

City Council
April 25, 2023

A City of Waxahachie City Council Retreat was held at the Waxahachie Civic Center, Crape Myrtle Room, 2000 Civic Center Lane, Waxahachie, Texas on Tuesday, April 25, 2023 at 8:30 a.m.

Council Members Present: David Hill, Mayor, Council Member Place 1
Chris Wright, Mayor Pro Tem, Council Member Place 3
Patrick Souter, Council Member Place 2
Billie Wallace, Council Member Place 4
Travis Smith, Council Member Place 5

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Amber Villarreal, City Secretary

1. Call to Order

Mayor David Hill called the meeting to order.

2. Presentation and discussion regarding 5-year Capital Improvement Plan and personnel requests

City Manager Michael Scott explained the goal of the meeting is to review the 5-year Capital Improvement Plan to ensure the plan aligns with City Council's priorities and receive a consensus for staff to move forward with a bond issuance. He noted departments will begin preparing the operating budget.

Chad Tustison, Finance Director, reviewed the following:

- Budget Development Process
- Overview of Capital Improvement Plan (CIP)
- CIP Budget Process (Operating budget or Bond funded)
- Funding Strategies and Debt Management
- Debt Defeasance/Payoff
- Next steps: Budget, Bond Issuance

Mr. Tustison reviewed the proposed FY 2024 Capital Improvement Plan Summary including, streets, parks, public safety, water, and wastewater. He identified the various projects proposed to be funded through bonds, general fund, impact fees, park dedication fund, water fund, and wastewater fund.

Council Members discussed projects on the 5-year CIP Plan. Council Member Travis Smith expressed concern with bonding \$2 million for park improvements. He asked if the proposed funding for the engineering and design of North Grove park and restroom can be better utilized elsewhere. Mr. Scott explained park improvements have been included in each bond because the general fund is not able to sustain the needed improvements. Mr. Scott noted the City Council committed to the North Grove improvements when the Planned Development was approved.

Council Members discussed the various itemized projects within the 5-year Capital Improvement Plan and recommended no changes at this time.

Mr. Tustison explained potential state legislation and appraisals could impact the FY 24 budget. He explained new personnel requests are under evaluation as part of the budget process and recommendations will be presented at the June City Council Budget Work Session.

It was the general consensus of City Council to proceed with the proposed FY 24 bond plan and 5-year Capital Improvement Plan as presented.

3. Adjourn

There being no further business, the meeting adjourned at 11:03 a.m.

Respectfully submitted,

Amber Villarreal
City Secretary