

## **MINUTES**

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Chambers at City Hall, 401 S. Rogers on **Thursday, June 8, 2023 at 5:30 p.m.**

Heritage Preservation Commission Members present: Peggy Crabtree  
Glinda Felty  
Becky Kauffman  
Shannon Simpson  
Curtiss Thompson  
Michelle Haye  
Jacqueline Montejano

Planning & Zoning Commission Liaison: Bonney Ramsey

City Council Liaison: Patrick Souter

Heritage Preservation Officer: Anita Simpson

Guests: Charity Fitch, Chris Reeves, Dennis Lowe,  
Jim Kauffman

### **1. Call to Order**

Peggy Crabtree called the meeting to order at 5:33 p.m.

### **2. Public Comments**

None made

### **3. Approve minutes of meeting held May 11, 2023**

Shannon Simpson made a motion to approve the minutes of the May 11, 2023 meeting. Becky Kauffman seconded the motion. **All ayes.**

### **4. Consider approval of sign permit application for 200 W. Main**

Becky Kauffman asked what the proposed sign was going to be made of. Chris Reeves said it is 3/16ths aluminum. Becky noted that the location for installation is the divider between the upper and lower floors of the building and the proposed signage hides that completely. It is not appropriate per our design guidelines. She also noted that since the sign is black it will not be visible at night. Jacqueline Montejano made a motion to approve the signage with the understanding that the anchor points would be drilled into the mortar. Michelle Haye seconded the motion. **All ayes.**

### **5. Comments by Commission members and Heritage Preservation Officer**

None made

### **6. Adjourn**

Meeting adjourned at 5:38 pm.

*Respectfully submitted by Anita Simpson*