

AMENDED AGENDA

AGENDA

A regular meeting of the City of Waxahachie Cemetery Board to be held on ***Thursday, July 6, 2023 at 8:30 a.m.*** in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members: Connie McGuire, Chairman
 Perry Giles, Vice Chairman
 Chelsea Holder
 Robin Dukes
 Marion Reynolds

1. Call to Order
2. ***Public Comments:*** Persons may address the Cemetery Board on any issues. This is the appropriate time for citizens to address the Board on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Approval of minutes of the City Cemetery Board meeting of May 4, 2023
4. Hear update on Baby Land headstone project
5. Hear update on Cemetery plot sales and services
6. Hear update on Cemetery operations
7. Consider proposed Cemetery Waiver Form/FAQ
8. Adjourn

The Cemetery Board reserves the right to go into Executive Session as authorized by Section 551.071(2) of the Texas Government Code, for the purpose of seeking confidential legal advice from legal counsel on any agenda item listed herein. This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

<p style="text-align: center;"><i>Notice of Potential Quorum</i> <i>One or more members of the Waxahachie City Council may be present at this meeting.</i> <i>No action will be taken by the City Council at this meeting.</i></p>

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, May 4, 2023 at 8:30 a.m. in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members Present: Perry Giles, Vice Chairman
Chelsea Holder
Marion Reynolds

Members Absent: Connie McGuire, Chairman

Others Present: Kyle Cooper, Director of Parks & Recreation
Brad Barnes, Assistant Director of Parks & Recreation
Yadira Campos, Recreation Specialist

1. Call to Order

Vice Chairman Perry Giles called the meeting to order.

2. Public Comments

None.

3. Approval of minutes of the City Cemetery Board meeting of April 6, 2023

Action:

Ms. Chelsea Holder moved to approve the minutes of the Cemetery Board meeting of April 6, 2023. Ms. Marion Reynolds seconded, All Ayes.

4. Hear update on Cemetery plot sales and services

Brad Barnes Assistant Director of Parks & Recreation, reported cemetery sales and services as follows:

- January: 6 plot sales, 1 columbarium sale, and 5 burials
- February: 10 plot sales and 5 burials
- March: 4 plot sales and 7 burials
- April: 7 plot sales, 1 columbarium sale, and 8 burials

Mr. Giles asked staff how many remaining plots were available, Mr. Barnes shared there are quite a few plots still available. Ms. Chelsea Holder suggested including available plots as an agenda item for the next meeting to discuss. Mr. Barnes replied staff will have the total number of available plots to share at the next meeting.

5. Consider proposed Cemetery Waiver Form

Kyle Cooper, Director of Parks & Recreation, shared the Cemetery Waiver Form. Mr. Giles asked if the form can include clarification in regards to grave decorations. Mr. Cooper stated the form will be reviewed again and revised.

Mr. Giles suggested reasonably sized signs be placed throughout the Cemetery to advertise the next cleanup day. Mr. Cooper shared that staff will research placing a large banner to inform Cemetery visitors of upcoming cleanup days in addition to similar signs that were placed throughout the Cemetery last cleanup.

6. Discuss Addition 11 parking lot renovations

Ms. Marion Reynolds expressed concern with accessibility to the 11th Addition parking lot after rain storms and inquired about possible solutions. Mr. Barnes replied that a load of road base will be delivered to the Cemetery and the 11th Addition pathway will be packed in. Mr. Giles recommended staff to research the best process for improvements in order to keep the trees healthy. Mr. Cooper stated the City's horticulture staff will be involved in the parking lot improvements.

7. Adjourn

There being no further business, the meeting adjourned at 9:10 a.m.

Respectfully submitted,

Yadira Campos
Recreation Specialist