

Cemetery Board
July 11, 2019

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, July 11, 2019 at 8:30 a.m. in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members Present Peggy Crabtree, Chairman
 Connie McGuire
 Chelsea Holder
 Perry Giles

Member Absent: Chad Hicks

Others Present: John Smith, Director of Parks and Recreation
 Gumaro Martinez, Assistant Director of Parks and Recreation
 Lori Cartwright, City Secretary
 Melissa Olson, Council Representative

1. Call to Order

Chairman Peggy Crabtree called the meeting to order.

2. Approval of minutes of the City Cemetery Board meeting of June 6, 2019

Action:

*Ms. Chelsea Holder moved to approve the minutes of the Cemetery Board meeting of June 6, 2019.
Ms. Connie McGuire seconded, All Ayes.*

3. Hear report on cemetery activities and take any necessary action

Director of Parks and Recreation John Smith reported eleven lots were sold and eight burials took place during the month of June.

Assistant Director of Parks and Recreation Gumaro Martinez reported maintenance and mowing is a little behind due to tree limbs down caused by the recent storm. He stated the department will hire outside help to clear the debris.

Mr. Smith reported Ellis Restoration will start in the next few weeks cleaning and leveling headstones.

Chairman Crabtree reported she attended a seminar and it was suggested to put headstones on concrete. She read from the Texas Historic Commission website pertaining to cemetery restoration and it depicted to not put broken headstones in concrete due to the destruction it will cause over the years.

Councilmember Melissa Olson asked the cost to clean and level headstones. Mr. Smith stated up to \$5,000 was agreed upon and Ellis Restoration will charge an hourly rate.

4. Discuss grave opening and closing services proposals and take any necessary action

Mr. Smith stated cemetery services proposals were received on July 2, 2019 and three bids were received. He stated in March Chairman Crabtree appointed Mr. Perry Giles and Mr. Chad Hicks to work with Mr. Martinez and himself to explore grave opening and closing services at the cemetery. Mr. Smith suggested this committee review the proposals and come back to make recommendations to the board at their next meeting.

Action:

Ms. Connie McGuire moved to send the proposals to the committee for review and recommendations. Ms. Chelsea Holder seconded, All Ayes.

5. Public Comments

None

6. Adjourn

There being no further business, Ms. Connie McGuire moved the meeting adjourn at 8:41 a.m. Ms. Chelsea Holder seconded, All Ayes.

Respectfully submitted,

Lori Cartwright
City Secretary