

Waxahachie Community Development Corporation
August 20, 2019

A regular meeting of the Waxahachie Community Development Corporation was held on Tuesday, August 20, 2019 at 3:00 p.m. in the Council Chamber, 401 South Rogers, Waxahachie, Texas.

Members Present: Daniel Morton, President
John Sanders, Vice President
Mike Ramsey
David Hill, Mayor
Michael Scott, City Manager
Bob Lynn
Layne Ballard

Ex-Officio Lori Cartwright, City Secretary
Members Present: Charles Harris, Director of Finance

Ex-Officio Member Sandy King, President/CEO Chamber of
Absent: Commerce

Others Present: Laurie Mosley, Director of Convention & Visitors Bureau
April Ortiz, Civic Center Director
James Villarreal, Recreational Superintendent
Chris Seale, Horticulturist

1. Call to Order

President Dan Morton called the meeting to order.

2. Approval of minutes of the Waxahachie Community Development Corporation meeting of June 11, 2019

Action:

Mayor David Hill moved to approve minutes of the WCDC meeting of June 11, 2019. Vice President John Sanders seconded, All Ayes.

3. Consider Waxahachie Community Development Corporation 2019-2020 fiscal year budget

City Manager Michael Scott stated in the budget packet the Board received included year-end numbers for the current fiscal year and how it was projected and proposed budget for fiscal year 2019-2020. He stated a number of years ago the Board embarked upon a five year Capital Replacement Plan and those numbers are in the packet as well as service enhancements.

Finance Director Charles Harris reviewed the Debt Service Fund noting the money that comes into this fund is transferred out of the Operating Fund and is a break even fund.

Mr. Harris reviewed the Hotel/Motel Tax Fund for the 2019 year-end and 2020 proposed budget. He stated for the current fiscal year it is estimated that there will be a slight surplus of approximately \$25,000 and the 2019 year-end will be over \$700,000 in reserves. Mr. Harris stated it takes the equivalent of approximately \$2,200 a day to operate this fund and explained based on those figures, it would have the equivalent of approximately 260 days of operations in reserves.

Mr. Harris reviewed the WCDC primary fund noting to expect it to draw down its fund balance this year. He explained there will be expenditures over revenue of approximately \$787,000. Mr. Harris stated the fund will have an ending reserve of approximately \$2,243,386 and if the reserve is reduced for its replacement it will have an unallocated unrestricted fund balance of approximately \$1.6 million dollars. He stated it takes approximately \$8,400 a day of operating cost to run this fund and would have approximately 192 days of operation.

Action:

After further discussion, Mr. Layne Ballard moved to approve the Waxahachie Community Development Corporation 2019-2020 fiscal year budget as presented. Vice President John Sanders seconded, All Ayes.

{City Manager Michael Scott left}

4. Hear update of activities from Convention & Visitors Bureau Director

Ms. Laurie Mosley, Convention & Visitors Bureau Director, introduced the new Cultural Arts & Programming Manager, Kelly Skistimas, noting she will oversee the Railyard Park (amphitheater) activities. Ms. Mosley stated Railyard Park Waxahachie has been launched on Facebook and Instagram noting a logo is being created for the Park. She reported Meat Church commercials are promoting Waxahachie and Railport Brewery made it to the Final 2 in a DFW Craft Brewery Bracket Battle.

5. Hear update of activities at the Civic Center

Ms. April Ortiz, Civic Center Director, reported June and July were very busy with many events booked. She stated August is booked and Baylor is still one of their best clients. She reported the Texas Region 10 food show has booked for 2020. Ms. Ortiz stated Skills USA would like to come back to the Civic Center and is looking at 2021 dates due to 2020 dates are sold out for the time slot they are requesting.

6. Hear update of Community Beautification

Mr. Chris Seale, Horticulturist, reviewed his beautification report and announced pumpkins have been ordered and he will be ordering tulips soon.

7. Hear update of activities at the Sports Complex

Mr. James Villarreal, Recreational Superintendent, reviewed his report noting the parking lot project will be completed in approximately three weeks. He stated the volleyball courts are complete and waiting on lights to be installed.

8. Public Comments

None

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9. Adjourn

*There being no further business, Vice President John Sanders the meeting adjourn at 3:43p.m.
Mr. Bob Lynn seconded, **All Ayes.***

Respectfully submitted,

Lori Cartwright
City Secretary