

A G E N D A

A regular meeting of the Keep Waxahachie Beautiful Committee to be held on **Thursday, February 1, 2024 at 4:30 p.m.** in the Hatchet Conference Room at the Charles Beatty Municipal Services Building, 408 S. Rogers, Waxahachie, Texas.

Members: Polly Williams
Jesse Gibson
Julie Mendenhall, Vice Chairman
Dr. Tremayne Myles
Madeline Bracken
Ron Cox

Ex-Officio: Kevin Strength, Waxahachie Chamber of Commerce

1. Call to Order
2. **Public Comments:** Persons may address the Keep Waxahachie Beautiful Committee on any issues. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Committee may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Reorganize the Committee
4. Consider approval of Keep Waxahachie Beautiful Committee meeting minutes of November 2, 2023
5. Review Keep Waxahachie Beautiful Committee By-Laws
6. Discuss Spring litter cleanup and consider creation of sub-committee
7. Discuss potential litter survey
8. Hear update on Keep Texas Beautiful training held January 24, 2024
9. Discuss and consider Ellis County Master Gardeners Sponsorship
10. Discuss and consider Ellis County Master Gardeners 2024 Lawn and Garden Expo booth
11. Discuss and consider PIN Award
12. Adjourn

The Keep Waxahachie Beautiful Committee reserves the right to go into Executive Session as authorized by Section 551.071(2) of the Texas Government Code, for the purpose of seeking confidential legal advice from legal counsel on any agenda item listed herein. This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum

***One or more members of the Waxahachie City Council may be present at this meeting.
No action will be taken by the City Council at this meeting.***

A regular meeting of the Keep Waxahachie Beautiful Committee was held on Thursday, November 2, 2023 at 4:30 p.m. in the Hatchet Conference Room, 408 S. Rogers, Waxahachie, Texas.

Members Present: Polly Williams, Co-Chairman
Julie Mendenhall
Madeline Bracken
Ron Cox

Members Absent: Jesse Gibson
Tremayne Myles
Aubrey Drouillard

Ex-Officio
Member Present: Kevin Strength, Waxahachie Chamber of Commerce

Others Present: Kyle Cooper, Director of Parks & Recreation
Brad Barnes, Assistant Parks & Recreation Director
David Hill, Council Representative

1. Call to Order

Co-Chairman Polly Williams called the meeting to order.

2. Public Comments

Shane Henry, Downtown Waxahachie Merchants Association, discussed a potential partnership with the KWB Committee to enhance Christmas decorations downtown.

3. Reorganization of Board.

Action:

Polly Williams moved to nominate Julie Mendenhall for Vice Chairman. Motion was seconded by Ron Cox and carried unanimously (4-0).

Ms. Williams requested a letter be presented to Ginger Cole recognizing her for years of service to the KWB Committee. Ms. Williams will provide the letter and request its inclusion on the agenda.

4. Consider approval of minutes of Keep Waxahachie Beautiful Committee meetings of May 4, 2023, July 6, 2023 and September 7, 2023.

Action:

Julie Mendenhall moved to approve the minutes of the Keep Waxahachie Beautiful Committee meetings of May 4, July 6, 2023 and September 7, 2023. Motion was seconded by Polly Williams and carried unanimously (4-0).

5. Hear update on the Texas Arbor Day tree giveaway

Kyle Cooper, Senior Director of Parks & Recreation, provided an update on the Texas Arbor Day

tree giveaway.

6. Hear update on Dart's upcoming projects.

Brad Barnes, Assistant Director of Parks & Recreation, provided an update on Dart's upcoming projects.

7. Discuss and consider PIN Award.

No PIN awards nomination were presented. Ms. Williams provided the Committee with the history and requirements for PIN award nominations. Madeline Bracken requested a map showing past PIN award winners to be presented at the next meeting.

8. Hear update on Adopt-a-Spot initiative

Ms. Williams provided an update on the Adopt-a-Spot initiative, mentioning that it is still in progress. Ms. Bracken shared her experience with similar programs in other cities and offered her assistance in developing the initiative.

9. Adjourn

Ms. Williams requested the following items for the next agenda:

- KWBC mission statement
- FY24 Calendar of Events
- Map of previous PIN award winners
- Letter of recognition to be presented to Ginger Cole

There being no further business, the meeting adjourned at 6:02 p.m.

Respectfully submitted,

Kyle Cooper
Senior Director of Parks & Recreation

(5)

ORDINANCE NO. 2760

AN ORDINANCE OF THE CITY OF WAXAHACHIE, TEXAS, CREATING THE KEEP WAXAHACHIE BEAUTIFUL COMMITTEE FOR THE CITY OF WAXAHACHIE TEXAS, AND SETTING AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE:

WHEREAS, the City Council hereby establishes a Committee to be known as Keep Waxahachie Beautiful.

WHEREAS, the Keep Waxahachie Beautiful Committee shall serve the needs of the city and residents of Waxahachie, Texas, by supporting the efforts of Keep Waxahachie Beautiful, an organization whose purpose is to enhance the community through beautification, litter prevention and waste reduction.

WHEREAS, the City of Waxahachie adopted the affiliate chapter in 2014 and has thenceforth assumed all responsibility as affiliate coordinator, including project coordination, volunteer management, public relations, financial support, and reporting to primary affiliate, Keep Texas Beautiful.


WHEREAS, the Keep Waxahachie Beautiful Committee was formed to have a citizen-based authority to assist in setting goals, prioritizing projects and serving as a liaison between the city and community.

NOW, THEREFORE, this committee is governed by the by-laws adopted upon passage of this ordinance in **Exhibit A**.

PASSED, APPROVED AND ADOPTED this 15th day of September, 2014.



ATTEST:



City Secretary



MAYOR

(5)

EXHIBIT "A"

KEEP WAXAHACHIE BEAUTIFUL COMMITTEE BY-LAWS

Adopted September 15, 2014

ARTICLE I

Name

The name of this organization shall be Keep Waxahachie Beautiful Committee, located in Waxahachie, Ellis County, Texas.

ARTICLE II

Purpose

Keep Waxahachie Beautiful Committee shall serve the needs of the city and residents of Waxahachie, Texas, by supporting the efforts of Keep Waxahachie Beautiful, an organization with the purpose of enhancing the community through beautification, litter prevention and waste reduction.

ARTICLE III

Origin

Keep Waxahachie Beautiful a non-profit organization established through the Waxahachie Chamber of Commerce in the year 1988. The City of Waxahachie adopted the affiliate chapter in 2014 and has thenceforth assumed all responsibility as affiliate coordinator, including project coordination, volunteer management, public relations, financial support, and reporting to primary affiliate, Keep Texas Beautiful. The Keep Waxahachie Beautiful Committee was formed to have a citizen-based authority to assist in setting goals, prioritizing projects and serving as a liaison between the city and community, and was created by Ordinance No. 2760.

ARTICLE IV

Policy

The policy of the Keep Waxahachie Beautiful Committee shall be to promote the aforesaid purpose without regard to race, color, sex, origin.

ARTICLE V

Function of the Committee

The Committee Shall:

1. Set basic policies

(5)

2. Review the needs of Keep Waxahachie Beautiful chapter and set goals to accomplish
3. Approve projects
4. Enlist community support
5. Assist in raising funds and pursuing grants for necessary projects

ARTICLE VI

Membership of the Committee

The Committee shall be made up of seven (7) members interested in helping to beautify Waxahachie through community service projects. Committee members shall serve for a term of three (3) years, with the exception that for the inaugural Committee, the City Council shall appoint four (4) members of the voting members to a term of four (4) years and three (3) of the voting members to a term of three (3) years. There shall be one (1) ex-officio member who represents the Waxahachie Chamber of Commerce. The Committee shall be organized by electing one chairman and one vice-chairman. The officers of said Committee shall serve for one year and until their successors are elected and qualified. This provision shall not operate so as to extend the term of any Committee member.

ARTICLE VII

Meetings

The Committee shall meet as needed on a date chosen by the Committee. The staff liaison shall notify members prior to each meeting. One (1) more than half (1/2) of the Committee members shall constitute a quorum; however all Committee members are responsible for attending Committee Meetings regularly. Two (2) absences without prior notice or three (3) absences total (yearly) from the Committee Meetings shall be deemed a resignation from the Committee.

ARTICLE VIII

Parliamentary

The rules contained in Robert's Rule of Order (latest version) shall govern the organization in all cases to which they are applicable and in which they are no inconsistent with these by law.

ARTICLE IX

Amendments

These bylaws may be amended by a 2/3 vote of the Committee Members present, provided a quorum is present and the proposed amendments were read at the preceding meeting.