to protect, perpetuate and enhance the historical, cultural, architectural or archeological character of an object, site, structure or district.

Development Review – means processing of proposed development requests.

Heritage Preservation, Heritage Commission or Commission – the Heritage Preservation Commission of the City of Waxahachie, established in accordance with Section 1-3.

Heritage Preservation Officer (HPO) – a staff person for the City of Waxahachie whose duties encompass all historic preservation activities for the city as established in accordance with Section 1-4 of this ordinance.

Historic Resource Preservation Plan (or Preservation Plan) – a document established by the Heritage Preservation Commission and adopted by the City Council to provide a current inventory of Historic Resources and Historic Districts and policy recommendations to guide historic preservation activities for the City of Waxahachie.

Historic Preservation – the identification, evaluation, recordation, documentation, acquisition, protection, management, rehabilitation, restoration, stabilization, maintenance and reconstruction of Historic Resources, or any one or a combination of the foregoing activities.

Historic Property – the full range of properties identified in the Historic Resource Survey and/or special studies which are significant in history, pre-history, architecture, engineering, archaeology and culture, including properties significant to the whole nation or those significant at the state, regional, or local level.

Historic Resource – a structure, site, building, or landmark, or a collection of the same within a contiguous area of the City, which satisfies one (1) or more of the criteria set out in Section 1-5 of this ordinance and which is designated as such in accordance with that Section.

Historic Overlay District – an area which includes two (2) or more structures or sites which satisfy one (1) or more of the criteria set out in Section 1-5, together with their accessory buildings, fences, and other appurtenances, located within a geographically definable area possessing a significant concentration, linkage or continuity of objects, sites or structures united by past events or aesthetically by plan or physical development, and which is established as a zoning district in accordance with chapter 31.A of the Zoning Ordinance. A Historic Overlay District may have within its boundaries other structures that, while not of such historical, cultural, architectural or archaeological significance as to be designated as an Historic Resource, nevertheless contribute to the overall visual setting of or characteristics of the Historic District.

Historic Resource Survey – the survey of Historic Resources published by the Heritage Preservation Commission, as amended from time to time.

Landmark – a structure or property that is of value in preserving the historical, cultural, architectural or archeological heritage, or is an outstanding example of design or a site closely related to an important personage, act or event in history.

Minor In-kind Repairs – small scale repairs to correct minor problems or damage to the exterior. Minor in-kind repairs do not include a change in design, material or outward appearance, only in-kind replacement or repair. Examples of minor in-kind repair include, but are not limited to, touch-up painting, replacement of a window pane, caulking, securing loose boards, etc.

Non-Historic Resource – a structure, site, building, or landmark, which does not satisfy any of the criteria set out in Section 1-5 of this ordinance and which is designated as such in accordance with that Section.

Object—material thing that can be seen or touched that is associated with cultural tradition or heritage. Examples include but are not limited to brass stop signs, obelisk street signs, or hitching stones.

Ordinary Maintenance – any work, the purpose and effect of which is to correct any deterioration or decay of or any damage to a structure or property, or any part thereof, and to restore the same, as nearly as may be practicable, to its condition prior to such deterioration, decay or damage, using the same materials or those materials available which are as close as possible to the original and all of which must comply with applicable codes and ordinances. Ordinary maintenance does not include a change in design, material or outward appearance, but does include in-kind replacement or repair. Examples of Ordinary Maintenance include, but are not limited to: replacement or repair of roofing materials, painting, or other minor architectural features, etc.

Relocation – any change of the location of a structure, object or material thing in its present setting or to another setting.

Restoration – the act or process of accurately recovering the form and details of a structure or property and its setting as it appeared at a particular period of time by means of the removal of later work or by the replacement of missing earlier work.

Secretary of the Interior's Standards for Rehabilitation – the Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitation of Historic Buildings, reported at 36 Code of Federal Regulations 67.7, or as recodified.

Site – the location of a significant event, a prehistoric or historic occupation or activity, or a structure or cluster of structures, whether standing, ruined or vanished, where the location itself maintains historical or archeological value, regardless of the value of any existing structure.

Stabilization – the act or process of applying measures designed to re-establish a weather resistant enclosure and the structural stability of an unsafe or deteriorated structure or property while maintaining the essential form as it presently exists.

Structure – anything constructed or erected which requires location on the ground, or is attached to something having a location on the ground, including, without limitation, buildings.

Zoning Ordinance – The Zoning Ordinance of the City of Waxahachie, as may be amended from time to time.

Section 3. That if any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or application thereto any person or circumstances is held invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance; and the City Council hereby declares it would have passed such remaining portions of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

(114)

Section 4. That a public emergency is found to exist which affects health, safety, property or the general welfare, in that standards and regulations for the use and development of property must be brought up to date and made effective so that suitable rules for us and development of property may be known and in place.

Section 5. That this ordinance shall become effective from and after the date of its passage thirty days after its adoption

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS on this the 16th day of January, 2018.

MAYOR

ATTEST:

Assistant City Secretary



Memorandum

To: Honorable Mayor and City Council
From: Yasmin Barnes, Human Resources and Civil Service Director
Thru: Michael Scott, City Manager
Date: January 31, 2018
Re: Civil Service Pay Schedule Updates

Please find the attached updated Civil Service Pay Schedule for both Police and Fire personnel. These updated pay schedules are a direct result of the recently completed compensation study. Civil Service personnel pay differentials are allowed if paid pursuant to seniority, according to §143.041 (c)(1) of the Texas Local Government Code. Pay schedule changes are outlined below.

Waxahachie Fire Rescue

The new schedule adds (1) an additional one-year step to the Firefighter rank, (2) three one-year steps to the Pump Engineer rank, (3) three one-year steps to the Battalion Chief rank while deleting the previous three-year (and only) Battalion Chief step, (4) three one-year steps to the Fire Marshal designation, and (5) three one-year steps to the Assistant Fire Chief rank.

Waxahachie Police Department

The new schedule adds (1) an additional one-year step to the Police Officer rank, (2) three one-year steps to the Corporal rank, (3) three one-year steps to the Sergeant rank while deleting the previous three-year (and

(15)

only) Sergeant step, (4) three one-year steps to the Lieutenant rank while deleting the previous three-year (and only) Lieutenant step, and (5) three one-year steps to the Assistant Police Chief rank.

Please feel free to contact me with any questions you may have.



Yasmin Barnes, Director
Human Resources and Civil Service Department
City of Waxahachie

1/31/18

Date

(15)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS REPEALING ALL ORDINANCES TO THE CONTRARY AND ADOPTING THIS ORDINANCE REGARDING ADOPTION OF A STEP PAY PLAN FOR POLICE AND FIRE DEPARTMENTS UNDER CIVIL SERVICE; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Waxahachie has adopted Chapter 143 of the Texas Local Government Code, or "Civil Service"; and

WHEREAS, according to Chapter 143 of the Texas Local Government Code, police officers and fire fighters must be paid according to seniority, which are reflected in Fire Department and Police Department Step Pay Plans; and

WHEREAS, due to consideration of market studies, the City management recommends creating additional steps in certain classifications in the fire and police departments; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS, THAT:

- I. That the matters and facts set forth in the preamble are hereby found to be true.
- II. That the following Step Pay Plans for the Fire Department (Exhibit "A") and Police Department (Exhibit "B") are expressly incorporated by reference and adopted for classified members of the Waxahachie Fire Department and Waxahachie Police Department.
- III. Severability: If any provision, section, clause, sentence, or phrase of this ordinance is for any reason held to be unconstitutional, void, invalid, or un-enforced, the validity of the remainder of this ordinance or its application shall not be affected, it being the intent of the City Council in adopting and of the Mayor in approving this ordinance that no portion, provision, or regulation contained herein shall become inoperative or fail by way of reasons of any unconstitutionality or invalidity of any other portion, provision, or regulation.
- IV. Repealer: That all other ordinances, section, or parts of ordinances heretofore adopted by the City of Waxahachie in conflict with the provisions set out above in this ordinance are hereby repealed or amended as indicated.
- V. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.
- VI. Effective Date: That this ordinance shall become effective on December 31, 2017.

(15)

**PASSED, APPROVED, AND ADOPTED BY THE CITY COUNCIL OF THE
CITY OF WAXAHACHIE, TEXAS, ON THIS THE 5th DAY OF February,
2018.**

CITY OF WAXAHACHIE

Mayor

ATTEST:

City Secretary

(15)

FIRE DEPARTMENT STEP PAY PLAN

INSERT

EXHIBIT “A”

(15)

2018 Civil Service Salary Structure: FIRE				
Firefighter-2920	Hourly	Bi-weekly	Monthly	Annual
Entry	\$18.527	\$2,080.769	\$4,508.333	\$54,100.000
1 Year	\$19.305	\$2,168.115	\$4,697.583	\$56,371.000
2 Years	\$20.083	\$2,255.462	\$4,886.833	\$58,642.000
3 Years	\$20.907	\$2,348.058	\$5,087.458	\$61,049.500
4 Years	\$21.745	\$2,442.112	\$5,291.242	\$63,494.907
5 Years	\$22.614	\$2,539.688	\$5,502.657	\$66,031.879
6 Years	\$23.194	\$2,604.846	\$5,643.833	\$67,726.000
Pump Engineer-2920				
Entry	\$23.971	\$2,692.115	\$5,832.917	\$69,995.000
1 Year	\$24.478	\$2,749.038	\$5,956.250	\$71,475.000
2 Years	\$24.985	\$2,805.962	\$6,079.583	\$72,955.000
3 Years	\$25.492	\$2,862.923	\$6,203.000	\$74,436.000
Lieutenant				
Entry 2920	\$25.685	\$2,884.615	\$6,250.000	\$75,000.000
Entry 2080	\$36.058	\$2,884.615	\$6,250.000	\$75,000.000
Captain-2920				
Entry	\$25.813	\$2,899.038	\$6,281.250	\$75,375.000
1 Year	\$27.104	\$3,044.000	\$6,595.333	\$79,144.000
2 Years	\$28.395	\$3,188.962	\$6,909.417	\$82,913.000
3 Years	\$29.663	\$3,331.385	\$7,218.000	\$86,616.000
Battalion Chief				
Entry 2920	\$29.712	\$3,336.885	\$7,229.917	\$86,759.000
Enter 2080	\$41.711	\$3,336.885	\$7,229.917	\$86,759.000
1 Year 2920	\$31.336	\$3,519.231	\$7,625.000	\$91,500.000
1 Year 2080	\$43.990	\$3,519.231	\$7,625.000	\$91,500.000
2 Years 2920	\$32.959	\$3,701.577	\$8,020.083	\$96,241.000
2 Years 2080	\$46.270	\$3,701.577	\$8,020.083	\$96,241.000
3 Years 2920	\$34.583	\$3,883.923	\$8,415.167	\$100,982.000
3 Years 2080	\$48.549	\$3,883.923	\$8,415.167	\$100,982.000
Fire Marshal-2080				
Entry	\$51.103	\$4,088.269	\$8,857.917	\$106,295.000
1 Year	\$53.033	\$4,242.654	\$9,192.417	\$110,309.000
2 Years	\$54.963	\$4,397.038	\$9,526.917	\$114,323.000
3 Years	\$56.892	\$4,551.385	\$9,861.333	\$118,336.000
Assistant Chief-2080				
Entry	\$51.103	\$4,088.269	\$8,857.917	\$106,295.000
1 Year	\$53.033	\$4,242.654	\$9,192.417	\$110,309.000
2 Years	\$54.963	\$4,397.038	\$9,526.917	\$114,323.000
3 Years	\$56.892	\$4,551.385	\$9,861.333	\$118,336.000
Special Pays:				
Intermediate Certification	60 per month			
Advance Certification	\$120 per month			
Masters Certification	\$180 per month			
	(Max certification pay \$180 per month)			
Longevity Pay	\$6 per month for each year of service			

(15)

Police Department Pay Plan

INSERT

EXHIBIT "B"

(15)

2018 Civil Service Salary Structure: POLICE				
Cadet	Hourly	Bi-weekly	Monthly	Annual
	\$21.807	\$1,744.538	\$3,779.833	\$45,358.000
Police Officer				
Entry	\$26.010	\$2,080.769	\$4,508.333	\$54,100.000
1 Year	\$27.101	\$2,168.115	\$4,697.583	\$56,371.000
2 Years	\$28.193	\$2,255.462	\$4,886.833	\$58,642.000
3 Years	\$29.351	\$2,348.08	\$5,087.507	\$61,050.080
4 Years	\$30.526	\$2,442.080	\$5,291.173	\$63,494.080
5 Years	\$31.746	\$2,539.680	\$5,502.640	\$66,031.680
6 Years	\$33.017	\$2,641.360	\$5,722.947	\$68,675.360
7 Years	\$33.654	\$2,692.308	\$5,833.333	\$70,000.000
Corporal				
Entry	\$34.339	\$2,747.154	\$5,952.167	\$71,426.00
1 Year	\$34.933	\$2,794.615	\$6,055.000	\$72,660.00
2 Years	\$35.526	\$2,842.077	\$6,157.833	\$73,894.00
3 Years	\$36.119	\$2,889.500	\$6,260.583	\$75,127.00
Sergeant				
Entry	\$36.238	\$2,899.038	\$6,281.250	\$75,375.00
1 Year	\$38.050	\$3,044.000	\$6,595.333	\$79,144.00
2 Years	\$39.862	\$3,188.962	\$6,909.417	\$82,913.00
3 Years	\$41.643	\$3,331.462	\$7,218.167	\$86,618.00
Lieutenant				
Entry	\$41.711	\$3,336.885	\$7,229.917	\$86,759.00
1 Year	\$43.990	\$3,519.231	\$7,625.000	\$91,500.00
2 Years	\$46.270	\$3,701.577	\$8,020.083	\$96,241.00
3 Years	\$48.549	\$3,883.923	\$8,415.167	\$100,982.00
Assistant Chief				
Entry	\$51.103	\$4,088.269	\$8,857.917	\$106,295.00
1 Year	\$53.033	\$4,242.654	\$9,192.417	\$110,309.00
2 Years	\$54.963	\$4,397.038	\$9,526.917	\$114,323.00
3 Years	\$56.892	\$4,551.385	\$9,861.333	\$118,336.00
Special Pays:				
	Intermediate Certification	60 per month		
	Advance Certification	\$120 per month		
	Masters Certification	\$180 per month		
		(Max certification pay \$180 per month)		
	FTO Pay	\$100 per month		
	Longevity Pay	\$6 per month for each year of service		

(16)

ORDINANCE NO. _____

AN ORDINANCE ORDERING AN ELECTION TO BE HELD TO ELECT THREE CITY COUNCIL MEMBERS; PROVIDING FOR A JOINT ELECTION WITH THE WAXAHACHIE INDEPENDENT SCHOOL DISTRICT; PROVIDING FOR A CONTRACT FOR ELECTION SERVICES WITH ELLIS COUNTY ELECTIONS ADMINISTRATION; DESIGNATING THE TIME AND PLACE OF SAID ELECTION; DECLARING AN EMERGENCY AND SETTING AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS:

SECTION 1. That an election be held on the 1st Saturday of May, 2018, being May 5, 2018, under and by virtue of the provisions of the City Charter of the City of Waxahachie, for the purpose of electing three City Council members to fill the regular terms from May 2018 to May 2020.

SECTION 2. City of Waxahachie city officials are authorized and directed to contract with Ellis County Elections Administrator hereinafter referred to as "Contracting Officer" for Election Services.

SECTION 3. Contracting Officer shall be responsible for performing duties and shall furnish services and equipment as outlined in Exhibits "A", "B", and "C" and in accordance with the Texas Election Code.

SECTION 4. A joint election with the Waxahachie Independent School District, which is electing members for its Board of Trustees on the same date of May 5, 2018, is hereby found to be desirable for the convenience of the voting public, and it is declared that a joint election shall be held.

SECTION 5. That said election to be held in the Marvin Elementary School, 110 Brown Street, for the entire City and that the time of the election shall be from 7:00 a.m. to 7:00 p.m.

SECTION 6. The deadline for filing an application for a place on the ballot is Friday, February 16, 2018 at 5:00 p.m.

SECTION 7. The election shall be conducted with bilingual (English and Spanish) election materials and methods, in accordance with the Federal Voting Rights Act.

SECTION 8. The Council finds that an emergency involving the efficient daily operation of the City is involved, and that this ordinance will become effective immediately.

PASSED, APPROVED, AND ADOPTED on this the 5th day of February, 2018.

MAYOR

ATTEST:

City Secretary

116)



**May 5, 2018
Joint Election
Contract for Election Services**

**City of Waxahachie and
Waxahachie ISD**



(16)

May 5, 2018 Joint Election

Table of Contents

I.....	Duties and Services of Contracting Officer
II.....	Duties and Services of Participating Political Subdivisions
III.....	Cost of Election
IV.....	General Provisions

Exhibits

Exhibit A.....	Early Voting Schedule and Location
Exhibit B.....	Election Day Polling Locations
Exhibit C.....	Cost of Services



(116)

**THE STATE OF TEXAS
ELLIS COUNTY**

**CONTRACT FOR
ELECTION SERVICES**

§

**CITY OF WAXAHACHIE
WAXAHACHIE ISD**

BY THE TERMS OF THIS CONTRACT made and entered into by and between the CITY COUNCIL of the CITY OF WAXAHACHIE and SCHOOL BOARD of the WAXAHACHIE INDEPENDENT SCHOOL DISTRICT (ISD) hereinafter referred to as "Participating Political Subdivisions" and JANA ONYON, Elections Administrator of Ellis County, Texas, hereinafter referred to as "Contracting Officer," pursuant to the authority in Subchapter D, Section 31.092, of Chapter 31, of the Texas Election Code, agree to the following particulars in regard to coordination, supervision and running of the May 5, 2018 Joint Election.

THIS AGREEMENT is entered into in consideration of the mutual covenants and promises hereinafter set out. IT IS AGREED AS FOLLOWS:

I. DUTIES AND SERVICES OF CONTRACTING OFFICER. The Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

A. The Contracting Officer shall arrange for notification (including writ of election), training and compensation of all presiding judges, alternate judges, the judge of the Central Counting Station and judge of the early voting ballot board.

a. The Contracting Officer shall be responsible for notification of each Election Day and Early Voting presiding judge and alternate judge of his or her appointment. The presiding election judge of each polling place, will use his/her discretion to determine when additional manpower is needed during peak voting hours. The recommendations of the "Participating Political Subdivisions" will be the accepted guidelines for the number of clerks to work in each polling place. Election judges and early voting personnel shall be secured by the Contracting Officer using the recommended names provided by the "Participating Political Subdivisions."

b. Election judges, Alternate judges, Clerks and Student Clerks shall all attend the Contracting Officer's school of instruction. (Date and location to be determined)



(1/6)

c. Election judges shall be responsible for picking up from and returning election supplies to the Contracting Officer. (Date to be determined). Compensation for this pickup and delivery of supplies will be \$25.00.

d. The Contracting Officer shall compensate each election judge and election worker. Compensation will be based on what the county pays and has been approved in Commissioner's Court unless arranged otherwise. Early voting presiding officer shall receive \$10.50 per hour and clerks shall receive \$9.00 per hour for services. Each election day judge shall receive \$10.50 per hour for services rendered; each alternate judge shall receive \$9.50 per hour for services; and clerk shall receive \$9.00 per hour for services. Ballot Board, Central Counting Station Presiding judge and alternate shall receive the same as for Election Day judge and alternate for services. Each worker that attends training class shall receive up to 2 hours of pay per election. Overtime will be paid to each person working over 40 hours per week. All other required and additional expenses by law shall be paid. (ie: FICA, Medicaid, etc.)

Exception: At the request of the "Participating Political Subdivisions", compensation will be \$12.00 per hour for Early voting and Election Day Personnel (Exhibit A and B).

B. The Contracting Officer shall procure, prepare, and distribute voting machines, election kits and election supplies.

a. The Contracting Officer shall secure election kits which include the legal documentation required to hold an election.

b. The Contracting Officer shall secure all tables, chairs, and voting booths required to hold an election.

c. The Contracting Officer shall provide all lists of registered voters for use on Election Day and for the early voting period as mandated by law. Laptop computers will be used to qualify voters for the early voting period and on Election Day. A hard copy list of registered voters will be provided as back-up in each Election Day polling place.

d. The Contracting Officer shall procure and arrange for the distribution of all election equipment and supplies required to hold an election.

1. Equipment includes the rental of voting machines (1 per site), ADA AutoMark voting devices (1 per site), transfer cases, ballot cans, voting signs, voting booths and laptop computers.



(1/6)

2. Supplies include election forms, ballots, labels, extension cords, pens, tape, markers, ballot pens, required signage, totem display poles, name tags, etc.
- C. The Contracting Officer, Jana Onyon, shall be appointed the Early Voting Clerk by the "Participating Political Subdivisions."
- a. The Contracting Officer shall supervise and conduct Early Voting by mail and in person.
 - b. Early Voting by personal appearance for the "Participating Political Subdivisions" shall be conducted during the time period and at the locations listed in Exhibit "A", attached and incorporated by reference into this contract. Cities are required to have 2 days of 12 hour voting and those will be the last 2 days of early voting.
 - c. All applications for an Early Voting mail ballot shall be received and processed by the Ellis County Elections Administration Office.
 1. Application for mail ballots erroneously mailed to the "Participating Political Subdivisions" shall immediately be faxed to the Contracting Officer for timely processing. The original application shall then be forwarded to the Contracting Officer for proper retention.
 2. Absentee Application (Regular or Federal Postcard) for ballot by mail shall be mailed to:
Jana Onyon, Early Voting Clerk, 204 E Jefferson Street, Waxahachie, Texas 75165
Or faxed to 972-923-5194
Or email a scanned copy of signed application to elections@co.ellis.tx.us
(If faxed or emailed: then mail original within 4 days)
Application for ballot by mail must be received no later than close of business on Tuesday, April 24, 2018.
 3. All Federal Post Card Applicants (FPCA) and Annual Mail Ballot Applicants will be sent a mail ballot with required notices.
 - d. All Early Voting ballots (those cast by mail and those cast by personal appearance) shall be prepared for count by the Early Voting Ballot Board in accordance



(16)

with Section 87.000 of the Texas Election Code. The presiding judge of this Board shall be appointed in the same manner as presiding election judges (Section 87.002b)

D. The Contracting Officer shall arrange for the use of all Election Day polling places. The "Participating Political Subdivisions" shall assume the responsibility of remitting the shared cost of all employee services required to provide access, provide security or provide custodial services for the polling locations. The Election Day polling locations are listed in Exhibit "B", attached and incorporated by reference into this contract.

E. The Contracting Officer shall be responsible for establishing and overseeing the tabulation of the early voting and election day voted ballots by the Central Counting Station Personnel. Ballots shall be tabulated in accordance with Section 127.001 of the Texas Election Code and of this agreement.

- a. The Contracting Officer shall prepare, test and run the county's tabulation system in accordance with statutory requirements and policies. The tabulation system will be used on Election Night at the Elections Office.
- b. The Public Logic and Accuracy Test (L &A) of the electronic voting system shall be conducted. Contracting Officer will publish required notice in local newspaper (Waxahachie Daily Light) of time and place as required by the election code.
- c. Election night reports will be available to the "Participating Political Subdivisions" at 7pm on election night on the Ellis County website (www.co.ellis.tx.us). Provisional ballots will be tabulated after election night in accordance with law.
- d. The Contracting Officer shall prepare the unofficial canvass report after all precincts have been counted for election day, provisional ballots, and any overseas ballots that will be tallied after the final deadline to count ballots. This report will be sent to the "Participating Political Subdivisions" for their canvass.
- e. The Contracting Officer shall be appointed the custodian of the voted ballots and shall retain all election material for a period of 22 months.
 1. Pending no litigation and as prescribed by law, the voted ballots shall be shredded 22 months after the election.



(16)

2. The "Participating Political Subdivisions" can obtain the list of registered voters (Combination Forms) from the Elections Administration Office after this retention period. Pending no litigation and if the "Participating Political Subdivisions" does not request the lists, the Contracting Officer shall destroy them.
- f. The Contracting Officer shall conduct a manual partial recount as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the "Participating Political Subdivisions" in a timely manner. The Secretary of State may waive this requirement. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201(E) of the aforementioned code.

II. DUTIES AND SERVICES OF THE PARTICIPATING POLITICAL SUBDIVISIONS.

The "Participating Political Subdivisions" shall assume the following responsibilities:

- A. The "Participating Political Subdivisions" shall prepare the election orders resolutions, notices, justice department submissions (if required), official canvass and other pertinent documents for adoption by the appropriate office or body. The "Participating Political Subdivisions" shall handle the candidate filing process and packets that are required by law. The "Participating Political Subdivisions" assume the responsibility of posting required notices and likewise promoting the schedules for Early Voting and Election Day.
- B. The "Participating Political Subdivisions" if recent changes have been made, shall provide the Contracting Officer with an updated map and street index of their jurisdiction in an electronic or printed format as soon as possible but no later than Friday, February 16, 2018, if any changes have occurred since the last election the county has held for your entity.
- C. The "Participating Political Subdivisions" shall procure and provide the Contracting Officer with the ballot layout and Spanish interpretation in an electronic format (word.doc preferred).
 - a. The "Participating Political Subdivisions" shall deliver to the Contracting Officer as soon as possible after the election has been ordered any proposition wording in English



(116)

and Spanish. Candidate names should be given after the drawing. Should receive all information no later than Tuesday, February 27, 2018.

- b. The "Participating Political Subdivisions" shall approve the "blue line" ballot format prior to printing.
- D. The "Participating Political Subdivisions" shall post the publication of the "Election Order" and "Election Notice" by the proper methods with the proper media in accordance with the Texas Election Code.
- E. The "Participating Political Subdivisions" shall compensate the Contracting Officer for any additional verified cost incurred in the process of running this election or for a manual recount this election may require, or for a required runoff election consistent with charges and hourly rates shown on Exhibit "C" for required services.
- F. The "Participating Political Subdivisions" shall submit this signed contract and pay the Contracting Officer a deposit of 80% of the estimated cost to run the said election prior to Friday, March 23, 2018. The Contracting Officer shall place the funds in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code.
The Deposit should be delivered within the mandatory time frame to:

**Ellis County Treasurer
Att. Cheryl Chambers
109 S. Jackson, 3rd Floor
Waxahachie, Texas 75165**

Made payable to: "Ellis County Treasurer" with the note "for election services" included with check documentation.

The signed contract should be delivered or mailed to:

**Ellis County Elections
Attn: Jana Onyon
204 E Jefferson Street
Waxahachie, Texas 75165**

- G. The "Participating Political Subdivisions" shall pay any additional cost and/or remaining final cost of conducting said election or any required runoff elections pursuant to the Texas Election Code, Section 31.100, within 30 days from the date the final billing was received.



III. COST OF SERVICES. See Exhibit "C."

- A. All actual shared cost incurred in the conduct of the election will be divided by the "Participating Political Subdivisions" contracting with the Contracting Officer to hold the said election. If one of the "Participating Political Subdivisions" cancels their election, the full cost of the election will be the responsibility of the remaining "Participating Political Subdivisions".
- B. If a Runoff Election is required, additional cost will be billed to the "Participating Political Subdivisions". Runoff Election will be held on June 16, 2018, if required.

IV. GENERAL PROVISIONS.

- A. Nothing contained in this contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the May 5, 2018 Joint Election is to be filed or the place at which any function is to be carried out, or any nontransferable functions specified under Section 31.096 of the Texas Election Code.
- B. Upon request, the Contracting Officer will provide copies of all invoices and other charges received in the process of running said election for the "Participating Political Subdivisions."
- C. If a "Participating Political Subdivision" cancels their election pursuant to the Texas Election Code, the Contracting Officer shall be paid a contract preparation fee of \$75. An entity canceling an election will not be liable for any further costs incurred by the Contracting Officer in conducting the May 5, 2018 Election. Notice of a cancelled election should be provided to the Contracting Officer as soon as "Participating Political Subdivision" has approved it in council meeting.
- D. The Contracting Officer shall file copies of this contract with the County Judge, County Auditor and the County Treasurer of Ellis County, Texas.



(116)

WITNESS BY MY HAND THIS THE 11 DAY OF January 2018.

A handwritten signature in black ink, appearing to read "Jana Onyon", is written over a horizontal line.

Jana Onyon, CERA
Elections Administrator
Ellis County, Texas

WITNESS BY MY HAND THIS THE _____ DAY OF _____ 2018

By: _____
City of Waxahachie

Printed Name and Title

WITNESS BY MY HAND THIS THE _____ DAY OF _____ 2018

By: _____
Waxahachie ISD

Printed Name and Title



Exhibit "A"

**May 5, 2018 City of Waxahachie and Waxahachie ISD
Joint Election**

Early Voting Location

Ellis County Elections Office (Main Location)
204 E. Jefferson Street,
Waxahachie, TX 76165

Waxahachie ISD Administration Building
411 N. Gibson,
Waxahachie, TX 76165

Monday, April 23, 2018	8:00am-5:00pm
Tuesday, April 24, 2018	8:00am-5:00pm
Wednesday, April 25, 2018	8:00am-5:00pm
Thursday, April 26, 2018	8:00am-5:00pm
Friday, April 27, 2018	8:00am-5:00pm
Monday, April 30, 2018	7:00am-7:00pm
Tuesday, May 1, 2018	7:00am-7:00pm



(16)

Exhibit "B"

May 5, 2018 City of Waxahachie and Waxahachie ISD Joint Election

Election Day Polling Location

Marvin Elementary School
110 Brown St.,
Waxahachie, TX 76165

7:00am-7:00pm

(16)

Item	City of Waxahachie and Waxahachie ISD Estimated Cost
Election Day Locations	1
Early voting Locations	2
# of Ballots Ordered	5000
Election Systems & Software (ES&S) Ballots Cost	\$1,450.00
Election Systems & Software (ES&S) Ballot Layout Charges (Cost shared with 16 entities)	\$66.67
Election Systems & Software (ES&S) Electronic Voting system programing (Cost shared with 16 entities)	\$666.67
Waxahachie Newspaper Public Notice of Testing of Electronic voting System (Cost shared with 16 entities)	\$21.47
Precinct Kits: Early Voting and Election Day - Labels, paper, envelopes, supplies, pens, tape, copies for precinct packets and training packets, signs for posting of state required information at polling place	\$150.00
Rental of County owned voting equipment M100 Machines at \$190.00 each (Election Day)	\$190.00
Rental of County owned voting equipment Automarks at \$324.17 each (Early Voting and Election Day)	\$972.51
Movers Transportation of Voting Equipment for Election Day locations Dropped off and picked up after election at \$100 each site.	\$107.69
Voting Places Rental Charges locations	\$0.00
Election Day # of Poll workers	5
Election Day: Judges at \$10.50, Alternate Judges at \$9.50, Clerks at \$9.00 at Polling Location on Election day Estimate for 14 hours on ED, 2 hours training, Judge pickup fees \$25	\$1,218.10
Early voting # of Poll workers	4
EV site: Presiding Officer at \$10.50, Clerks at \$9.00 Estimated of 65 reg & 8 OT hours, 2 hours traing, Judge pickup fees \$25, Fica, Medicare	\$3,904.35
Early Voting Mail Ballots Request	250
Estimated Cost for Early Voting mail Ballots for postage and materials \$2.50 each	\$625.00
WiFi for Early voting Laptops (Cost shared with 16 entities)	\$53.33
Early Voting Ballot Board - 4 workers (Cost shared with 16 entities)	\$18.67
Central Counting station - 2 workers (Cost shared with 16 entities)	\$14.67
Office Help during the Election, Technichians for Early Voting and Election Day (Cost shared with 16 entities)	\$333.33
Overtime expenses for county employees for 2 employees (Cost shared with 16 entities)	\$200.00
Technichians Mileage for Early Voting and Election Day Support at polling sites (Cost shared with 16 entities)	\$93.33
Estimated Cost of Contracted Expenses	\$10,085.78
Election Services Contract 10% Admin Fee	\$1,008.58
Estimated Total cost of Election Services	\$11,094.36
First Deposit due by March 23, 2018 of 80% of estimated cost	\$8,875.49
Deposit Due for City of Waxahachie (\$8,875.49 ÷ 2)	\$4,437.75
Deposit Due for Waxahachie ISD (\$8,875.49 ÷ 2)	\$4,437.75



Memorandum

To: Honorable Mayor and City Council
From: Wade G. Goolsby, Chief of Police
Thru: Michael Scott, City Manager
Date: January 12, 2018
Re: Resolution for Grant

The Waxahachie Police Department has submitted a grant application for acquiring two surveillance trailers to assist us in preventing crimes. This grant was submitted for financial assistance through the Justice Assistance Grant Program to address this need for the police department.

Surveillance Trailers

The grant application requests the funding necessary to acquire two portable surveillance trailers. In the past few years, we have borrowed a surveillance trailer from the County to place in areas to deter crimes during the holiday season. The County trailer is a large trailer with an elevated compartment large enough for a person to sit in. However, most agencies have moved away from this type of surveillance trailer due to the expense and the fact that individuals do not like to sit in it due to movement and the feeling that it is unsteady. With improvements in technology, the surveillance trailers that we are acquiring are equipped with cameras that can be monitored through internet access. The cost of these trailers are significantly less than the larger surveillance trailers similar to the County's.

(17)

In the grant proposal, we are asking for the following:

Two (2) WCCTS solar trailers with 2TB HDD DVR and analytics Mini Dome camera with support and data plan

\$24,678.71 each

\$49,357.42 total

This grant is a reimbursable type grant but do not require any matching funds. A Council resolution is required to demonstrate the city's intent to carry through with the projects. After the projects are completed, the costs for the project are submitted for reimbursement to the City. In this case, we have already been awarded the grant and received the trailers, we just need the Council resolution as a formality to finalize the grant process.

I respectfully request approval of this resolution so that we may complete the grant process.

(117)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS, APPROVING SUBMISSION OF GRANT APPLICATION TITLED “ENHANCEMENT OF CRIME PREVENTION THROUGH SURVEILLANCE TRAILER ACQUISITION” TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION

WHEREAS, The City of Waxahachie finds it in the best interest of the citizens of Waxahachie, that the Waxahachie Police Department acquire two surveillance trailers to assist in crime prevention for the fiscal year 2017/2018; and

WHEREAS, City of Waxahachie agrees that in the event of loss or misuse of the Office of the Governor funds, City of Waxahachie assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Waxahachie designates the Chief of Police as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED, that City of Waxahachie approves submission of the grant application # 3331701 titled “Enhancement of Crime Prevention through Surveillance Trailer Acquisition” to the Office of the Governor, Criminal Justice Division.

APPROVED this 5th day of February, 2018.

APPROVED:

Mayor

ATTEST:

City Secretary



Memorandum

To: Honorable Mayor and City Council
From: Tommy Ludwig, Executive Director of Development Services
Thru: Michael Scott, City Manager
Date: February 2, 2018
Re: Howard Road Water Treatment Plant Clarifier Replacement

As a part of the Utilities Department's operating and maintenance budget for this fiscal year, staff incorporated the replacement of a dual media filter system and a dual wall fluoride bulk storage tank and protective coatings replacement at the Howard Road Water Treatment Plant. Recently clarifier number 2 at the Howard Road Plant has become inoperable and is now in need of replacement. Staff did not anticipate this equipment reaching its end of life, and as a result, it was not included in the Department's operating budget or 5 year Capital Improvement Plan. There are currently three clarifiers at the Howard Road Plant and with clarifier number 2 down, the plant has lost critical redundancy to its treatment process. Clarifier number 3 is the primary clarifier and is capable of treating 15.3 mgd, however if it fails or is brought down for service while Clarifier No. 2 is inoperable, the plant is not capable of meeting daily average treatment demands of 5.8 mgd.

On February 5th an item will appear before the City Council to approve a budget amendment appropriating an additional \$30,786 in funding from the Utilities Department's Water Operating Fund. This appropriation will be utilized to pay for engineering design services associated with the clarifier's replacement. Upon approval of this budget amendment, the City Manager will execute a professional services engineering design contract, which will include the aforementioned clarifier, filter, and fluoride bulk storage tank. Once equipment specifications have been prepared and the design work has been completed, future items will appear before

the City Council associated with equipment and construction costs for these improvements.

Future Agenda Items & Budget Amendments:

Traditionally clarifiers have a 30 week lead time, as they are manufactured only once a purchase order has been approved. As a result, the clarifier will be bid separate and apart from the filter and fluoride tank in an effort to receive the equipment as quickly as possible. As the clarifier was not an anticipated expense, an additional budget amendment to increase the Utilities Department's appropriations will accompany the purchase of this equipment. Staff anticipates the purchase of the clarifier to appear before City Council in May 2018, with an estimated cost of \$300,000.

The equipment for the filter and fluoridate tank and the installation for the clarifier, filter, and fluoride tank will be bid together. The Utilities Department budgeted \$285,200 for design, equipment, and installation costs associated with the filter and fluoride tank. Based off of the current engineer's estimates the costs for these two items will be \$348,900; in an increase in the initial cost estimate of \$63,700. This increase in cost is primarily based on inflation in engineering design and construction fees. The installation of the clarifier is projected to be \$226,000. Staff anticipates that the award of these bids will appear before City Council in July 2018, with an approximate total cost of \$574,900. A budget amendment will accompany this item to increase the Utilities Department appropriations for expenditures approve the budgeted \$285,200.

Staff has coordinated with the Finance Department and confirmed that City can accommodate these budget increases without adverse fiscal impacts. Increases in appropriations will be funded either through Utilities Department operating funds or bond funds, depending upon final bid prices.

I am available at your convenience should you need additional information.

Tommy Ludwig



Memorandum

To: Honorable Mayor and City Council

From: Michael Scott, City Manager

Thru:

Date: January 30, 2018

Re: Development Agreement with WP Legacy, Ltd.

The accompanying Impact Fee Agreement was drafted in an effort to enable Mr. Clyde Hargrove to proceed with the construction of the extension of Garden Valley Parkway southeasterly thru the Buffalo Ridge Subdivision. In the Agreement, one-half of the costs of this roadway would be reimbursable in the form of impact fee waivers. This is a similar tool that was used in the construction of the initial phases of Garden Valley.

While this roadway is a part of the City's Thoroughfare Plan, it is not currently a part of our impact fee CIP. As such, the Impact Fee Agreement enables us to function as if it were and provides for the waiving of a commensurate level of impact fees for homes built within the next phases of Buffalo Ridge.

City legal has drafted and approved of the Agreement in form and Mr. Hargrove has reviewed and is in agreement with its content.

(119)

STATE OF TEXAS §
 §
COUNTY OF ELLIS §

**IMPACT FEE AGREEMENT
FOR BUFFALO RIDGE
SUBDIVISION**

This Impact Fee Agreement for Buffalo Ridge Subdivision ("**Agreement**") is entered into between WP Legacy, Ltd., a Texas Limited Partnership ("**Developer**"), whose address for purposes of this Agreement is 101 Valley Ridge Drive, Red Oak, Texas 75154-4736, and the City of Waxahachie, Texas ("**City**"), whose address for purposes of this Agreement is 401 S. Rogers, Waxahachie, Texas, 75168, with an Effective Date as defined herein. Developer and the City are sometimes referred herein together as the "**Parties**" and individually as a "**Party**".

Recitals:

WHEREAS, Developer is the owner and developer of a residential subdivision ("**Buffalo Ridge**"), described in "A Preliminary Plat for Buffalo Ridge Situated in the City of Waxahachie, Texas," approved by the City on May 1, 2017 (the "**Buffalo Ridge Plat**"), and attached hereto as *Exhibit A*;

WHEREAS, pursuant to Chapter 33, Article VII, "Impact Fees," of the Waxahachie City Code ("**City's Impact Fee Provisions**"), it is anticipated that the total roadway impact fees that will be assessed on Buffalo Ridge (which assessments shall occur at the time of final plat approval of the various phases of the development) will be \$827,321.04 (488 single-family lots at \$1,695.33 per lot); and

WHEREAS, Developer has agreed to construct and extend a road called Garden Valley Parkway ("**Garden Valley**"), as shown in the Buffalo Ridge Plat, through the Buffalo Ridge subdivision, as the various phases of Buffalo Ridge are approved by the City and developed by Developer; and

WHEREAS, the timely construction of Garden Valley, as shown in the Buffalo Ridge Plat, will provide direct and substantial benefit to the City and its roadway system and, while Garden Valley is not currently on the City's roadway impact fee improvements plan, it is anticipated that Garden Valley will be added to such roadway impact fee improvements plan by the City in the near future; and

WHEREAS, to ensure the timely construction of Garden Valley, the City has agreed to waive/credit roadway impact fees on Buffalo Ridge, as depicted on the attached Buffalo Ridge Plat, as permitted by the City's Impact Fee Provisions, by providing an roadway impact fee waiver/credit of up to 50% of Developer's costs to construct Garden Valley Buffalo Ridge ("**Impact Fee Credit/Waiver**"), with the understanding that should the total assessed roadway impact fees for Buffalo Ridge be greater than the Impact Fee Credit/Waiver, that Developer shall be responsible for the payment of all roadway impact fees in excess of the amount of the Impact Fee Credit/Waiver. This credit is either up to 50% of the cost of construction or 100% of the impact fee – whichever comes first - for the Buffalo Ridge phase under development.

NOW, THEREFORE, for and in consideration of the above and foregoing premises, the benefits to each of the Parties from this Agreement, and other good and valuable consideration,

the sufficiency of which is hereby acknowledged and agreed, Developer and the City do hereby agree as follows:

Section 1. Incorporation of Premises. The above and foregoing Recitals are true and correct and are incorporated herein and made a part hereof for all purposes.

Section 2. Term. This Agreement shall be effective as of the date of execution of this Agreement by the last of the Parties to do so ("**Effective Date**").

Section 3. Agreements. Developer and the City agree as follows:

- A. **Garden Valley Construction.** Developer, at its sole cost, shall contemporaneously construct, with each phase of Buffalo Ridge, that portion of Garden Valley contained within such phase of Buffalo Ridge, pursuant to City-approved plans and specifications ("**Garden Valley Segment**").
- B. **Garden Valley Construction Costs.** Upon completion and acceptance by the City of a Garden Valley Segment, Developer shall submit to the City, in a manner and form deemed acceptable to the City, verified documentation that establishes Developer's costs of constructing the Garden Valley Segment (the "**Garden Valley Segment Costs**").
- C. **Impact Fee Credit/Waiver.** Upon receipt, verification and approval of the Garden Valley Segment Costs by the City, the City shall provide Developer a credit/waiver of the calculated roadway impact fees assessed against the phase of Buffalo Ridge that contains the Garden Valley Segment (*i.e.*, \$1,695.33 per residential single-family lot) in an amount equal to 50% of the total roadway impact fees assessed against the phase of Buffalo Ridge. This credit/waiver is up to either 50% of the construction or 100% of the fees associated with the number of homes for the phase. All assessed roadway impact fees in excess of the amount of the waiver/credit for a particular phase of Buffalo Ridge shall remain the responsibility of the Developer.
- D. **Impact Fee Credit/Waiver Calculation Hypothetical No. 1.** By way of example only, if a phase of Buffalo Ridge receives final plat approval for 100 lots, roadway impact fees for that phase would be assessed at \$169,533 (*i.e.*, \$1,695.33 times 100 lots). If the Garden Valley Segment Costs for that phase are \$300,000, Developer would receive a credit/waiver of roadway impact fees of \$150,000 (*i.e.*, 50% of \$300,000) to be applied against the \$169,533 in roadway impact fees. Developer would remain responsible for the payment of the remaining roadway impact fees not subject to the credit/waiver, which in this hypothetical would be \$19,533 (*i.e.*, \$169,533 minus \$150,000).
- E. **Carryover of Impact Fee Credit/Waiver Amounts.** In the event that the credit/waiver for a particular phase of Buffalo Ridge exceeds the amount of assessed roadway impact fees for that phase, Developer is entitled to carried over the unused credit/waiver to additional phases of Buffalo Ridge.

- F. **Impact Fee Credit/Waiver Calculation Hypothetical No. 2.** By way of example only, if a phase of Buffalo Ridge receives final plat approval for 100 lots, roadway impact fees for that phase would be assessed at \$169,533 (*i.e.*, \$1,695.33 times 100 lots). If the Garden Valley Segment Costs for that phase are \$400,000, Developer would receive a credit/waiver of roadway impact fees of \$200,000 (*i.e.*, 50% of \$400,000) to be applied against the \$169,533 in roadway impact fees. Because the amount of the credit/waiver (\$200,000) exceeds the amount of the assessed roadway impact fees (\$169,533) by \$30,467 (*i.e.*, \$200,000 minus \$169,533) Developer would be entitled to a credit, waiver, or offset in the amount of \$30,467 for other phases of Buffalo Ridge as a carryover credit/waiver.
- G. **Other Fees.** Developer understands and acknowledges that nothing in this Agreement impacts Developer's obligation to pay water and wastewater impact fees for each phase of Buffalo Ridge, which water and wastewater impact fees shall be assessed and collected in full pursuant to the City's then existing impact fee schedules for water and wastewater impact fees. In addition, other applicable fees remain in effect, including but not limited to Park Dedication Fees.
- H. **Compliance with all Development Ordinances.** Developer recognizes the obligation to comply with all applicable City ordinances relative to the development of Buffalo Ridge, including the City's zoning ordinances, subdivision regulations, and all other applicable land development regulations, as they currently exist and as they may, from time to time, be amended.
- I. **Compliance with Statutory and Constitutional Requirements.** Developer hereby agrees that any land, property or monetary sums provided, donated and/or dedicated to the City pursuant to this Agreement for the provision of roadway services to Buffalo Ridge is roughly proportional to the need for such land, property or monetary sums, and Developer hereby waives any claim that they have that such exactions violate Texas state law and/or any provision of the Texas or U.S. Constitutions. Developer further acknowledges and agrees that all prerequisites to such a determination of rough proportionality have been met, and that any costs incurred relative to said exactions are related both in nature and extent to the impact of the development referenced herein. Developer further agrees to waive and release the City from any and all claims Developer may have against the City related to any and all rough proportionality and individual determination requirements mandated by the United States Supreme Court in *Dolan v. City of Tigard*, 512 U.S. 374 (1994), and its progeny, as well as any other requirements of a nexus between development conditions and the provision of roadway services to Buffalo Ridge, including the requirements of *Town of Flower Mound v. Stafford Estates Ltd. P'ship*, 135 S.W.3d 620 (Tex. 2004), and its progeny, the requirements of Section 212.904 of the Texas Local Government Code regarding the apportionment of municipal infrastructure costs, and all provisions of the Texas Impact Fee law, Chapter 395 of the Texas Local Government Code, as amended.

Section 4. Recording; Covenant Running with the Property. This Agreement shall be recorded in the real property records of Ellis County, Texas. **THIS AGREEMENT**

AND ALL OF ITS TERMS, CONDITIONS, AND PROVISIONS IS AND SHALL CONSTITUTE A RESTRICTION AND CONDITION UPON THE BUFFALO RIDGE DEVELOPMENT AND ALL PORTIONS THEREOF AND A COVENANT RUNNING WITH THE BUFFALO RIDGE DEVELOPMENT AND ALL PORTIONS THEREOF, AND IS AND SHALL BE BINDING UPON OWNERS AND ALL OF THEIR HEIRS, SUCCESSORS, AND ASSIGNS AND THE FUTURE OWNERS OF THE PROPERTY AND ANY PORTION THEREOF; provided, however, this Agreement shall not constitute an obligation of or be deemed a restriction or encumbrance with respect to any final platted residential lot upon which a completed home has been constructed.

Section 5. Miscellaneous.

A. This Agreement and any dispute arising out of or relating to this Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without reference to its conflict of law rules. In the event of any dispute or action under this Agreement, venue for any and all disputes or actions shall be instituted and maintained in Ellis County, Texas.

B. It is acknowledged and agreed by the Parties that the terms hereof are not intended to and shall not be deemed to create a partnership, joint venture, joint enterprise, or other relationship between or among the Parties.

C. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect other provisions, and it is the intention of the Parties to this Agreement that in lieu of each provision that is found to be illegal, invalid, or unenforceable, a provision shall be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid or unenforceable.

D. The rights and remedies provided by this Agreement are cumulative and the use of any one right or remedy by either Party shall not preclude or waive its right to use any or all other remedies. Said rights and remedies are given in addition to any other rights the Parties may have by law statute, ordinance, or otherwise. The failure by any Party to exercise any right, power, or option given to it by this Agreement, or to insist upon strict compliance with the terms of this Agreement, shall not constitute a waiver of the terms and conditions of this Agreement with respect to any other or subsequent breach thereof, nor a waiver by such Party of its rights at any time thereafter to require exact and strict compliance with all the terms hereof. Any rights and remedies any Party may have with respect to the other arising out of this Agreement shall survive the cancellation, expiration or termination of this Agreement, except as otherwise expressly set forth herein.

E. All exhibits to this Agreement are incorporated herein by reference for all purposes wherever reference is made to the same.

F. Any of the representations, warranties, covenants, and obligations of the Parties, as well as any rights and benefits of the parties, pertaining to a period of time following the termination or expiration of this Agreement shall survive termination or expiration.

(19)

G. This Agreement is made subject to the existing provisions of the Charter of the City of Waxahachie, its present rules, regulations, procedures and ordinances, and all applicable laws, rules, and regulations of the State of Texas and the United States.

H. The undersigned officers and/or agents of the Parties hereto are the properly authorized persons and have the necessary authority to execute this Agreement on behalf of the Parties hereto.

I. This Agreement may be only amended or altered by written instrument signed by Tilson Homes and the City.

J. The headings and captions used in this Agreement are for the convenience of the Parties only and shall not in any way define, limit or describe the scope or intent of any provisions of this Agreement.

K. This Agreement is the entire agreement between the Parties with respect to the subject matters covered in this Agreement. There are no other collateral oral or written agreements between the Parties that in any manner relates to the subject matter of this Agreement, except as provided or referenced in this Agreement.

L. In accordance with Section 2270.002 of the Texas Government Code (as added by Tex. H.B. 89, 85th Leg., R.S. (2017)), Developer verifies that it does not boycott Israel and will not boycott Israel during the Term of this Agreement.

EXECUTED by the Parties on the dates set forth below, to be effective as of the date first written above.

WP LEGACY, LTD.

CITY OF WAXAHACHIE, TEXAS

By: _____

By: _____

Name: _____

Date: _____

Title: _____

Date: _____

ATTEST:

By: _____

City Secretary

19)

STATE OF TEXAS §
 §
COUNTY OF _____ §

Before me, the undersigned authority, on this _____ day of _____, 2017, personally appeared _____, in the capacity as a duly authorized agent of WP Legacy, Ltd., known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

[Seal]

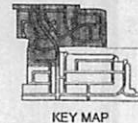
By: _____
Notary Public, State of Texas

My Commission Expires: _____

119)

EXHIBIT A

Buffalo Ridge Preliminary Plat



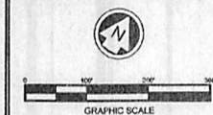
VICINITY MAP
N.T.S.

OWNER/DEVELOPER
WP LEGACY, LTD
ATTN: CLYDE HARGROVE
101 VALLEY RIDGE ESTATE
RED OAK, TX 75154
PHONE: 972-617-1100

PLANNER/ENGINEER
PELTON
LAND SOLUTIONS
10675 JOHN W. ELLIOTT DRIVE
SUITE 400
FRISCO, TX 75033
PHONE: 469-213-1800
TEXAS FIRM NO. 12207



PROJECT NO. HRE16001
FILE PATH JJOHN-HRE16001\ENT
REVIEWED BY MPP
DATE MARCH 2017



A PRELIMINARY PLAT FOR

BUFFALO RIDGE

SITUATED IN THE CITY OF
WAXAHACHE, ELLIS COUNTY, TX

CURRENT ZONING: PD

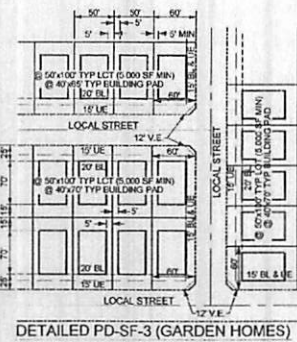
488 RESIDENTIAL LOTS
11 OPEN SPACES

BEING A 148.75 ACRES TRACT OF LAND SITUATED
IN THE FOLLOWING ELLIS COUNTY, TX SURVEY:
VLC CHALKER SURVEY, ABSTRACT NUMBER 238
N.T. EXAM SURVEY, ABSTRACT NUMBER 303

SHEET NO. 1 OF 9

LAND USE SUMMARY			
USE	ACREAGE +/-	LOTS	DENSITY (UNITS/ACRE)
CONCRETE FAMILY LOTS			
PD-SF-1, 75'x120'	38.15	173	4.48
PD-SF-2, 60'x130'	29.53	149	5.05
PD-SF-3, 60'x100'	25.11	148	6.64
TOTAL RESIDENTIAL	92.79	470	5.25
ROW RESIDENTIAL	30.85	1	0.03
PRIVATE OPEN SPACES	17.38	11	0.64
AMENITY CENTER	1.50	1	0.67
TOTAL	142.42	501	3.52 (GROSS)

LEGEND	
	PROPOSED PROPERTY LINE
	PROPOSED ROW
	PROPOSED EASEMENT



- NOTES
- THE BEARING BASE FOR THIS SURVEY IS THE TEXAS STATE PLANE COORDINATE SYSTEM, NAD83, NORTH CENTRAL ZONE 4202.
 - SELLING A PORTION OF THIS ADDITION BY METES AND BOUNDS IS A VIOLATION OF CITY ORDINANCE AND STATE LAWS, AND IS SUBJECT TO FINES AND PERMITS.
 - NO RESIDENTIAL DRIVEWAY IS TO BE LOCATED CLOSER THAN 30 FEET FROM A RESIDENTIAL - RESIDENTIAL, OR RESIDENTIAL - COLLECTOR INTERSECTION.
 - NO DRIVEWAY IS TO BE LOCATED CLOSER THAN 10 FEET FROM A RESIDENTIAL - MAJOR INTERSECTION.
 - ALL FIRE HYDRANTS LOCATED AT INTERSECTIONS SHALL BE PHYSICALLY LOCATED ON THE CORNER.
 - ALL PERMETER CORNERS ARE 5/8 INCH RICH RODS WITH PLASTIC CAPS STAMPED "PELTON" S.I. UNLESS OTHERWISE NOTED.
 - A PORTION OF THIS PROPERTY IS LOCATED IN ZONE A AS SHOWN ON THIS PLAT AND THE REMAINDER OF THE PROPERTY IS LOCATED IN ZONE A (UNIMPAVED) AREA OUTSIDE OF THE 0.2% ANNUAL CHANCE FLOODPLAIN PER FEMA FIRM PANEL 48133C0200P, EFFECTIVE DATE: JUNE 3, 2013.
 - MAINTENANCE EASEMENT SHALL BE DEDICATED TO AND SCREENING AREA SHALL BE MAINTAINED BY HOA.
 - ALL PRIVATE OPEN SPACES TO BE OWNED AND MAINTAINED BY THE HOMEOWNERS ASSOCIATION.

CITY APPROVAL OF PRELIMINARY PLAT
Approved for preparation of the Final Plat

Approved By: *John Hargrove* Date: *5-1-17*
City Engineer

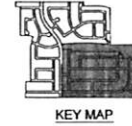
Approved By: *John Hargrove* Date: *5-1-17*
City Council

Owner's Acknowledgment: I hereby acknowledge this document as the officially approved Preliminary Plat

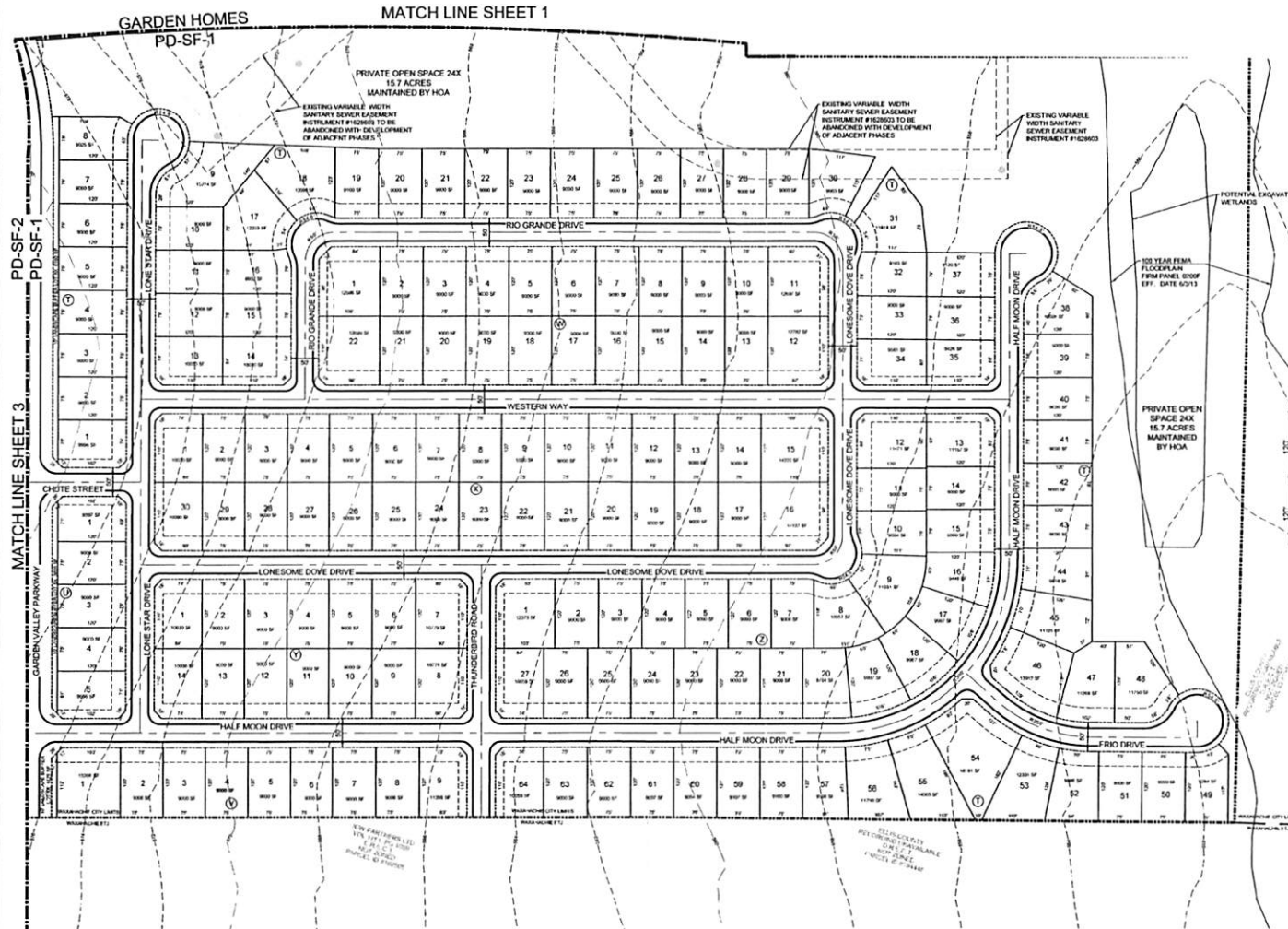
Owner's Signature: *John Hargrove* Date: *5-1-17*

Surveyor's Certificate: I, *John Hargrove*, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments shown thereon as set were properly placed under my personal supervision in accordance with the Subdivision Ordinance of the City of Waxahatchee.

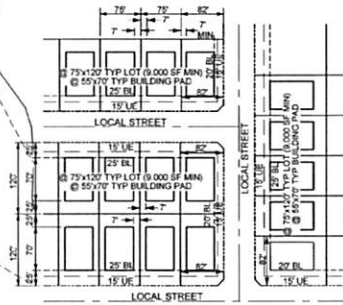
Registered Professional Land Surveyor



VICINITY MAP
N.T.S.



LEGEND	
	PROPOSED PROPERTY LINE
	PROPOSED ROW
	PROPOSED EASEMENT



OWNER/DEVELOPER

WP LEGACY, LTD.
ATTN: CLYDE HARGROVE
101 VALLEY RIDGE ESTATE
RED OAK, TX 75154
PHONE: 972-617-1100

PLANNER / ENGINEER

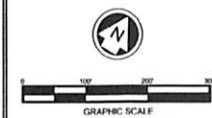
PELOTON
LAND SOLUTIONS

10875 JOHN W. ELLIOTT DRIVE
SUITE 400
FRISCO, TX 75033
PHONE: 469-213-1600
TEXAS FIRM NO. 12207



PROJECT NO. HRE16001
FILE PATH J:\JOB\HRE16001\ENT

REVIEWED BY MPP
DATE MARCH 2017



A PRELIMINARY PLAT FOR

BUFFALO RIDGE

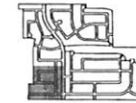
SITUATED IN THE CITY OF
WAXAHACHIE, ELLIS COUNTY, TX

CURRENT ZONING PD

488 RESIDENTIAL LOTS
11 OPEN SPACES

BEING A 146.793 ACRE TRACT OF LAND SITUATED
IN THE FOLLOWING ELLIS COUNTY, TX SURVEYS:
W.C. CALDER SURVEY, ABSTRACT NUMBER 235
W.T. CLARK SURVEY, ABSTRACT NUMBER 303

SHEET NO. 2 OF 9



KEY MAP



VICINITY MAP
N.T.S.

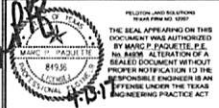
OWNER/DEVELOPER

WP LEGACY, LTD
ATTN: CLYDE HARGROVE
101 VALLEY RIDGE ESTATE
RED OAK, TX 75154
PHONE: 972-617-1100

PLANNER / ENGINEER

PELTON
LAND SOLUTIONS

10875 JOHN W. ELLIOTT DRIVE
SUITE 400
FRISCO, TX 75033
PHONE: 469-213-1800
TEXAS FIRM NO. 12207



PROJECT NO. HRE16001
FILE PATH J:\JOB\HRE16001\ENT

REVIEWED BY MPP
DATE MARCH 2017



A PRELIMINARY PLAT FOR

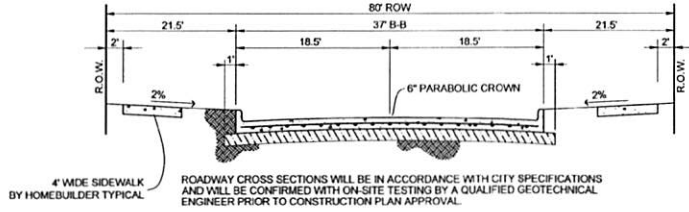
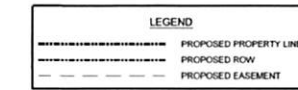
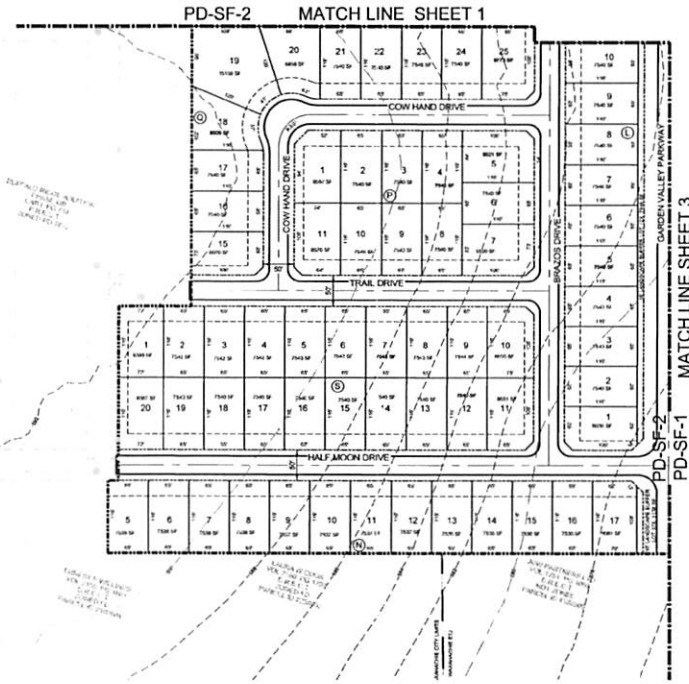
BUFFALO RIDGE

SITUATED IN THE CITY OF
WAXAHACHIE, ELLIS COUNTY, TX
CURRENT ZONING PD

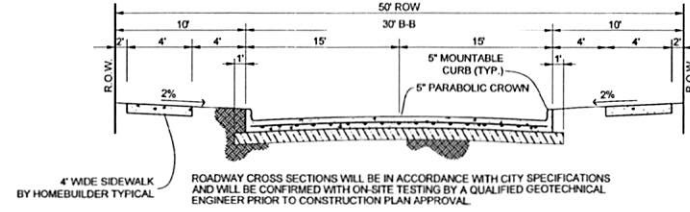
488 RESIDENTIAL LOTS
11 OPEN SPACES

BEING A 146.783 ACRE TRACT OF LAND SITUATED
IN THE FOLLOWING ELLIS COUNTY, TX SURVEYS:
W.C. CALDER SURVEY, ABSTRACT NUMBER 235
W.T. DURN SURVEY, ABSTRACT NUMBER 303

SHEET NO. 3 OF 9



GARDEN VALLEY PARKWAY SECTION
N.T.S.



TYPICAL 30' B-B PAVEMENT SECTION
ALL RESIDENTIAL STREETS
N.T.S.

Drawn: J. Jobn HRE, PE, State of Texas, No. 9158, dated 12/31/16
Checked: J. Jobn HRE, PE, State of Texas, No. 9158, dated 12/31/16
Title: Preliminary Plat for Buffalo Ridge



VICINITY MAP
N.T.S.

OWNER/DEVELOPER

WP LEGACY, LTD
ATTN: CLYDE HARGROVE
101 VALLEY RIDGE ESTATE
RED OAK, TX 75154
PHONE: 972-617-1100

PLANNER / ENGINEER



PELOTON
LAND SOLUTIONS

10875 JOHN W. ELLIOTT DRIVE
SUITE 400
FRISCO, TX 75033
PHONE: 469-213-1800
TEXAS FIRM NO. 12207

THE SEAL APPEARING ON THIS DOCUMENT WAS AUTHORIZED BY MARC P. PIQUETTE, P.E., IN HIS OWN ALTERATION. NO SEAL DOCUMENT WITH PROPER NOTIFICATION TO RESPONSIBLE ENGINEER IS OFFENSE UNDER THE TEXAS ENGINEERING PRACTICE ACT.

PROJECT NO.	HRE16001
FILE PATH	J:\JOB\HRE16001\EN

REVIEWED BY	MPP
DATE	MARCH 2017



A PRELIMINARY STORM DRAIN PLAN FOR

BUFFALO RIDGE

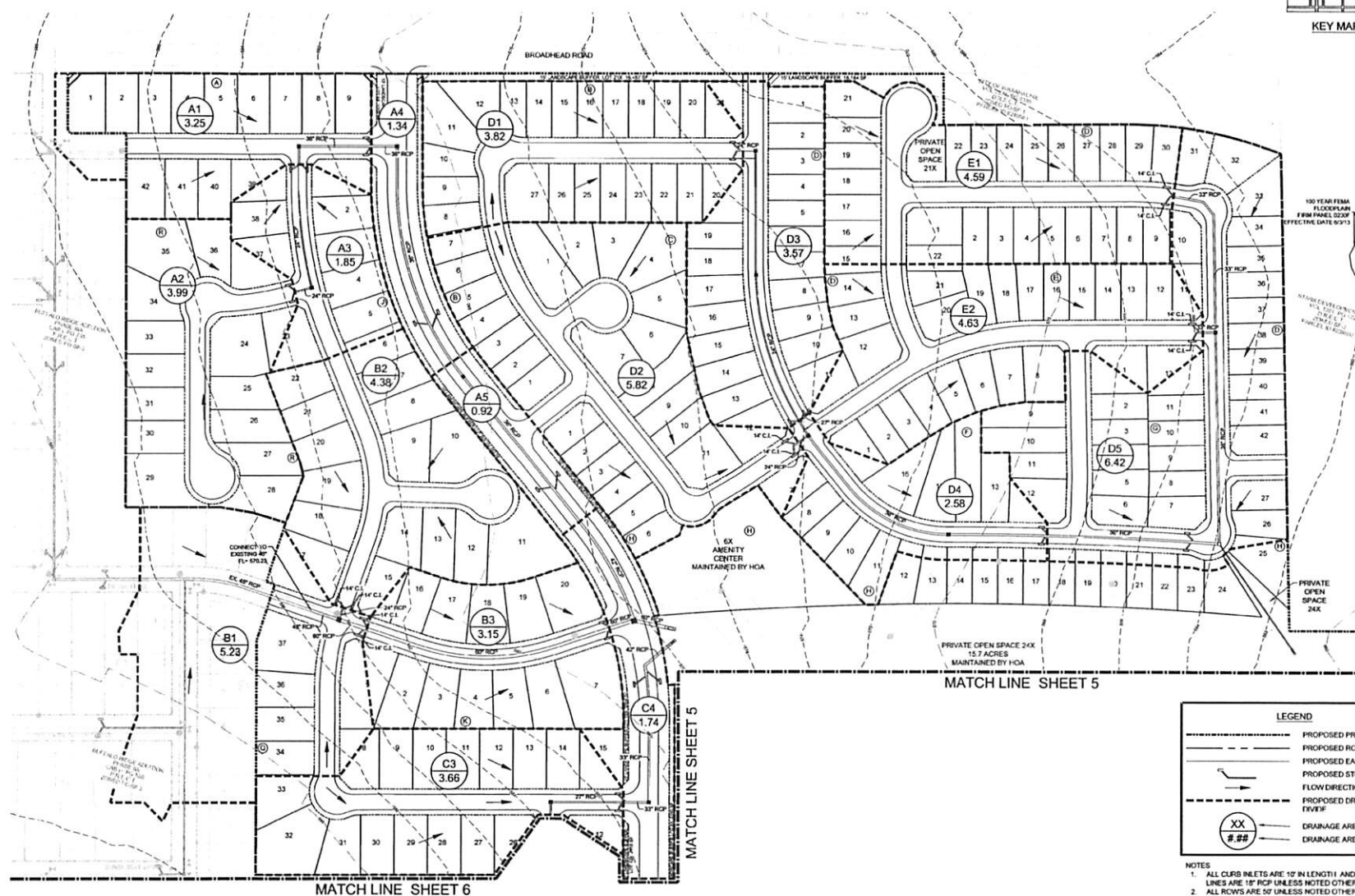
SITUATED IN THE CITY OF
WAXAHACHIE, ELLIS COUNTY, TX

CURRENT ZONING: PD

488 RESIDENTIAL LOTS
11 OPEN SPACES

BEING A ±148.793 ACRE TRACT OF LAND SITUATED
IN THE FOLLOWING ELLIS COUNTY, TX SURVEYS:
W.C. CALDER SURVEY, ABSTRACT NUMBER 235
W.T. DUNN SURVEY, ABSTRACT NUMBER 303

SHEET NO. 4 OF 9



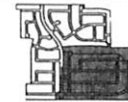
LEGEND

--- PROPOSED PROPERTY LINE
 --- PROPOSED ROW
 --- PROPOSED EASEMENT
 --- PROPOSED STORM LINE
 --- FLOW DIRECTION
 --- PROPOSED DRAINAGE DIVID
 --- DRAINAGE AREA NAME
 --- DRAINAGE AREA (ACRES)

NOTES

- NOTES
1. ALL CURB INLETS ARE 10' IN LENGTH AND STORM LINES ARE 18" RCP UNLESS NOTED OTHERWISE.
 2. ALL ROWS ARE 50' UNLESS NOTED OTHERWISE.

Downloaded At: 11:53 11 September 2009



KEY MAP



VICINITY MAP
N.T.S.

OWNER/DEVELOPER

WP LEGACY, LTD.
ATTN: CLYDE HARGROVE
101 VALLEY RIDGE ESTATE
RED OAK, TX 75154
PHONE: 972-617-1100

PLANNER / ENGINEER

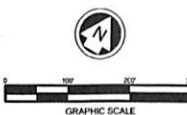
PELTON
LAND SOLUTIONS

10875 JOHN W. ELLIOTT DRIVE
SUITE 400
FRISCO, TX 75033
PHONE: 469-213-1800
TXAS FIRM NO. 12207



PROJECT NO. HRE16001
FILE PATH J:\JOB\HRE16001\ENT

REVIEWED BY MPP
DATE MARCH 2017



A PRELIMINARY STORM DRAIN PLAN FOR

BUFFALO RIDGE

SITUATED IN THE CITY OF
WAXAHACHE, ELLIS COUNTY, TX

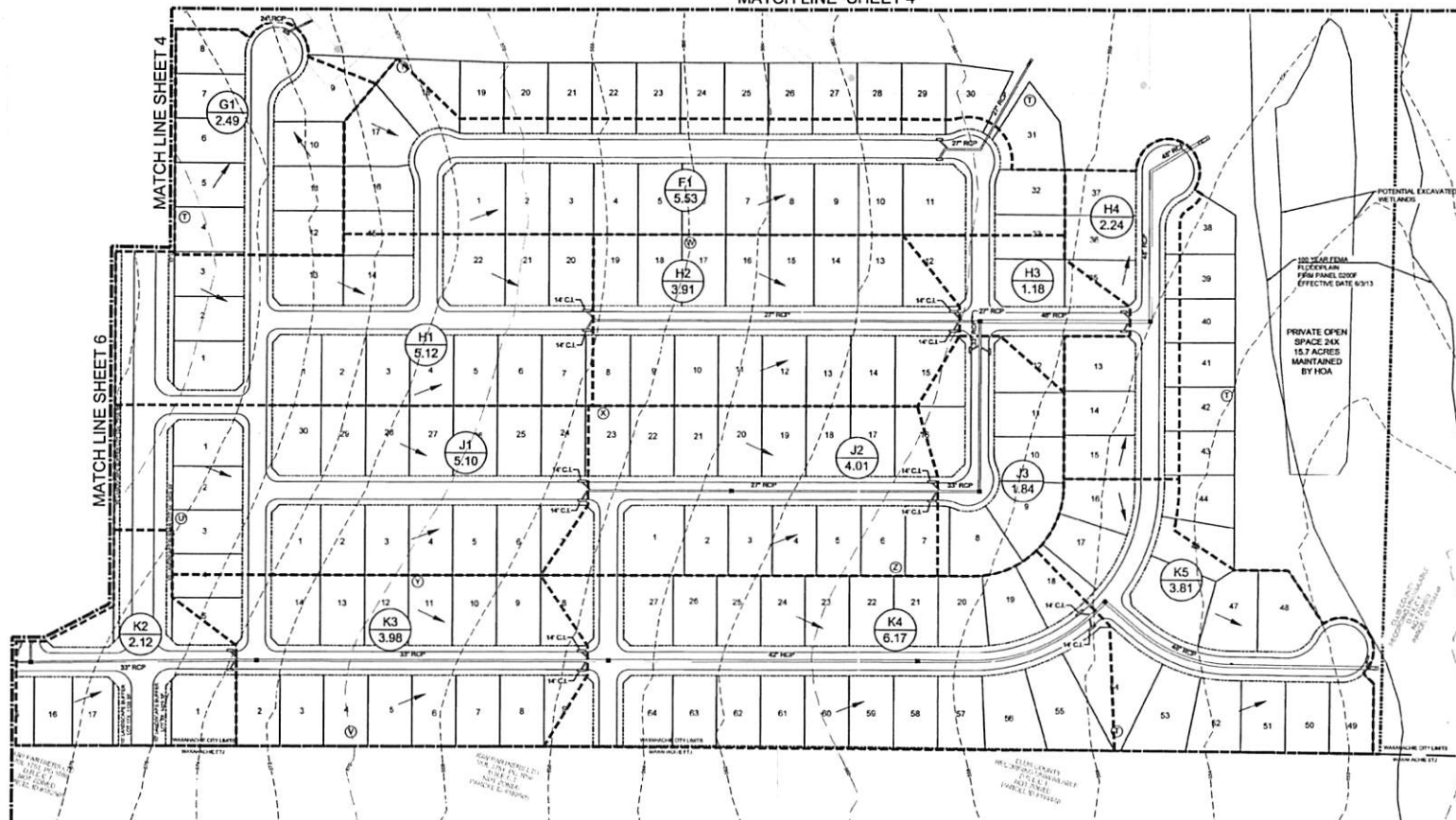
CURRENT ZONING PD

488 RESIDENTIAL LOTS
11 OPEN SPACES

BEING A 1145.783 ACRE TRACT OF LAND SITUATED
IN THE FOLLOWING ELLIS COUNTY, TX SURVEYS:
W.C. CALDER SURVEY, ABSTRACT NUMBER 235
W.T. CUNY SURVEY, ABSTRACT NUMBER 323

SHEET NO. 5 OF 9

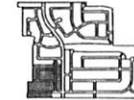
MATCH LINE SHEET 4



LEGEND

- PROPOSED PROPERTY LINE
- PROPOSED ROW
- PROPOSED EASEMENT
- PROPOSED STORM LINE
- FLOW DIRECTION
- PROPOSED DRAINAGE DIVIDE
- XX #.## DRAINAGE AREA NAME
- #.## DRAINAGE AREA (ACRES)

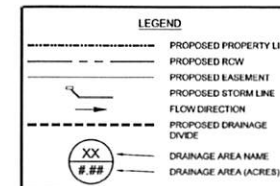
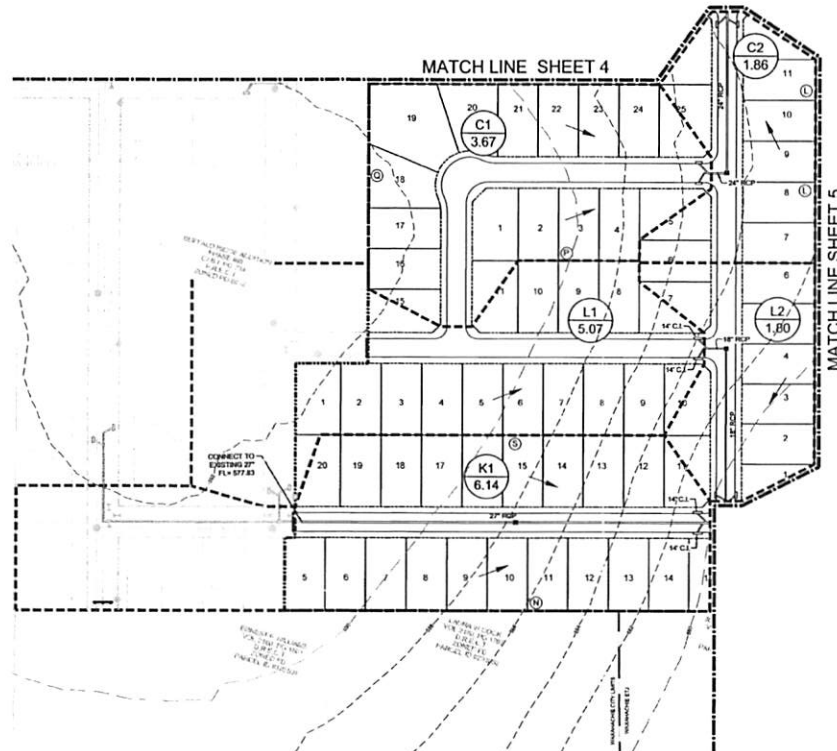
- NOTES
- ALL CURB INLETS ARE 12" IN LENGTH AND STORM LINES ARE 18" RCP UNLESS NOTED OTHERWISE.
 - ALL ROWS ARE 50' UNLESS NOTED OTHERWISE.



KEY MAP



VICINITY MAP
N.T.S.



- NOTES
1. ALL CURB INLETS ARE 12" IN LENGTH AND STORM LINES ARE 18" RCP UNLESS NOTED OTHERWISE.
 2. ALL ROWS ARE 50' UNLESS NOTED OTHERWISE.

Storm Water Runoff Calculations

LOCATION	TIME OF CONCENTRATION (MIN)	25 YEAR DESIGN FLOW (CFS)	25 YEAR DESIGN FLOW (MGD)
1	10	0.26	0.00
2	10	0.26	0.00
3	10	0.26	0.00
4	10	0.26	0.00
5	10	0.26	0.00
6	10	0.26	0.00
7	10	0.26	0.00
8	10	0.26	0.00
9	10	0.26	0.00
10	10	0.26	0.00
11	10	0.26	0.00
12	10	0.26	0.00
13	10	0.26	0.00
14	10	0.26	0.00
15	10	0.26	0.00
16	10	0.26	0.00
17	10	0.26	0.00
18	10	0.26	0.00
19	10	0.26	0.00
20	10	0.26	0.00
21	10	0.26	0.00
22	10	0.26	0.00
23	10	0.26	0.00
24	10	0.26	0.00
25	10	0.26	0.00
26	10	0.26	0.00
27	10	0.26	0.00
28	10	0.26	0.00
29	10	0.26	0.00
30	10	0.26	0.00
31	10	0.26	0.00
32	10	0.26	0.00
33	10	0.26	0.00
34	10	0.26	0.00
35	10	0.26	0.00
36	10	0.26	0.00
37	10	0.26	0.00
38	10	0.26	0.00
39	10	0.26	0.00
40	10	0.26	0.00
41	10	0.26	0.00
42	10	0.26	0.00
43	10	0.26	0.00
44	10	0.26	0.00
45	10	0.26	0.00
46	10	0.26	0.00
47	10	0.26	0.00
48	10	0.26	0.00
49	10	0.26	0.00
50	10	0.26	0.00
51	10	0.26	0.00
52	10	0.26	0.00
53	10	0.26	0.00
54	10	0.26	0.00
55	10	0.26	0.00
56	10	0.26	0.00
57	10	0.26	0.00
58	10	0.26	0.00
59	10	0.26	0.00
60	10	0.26	0.00
61	10	0.26	0.00
62	10	0.26	0.00
63	10	0.26	0.00
64	10	0.26	0.00
65	10	0.26	0.00
66	10	0.26	0.00
67	10	0.26	0.00
68	10	0.26	0.00
69	10	0.26	0.00
70	10	0.26	0.00
71	10	0.26	0.00
72	10	0.26	0.00
73	10	0.26	0.00
74	10	0.26	0.00
75	10	0.26	0.00
76	10	0.26	0.00
77	10	0.26	0.00
78	10	0.26	0.00
79	10	0.26	0.00
80	10	0.26	0.00
81	10	0.26	0.00
82	10	0.26	0.00
83	10	0.26	0.00
84	10	0.26	0.00
85	10	0.26	0.00
86	10	0.26	0.00
87	10	0.26	0.00
88	10	0.26	0.00
89	10	0.26	0.00
90	10	0.26	0.00
91	10	0.26	0.00
92	10	0.26	0.00
93	10	0.26	0.00
94	10	0.26	0.00
95	10	0.26	0.00
96	10	0.26	0.00
97	10	0.26	0.00
98	10	0.26	0.00
99	10	0.26	0.00
100	10	0.26	0.00

OWNER/DEVELOPER

WP LEGACY, LTD
ATTN: CLYDE HARGROVE
101 VALLEY RIDGE ESTATE
RED OAK, TX 75154
PHONE: 972-617-1100

PLANNER / ENGINEER

PELTON
LAND SOLUTIONS

10875 JOHN W. ELLIOTT DRIVE
SUITE 400
FRISCO, TX 75033
PHONE: 469-213-1800
TEXAS FIRM NO. 12207

PROJECT NO. HRE16001
FILE PATH J:\JOB\HRE 16001\ENT

REVIEWED BY MPP
DATE MARCH 2017



GRAPHIC SCALE

A PRELIMINARY STORM DRAIN PLAN FOR

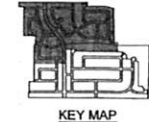
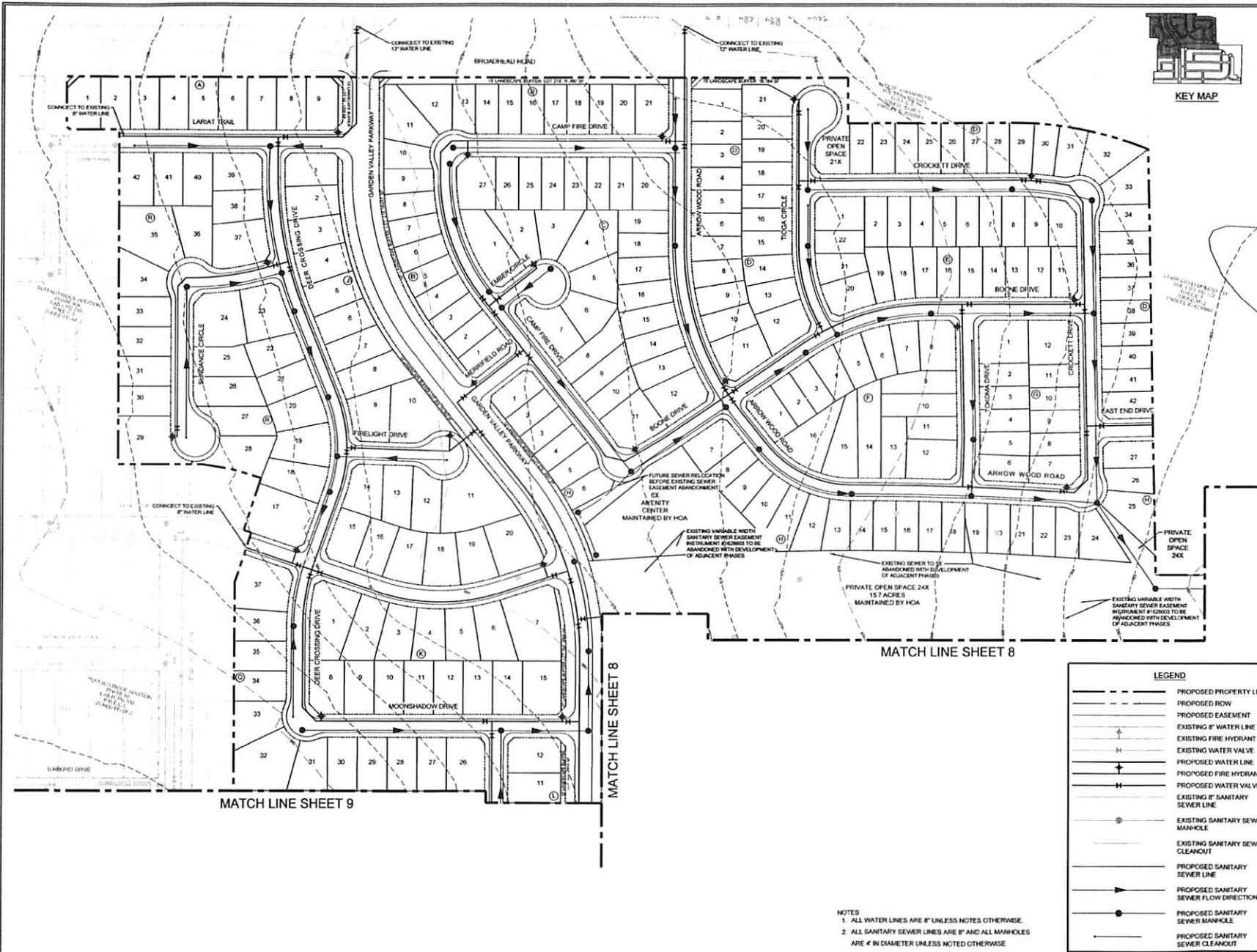
BUFFALO RIDGE

SITUATED IN THE CITY OF
WAXAHACHIE, ELLIS COUNTY, TX

CURRENT ZONING: PD

488 RESIDENTIAL LOTS
11 OPEN SPACES

BEING A 4.14673 ACRE TRACT OF LAND SITUATED
IN THE FOLLOWING ELLIS COUNTY, TX SURVEYS:
W.C. CALDER SURVEY, ABSTRACT NUMBER 235
W.T. DUNN SURVEY, ABSTRACT NUMBER 303



VICINITY MAP
N.T.S.

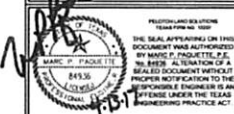
OWNER/DEVELOPER

WP LEGACY, LTD
ATTN: CLYDE HARGROVE
101 VALLEY RIDGE ESTATE
RED OAK, TX 75154
PHONE: 972-617-1100

PLANNER / ENGINEER

PELTON
LAND SOLUTIONS

10875 JOHN W. ELLIOTT DRIVE
SUITE 400
FRISCO, TX 75033
PHONE: 469-213-1800
TEXAS FIRM NO. 12207



PROJECT NO. HRE16001
FILE PATH J:\JOBVHRE16001\ENT

REVIEWED BY MPP
DATE MARCH 2017



GRAPHIC SCALE
0 100 200 300

A PRELIMINARY WATER AND SEWER PLAN
FOR

BUFFALO RIDGE

SITUATED IN THE CITY OF
WAXAHACHIE, ELLIS COUNTY, TX.

CURRENT ZONING PD

488 RESIDENTIAL LOTS
11 OPEN SPACES

BEING A 414.783 ACRE TRACT OF LAND SITUATED
IN THE FOLLOWING ELLIS COUNTY, TX SURVEYS:
W.C. CALDER SURVEY, ABSTRACT NUMBER 235
W.T. DUNN SURVEY, ABSTRACT NUMBER 363

SHEET NO. 7 OF 9

LEGEND

- PROPOSED PROPERTY LINE
- PROPOSED ROW
- PROPOSED EASEMENT
- EXISTING 8" WATER LINE
- EXISTING FIRE HYDRANT
- EXISTING WATER VALVE
- PROPOSED WATER LINE
- PROPOSED FIRE HYDRANT
- PROPOSED WATER VALVE
- EXISTING 8" SANITARY SEWER LINE
- EXISTING SANITARY SEWER MANHOLE
- EXISTING SANITARY SEWER CLEANOUT
- PROPOSED SANITARY SEWER LINE
- PROPOSED SANITARY SEWER FLOW DIRECTION
- PROPOSED SANITARY SEWER MANHOLE
- PROPOSED SANITARY SEWER CLEANOUT

NOTES

1. ALL WATER LINES ARE 8" UNLESS NOTES OTHERWISE.
2. ALL SANITARY SEWER LINES ARE 8" AND ALL MANHOLES ARE 4' IN DIAMETER UNLESS NOTED OTHERWISE.

1. ALL WATER LINES ARE 8" UNLESS NOTES OTHERWISE.
 2. ALL SANITARY SEWER LINES ARE 8" AND ALL MANHOLES ARE 4' IN DIAMETER UNLESS NOTED OTHERWISE.




WP LEGACY, LTD
ATTN: CLYDE HARGROVE
101 VALLEY RIDGE ESTATE
RED OAK, TX 75154
PHONE: 972-617-1100



PELTON
LAND SOLUTIONS

10875 JOHN W. ELLIOTT DRIVE
SUITE 400
FRISCO, TX 75033
PHONE: 469-213-1800
TEXAS FIRM NO. 12207



PELTON, JAMES A. & SONS
TEXAS FIRM NO. 12357

THE SEAL AFFIXING ON THIS DOCUMENT WAS AUTHORIZED BY MARIC P. PAGUETTE, P. N. 84936. ALTERATION OF SEALED DOCUMENT WITHOUT PROPER NOTIFICATION TO RESPONSIBLE ENGINEER IS OFFENSE UNDER THE TEXAS PROFESSIONAL ENGINEERING ACT.

PROJECT NO.	HRE16001
FILE PATH	J:\JOB\HRE16001\EN

REVIEWED BY MPP

REVIEWED BY	MPP
DATE	MARCH 2017



0 1997 2007

GRAPHIC SCALE

PRELIMINARY WATER AND SEWER PLAN
FOR

BUFFALO RIDGE

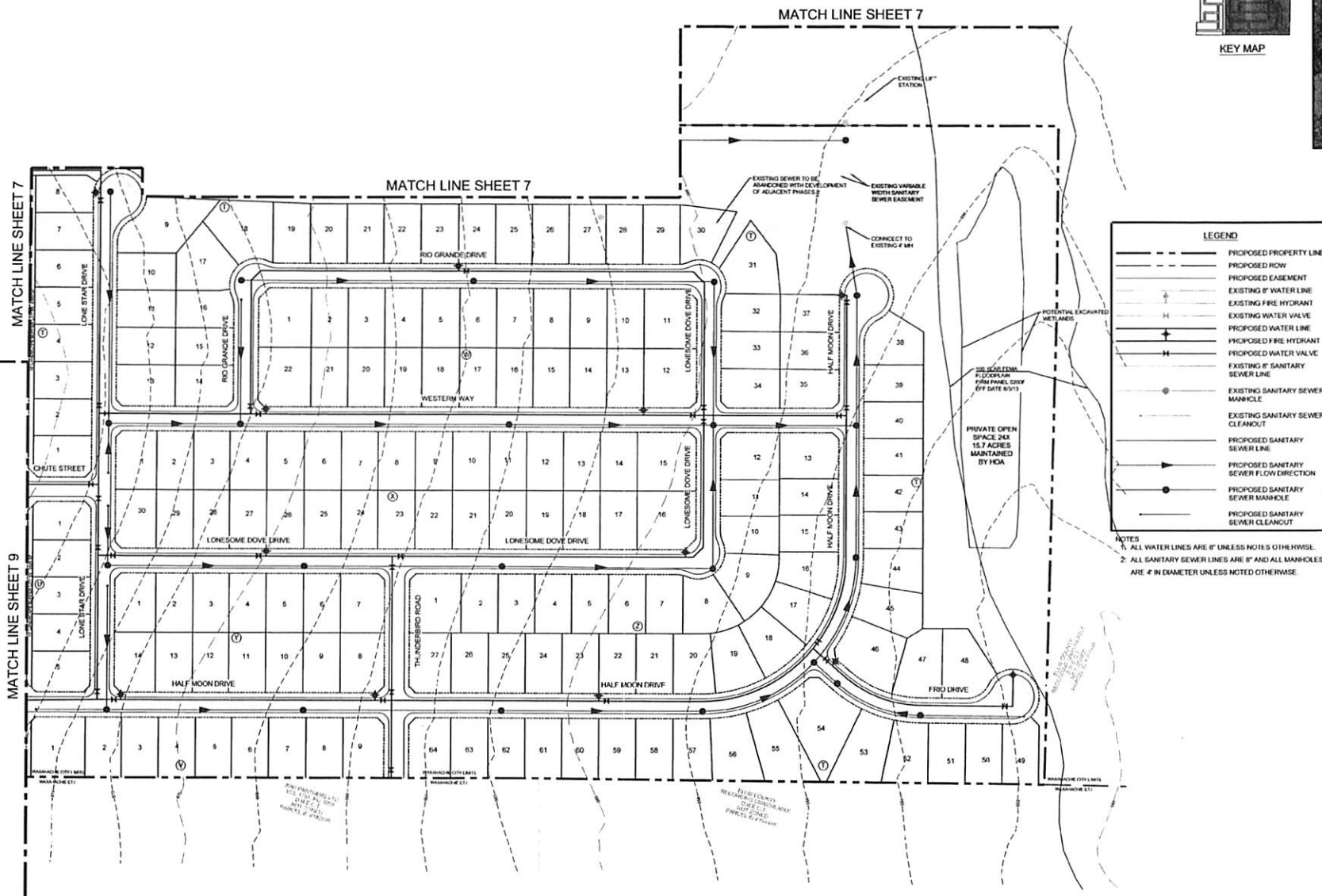
SITUATED IN THE CITY OF
WAXAHACHIE, ELLIS COUNTY, TX.

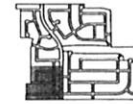
CURRENT ZONING: PD

488 RESIDENTIAL LOTS
11 OPEN SPACES

BEING A ±148.793 ACRE TRACT OF LAND SITUATE
IN THE FOLLOWING FLUJIS COUNTY, TX SURVEYS:
W.C. CALDER SURVEY, ABSTRACT NUMBER 2
W.T. DUNN SURVEY, ABSTRACT NUMBER 302

SHEET NO. 8 OF 9

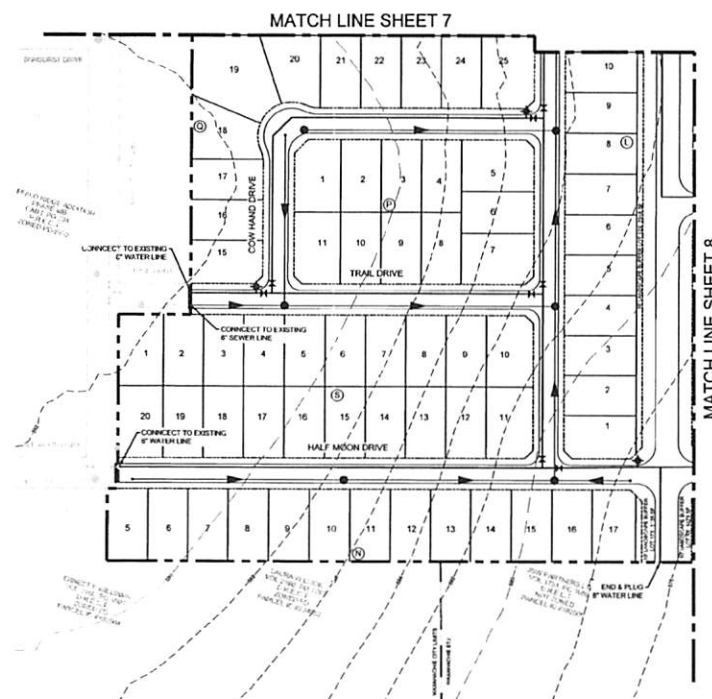
[illegible]



KEY MAP



VICINITY MAP
N.T.S.



LEGEND	
	PROPOSED PROPERTY LINE
	PROPOSED ROW
	PROPOSED EASEMENT
	EXISTING 8" WATER LINE
	EXISTING FIRE HYDRANT
	EXISTING WATER VALVE
	PROPOSED WATER VALVE
	PROPOSED FIRE HYDRANT
	PROPOSED WATER VALVE
	EXISTING 8" SANITARY SEWER LINE
	EXISTING SANITARY SEWER MANHOLE
	EXISTING SANITARY SEWER CLEANOUT
	PROPOSED SANITARY SEWER LINE
	PROPOSED SANITARY SEWER FLOW DIRECTION
	PROPOSED SANITARY SEWER MANHOLE
	PROPOSED SANITARY SEWER CLEANOUT

NOTES

1. ALL WATER LINES ARE 8" UNLESS NOTES OTHERWISE.
2. ALL SANITARY SEWER LINES ARE 8" AND ALL MANHOLES ARE 4' IN DIAMETER UNLESS NOTED OTHERWISE.

OWNER/DEVELOPER

WP LEGACY, LTD
ATTN: CLYDE HARGROVE
101 VALLEY RIDGE ESTATE
RED OAK, TX 75154
PHONE: 972-617-1100

PLANNER / ENGINEER

PELTON
LAND SOLUTIONS

10875 JOHN W. ELLIOTT DRIVE
SUITE 400
FRISCO, TX 75033
PHONE: 469-213-1800
TXS FIRM NO. 12207



PROJECT NO. HRE16001
FILE PATH J:\JOB\HRE16001\ENT

REVIEWED BY MPP
DATE MARCH 2017



GRAPHIC SCALE
0 100 200 300

A PRELIMINARY WATER AND SEWER PLAN
FOR

BUFFALO RIDGE

SITUATED IN THE CITY OF
WAXAHACHE, ELLIS COUNTY, TX
CURRENT ZONING: PD

488 RESIDENTIAL LOTS
11 OPEN SPACES

BEING A 146.793 ACRE TRACT OF LAND SITUATED
IN THE FOLLOWING ELLIS COUNTY, TX SURVEYS:
W.C. CALDER SURVEY, ABSTRACT NUMBER 236
W.T. CURRIE SURVEY, ABSTRACT NUMBER 303

SHEET NO. 9 OF 9

 **FYI**



City Council
Waxahachie City Hall
401 S. Rogers Street
Waxahachie, Texas 75165

Date: 1/4/2018

Dear City Council Members:

The Texas Baptist Home, located in the city of Waxahachie and Bedford, provides a variety of campus and community based services to children, youth and families. One of these programs includes providing foster care for children requiring therapeutic services.

We are notifying you, as required by our license with the Texas Department of Family and Protective Services that we will soon be verifying a new therapeutic adoptive home located at 104 Post Oak Lane, Waxahachie, Texas 75165. We have also notified and received a signed agreement with the Waxahachie Independent School District regarding the educational plan for the children in this foster home.

Please contact me if you have any questions or concerns.

Sincerely,



Bethany Reese, LMSW, LCPAA
Family Development Supervisor
972-937-1321
breesee@tbhc.org

RECEIVED IN
CITY SECRETARY'S OFFICE
1/17/18
CITY OF WAXAHACHIE, TEXAS

FYI

HOME

City Council
Waxahachie City Hall
401 S. Rogers Street
Waxahachie, Texas 76167

Date: 11/15/2018

Dear City Council Members:

The Texas Baptist Home, located in the city of Waxahachie and Bedford, provides a variety of campus and community based services to children, youth and families. One of these programs includes providing foster care for children requiring therapeutic services.

We are notifying you as required by our license with the Texas Department of Family and Protective Services that we will soon be verifying a new therapeutic adoptive home located at 104 Post Oak Lane, Waxahachie, Texas 76167. We have also notified and received a signed agreement with the Waxahachie Independent School District regarding the educational plan for the children in the foster home.

Sincerely,

Bethany Reese, LMSW, LPCAA
Family Development Supervisor
972-937-1321
breeseb@phc.org

CITY OF WAXAHACHIE, TEXAS
CITY CLERK'S OFFICE
November 14, 2018