

A G E N D A

A regular meeting of the Senior Center Advisory Committee to be held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on *Wednesday, January 17, 2018 at 1:30 p.m.*

BOARD MEMBERS: Patti Junkin, Chairman
 Patty Smith, Vice Chairman
 Mike Lee
 Joe Jenkins
 Ray Weable
 Lee Johnson
 Peggy Loftis

1. Call to Order
2. Invocation
3. Approval of minutes for Senior Citizens Center Advisory Committee meeting of October 18, 2017
4. Discuss financial report for period ending December 31, 2017 and take any necessary action
5. Review Be a Santa to a Senior Event and take any necessary action
6. Review STEM Education Garden financials and consider funding for the fence
7. Public Comments
8. Adjourn

The Senior Center Advisory Committee reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

A regular meeting of the Senior Center Advisory Committee was held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, October 18, 2017 at 1:30 p.m.

Members Present: Patti Junkin, Chairman
Patty Smith, Vice Chairman
Joe Jenkins
Ray Weable
Lee Johnson

Members Absent: Mike Lee
Peggy Loftis

Others Present: Jeanee Smiles, Director, Waxahachie Senior Citizens Center
Lori Saunders, City Secretary
John Smith, Director of Parks and Recreation
Mary Lou Shipley, Council Representative

1. **Call to Order**
2. **Invocation**

Chairman Patti Junkin called the meeting to order and Mr. Joe Jenkins gave the invocation.

3. **Reorganize the Committee**

Action:

Mr. Joe Jenkins moved Patti Junkin as Chairman and Patty Smith as the Vice Chairman of the Senior Center Advisory Board. Mr. Lee Johnson seconded, All Ayes.

4. **Approval of minutes for Senior Citizens Center Advisory Committee meeting of August 2, 2017**

Action:

Mr. Lee Johnson moved approval of the minutes of the Senior Center Advisory Committee meeting of August 2, 2017. Vice Chairman Patty Smith seconded, All Ayes.

5. **Discuss financial report for period ending September 30, 2017 and take any necessary action**

Ms. Jeanee Smiles, Director of Waxahachie Senior Center, presented the financial report for period ending September 30, 2017. She stated as funds come in for the STEM Garden, she writes checks to the contractors and reported Roland's will be paid in full today. Ms. Smiles stated once funds are available Mr. Randy Johnson will move forward on building the fence. She reported Lawn Masters is going to work with her on a structure that will save a substantial amount of money. Ms. Smiles stated DART Container's donation presented at the ground breaking is for the Technology Center and the agreement is to match grant funding of \$50,000. She explained the Center has until 2018 to match the grant by raising \$50,000. She stated the Center is mailing letters to businesses in the community for donations and noted DART

Waxahachie Senior Citizens Center Advisory Committee
 October 18, 2017
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Container will assist in writing a grant in 2018 if \$50,000 has not been raised. She reviewed the financial statement and the Grant Application Budget Worksheet of pending grants.

Ms. Smiles stated DART Container is funding a large portion of the Technology Center and recommended naming the Technology Center the DART Foundation Technology Center.

Action:

After a brief discussion, Mr. Ray Weable moved to name the Technology Center the DART Foundation Technology Center. Chairman Patti Junkin seconded, All Ayes.

Action:

Vice Chairman Patty Smith moved to approve the financial report for period ending September 30, 2017. Mr. Lee Johnson seconded, All Ayes.

6. Hear update on STEM Education Garden project and take any necessary action

Ms. Smiles stated children will not be allowed in the garden until construction is complete. She reported WISD Superintendent Dr. Jeremy Glenn and a group from his church recently participated in "Be the Church" and brought a group of members to prep the STEM Garden. Ms. Smiles stated Dr. Glenn recommended she make a presentation to the School Board in February 2018.

No action taken.

7. Review special events for November and December and take any necessary action

Ms. Smiles reviewed the following events for November and December:

- November 11 – Veterans luncheon
- November 13 – Finley Jr. High Honors Society will help put angels on the Christmas tree. They will bring a sack lunch and join Senior Center members for lunch as well as play bingo with them.
- November 17 – Howard Jr. High and Finley Jr. High Choir will prepare and serve lunch to the members and present a program.
- December 21 – Wrapping Party of 1,500 Angel Tree gifts
- December 22 – Delivery date of Angel Tree gifts

Ms. Smiles asked permission from the Committee to deliver Angel Tree gifts outside the city limits if she has extra gifts. After a brief discussion, the Committee concurred.

No action taken.

8. Public Comments

None

Waxahachie Senior Citizens Center Advisory Committee
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(3)

9. Adjourn

Action:

There being no further business, Mr. Ray Weable moved the meeting adjourn at 1:56 p.m. Mr. Lee Johnson seconded, All Ayes.

Respectfully submitted,

Lori Saunders
City Secretary

Waxahachie Senior Advisory Council

Profit & Loss

January through December 2017

(4)

	Jan - Dec 17
Ordinary Income/Expense	
Income	
Direct Public Grants	
Corporate and Business Grants	
Navarro Electric	3,000.00
Total Corporate and Business Grants	3,000.00
Nonprofit Organization Grants	
United Way	10,000.00
Total Nonprofit Organization Grants	10,000.00
Total Direct Public Grants	13,000.00
Direct Public Support	
Corporate Contributions	126.00
Individ, Business Contributions	
Gryphon Toy Run	10,003.60
Scholarship	2,507.00
Individ, Business Contributions - Other	10.16
Total Individ, Business Contributions	12,520.76
Total Direct Public Support	12,646.76
Donation	283.50
Flash Drive	10.00
Indirect Public Support	
United Way, CFC Contributions	130.13
Total Indirect Public Support	130.13
Interest	266.16
Other Types of Income	
Angel Tree Income	3,441.00
Art Department	1,168.02
Coffee	338.52
Copies	36.90
Exercise Band	113.50
Garden Club	1,971.00
Meals	1,691.00
Nifty Needlers	14.50
Trips	1,540.00
Total Other Types of Income	10,314.44
Special Events Income	150.00
Total Income	36,800.99
Expense	
Bank Deposit Correction	0.00
Business Expenses	
Allocation of Programs	
Allocation of supplies	242.84
Angel Tree	3,498.63
Arts and Crafts	1,544.29
Exercise Room	282.36
Food Purchases- Special Program	1,104.79
Fuel	127.00
Games	211.88
Hickerson Memorial Park	2,029.72
Kitchen Supplies & Equipment	25.00
Memberships	170.00
Office	252.33
Patio	156.81
Special Events Programs	
Change Fund	0.00

1:54 PM

01/07/18

Cash Basis

Waxahachie Senior Advisory Council

Profit & Loss

January through December 2017

(4)

	Jan - Dec 17
Special Event Program Services	232.69
Special Events Programs - Other	1,228.39
Total Special Events Programs	1,461.08
Trip Expense	50.00
Total Allocation of Programs	11,156.73
Garden Expenses	1,325.18
Transportation Fee	2,142.00
Total Business Expenses	14,623.91
Food Preparation Services	505.00
Food Purchases	10,608.89
Instructors	375.00
Memory Brick	255.00
Office and Marketing Services	1,150.00
Professional Fees	656.00
Total Expense	28,173.80
Net Ordinary Income	8,627.19
Net Income	8,627.19

2:00 PM

01/07/18

Cash Basis

Waxahachie Senior Advisory Council

Balance Sheet

As of December 31, 2017

(4)

	Dec 31, 17
ASSETS	
Current Assets	
Checking/Savings	
CNB- Fundraiser 410	48,667.62
CNB -Programs	4,592.40
Compass Bank	67,741.02
STEM Education Garden	34,493.82
Total Checking/Savings	155,494.86
Other Current Assets	
Petty Cash	100.00
Total Other Current Assets	100.00
Total Current Assets	155,594.86
Fixed Assets	
Accumulated Depreciation	-52,755.00
Fitness Expansion	27,571.77
Furniture and Equipment	46,627.36
Hickerson Memorial Garden-Park	47,690.05
STEM Garden	
Butterfly Garden	10,000.00
Foundation	75,518.00
Total STEM Garden	85,518.00
Total Fixed Assets	154,652.18
TOTAL ASSETS	310,247.04
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	231,608.03
Net Income	78,639.01
Total Equity	310,247.04
TOTAL LIABILITIES & EQUITY	310,247.04

BE A SANTA TO A SENIOR – ROUTE DISTRIBUTION INFO**(5)****12/22/2018**

Assisted Living	875		
MOW Ellis County	276		
Nursing Facility in Hillsboro	60		
MOW Johnson Co	150		
VA Living Center Dallas	100		
Waxahachie PD	60		
GRAND TOTALS.....	1692		

1:57 PM

01/07/18

Cash Basis

Waxahachie Senior Advisory Council

Profit & Loss

January through December 2017

Jan - Dec 17

Ordinary Income/Expense	
Income	
Direct Public Grants	
Foundation and Trust Grants	50,000.00
Nonprofit Organization Grants	
Communities Foundation of Texas	24.45
GERDAU	1,000.00
Waxahachie Foundation	1,000.00
Waxahachie Junior ServiceLeague	500.00
Total Nonprofit Organization Grants	2,524.45
Total Direct Public Grants	52,524.45
Direct Public Support	
Corporate Contributions	14,200.00
Individ, Business Contributions	3,426.00
Total Direct Public Support	17,626.00
Total Income	70,150.45
Expense	
Business Expenses	
Allocation of Programs	
Allocation of supplies	11.63
Total Allocation of Programs	11.63
Legal Dues and Fees	27.00
Total Business Expenses	38.63
Instructors	100.00
Total Expense	138.63
Net Ordinary Income	70,011.82
Net Income	70,011.82

NEXT GENERATION EDUCATION STEM GARDEN

BUDGET \$750,000.00

FINANCIAL WORKSHEET

<u>Operational Areas</u>					
• Landscaping;retaining wall irrigation	\$	51,000.00			
• Electrical;underground, stations, trim out	\$	27,000.00			
• Security Fence	\$	37,010.00			
		TOTAL			\$115,010.00
<u>Butterfly Garden</u>					
• Water Feature	\$	2,500.00			
• Landscaping and plants	\$	10,000.00			
		TOTAL			\$12,500.00
<u>Earth Sciences</u>					
• Edible Gardens Structures & plants	\$	33,750.00			
• Organic Planting Structures & plants	\$	15,000.00			
• Worm Farm Structure	\$	1,500.00			
• Compost Structure	\$	1,500.00			
		TOTAL			\$51,750.00
<u>Energy Conservation</u>					
• Smart Flower (solar panels)	\$	36,000.00			
• Water & Wind Structures	\$	65,000.00			
		TOTAL			\$101,000.00
<u>Soil Conservation</u>					
• Demonstration trailer with Kiosk	\$	45,000.00			
• 10 x 10 Awning	\$	7,500.00			
		TOTAL			52,500.00
<u>Technology Teaching Area</u>					
• Touch screen panels with technology	\$	45,000.00			
• Structure 20' X 40' shelter with fixtures	\$	24,018.00			
		TOTAL			\$69,018.00
<u>Treehouse</u>					
20' X 30' Custom design Treehouse model with technology	\$	150,000.00			\$150,000.00
<u>Water Conservation</u>					
• Aquafer with basin and Kiosk	\$	25,000.00			
• 10 x 10 Awning	\$	7,500.00			
		TOTAL			\$32,500.00
<u>Hydroponic System</u>	\$	15,000.00			\$15,000.00
<u>Learning Stations</u>					
• Demonstration/Display 1	\$	2,750.00			
• Demonstration/Display 2	\$	2,750.00			
• Demonstration/Display 3	\$	2,750.00			
• Demonstration/Display 4	\$	2,750.00			
		TOTAL			\$10,000.00
<u>Custom Pad surface for Learning Stations</u>	\$	155,000.00			\$135,000.00
		TOTAL BUDGET			\$744,278.00

[illegible]

\$ 744,278.00	\$188,528.00	\$ 555,750.00
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(12)

(6)

Donation Tracking Log

Next Generation Stem Garden



Overall

Overall Target	750,000.00
On Track Target	750,000.00
Overall Total	129,628.45
Overall Percent	17.3%

This Period

Start:	1/1/17
End:	12/31/18
Total:	60,000.00

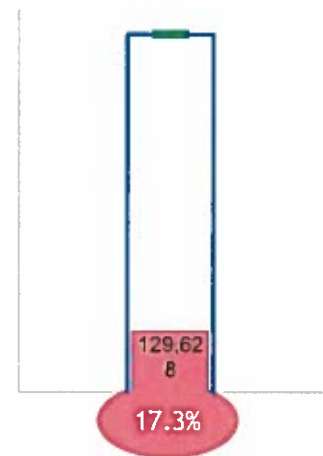
Today

Date:	1/11/18
Total:	0.00

Progress

- Overall Target
- Overall Total
- On Track Target

800,000
700,000
600,000
500,000
400,000
300,000
200,000
100,000
0



Date	Name	Type or Check #	Amount	This Period	Comments
3/20/17	Acct WSAC Fundraiser	transfer	50,000.00	yes	
5/17/17	Waxahachie Foundation	check	1,000.00		
6/9/17	United Way	check	126.00		
6/12/17	Lantana Landscaping	like kind service	10,000.00	yes	
7/5/17	Waxahachie Junior Service League	check	500.00		
10/18/17	Dart Foundation	check	50,000.00		
10/19/17	Mr & Mrs Halamka	check	100.00		
10/20/17	Michael Scott	check	100.00		
11/2/17	Word Dermatology	check	100.00		
11/4/17	HIBACHIO	check	100.00		
11/13/17	CNB Bank	check	1,000.00		
11/13/17	Grand Reserve	check	500.00		
11/13/17	Country Lane	check	500.00		
11/14/17	Gerdau	check	1,000.00		
11/14/17	Edward Jones	check	100.00		
11/14/17	Cardinal CG Company	check	100.00		
11/14/17	Ennis Care Center	check	100.00		
11/14/17	Communities Foundation of TX	check	24.45		
11/21/17	Cardinal CG Company	check	100.00		
11/29/17	Carol Richter	check	500.00		
12/4/17	Doyel & Patti Junkin	check	1,000.00		
12/4/17	Pearman Oil & Gas	check	1,000.00		
12/5/17	Wayne & Tammy Price	check	500.00		
12/5/17	Bulldog Iron Works Crystal Copeland	check	500.00		
12/8/17	Dr. Nancy Carter	check	100.00		
12/28/17	Kathleen Bowen	check	1,000.00		
12/14/17	Brady Bees & Honey Company	check	100.00		
1/3/18	Philly Cheesesteak (Paschal Momanyi)	check	100.00		
1/8/18	GERDAU	check	1,000.00		
12/10/17	Gryphon's Toy Run	check	8,378.00		

Foundation Name	Type of Request (LOI or Grant)	Qualify (Yes/No)	Expiration Date to Apply	Amount Requested	In Work (Initials)	Date Sent	Approved	Amount Received	Comments
A & J Family Foundation	Grant	Yes	on-going	\$10,000.00	JS	3/16/2017			Ground Work
Dallas Maverick's Foundation	Grant	Yes	6/30/2017	\$25,000.00	JS	6/29/2017			Energy Conservation
Dart Foundation	Grant	Yes	8/15/2017	\$5,000.00	JS	5/12/2017	Yes	\$50,000.00	Technology Center
Exxon Mobil	Grant	Yes	on-going	\$25,000.00	JS				Energy Conservation
Fluor Foundation	LOI	Yes	on-going	\$25,000.00	JS	8/10/2017			Energy Conservation
Haliburton Foundation	Grant	Yes	on-going	\$25,000.00	JS	8/12/2017			Energy Conservation
Hoblitzelle Foundation	Grant	Yes	8/15/2017	\$25,000.00	JS	8/12/2017			Energy Conservation
Honda Foundation	Grant	Yes	8/01/2017	\$50,000.00	JS	7/14/2017			Technology Center
Kathleen Bowen					JS		Yes	\$1,000.00	Stem Grant Donation
Meadows Foundation	Grant	Yes	on-going	\$175,000.00	JS				
Navarro Electric	Grant	Yes	on-going		JS		Yes	\$3,000.00	
Shell Foundation	Grant	Yes	8/15/2017	\$50,000	JS				Technology Center
Verizon Foundation	LOI	Yes	on-going	\$25,000.00	JS	7/14/2017			Energy Conservation Center
Victron Energy, Inc.	LOI	Yes	on-going	\$10,000.00	JS	7/14/2017			Energy Conservation Center
Waxahachie Foundation	Grant	Yes	5/31/2017	\$10,000.00	JS	5/11/2017	Yes	\$1,000.00	Ground Work
Waxahachie Junior Service League	Grant	Yes	5/31/2017	\$15,000.00	JS	2/28/2017	Yes	\$500.00	Ground Work
Sony Foundation	LOI	Yes	on-going	\$25,000.00	JS	8/18/2017			Technology Center
Toyota Foundation	Grant	Yes	on-going	\$100,000.00	JS	8/21/2017			Treehouse
Dell Foundation	Grant	Yes	on-going	\$50,000.00	JS	8/31/2017			
Charles LaFittee	Grant	Yes	on-going	\$10,000.00	JS	8/31/2017			
Comerica Bank	Grant	Yes	on-going	\$50,000.00	JS	8/28/2017			
Amon G. Carter	Grant	Yes	on-going	\$10,000.00	JS	8/31/2017			
Lockheed Martin	Grant	Yes	on-going	\$50,000.00	JS				