

# **A G E N D A**

A regular meeting of the City of Waxahachie Cemetery Board to be held on ***Thursday, August 1, 2019*** at ***8:30 a.m.*** in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members:     Peggy Crabtree, Chairman  
                    Chad Hicks  
                    Connie McGuire  
                    Chelsea Holder  
                    Perry Giles

1.     Call to Order
2.     Approval of minutes of the City Cemetery Board meeting of July 11, 2019
3.     Discuss Cemetery activities and take any necessary action
4.     Discuss Cemetery grave services and take any necessary action
5.     Consider Cemetery headstone variance request
6.     ***Public Comments:*** Persons may address the Cemetery Board on any issues. This is the appropriate time for citizens to address the Board on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
7.     Adjourn

**The Cemetery Board reserves the right to go into Executive Session on any posted item.**

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4005 or (TDD) 1-800-RELAY TX

<p style="text-align: center;"><b><i>Notice of Potential Quorum</i></b> <b><i>One or more members of the Waxahachie City Council may be present at this meeting.</i></b> <b><i>No action will be taken by the City Council at this meeting.</i></b></p>
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Cemetery Board  
July 11, 2019

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, July 11, 2019 at 8:30 a.m. in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members Present     Peggy Crabtree, Chairman  
                                 Connie McGuire  
                                 Chelsea Holder  
                                 Perry Giles

Member Absent:     Chad Hicks

Others Present:     John Smith, Director of Parks and Recreation  
                                 Gumaro Martinez, Assistant Director of Parks and Recreation  
                                 Lori Cartwright, City Secretary  
                                 Melissa Olson, Council Representative

### **1.     Call to Order**

Chairman Peggy Crabtree called the meeting to order.

### **2.     Approval of minutes of the City Cemetery Board meeting of June 6, 2019**

#### **Action:**

*Ms. Chelsea Holder moved to approve the minutes of the Cemetery Board meeting of June 6, 2019.  
Ms. Connie McGuire seconded, All Ayes.*

### **3.     Hear report on cemetery activities and take any necessary action**

Director of Parks and Recreation John Smith reported eleven lots were sold and eight burials took place during the month of June.

Assistant Director of Parks and Recreation Gumaro Martinez reported maintenance and mowing is a little behind due to tree limbs down caused by the recent storm. He stated the department will hire outside help to clear the debris.

Mr. Smith reported Ellis Restoration will start in the next few weeks cleaning and leveling headstones.

Chairman Crabtree reported she attended a seminar and it was suggested to put headstones on concrete. She read from the Texas Historic Commission website pertaining to cemetery restoration and it depicted to not put headstones on concrete due to the destruction it will cause over the years.

Councilmember Melissa Olson asked the cost to clean and level headstones. Mr. Smith stated up to \$5,000 was agreed upon and Ellis Restoration will charge an hourly rate.

### **4.     Discuss grave opening and closing services proposals and take any necessary action**

Mr. Smith stated cemetery services proposals were received on July 2, 2019 and three bids were received. He stated in March Chairman Crabtree appointed Mr. Perry Giles and Mr. Chad Hicks

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to work with Mr. Martinez and himself to explore grave opening and closing services at the cemetery. Mr. Smith suggested this committee review the proposals and come back to make recommendations to the board at their next meeting.

**Action:**

*Ms. Connie McGuire moved to send the proposals to the committee for review and recommendations. Ms. Chelsea Holder seconded, **All Ayes.***

**5. Public Comments**

None

**6. Adjourn**

*There being no further business, Ms. Connie McGuire moved the meeting adjourn at 8:41 a.m. Ms. Chelsea Holder seconded, **All Ayes.***

Respectfully submitted,

Lori Cartwright  
City Secretary