

CITY OF WAXAHACHIE
Firefighters' and Police Officers' Civil Service Commission
Meeting Minutes

A regular meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas will be held at the Charles Beatty Municipal Building, Mean Green Conference Room, 408 S. Rogers St, Waxahachie, TX 75165, on Wednesday, November 1, 2023, at 12:00 P.M.

Commission Members Present:	Bob Aday, Chair Teresa McNiel, Vice-Chair Jackie Mims
Others Present:	Fire Chief Ricky Boyd Police Chief, Joe Wiser Interim Civil Service Director, Melissa McDougall

1. **Call to order**

Bob Aday called the meeting to order at 12:04 P.M.

2. **Invocation**

The invocation was given by Fire Chief, Ricky Boyd.

3. **Public Comments:**

No public comments

4. **Approve October 9, 2023 meeting minutes.**

Teresa McNiel made a motion to approve meeting minutes, seconded by Jackie Mims. **Motion Passed**

5. **Business**

a. Action Items

- i. Consider proposed update to the City of Waxahachie Civil Service Local Rule 3.03 F) and minor grammatical and/or formatting to all the rules.

***Action:** Teresa McNiel made a motion to approve the changes to the Local Rules as presented, seconded by Jackie Mims. Motion passed.*

6. Waxahachie Fire Rescue

a. Action items

- i. Consider approval of a written entrance examination and physical ability test to establish an eligibility list for the position of Firefighter to be held on Saturday, January 6, 2024.

***Action:** Jackie Mims made a motion to approve as presented, seconded by Teresa McNiel. Motion passed.*

- ii. Consider approval of a written promotional examination to establish an eligibility list for the position of Pump Engineer to be held on Thursday, March 14, 2024.

***Action:** Jackie Mims made a motion to approve as presented, seconded by Teresa McNiel. Motion passed.*

- iii. Consider approval of a written promotional examination to establish an eligibility list for the position of Lieutenant to be held on Thursday, March 14 2024.

Action: *Teresa McNiel made a motion to approve as presented, seconded by Jackie Mims. Motion passed.*

- iv. Consider approval of a written promotional examination to establish an eligibility list for the position of Captain to be held on Friday, March 15, 2024.

Action: *Jackie Mims made a motion to approve as presented, seconded by Teresa Mims. Motion passed.*

- v. Consider approval to open up the March 15, 2024 Captain promotional exam to Lieutenants with less than two years of service in rank.

Action: *Teresa McNiel made a motion to approve as presented, seconded by Jackie Mims. Motion passed.*

- vi. Consider approval to open up the March 15, 2024 Captain promotional exam as a contingency to Pump Engineers with two years of service in rank.

Action: Jackie Mims made a motion to approve as presented, seconded by Teresa McNiel. Motion passed.

- vii. Consider approval of a written promotional examination to establish an eligibility list for the position of Battalion Chief to be held on Friday, March 15, 2024.

Action: *Jackie Mims made a motion to approve as presented, seconded by Teresa Mims. Motion passed.*

- viii. Consider approval to open up the March 15, 2024 Battalion Chief promotional exam as a contingency to Captains with less than two years of service in rank.

Action: *Teresa McNiel made a motion to approve as presented, seconded by Jackie Mims. Motion passed.*

- ix. Consider updates to the Examination Source Materials Lists.

Action: Jackie Mims made a motion to approve as presented, seconded by Teresa McNiel. Motion passed.

- b. Items for Discussion (no action will be taken on discussion items).
 - i. None

7. Waxahachie Police

- a. Action items
 - i. Certify Police Patrol Officer Entrance Examination Eligibility List created by written examination on October 21, 2023.

Action: *Jackie Mims made a motion to approve as presented, seconded by Teresa McNiel. Motion passed.*


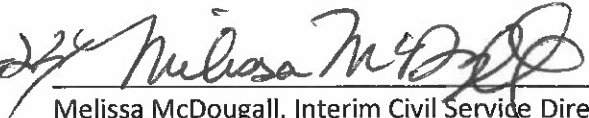
- b. Items for Discussion (no action will be taken on discussion items).
 - i. None

8. Commission member and meeting attendee comments.

No Public comments.

9. Adjournment

There being no further business to come before the commission, Jackie Mims made a motion to adjourn, second by Bob Aday; the meeting was adjourned at 12:30 P.M.

	
Bob Aday, Chair	Melissa McDougall, Interim Civil Service Director
Date	