

Cemetery Board  
May 4, 2023

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, May 4, 2023 at 8:30 a.m. in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members Present: Perry Giles, Vice Chairman  
Chelsea Holder  
Marion Reynolds

Members Absent: Connie McGuire, Chairman

Others Present: Kyle Cooper, Director of Parks & Recreation  
Brad Barnes, Assistant Director of Parks & Recreation  
Yadira Campos, Recreation Specialist

**1. Call to Order**

Vice Chairman Perry Giles called the meeting to order.

**2. Public Comments**

None.

**3. Approval of minutes of the City Cemetery Board meeting of April 6, 2023**

**Action:**

*Ms. Chelsea Holder moved to approve the minutes of the Cemetery Board meeting of April 6, 2023. Ms. Marion Reynolds seconded, All Ayes.*

**4. Hear update on Cemetery plot sales and services**

Brad Barnes Assistant Director of Parks & Recreation, reported cemetery sales and services as follows:

- January: 6 plot sales, 1 columbarium sale, and 5 burials
- February: 10 plot sales and 5 burials
- March: 4 plot sales and 7 burials
- April: 7 plot sales, 1 columbarium sale, and 8 burials

Mr. Giles asked staff how many remaining plots were available, Mr. Barnes shared there are quite a few plots still available. Ms. Chelsea Holder suggested including available plots as an agenda item for the next meeting to discuss. Mr. Barnes replied staff will have the total number of available plots to share at the next meeting.

**5. Consider proposed Cemetery Waiver Form**

Kyle Cooper, Director of Parks & Recreation, shared the Cemetery Waiver Form. Mr. Giles asked if the form can include clarification in regards to grave decorations. Mr. Cooper stated the form will be reviewed again and revised.

Mr. Giles suggested reasonably sized signs be placed throughout the Cemetery to advertise the next cleanup day. Mr. Cooper shared that staff will research placing a large banner to inform Cemetery visitors of upcoming cleanup days in addition to similar signs that were placed throughout the Cemetery last cleanup.

**6. Discuss Addition 11 parking lot renovations**

Ms. Marion Reynolds expressed concern with accessibility to the 11<sup>th</sup> Addition parking lot after rain storms and inquired about possible solutions. Mr. Barnes replied that a load of road base will be delivered to the Cemetery and the 11<sup>th</sup> Addition pathway will be packed in. Mr. Giles recommended staff to research the best process for improvements in order to keep the trees healthy. Mr. Cooper stated the City's horticulture staff will be involved in the parking lot improvements.

**7. Adjourn**

There being no further business, the meeting adjourned at 9:10 a.m.

Respectfully submitted,

Yadira Campos  
Recreation Specialist