

A G E N D A

A regular meeting of the City of Waxahachie Cemetery Board to be held on *Thursday, January 4, 2018* at *8:30 a.m.* in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas.

Members: Chad Hicks, Chairman
 Peggy Crabtree
 Connie McGuire
 Chelsea Holder

1. Call to Order
2. Approval of minutes of the City Cemetery Board meeting of December 7, 2017
3. Discuss cemetery activities and take any necessary action
4. Discuss cemetery pavilion and take any necessary action
5. Review cemetery services and take any necessary action
6. Public Comments
7. Adjourn

The Cemetery Board reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4005 or (TDD) 1-800-RELAY TX

Cemetery Board
December 7, 2017

(2)

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, December 7, 2017 at 8:30 a.m. in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas.

Members Present: Chad Hicks, Chairman
Peggy Crabtree
Connie McGuire

Member Absent: Chelsea Holder

Others Present: John Smith, Director of Parks and Recreation
Lori Cartwright, City Secretary
David Hill, Council Representative

1. Call to Order

Chairman Chad Hicks called the meeting to order.

2. Approval of minutes of the City Cemetery Board meeting of November 2, 2017

Action:

Mrs. Peggy Crabtree moved to approve the minutes of the Cemetery Board meeting of November 2, 2017. Mrs. Connie McGuire seconded, All Ayes.

3. Discuss cemetery activities and take any necessary action

Mr. John Smith, Director of Parks and Recreation, reported since the last Board meeting, the cemetery held eight standard burials and sold eleven spaces. He stated the City is working towards getting a water line established to the Baylor Crematorium.

4. Discuss cemetery mapping project and take any necessary action

Mr. Smith introduced Mr. Manjul Shrestha, GPI Technician, and Luke Smolka, student intern assisting with the GPS audit. Mr. Shrestha reviewed the mapping process and presented a preliminary layout of the cemetery map with criteria's depicting sections of the cemetery. He stated they are in the preliminary stages of collecting data and an autocad program is used to draw in the spaces. He stated there will be a search engine for people to find their ancestors.

The Board discussed finding more volunteers to assist with collecting data and recommended reaching out to clubs and organizations to assist as a project.

5. Discuss funeral pavilion and take any necessary action

Mr. Smith reported Mr. Doug Pate, The Nay Company, is waiting on results from soil testing. Mr. Pate is working on a conceptual drawing with Architect Hugo Monsanto and will present to the Board for consideration.

6. Public Comments

Ms. Amy Hedtke, 106 Vanderbilt, Waxahachie, recommended the City get some high school students taking journalism to thread the City Board meetings to the public.

Chairman Hicks announced Mr. Gerald Kelsey resigned from the Board due to relocating to the hill country. He asked the Board to be thinking of someone to consider as a member.

Mrs. Crabtree stated a neighbor is observing after dark activity in the cemetery and recommended the police drive in the area.

7. Adjourn

There being no further business, the meeting adjourned at 9:20 a.m.

Respectfully submitted,

Lori Cartwright
City Secretary

(5)

Smith, John

From: brad roughton <ffbrad1909@yahoo.com>
Sent: Tuesday, December 19, 2017 10:42 AM
To: Smith, John
Subject: NAVCO Cemetery Service Price List

NAVCO Cemetery Services
10555 FM 744 Barry TX 75102
903-654-8917

This is the complete price list effective January 1, 2018.

Open/Close with tent	650.00
Open/Close without tent (Direct Burial)	550.00
Open/Close (Child Under 18) with tent	450.00
Open/Close (Child Under 18) without tent	350.00
Disinterment	1,000.00
Cremation with tent	450.00
Cremation without tent (Direct Burial)	150.00

This price list is effective for all cemeteries and funeral homes serviced by NAVCO Services. This year will mark 15 years of service to our customers and we here at NAVCO Services appreciate the opportunity to help with any and all your needs.

Thank you,

Brad Roughton
Owner/Operator

(5)

Complete Cemetery Services

Jeff Hess (513) 383-1652
Brian Hess (817) 986-7280

2017 Price List

Open and Close Grave with Complete Set Up	\$650.00
Open and Close Grave Only	\$500.00
Open and Close Grave with Complete Set Up	
Baby (0-24 Months)	\$200.00
Child (2-15 years)	\$450.00
Cremation with Tent	\$400.00
Cremation without Tent	\$150.00
Pavilion	\$550.00
Disinterment Basic Charge	\$800.00

Please add \$200 for Holiday Services:

- New Year's Day
- Easter
- July 4th
- Thanksgiving Day
- Christmas Day

(5)

Complete Cemetery Services
353 Greathouse Circle
Waxahachie, Texas 75167



Brian Hess Jeff Hess
(817) 986 7280 (513) 383 1652
completecemeteryservices@gmail.com
