

City Council
June 17, 2019

A briefing session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas, on Monday, June 17, 2019 at 5:30 p.m.

Council Members Present: David Hill, Mayor
Mary Lou Shipley, Mayor Pro Tem
Chuck Beatty, Councilmember
Kevin Strength, Councilmember
Melissa Olson, Councilmember

Others Present: Michael Scott, City Manager
Albert Lawrence, Assistant City Manager
Tommy Ludwig, Assistant City Manager
Robert Brown, City Attorney
Lori Cartwright, City Secretary

1. Call to Order

Mayor David Hill called the meeting to order.

2. Conduct a briefing to discuss agenda items for the 7:00 p.m. regular meeting

City Manager Michael Scott stated former Mayor Joe Jenkins is in the hospital. He welcomed Mr. Thomas Griffith as the new Emergency Management Coordinator. Mr. Griffith stated he came from the City of Lancaster and has been doing emergency management for more than 20 years and looks forward to working for the City of Waxahachie.

Human Resources Director Jamie Holbert introduced Ms. Kristen Ramos, Senior Account Manager, McGriff, Seibels & Williams, Inc. to provide the results of proposals received for employee medical and dental insurance for fiscal year 2019-2020. She reported the city has been with the current provider for over 30 years and determined it was in the best interest of the city to seek new proposals.

Ms. Ramos reported the firm was contracted by the City in January to conduct Request for Proposals for medical, dental, vision, life, disability, flexible spending account, and voluntary worksite products. She stated 5 medical proposals and 16 ancillary proposals were received. Ms. Ramos reviewed the recommendations and in summary proposed the following:

- Medical – Blue Cross Blue Shield
- Dental – Cigna
- Life Insurance and ancillary voluntary plans – Voya
- Vision – EyeMed
- Flexible Spending - Discovery Benefits

Ms. Ramos stated the savings on medical is approximately \$768,000 annually, dental approximately \$22,680 annually, and vision approximately \$16,500 annually.

Mr. Scott stated the memo in the packet references item 29 and 30. He stated 4d on the consent agenda keeps McGriff, Seibels & Williams, Inc. on as a professional consulting service. Mr. Scott stated staff feels very positive with the results.

After further discussion, Mr. Scott stated staff will work with city attorney and check with local hospital to see if they are in network.

Mr. Scott reviewed the consent agenda noting a concern with item 4k being a community street dance shutting down all of Wyatt Street. He stated there are public safety concerns and staff will recommend to continue working with the applicant for a better solution. He referenced item 4l noting staff is waiting on TxDOT approval to cross Martin Luther King Boulevard. Mr. Scott stated several of the applications for events arrived late and staff is going to have to push back noting it is becoming an issue.

Assistant City Manager Albert Lawrence referenced 4f noting it establishes the department and budget for the Emergency Management Coordinator through this fiscal year.

Director of Planning Shon Brooks reviewed the following cases:

- PP-19-0058, staff recommends approval.
- PP-19-0064, applicant request approval to extend for 2 years.
- RP-19-0059, applicant request to create 1 lot into 2 lots located in the ETJ. The property does not have enough fire flow and will require a waiver. Ellis County will give an automatic approval for 2 lots.
- RP-19-0051, applicant meets all subdivision requirements and has access to city sewer. The applicant will propose to not be on city sewer and remain on a septic system on their approximately 5 acres. City Ordinance does require applicant to tie into the city sewer.
- RP-19-0055, applicant request to create 1 lot into 4 lots located in the ETJ. The request does meet the city requirements.
- RP-19-0056, applicant request to create 1 lot into 2 lots located in the ETJ. The request does meet the city requirements.
- SU-19-0060, applicant request rooftop solar panel system and installed the panels prior to permit approval. Panels are properly located and a penalty may be assessed for not obtaining a permit.
- SU-19-0065, applicant request rooftop solar panel system and staff recommended approval.
- SP-19-0076, applicant request approval for the Cottages on Cantrell. Key features include gym, walking trail, bridge connecting to Bullard Heights Neighborhood Park, and a Dog Park. Each pod shares a carriage house that will be used for entertainment. One stipulation is there is not overnight guest in the carriage houses.
- PD-19-0062, applicant proposes the construction of 7 single family homes generally located at 500 Dunaway. The development will feature gated access with staff requiring 20 feet off the property line. Staff supports the design with nice homes and good elevations. Lots are comparable to the area.
- RP-19-0063, companion to PD-19-0062 and staff will recommend approval upon approval of the approved zoning.

- PD-19-0057, applicant has cleaned up the property and will have their roofing company in the existing building. The applicant will add wood fencing and landscape for screening. The parcel has a septic system and contains 2 developable parcels. Staff's concern is sharing a septic system on 2 lots. Staff recommended approval pending the sanitary sewer be resolved.
- PD-19-0066, applicant requested a continuance at the Planning and Zoning Commission meeting and therefore will be continued.

Parks and Recreation Director John Smith reviewed item 31 on the agenda noting bids for the Spring Park Parking project were received and J&K Excavation was the low bidder. The project will have concrete parking and pipe fencing. If approved, the project will start immediately which will have the park closed on July 4th. Base bid and alternate total \$332,935.78. Funds are in the park dedication budget to pay for the project.

Assistant City Manager Tommy Ludwig reviewed item 32 on the agenda noting bids for the FM 664 24-inch water line improvement project were received and reported the lowest bidder did not meet the qualifications for the project. He stated Circle H Contractors, L.P. was the second lowest bidder and has experience to perform the work.

Mr. Scott referenced a letter received praising the hospitality from the Convention and Visitors Bureau and Civic Center staff during the Lions Club State Convention held in Waxahachie.

3. Adjourn

There being no further business, the meeting adjourned at 6:45 p.m.

Respectfully submitted,

Lori Cartwright
City Secretary