

A G E N D A

A regular meeting of the Mayor and City Council of the City of Waxahachie, Texas to be held in the Council Chamber at City Hall, 401 S. Rogers, Waxahachie, Texas, on ***Monday, December 5, 2022 at 7:00 p.m.***

Council Members: David Hill, Mayor, Council Member Place 1
Chris Wright, Mayor Pro Tem, Council Member Place 3
Patrick Souter, Council Member Place 2
Billie Wallace, Council Member Place 4
Travis Smith, Council Member Place 5

1. Call to Order
2. Invocation
3. Pledge of Allegiance and Texas Pledge of Allegiance
4. ***Public Comments:*** Persons may address the City Council on any issues. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Council may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code. ***Speakers must observe the five (5) minute time limit.***

5. ***Consent Agenda***

All matters listed under Item 5, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Mayor/City Manager to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the City Council.

- a. Minutes of the City Council meeting of November 21, 2022
 - b. Minutes of the City Council briefing of November 21, 2022
 - c. Event application for The Heart of Revival to be held March 26-30, 2023 at Railyard Park
 - d. Event application for Big Night in the City to be held April 29, 2023 at the Chautauqua
 - e. Set City Council meetings of Tuesday, January 3, 2023 and Tuesday, January 17, 2023
6. ***Introduce*** Honorary Councilmember
7. ***Consider*** approval of a three-year service contract with Unified ConneXions Inc. to provide the City with information technology managed services
8. ***Consider*** a construction bid award with LC Paving and Construction for the Bryson Street Water Main Rehab Project
9. Comments by Mayor, City Council, City Attorney and City Manager

10. Adjourn

The City Council reserves the right to go into Executive Session on any posted item. This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

A regular meeting of the Mayor and City Council of the City of Waxahachie, Texas was held in the Council Chamber at City Hall, 401 S. Rogers, Waxahachie, Texas, on Monday, November 21, 2022 at 7:00 p.m.

Council Members Present: David Hill, Mayor, Council Member Place 1
Chris Wright, Mayor Pro Tem, Council Member Place 3
Patrick Souter, Council Member Place 2
Billie Wallace, Council Member Place 4
Travis Smith, Council Member Place 5

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Robert Brown, City Attorney
Amber Villarreal, City Secretary

1. Call to Order

Mayor David Hill called the meeting to order.

2. Invocation

3. Pledge of Allegiance and Texas Pledge of Allegiance

City Manager Michael Scott gave the invocation and led the Pledge of Allegiance and the Texas Pledge of Allegiance.

4. Public Comments

Kathy Kacal, 405 Brookside Road, Waxahachie, Texas, inquired about future retail development near Brookside Road and the veterinarian office.

5. Consent Agenda

- a. Minutes of the City Council meeting of November 7, 2022
- b. Minutes of the City Council briefing of November 7, 2022
- c. Event application for "Dara and the Gift of Dance" to be held December 18, 2022 at Railyard Park
- d. Event application for SAGU Half Marathon & 5k to be held February 4, 2023
- e. Interlocal Agreement with City of Grand Prairie for the purchase of various goods and services
- f. Ratify recommendation from Waxahachie Community Development Corporation approving a contract with Sports Fields, Inc. for Synthetic Turf Improvements Project Phase III

Action:

Council Member Billie Wallace moved to approve items a. through f. on the Consent Agenda. Council Member Travis Smith seconded, All Ayes.

6. Introduce Honorary Councilmember

Council Member Patrick Souter announced November Honorary Council Member Yusef Smith will be recognized at a future meeting.

7. **Public Hearing on a request by David Thompson, United Presbyterian Homes, Owner, for voluntary annexation of approximately 199.95 acres located in the J. Barker Survey, Abstract 40 and the E. Bellow Survey, Abstract 101, at 300 Brookside Road (Property ID 193815 & 193822) - Owner: UNITED PRESBYTERIAN HOMES (ANX-DNX-110-2022)**

Mayor Hill announced the applicant requested to withdraw ANX-DNX-110-2022.

8. **Consider proposed Ordinance approving ANX-DNX-110-2022**

No action taken.

9. **Public Hearing on a request by John Poston, for a Zoning Change from a Single Family-1 (SF-1) zoning district to a Planned Development-Mixed Use Residential (Brookside PD), located at 300 Brookside Road (Property ID 193815, 193822, & 193823) – Owner: UNITED PRESBYTERIAN HOMES (ZDC-92-2022)**

Mayor Hill announced the applicant requested to withdraw ZDC-92-2022.

10. **Consider proposed Ordinance approving ZDC-92-2022**

No action taken.

11. **Public Hearing on a request by Leigh Ferguson, Vaquero Highway 77 Waxahachie Partners LP, for an Amendment of a previously approved Specific Use Permit (SUP) for a Drive-Through Establishment use within a Planned Development-General Retail zoning district located 1,500 feet South of Butcher Road and East of Hwy 77 (Property ID 189379) - Owner: VAQUERO HIGHWAY 77 WAXAHACHIE PARTNERS LP (ZDC-123-2022)**

Jennifer Pruitt, Senior Director of Planning, presented the case noting the applicant is requesting to amend the previously approved Specific Use Permit (SUP) for the Starbucks drive-through establishment along Highway 77. She noted no written opposition was received. The applicant amended the Site Plan to include rear ornamental iron fencing adjacent to the drive-through entrance on top of the retaining wall that runs along the rear of the property as well as adding additional landscaping. Staff is supportive of the proposed changes.

Ms. Pruitt noted the applicant requests to remove references to the Staff Report from the zoning ordinance to clarify what is truly required with the SUP. The applicant is also requesting to add the following language to the SUP ordinance regarding the term of the SUP:

- “If the premises covered by this Specific Use Permit is vacated and/or ceases to operate for a period exceeding one year, a new Specific Use Permit shall be required to re-establish the use; provided, however, in the event of damage to the Property or the improvements

thereon by fire, weather, or other casualty, or condemnation of any portion of the Property, a reasonable period to repair or reconstruct such structure or to modify the premises to address the impacts of the condemnation or casualty will be excluded from the above-mentioned one-year period, not to exceed five years after the date of such casualty or condemnation.”

Apart from these changes, the applicant has proposed minor grammar changes throughout the ordinance. Staff has no concern with these proposed changes.

Development Agreement:

The applicant is requesting the following substantive changes to the development agreement:

- References to the Staff Report are also removed from the development agreement to clarify what is truly required with the development agreement.
- The agreement has been updated to reflect the creation of a mutual access easement (Instrument No. 2120553) that connects the subject property with adjacent property to the north and south.
- The agreement has been updated to reflect that neither the SUP ordinance nor the development agreement are intended to conflict with Chapter 245 of the Texas Local Government Code.
- The agreement has been updated to remove typical City of Waxahachie provisions regarding Form 1295 Certificates, Undocumented Workers, Non-Boycott of Israel, Prohibition on Contracts with Certain Companies, Verification Against Discrimination of Firearm or Ammunition Industries, and Verification Against Discrimination/Boycott of Energy Companies. The applicant requested to remove these provisions, stating that they generally did not apply to the agreement.

Staff and legal counsel have reviewed the proposed changes to the Development Agreement and staff recommends approval.

Mayor Hill opened the Public Hearing.

There being no others to speak for or against ZDC-123-2022, Mayor Hill closed the Public Hearing.

Council Member Travis Smith inquired about rear access to Butcher Road and Ms. Pruitt confirmed, subject to approved plat, there will be access from the front of the property.

12. Consider proposed Ordinance approving ZDC-123-2022

ORDINANCE NO. 3349

AN ORDINANCE AUTHORIZING A SPECIFIC USE PERMIT (SUP) TO PERMIT A DRIVE-THROUGH ESTABLISHMENT USE WITHIN A PLANNED DEVELOPMENT-GENERAL RETAIL (PD-GR) ZONING DISTRICT, CONSISTING OF APPROXIMATELY 0.912 ACRES OF LAND LOCATED

(5a)

APPROXIMATELY 1,000 FEET SOUTH OF BUTCHER ROAD AND EAST OF HWY 77, IN THE CITY OF WAXAHACHIE, ELLIS COUNTY, TEXAS, BEING ABSTRACT 848 OF THE AS PRUITT SURVEY, AND ORDERING THE CHANGING OF THE ZONING MAP THEREOF IN ACCORDANCE WITH SAID CHANGE.

Action:

Council Member Patrick Souter moved to approve, Ordinance No. 3349, ZDC-123-2022, an amendment to a previously approved Specific Use Permit (SUP) for a Drive-Through Establishment use (Ordinance 3310), within a Planned Development-General Retail zoning district located 1,500 feet South of Butcher Road and East of Hwy 77 (being a portion of Property ID 189379) subject to the conditions of the staff report, authorizing the City Manager, and or Mayor, to sign the associated documents accordingly. Council Member Billie Wallace seconded, All Ayes.

13. Consider Development Agreement for ZDC-123-2022

Action:

Council Member Billie Wallace moved to approve a Development Agreement for ZDC-123-2022 as presented. Council Member Patrick Souter seconded, All Ayes.

14. Public Hearing on a request by Caitlin Adkins, Vaquero Highway 77 Waxahachie Partners LP, for an Amendment of a previously approved Specific Use Permit (SUP) for Auto Parts and Accessory Sales use within a Planned Development-General Retail zoning district located south of 2980 N Highway 77 (being a portion of Property ID 189379) - Owner: VAQUERO HIGHWAY 77 WAXAHACHIE PARTNERS LP (ZDC-127-2022)

Ms. Pruitt presented the case noting the applicant is requesting to amend the previously approved Specific Use Permit (SUP) for an auto parts and accessory sales use (O'Reilly's) along Highway 77. She noted no written opposition was received. The applicant amended the Site Plan by adding a "right turn only" and two "Exit Only" signs located on either side of the site's driveway connection to Highway 77, as required by TxDOT, two (2) parking spaces have been relocated from the northern property line to the eastern property line along Highway 77, as well as adding additional landscaping. Staff is supportive of the proposed changes.

The applicant requests to remove references to the Staff Report from the zoning ordinance to clarify what is genuinely required with the SUP. The applicant is also requesting to add the following language to the SUP ordinance regarding the term of the SUP:

- "If the premises covered by this Specific Use Permit is vacated and/or ceases to operate for a period exceeding one year, a new Specific Use Permit shall be required to re-establish the use; provided, however, in the event of damage to the Property or the improvements thereon by fire, weather, or other casualty, or condemnation of any portion of the Property, a reasonable period to repair or reconstruct such structure or to modify the premises to address the impacts of the condemnation or casualty will be excluded from the above-

(5a)

mentioned one-year period, not to exceed five years after the date of such casualty or condemnation.”

Apart from these changes, the applicant has proposed minor grammar updates throughout the ordinance. Staff has no concern with these proposed changes.

Development Agreement

The applicant is requesting the following substantive changes to the development agreement:

- References to the Staff Report are also removed from the development agreement to clarify what is genuinely required with the development agreement.
- The agreement has been updated to reflect the creation of a mutual access easement (Inst.t No. 2120553) that connects the subject property with adjacent property to the north and south.
- The agreement has been updated to reflect that neither the SUP ordinance nor the development agreement are intended to conflict with Chapter 245 of the Texas Local Government Code.
- The agreement has been updated to remove typical City of Waxahachie provisions regarding Form 1295 Certificates, Undocumented Workers, Non-Boycott of Israel, Prohibition on Contracts with Certain Companies, Verification Against Discrimination of Firearm or Ammunition Industries, and Verification Against Discrimination/Boycott of Energy Companies. The applicant requested to remove these provisions, stating that they generally did not apply to the agreement.

Mayor Hill opened the Public Hearing.

Council Member Smith asked if adding “right turn only” signage will provide a safe exit to Highway 77. Ms. Pruitt explained the plan was thoroughly reviewed by staff (Engineering, Public Works, and Planning) and TxDOT to provide this solution.

Mayor Pro Tem Chris Wright confirmed the main reason the applicants for ZDC-127-2022 and ZDC-123-2022 requested reconsideration was to amend the wording in the previously approved Development Agreements and Ms. Pruitt concurred. She explained staff and legal counsel reviewed the proposed changes to the Development Agreement and staff recommends approval.

There being no others to speak for or against ZDC-127-2022, Mayor Hill closed the Public Hearing.

15. Consider proposed Ordinance approving ZDC-127-2022

ORDINANCE NO. 3350

AN ORDINANCE AUTHORIZING A SPECIFIC USE PERMIT (SUP) TO PERMIT AN AUTO PARTS AND ACCESSORY SALES USE WITHIN A PLANNED DEVELOPMENT-GENERAL RETAIL (PD-GR) ZONING DISTRICT, PROPERTY ID 189379, CONSISTING OF APPROXIMATELY ONE

ACRE OF LAND FRONTING HIGHWAY 77, BEING LOCATED IN ABSTRACT 848 OF THE AS PRUITT SURVEY, IN THE CITY OF WAXAHACHIE, ELLIS COUNTY, TEXAS, AND ORDERING THE CHANGING OF THE ZONING MAP THEREOF IN ACCORDANCE WITH SAID CHANGE.

Action:

Mayor Pro Tem Chris Wright moved to approve Ordinance No. 3350, ZDC-127-2022, an amendment to a previously approved Specific Use Permit (SUP) for an Auto Parts and Accessory Sales use (Ordinance 3234), within a Planned Development-General Retail zoning district located south of 2980 N Highway 77 (being a portion of Property ID 189379) subject to the conditions the staff report, authorizing the City Manager and or Mayor to sign the associated documents accordingly. Council Member Billie Wallace seconded, All Ayes.

16. Consider Development Agreement for ZDC-127-2022

Action:

Council Member Billie Wallace moved to approve a Development Agreement for ZDC-127-2022. Council Member Patrick Souter seconded, All Ayes.

17. Public Hearing on a request by Osberto Geno, for a Specific Use Permit (SUP) for an Accessory Structure +700sf use within a Planned Development-Single Family-1 zoning district located at 157 Homestead Lane (Property ID: 269673) – Owner: GENO CHRISTINE M & OSBERTO ETAL (ZDC-131-2022)

Ms. Pruitt presented the case noting the applicant is requesting to construct an accessory structure greater than 700 square feet (2,520 square feet) to the side and rear of a single-family residential lot. Staff received three (3) letters of support and recommend approval per the following staff comments:

1. The accessory structure shall not be used as a dwelling.
2. The accessory structure shall not be used for commercial purposes.
3. The accessory structure shall not be leased or sold separately from the primary residence and shall not be separately metered.
4. The applicant shall obtain a permit from the City of Waxahachie Building Department prior to construction of the accessory structure.

Mayor Hill opened the Public Hearing.

There being no others to speak for or against ZDC-131-2022, Mayor Hill closed the Public Hearing.

18. Consider proposed Ordinance approving ZDC-131-2022

ORDINANCE NO. 3351

AN ORDINANCE AUTHORIZING A SPECIFIC USE PERMIT (SUP) TO PERMIT AN ACCESSORY STRUCTURE EQUAL TO OR GREATER THAN 700 SQUARE FEET USE

WITHIN A PLANNED DEVELOPMENT-SINGLE FAMILY-1 (PD-SF-1) ZONING DISTRICT, LOCATED 157 HOMESTEAD LANE, BEING PROPERTY ID 269673, IN THE CITY OF WAXAHACHIE, ELLIS COUNTY, TEXAS, BEING LOT 14, BLOCK A IN THE HOMESTEAD ESTATES SUBDIVISION, AND ORDERING THE CHANGING OF THE ZONING MAP THEREOF IN ACCORDANCE WITH SAID CHANGE.

Action:

Council Member Patrick Souter moved to approve Ordinance No. 3351, ZDC-131-2022, a Specific Use Permit (SUP) for an Accessory Structure Greater than 700 Square Feet, within a Planned Development-Single Family-1 zoning district located at 157 Homestead Lane (being Property ID 269673) subject to the conditions the staff report, authorizing the City Manager and or Mayor to sign the associated documents accordingly. Council Member Billie Wallace seconded, All Ayes.

19. Consider bid award and authorization of contract for Non-Civil Service and Civil Service Employee Compensation Study

Lindsey Mearns, Senior Director of Human Resources & Civil Service, requested approval for bid award and authorization of contract to McGrath Consulting for non-civil service and civil service employee compensation study in the amount of \$88,695. She explained the last compensation study was completed in 2017 and established the current salary structure.

Action:

Council Member Billie Wallace moved to approve a contract with McGrath Consulting in the amount of \$88,695 for a non-civil service and civil service employee compensation study and authorize the City Manager to negotiate and execute all documents as necessary. Council Member Travis Smith seconded, All Ayes.

20. Consider approval of an Engineering Professional Service Agreement with Gresham Smith for Water and Wastewater Rehab Projects

Brandon Lacy, Assistant Director of Utilities, requested approval of an engineering professional services agreement with Gresham Smith in an amount not to exceed \$401,653 for engineering services related to the following water and sewer rehab projects in the 5-year Capital Improvement Plan:

Water Main Replacement Designs

- Coleman-from Marvin Garden to Lake Park
- N. Jackson-from Marvin to Parks Street
- Pasley St.-from Givens St. to W Avenue C
- Sycamore-from N. Grand to Cynisca
- Chieftain Street-from Sagebrush to Park Place Boulevard
- Grace Street-from W. Parks to McMillan
- W. Parks-from Gibson Street to Highway 77
- Jim St.-from Jefferson to Jim St.

Wastewater Main Replacement Designs

- W. Parks Street-from Gibson to Highway 77

(5a)

- Bryson St.-approximately 250 linear feet northwest from W. Parks to end of wastewater main
- Grace Street-from W. Parks to McMillan Street
- McMillan-from N. Hawkins to Ferris

Action:

Council Member Billie Wallace moved to approve an engineering professional services agreement with Gresham Smith for an amount not to exceed \$401,653 and authorize the City Manager to negotiate and execute all documents as necessary. Council Member Travis Smith seconded, All Ayes.

21. Consider Change Order #12 and extension of project duration with BAR Constructors for the Jefferson Lift Station Capacity Expansion Project

Mr. Lacy requested approval of a change order in the amount of \$286,385 and an extension of the schedule to the construction services contract with BAR Constructors for the Jefferson Lift Station Capacity Expansion Project. He noted the new completion date is September 1, 2023. Staff also requested a \$50,000 construction contingency. Mr. Lacy noted the change order will cover unanticipated expenses and extend the construction schedule due to supply shortages (pumps), relocation of electrical structures, electrical equipment HVAC, excavation, and demolition of old treatment structures required for the expansion construction and improvements of the Jefferson Street Lift Station. The improvements will increase the pumping capacity from 28 MGD to 32 MGD, and allow for future expansion to 48 MGD.

Action:

Council Member Billie Wallace moved to approve the proposed change order with BAR Constructors in the amount of \$286,385, as well as the additional \$50,000 construction contingency and authorize the City Manager to negotiate and execute all documents as necessary. Council Member Patrick Souter seconded, All Ayes.

24. Comments by Mayor, City Council, City Attorney and City Manager

Council Member Billie Wallace thanked City employees for their hard work.

City Manager Michael Scott thanked Senior Human Resources Director Lindsey Mearns for her work on the Compensation Study and also thanked City Council for their support.

Mayor Pro Tem Chris Wright thanked Chad Tustison and the Finance Department for the FY 23 Budget Book. He encouraged everyone to attend the Waxahachie ISD Town Hall meeting on November 30th to learn about student enrollment numbers and the needs to address growth in the district.

Council Member Patrick Souter encouraged the community to visit the Ellis County African American Hall of Fame and Museum to learn more about those who have contributed and directly impacted our community. He noted the Habitat for Humanity Festival of Trees fundraiser was a success. Council Member Souter addressed a question he received regarding motions during

(5a)

Council meetings and explained there is no hierarchy when making motions and all Council Members can make the motion or second.

City Attorney Robert Brown commended staff for providing a recommended motion for City Council to ensure transparency and certainty.

Mayor Hill echoed all comments and noted all first responders are remembered in daily prayer.

City Council and staff wished everyone a Happy Thanksgiving.

22. Convene into Executive Session for consultation with attorney regarding pending or contemplated litigation as permitted under Section 551.071, Texas Government Code and for deliberation regarding real property as permitted under Section 551.072, Texas Government Code

Mayor Hill announced at 7:36 p.m. the City Council would convene into Executive Session for consultation with attorney regarding pending or contemplated litigation as permitted under Section 551.071, Texas Government Code and for deliberation regarding real property as permitted under Section 551.072, Texas Government Code.

23. Reconvene and take any necessary action

The meeting reconvened at 8:51 p.m.

Action:

Council Member Billie Wallace moved to authorize acceptance of a donation of approximately 0.0490 acres of land located at the intersection of Westgate Drive and Brookside Road described as Lot Part of 5 Block 1 Westgate Park-REV 0.049 AC and authorize the City Manager to execute all documents and pay any applicable fees necessary to facilitate the transfer of property. Mayor Pro Tem Chris Wright seconded, All Ayes.

25. Adjourn

There being no further business, the meeting adjourned at 8:52 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary

A briefing session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas, on Monday, November 21, 2022 at 6:30 p.m.

Council Members Present: David Hill, Mayor, Council Member Place 1
Chris Wright, Mayor Pro Tem, Council Member Place 3
Patrick Souter, Council Member Place 2
Billie Wallace, Council Member Place 4

Council Member Absent: Travis Smith, Council Member Place 5

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Robert Brown, City Attorney
Amber Villarreal, City Secretary

1. Call to Order

Mayor David Hill called the meeting to order.

2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting

City Manager Michael Scott reviewed the following agenda items:

- Item 5c, event application for “Dara and the Gift of Dance” to be held December 18, 2022 at Railyard Park.
- Item 5d, event application for SAGU Half Marathon and 5k to be held February 4, 2023.
- Item 5e, Interlocal Agreement with City of Grand Prairie for the purchase of various goods and services. This particular agreement will be for asphalt repairs for utilities.
- Item 5f, approve contract with Sports Fields, Inc. for Synthetic Turf Improvements Project Phase III in the amount of \$860,900, as recommended by the Waxahachie Community Development Corporation.

Jennifer Pruitt, Senior Director of Planning, reviewed the following items:

- ANX-DNX-110-2022, the applicant requested to continue the case indefinitely.
- ZDC-92-2022, the applicant requested to continue the case indefinitely.
- ZDC-123-2022, the applicant is requesting to amend the previously approved Specific Use Permit (SUP) for the Starbucks drive-through establishment along Highway 77. Staff and legal counsel have reviewed the proposed changes to the Development Agreement and staff recommends approval.
- ZDC-127-2022, the applicant is requesting to amend the previously approved Specific Use Permit (SUP) for an auto parts and accessory sales use (O'Reilly's) along Highway 77. Staff and legal counsel have reviewed the proposed changes to the Development Agreement and staff recommends approval.
- ZDC-131-2022, the applicant is requesting to construct an accessory structure greater than 700 square feet (2,520 square feet) to the side and rear of a single-family residential lot. Staff recommends approval per staff comments.

(5b)

Lindsey Mearns, Senior Director of Human Resources & Civil Service, reviewed Item 19 requesting approval for bid award and authorization of contract to McGrath Consulting for non-civil service and civil service employee compensation study in the amount of \$88,695. She explained the last compensation study was completed in 2017 and established the current salary structure. Ms. Mearns explained nine (9) bids were received, reviewed, and evaluated by a committee comprised of four (4) staff members. The committee determined McGrath Consulting would provide the highest quality services and ultimately best value to the City based on their favorable references, quality of work product, and ability to meet deadline. Ms. Mearns noted it will be a fully comprehensive compensation study using internal and external analysis.

Brandon Lacy, Assistant Director of Utilities, reviewed the following agenda items:

- Item 20, approval of an engineering professional services agreement with Gresham Smith in an amount not to exceed \$401,653 for engineering services related to water and sewer rehab projects in the 5-year Capital Improvement Plan.
- Item 21, approval of a change order in the amount of \$286,385 and an extension of the schedule to the construction services contract with BAR Constructors for the Jefferson Lift Station Capacity Expansion Project. He noted the new completion date is September 1, 2023. Staff also requested a \$50,000 construction contingency. Mr. Lacy noted the change order will cover unanticipated expenses and extend the construction schedule due to supply shortages (pumps), relocation of electrical structures, electrical equipment HVAC, excavation, and demolition of old treatment structures required for the expansion construction and improvements of the Jefferson Street Lift Station. The improvements will increase the pumping capacity from 28 MGD to 32 MGD, and allow for future expansion to 48 MGD.

3. Adjourn

There being no further business, the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary



(507)

Date submitted 11/16/22

Applicant Information

Applicant name: Lisa M. Hill

Are you representing the host organization? Yes ☒ No ☐

Will you be the on-site point of contact during the event? Yes ☒ No ☐

Phone: 214-301-1496 Cell: 214-301-1496

Email: lisa@lisamariehill.com

Mailing address: 213 Snapdragon Lane, Waxahachie, TX 75165

Host organization name: Cre8tive Revival

Alternate contact that will be on-site during the event.

On-site contact name: Ryan Miller Cell: 417-793-2184

About the Event

Event name: the Heart of Revival

Location: Railyard Park

An event site map is **REQUIRED** to be submitted with your application.

Anticipated attendance: under 100

Description of event: nightly worship/revival services for any and all in our community

who desire to simply come, worship together, and hear Father God's heart
for people, His heart for revival.

How many times has this event been hosted before?

1st time ☒ 2 – 4 times ☐ 5 or more times ☐ Location:

Choose the best description of the event:

- | | |
|---------------------------------------|---|
| <input type="radio"/> Festival | <input type="radio"/> Birthday Party / Picnic |
| <input type="radio"/> Movie Screening | <input type="radio"/> Charitable / Fundraising |
| <input type="radio"/> Parade | <input checked="" type="radio"/> Community / Neighborhood |
| <input type="radio"/> Private Event | <input type="radio"/> Concert / Live Performance |
| <input type="radio"/> Run / Walk | <input type="radio"/> Other: |



(5c)

Event activities include (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Amusement rides / Inflatables | <input type="checkbox"/> Food – sampled, served, or sold |
| <input type="checkbox"/> Animals / Petting Zoo | <input type="checkbox"/> Products / Services – given away, sampled, or sold |
| <input checked="" type="checkbox"/> Announcement / Speeches | <input checked="" type="checkbox"/> Live music |
| <input type="checkbox"/> Information / Literature Distribution | <input type="checkbox"/> Street closure |
| <input type="checkbox"/> DJ / Recorded Music | <input type="checkbox"/> Other: |

The event is:

- | | |
|--|--|
| <input type="radio"/> Private | <input checked="" type="radio"/> Free & open to the general public |
| <input type="radio"/> Entry by participation or registration fee | <input type="radio"/> Entry by admission fee or ticket |

Admission information, if applicable:

Include entry or participant fees, ticket prices, donations, and / or fees based on activity.

Event timeline:

	Date(s)	Start Time:	End Time:
Event Date	March 26 March 27-30	10a & 6p 6:30p	12p & 9p 10p
Event Set-up	Daily	8a & 5p Sun 5:00p M-F	12:30p & 9:30p Sun 10:30p M-F
Event Breakdown	Daily	Within 30 minutes of close	

Run / Walk:

Please provide the start time for each distance (if applicable)

_____ 1 mile _____ 5K _____ Other distance

Please indicate your expected attendance: _____

Number of participants:

- | | |
|---------|-----------------------|
| 1-99 | <input type="radio"/> |
| 100-199 | <input type="radio"/> |
| 200-299 | <input type="radio"/> |
| 300+ | <input type="radio"/> |

Provide route on attached site map.



(56)

Food / Beverage:

Will the event offer food/beverages? Yes ☐ No ☒
Will event require any food preparation on-site? Yes ☐ No ☒
Will alcohol be served/sold? Yes ☐ No ☒

Code of Ordinances Ch. 4 Sec. 4-7 Alcohol at approved festivals and events

If alcohol is served/sold, a licensed peace officer(s) must be onsite throughout the event's operation and outside the perimeter to provide security. Events require one officer with an additional officer per 100 guests. Ex.: <100 attendees would require one officer, 100<200 attendees would require two officers, 200<300 attendees would require three officers, etc.

Police / Security Services:

Personnel needs (indicate all that apply) Request for services is not a guarantee that staff/volunteers will be available.

Event staff How many: _____ Date(s) & time(s): _____
Volunteers How many: _____ Date(s) & time(s): _____
Private security How many: _____ Date(s) & time(s): _____
Company name: _____

Contact name and number: _____

Off duty police How many: _____ Date(s) & time(s): _____

Have you made arrangements with the police? Yes ☐ No ☒

If no, please contact Sgt. Brian Fuller at bfuller@waxahachiepd.org to make arrangements.

If yes, please provide following information for the person that you made the arrangements with:

Contact name: Email sent to Ben Fuller Phone number: _____

Street Closures:

Does the event propose closing, blocking, or using City streets and/or parking lots? Yes ☐ No ☒

If yes, please list all streets, intersections, and parking lots that apply: _____

Street closings to begin on date: _____ Start time: _____ End time: _____

Will any businesses be impacted by the proposed road closure? Yes ☐ No ☒

Traffic Safety Equipment:

Does your event require traffic cones or barricades? Yes ☐ No ☒

If yes, indicate the type of equipment and how many will be used (estimated):

Traffic Cones How many: _____ Barricades How many: _____

Other: _____

Where should equipment be dropped off & picked up? _____



City of Waxahachie
City Secretary's Office

Special Event Application

(507)

When will the traffic equipment be set-up?

Date: _____ Time: _____

When will the traffic equipment be removed?

Date: _____ Time: _____

Are you requesting the use of City traffic equipment?

Yes ☐

No ☒

Availability is not guaranteed

Streets cannot be blocked without prior approval.

Temporary Tents & Structures:

Will the event have a tent(s) larger than 10' x 20'?

Yes ☐

No ☒

List the # of tents & sizes:

Indicate locations on attached required site map.

Electrical Services:

How will electrical services be supplied?

Generator ☐

Franchise Utilities ☐

Both ☒

List contractor / supplier:

Will use electricity on site. If need additional, will provide/rent a generator.

Explain services in detail:

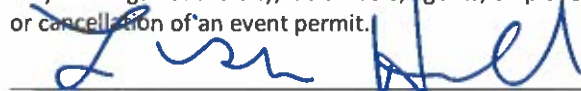
Insurance

All events taking place on City of Waxahachie property must provide a certificate of liability insurance and endorsement page. The City of Waxahachie must be listed as an "Additional Insured" in the amount of \$1 million on both pages. Please list the date of the event and location on this certificate and submit at least one month before the event. The City of Waxahachie reserves the right to increase the insurance limits based on the nature and degree of risks to the public.

If you have questions regarding City insurance coverage, please inquire with City of Waxahachie staff after submitting your event application.

Hold Harmless Clause

Applicant / organization shall assume all risks incident to or in connection with the approved activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the approved activity or the conduct of applicant's operation. Applicant hereby expressly agrees to defend and save the City, it's officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages or injuries directly or indirectly out of or in connection with the approved activities or conduct of its operation or resulting from the negligence or intentional acts or omissions of applicant or its officers, agents, and employees. Due to Covid-19, I also understand approval of my event is subject to the then current necessary precautions resulting from Covid case trends as well as any change in accordance with federal, state of local orders. Furthermore, by signing this application, applicant hereby agrees to waive any and all claims that applicant may have against the City, it's officers, agents, employees, and representatives arising out of or in connection with the revocation or cancellation of an event permit.



Signature

November 16, 2022

Date

Contract Agreement

Applicant / organization has thoroughly read, understands, and agrees to all conditions listed on this application.



Signature

November 16, 2022

Date

Email completed Special Event Application and site map to Jami Bonner at jami.bonner@waxahachie.com.



(50)

Bonner, Jami

From: Joe Bill Wiser
Sent: Wednesday, November 16, 2022 3:33 PM
To: Bonner, Jami
Subject: RE: Event Application - The Heart of Revival 3/26-30/2023

No concerns noted.

From: Bonner, Jami
Sent: Wednesday, November 16, 2022 3:29 PM
To: Skistimas, Kelly <kelly.skistimas@waxahachie.com>; Mosley, Laurie <Imosley@waxahachiecvb.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Joe Bill Wiser <JWiser@waxahachiepd.org>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application - The Heart of Revival 3/26-30/2023

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(90)

Bonner, Jami

From: Boyd, Ricky
Sent: Wednesday, November 16, 2022 4:23 PM
To: Bonner, Jami
Subject: RE: Event Application - The Heart of Revival 3/26-30/2023

I have no concerns with this request.

Ricky Boyd, Fire Chief

Waxahachie Fire-Rescue

214-463-9335

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Wednesday, November 16, 2022 3:29 PM
To: Skistimas, Kelly <kelly.skistimas@waxahachie.com>; Mosley, Laurie <Imosley@waxahachiecvb.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Joe Bill Wiser <JWiser@waxahachiepd.org>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application - The Heart of Revival 3/26-30/2023

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
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www.waxahachie.com

(5c)

Bonner, Jami

From: Mosley, Laurie
Sent: Monday, November 21, 2022 4:28 PM
To: Bonner, Jami
Subject: RE: Event Application - The Heart of Revival 3/26-30/2023

I see no problems as it relates to our department. They have also coordinated to be the Railyard Park calendar.

Thank you!

Laurie Mosley, CTE
Director
Waxahachie Convention & Visitors Bureau
2000 Civic Center Lane
Waxahachie, TX 75165
Office: 469-309-4046

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Wednesday, November 16, 2022 3:29 PM
To: Skistimas, Kelly <kelly.skistimas@waxahachie.com>; Mosley, Laurie <Imosley@waxahachiecvb.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Joe Bill Wiser <JWiser@waxahachiepd.org>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application - The Heart of Revival 3/26-30/2023

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5c)

Bonner, Jami

From: Cooper, Kyle
Sent: Monday, November 28, 2022 11:02 AM
To: Bonner, Jami
Subject: RE: Event Application - The Heart of Revival 3/26-30/2023

No comments.



Kyle Cooper, CPRP
Senior Director
Parks and Recreation
City of Waxahachie
469-309-4277
972-268-4549
Kyle.Cooper@waxahachie.com

From: Bonner, Jami
Sent: Monday, November 28, 2022 10:33 AM
To: Cooper, Kyle <kyle.cooper@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>
Subject: FW: Event Application - The Heart of Revival 3/26-30/2023

Good morning,

Please reply with any comments you may have. Thank you.

From: Bonner, Jami <>
Sent: Wednesday, November 16, 2022 3:29 PM
To: Skistimas, Kelly <kelly.skistimas@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Ricky Boyd <rboyd@waxahachiefire.org>; Joe Bill Wiser <JWiser@waxahachiepd.org>
Cc: Scott, Michael <mscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application - The Heart of Revival 3/26-30/2023

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5c)

Bonner, Jami

From: Martinez, Gumaro
Sent: Monday, November 28, 2022 11:55 AM
To: Bonner, Jami; Cooper, Kyle
Subject: RE: Event Application - The Heart of Revival 3/26-30/2023

No comments, I also confirmed with Kelly that this was the revival she spoke about in our meeting earlier.

Thanks,



From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Monday, November 28, 2022 10:33 AM
To: Cooper, Kyle <kyle.cooper@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>
Subject: FW: Event Application - The Heart of Revival 3/26-30/2023

Good morning,

Please reply with any comments you may have. Thank you.

From: Bonner, Jami <>
Sent: Wednesday, November 16, 2022 3:29 PM
To: Skistimas, Kelly <kelly.skistimas@waxahachie.com>; Mosley, Laurie <lmosley@waxahachiecvb.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Ricky Boyd <rboyd@waxahachiefire.org>; Joe Bill Wiser <JWiser@waxahachiepd.org>
Cc: Scott, Michael <mscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application - The Heart of Revival 3/26-30/2023

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5d)



City of Waxahachie
City Secretary's Office

Special Event Application

Date submitted

Applicant Information

Applicant name:

Craig Sumbler

Are you representing the host organization?

Yes ☒

No ☐

Will you be the on-site point of contact during the event?

Yes ☒

No ☐

Phone:

972-765-5425 Cell: same

Email:

Craig.Sumbler@yahoo.com

Mailing address:

812 April Sound Ct, Ft Worth 76120

Host organization name:

Big Night in the City

Alternate contact that will be on-site during the event.

On-site contact name:

Jenny Seymore

Cell: 972-872-0481

About the Event

Event name:

Big Night in the City

Location:

Chautauqua

An event site map is **REQUIRED** to be submitted with your application.

Anticipated attendance:

650

Description of event:

Concert benefiting Alzheimer's
Awareness

How many times has this event been hosted before?

1st time ☒

2-4 times ☐

5 or more times ☐

Location:

Choose the best description of the event:

☐ Festival

☐ Movie Screening

☐ Parade

☐ Private Event

☐ Run / Walk

☐ Birthday Party / Picnic

☒ Charitable / Fundraising

☐ Community / Neighborhood

☒ Concert / Live Performance

☐ Other:

(5d)



City of Waxahachie
City Secretary's Office

Special Event Application

Event activities include (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Amusement rides / Inflatables | <input checked="" type="checkbox"/> Food – sampled, served, or sold |
| <input type="checkbox"/> Animals / Petting Zoo | <input checked="" type="checkbox"/> Products / Services – given away, sampled, or sold |
| <input type="checkbox"/> Announcement / Speeches | <input checked="" type="checkbox"/> Live music |
| <input type="checkbox"/> Information / Literature Distribution | <input checked="" type="checkbox"/> Street closure |
| <input type="checkbox"/> DJ / Recorded Music | <input type="checkbox"/> Other: |

The event is:

- | | |
|--|---|
| <input type="radio"/> Private | <input type="radio"/> Free & open to the general public |
| <input type="radio"/> Entry by participation or registration fee | <input checked="" type="radio"/> Entry by admission fee or ticket |

Admission information, if applicable:

Include entry or participant fees, ticket prices, donations, and / or fees based on activity.

General Admission \$30, VIP \$250 → possible outside
Standing/lawn chair \$15

Event timeline:

	Date(s)	Start Time:	End Time:
Event Date	4/29	1:00 pm	12:00 pm
Event Set-up	4/28	1:00 pm	11:00 pm
Event Breakdown	4/29 & 4/30		3:00 pm clean up

Run / Walk:

Please provide the start time for each distance (if applicable)

_____ 1 mile _____ 5K _____ Other distance

Please indicate your expected attendance:

Number of participants:

- | | |
|---------|-----------------------|
| 1-99 | <input type="radio"/> |
| 100-199 | <input type="radio"/> |
| 200-299 | <input type="radio"/> |
| 300+ | <input type="radio"/> |

Provide route on attached site map.

(5d)



City of Waxahachie
City Secretary's Office

Special Event Application

Food / Beverage:

Will the event offer food/beverages?

Yes



No



Will event require any food preparation on-site?

Yes



No



Will alcohol be served/sold?

Yes



No



Code of Ordinances Ch. 4 Sec. 4-7 Alcohol at approved festivals and events

If alcohol is served/sold, a licensed peace officer(s) must be onsite throughout the event's operation and outside the perimeter to provide security. Events require one officer with an additional officer per 100 guests. Ex.: <100 attendees would require one officer, 100<200 attendees would require two officers, 200<300 attendees would require three officers, etc.

Police / Security Services:

Personnel needs (indicate all that apply) Request for services is not a guarantee that staff/volunteers will be available.

Event staff

How many:

6-7/TBD

Date(s) & time(s):

TBD

Volunteers

How many:

15-20/TBD

Date(s) & time(s):

TBD

Private security

How many:

TBD

Date(s) & time(s):

TBD

Company name:

Pete Bodes is on my board to help with security concerns

Contact name and number:

Off duty police

How many:

TBD

Date(s) & time(s):

Have you made arrangements with the police?

Yes



No



If no, please contact Sgt. Brian Fuller at bfuller@waxahachiepd.org to make arrangements.

If yes, please provide following information for the person that you made the arrangements with:

Contact name:

Phone number:

Street Closures:

Does the event propose closing, blocking, or using City streets and/or parking lots?

Yes



No



If yes, please list all streets, intersections, and parking lots that apply:

Drive directly behind Chatagum

Street closings to begin on date:

4/29

Start time:

8:00am

End time:

midnight

Will any businesses be impacted by the proposed road closure?

Yes



No



Traffic Safety Equipment:

Does your event require traffic cones or barricades?

Yes



No



If yes, indicate the type of equipment and how many will be used (estimated):

Traffic Cones

How many:

TBD

Barricades

How many:

TBD

Other:

Where should equipment be dropped off & picked up?

(5d)



City of Waxahachie
City Secretary's Office

Special Event Application

When will the traffic equipment be set-up?

Date: _____

Time: _____

When will the traffic equipment be removed?

Date: _____

Time: _____

Are you requesting the use of City traffic equipment?

Yes ☐

No ☒

Availability is not guaranteed

Streets cannot be blocked without prior approval.

Temporary Tents & Structures:

Will the event have a tent(s) larger than 10' x 20'?

Yes ☒

No ☐

List the # of tents & sizes: one tent 20x20

Indicate locations on attached required site map.

Electrical Services:

How will electrical services be supplied?

Generator ☐

Franchise Utilities ☐

Both ☒

List contractor / supplier: _____

Explain services in detail: Sound will be run by production company / not on city

Insurance

All events taking place on City of Waxahachie property must provide a certificate of liability insurance and endorsement page. The City of Waxahachie must be listed as an "Additional Insured" in the amount of \$1 million on both pages. Please list the date of the event and location on this certificate and submit at least one month before the event. The City of Waxahachie reserves the right to increase the insurance limits based on the nature and degree of risks to the public.

If you have questions regarding City insurance coverage, please inquire with City of Waxahachie staff after submitting your event application.

Hold Harmless Clause

Applicant / organization shall assume all risks incident to or in connection with the approved activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the approved activity or the conduct of applicant's operation. Applicant hereby expressly agrees to defend and save the City, its officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages or injuries directly or indirectly out of or in connection with the approved activities or conduct of its operation or resulting from the negligence or intentional acts or omissions of applicant or its officers, agents, and employees. Due to Covid-19, I also understand approval of my event is subject to the then current necessary precautions resulting from Covid case trends as well as any change in accordance with federal, state or local orders. Furthermore, by signing this application, applicant hereby agrees to waive any and all claims that applicant may have against the City, its officers, agents, employees, and representatives arising out of or in connection with the revocation or cancellation of an event permit.

Signature

Date

11/26/2022

Contract Agreement

Applicant / organization has thoroughly read, understands, and agrees to all conditions listed on this application.

Signature

Date

11/26/2022

Email completed Special Event Application and site map to Jami Bonner at jami.bonner@waxahachie.com.

Speakers: 4 ft wide central speaker?

Perking

S. Grand Ave.

Block off

Trailer

Freder

Stage

Loc

VIP
Restroom

Electric
hot

20x20 Tent
10 H₂O top
tent 1/4 part
tent 1/4 part

Projector
Screen

stuff for
VIP tables
+ all access

Handicap
entry

VIP
Parking / Support staff

Beer
shack

VIP
Entry

GA
Entry

Commerce St.

City of Roe

(95)

(5d)

Bonner, Jami

From: Joe Bill Wiser
Sent: Monday, November 28, 2022 4:54 PM
To: Bonner, Jami
Subject: RE: Event Application - Big Night in the City 4/29/23

If they are expecting 650 persons and alcohol will be served, I would want to know how many officers they are expecting to provide security. I do not have a problem with Pete Borjas overseeing this event, but, we need to make sure there is ample officer coverage.

Joe Wiser

From: Bonner, Jami
Sent: Monday, November 28, 2022 4:46 PM
To: Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Gaertner, James <jgaertner@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Jordan, Me'Lony <mjordan@waxahachie.com>; Brian Fuller <bfuller@waxahachiepd.org>; Mosley, Laurie <lmosley@waxahachiecvb.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application - Big Night in the City 4/29/23

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5d)

Bonner, Jami

From: Boyd, Ricky
Sent: Monday, November 28, 2022 4:52 PM
To: Bonner, Jami
Subject: RE: Event Application - Big Night in the City 4/29/23

I have no concerns.

Ricky Boyd, Fire Chief

Waxahachie Fire-Rescue

214-463-9335

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Monday, November 28, 2022 4:46 PM
To: Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Gaertner, James <jgaertner@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Jordan, Me'Lony <mjordan@waxahachie.com>; Brian Fuller <bfuller@waxahachiepd.org>; Mosley, Laurie <lmosley@waxahachiecvb.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application - Big Night in the City 4/29/23

For your review / comments. Thank you.

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www.waxahachie.com

(5d)

Bonner, Jami

From: Martinez, Gumaro
Sent: Tuesday, November 29, 2022 11:28 AM
To: Bonner, Jami; Joe Bill Wiser; Boyd, Ricky; Griffith, Thomas; Cooper, Kyle; Campos, Yadira; Gaertner, James; Massey, Matt; Jordan, Me'Lony; Brian Fuller; Mosley, Laurie
Cc: Scott, Michael; Lawrence, Albert; Villarreal, Amber; Crocker, Clarice
Subject: RE: Event Application - Big Night in the City 4/29/23

1. Can the applicant elaborate on the type of fencing that is proposed to cordon off the perimeter?
 - a. No staking is recommend for the fencing given the different utilities throughout the site.
 - b. The fencing will need to be removed within 24-48hrs of event.
2. The applicant will also need to coordinate with the Parks department the exact location of the 20' x 20' tent, again due to potential damage to water lines when staking.
3. Also based on anticipated attendance they would require at least 6 officers minimum?
4. Chautauqua occupancy not to exceed 800 people.
5. No smoke machines or pyrotechnics allowed inside the Chautauqua.



From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Monday, November 28, 2022 4:46 PM
To: Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Gaertner, James <jgaertner@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Jordan, Me'Lony <mjordan@waxahachie.com>; Brian Fuller <bfuller@waxahachiepd.org>; Mosley, Laurie <lmosley@waxahachiecvb.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application - Big Night in the City 4/29/23

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary

Bonner, Jami

From: Bonner, Jami
Sent: Tuesday, November 29, 2022 11:38 AM
To: craig.sumbler@yahoo.com
Subject: FW: Event Application - Big Night in the City 4/29/23

Hello Craig,

I have received the following request for clarification for your event application for "Big Night in the City". Please respond. Thank you.

1. Can the applicant elaborate on the type of fencing that is proposed to cordon off the perimeter?
 - a. No staking is recommend for the fencing given the different utilities throughout the site.
 - b. The fencing will need to be removed within 24-48hrs of event.

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Monday, November 28, 2022 4:46 PM
To: Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Gaertner, James <jgaertner@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Jordan, Me'Lony <mjordan@waxahachie.com>; Brian Fuller <bfuller@waxahachiepd.org>; Mosley, Laurie <lmosley@waxahachiecvb.com>
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Subject: Event Application - Big Night in the City 4/29/23

For your review / comments. Thank you.

Jami Bonner
 Assistant City Secretary
 City of Waxahachie
 Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5d)

Bonner, Jami

From: Craig Sumbler <craig.sumbler@yahoo.com>
Sent: Tuesday, November 29, 2022 11:44 AM
To: Bonner, Jami
Subject: Re: Event Application - Big Night in the City 4/29/23

Good morning Jami, if anything will be the low fencing like you see in front of a stage at a concert. Really there just to guide people more than anything.

[Sent from Yahoo Mail for iPhone](#)

On Tuesday, November 29, 2022, 11:37 AM, Bonner, Jami <jami.bonner@waxahachie.com> wrote:

Hello Craig,

I have received the following request for clarification for your event application for "Big Night in the City". Please respond. Thank you.

1. Can the applicant elaborate on the type of fencing that is proposed to cordon off the perimeter?
 - a. No staking is recommended for the fencing given the different utilities throughout the site.
 - b. The fencing will need to be removed within 24-48hrs of event.

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Monday, November 28, 2022 4:46 PM
To: Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Gaertner, James <jgaertner@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Jordan, Me'Lony <mjordan@waxahachie.com>; Brian Fuller <bfuller@waxahachiepd.org>; Mosley, Laurie <lmosley@waxahachiecvb.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: Event Application - Big Night in the City 4/29/23

For your review / comments. Thank you.

(5d)

Bonner, Jami

From: Martinez, Gumaro
Sent: Tuesday, November 29, 2022 11:56 AM
To: Bonner, Jami
Subject: RE: Event Application - Big Night in the City 4/29/23

Ok thank you, so more like barricades. That would be acceptable. Thanks again

Sent via the Samsung Galaxy S22 5G, an AT&T 5G smartphone

----- Original message -----

From: "Bonner, Jami" <jami.bonner@waxahachie.com>
Date: 11/29/22 11:48 AM (GMT-06:00)
To: "Martinez, Gumaro" <gmartinez@waxahachie.com>
Subject: FW: Event Application - Big Night in the City 4/29/23

Gumaro,

Please see Craig's response in regards to fencing below. Also, seven officers will be required if 650 are in attendance.

From: Craig Sumbler <craig.sumbler@yahoo.com>
Sent: Tuesday, November 29, 2022 11:44 AM
To: Bonner, Jami <jami.bonner@waxahachie.com>
Subject: Re: Event Application - Big Night in the City 4/29/23

Good morning Jami, if anything will be the low fencing like you see in front of a stage at a concert. Really there just to guide people more than anything.

[Sent from Yahoo Mail for iPhone](#)

On Tuesday, November 29, 2022, 11:37 AM, Bonner, Jami <jami.bonner@waxahachie.com> wrote:

Hello Craig,

I have received the following request for clarification for your event application for "Big Night in the City". Please respond. Thank you.

(5d)

Bonner, Jami

From: Gaertner, James
Sent: Tuesday, November 29, 2022 2:51 PM
To: Martinez, Gumaro; Bonner, Jami; Joe Bill Wiser; Boyd, Ricky; Griffith, Thomas; Cooper, Kyle; Campos, Yadira; Massey, Matt; Jordan, Me'Lony; Brian Fuller; Mosley, Laurie
Cc: Scott, Michael; Lawrence, Albert; Villarreal, Amber; Crocker, Clarice
Subject: RE: Event Application - Big Night in the City 4/29/23

I don't have additional comments than provided by Gumaro.

Thanks,

James Gaertner, PE, CFM, CPM
Executive Director of Public Works & Utilities
Office: 469-309-4301
jgaertner@waxahachie.com

From: Martinez, Gumaro <gmartinez@waxahachie.com>
Sent: Tuesday, November 29, 2022 11:28 AM
To: Bonner, Jami <jami.bonner@waxahachie.com>; Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Gaertner, James <jgaertner@waxahachie.com>; Massey, Matt <mmassey@waxahachie.com>; Jordan, Me'Lony <mjordan@waxahachie.com>; Brian Fuller <bfuller@waxahachiepd.org>; Mosley, Laurie <lmosley@waxahachiecvb.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>
Subject: RE: Event Application - Big Night in the City 4/29/23

1. Can the applicant elaborate on the type of fencing that is proposed to cordon off the perimeter?
 - a. No staking is recommend for the fencing given the different utilities throughout the site.
 - b. The fencing will need to be removed within 24-48hrs of event.
2. The applicant will also need to coordinate with the Parks department the exact location of the 20' x 20' tent, again due to potential damage to water lines when staking.
3. Also based on anticipated attendance they would require at least 6 officers minimum?
4. Chautauqua occupancy not to exceed 800 people.
5. No smoke machines or pyrotechnics allowed inside the Chautauqua.



Memorandum

To: Honorable Mayor and City Council

From: Richard B. Abernethy, Director of Administrative Services

Thru: Michael Scott, City Manager

Date: December 5, 2022

Re: Consider Approval of a Three-Year Service Contract with Unified ConneXions Inc. to provide the City with Information Technology Managed Services

Item Description: Consider Approval of a Three-year Service Contract with Unified ConneXions Inc. in the amount of \$924,768 for all three years to provide the City with information technology managed services.

Item Summary: This agreement with Unified ConneXions Inc. (UCX) will provide information technology managed services for the City of Waxahachie. This includes maintenance and support of all information technology equipment for both the Police Department and all other City Departments. The contract will automatically renew at the end of the three years for one-year terms unless the City or UCX provides 90 days advance notice prior to the end of the term. The total first year cost is \$296,400 and the cost for years two and three will be \$314,184 each year. The cost for any additional one-year terms will be negotiated at the time of the extension. This contract is being purchased through the TIPS Purchasing Cooperative.

UCX has been the City's provider of information technology managed services for nearly 12 years and has done an outstanding job. The City has determined UCX can continue to meet our IT needs both now and into the future.

(7)

Fiscal Impact: Funding for the first year of service was included in the approved FY 2022-23 Adopted Budget in the amount of \$296,400. Each subsequent service year will be budgeted and adopted annually.

Motion: "I move to approve a three-year service contract with Unified ConneXions, Inc. in the amount of \$924,768 to provide the City with information technology managed services and authorize the City Manager to negotiate and execute all documents necessary."



Memorandum

To: Honorable Mayor and City Council
From: James Gaertner, Executive Director of Development Services
Thru: Michael Scott, City Manager
Date: December 5, 2022
Re: Consider a Construction Bid Award with LC Paving & Construction for the Bryson Street Water Main Rehab Project

Item Description: Consider approval of the Bryson Street Water Main Rehab Project construction bid award to LC Paving & Construction, LLC, in the amount of \$1,065,989. Staff also requests a \$53,000 (approx. 5%) construction contingency.

Item Summary: This project will replace the existing six (6) inch cast iron main with approximately 2300 linear feet of new eight (8) inch PVC water line within Bryson Street from W. Marvin to Sycamore. The project will include the new water main, fire hydrants, services, and street repair. The improvements are necessary due to the age and condition of the line. Numerous water main breaks and water aesthetics issues have occurred over recent years, with the age of this line having exceeded its service life expectancy.

A total of six competitive bids were received and opened on Thursday, November 17th with LC Paving & Construction, LLC from Coolidge, Texas being the lowest qualified bidder. City Staff and Engineer of Record reviewed the bids and references and recommend awarding the construction contract to LC Paving & Construction.

Fiscal Impact: This project is funded in the Utilities Capital Fund for an amount of \$1,435,600. However, the proposed \$1,065,989 bid award and \$53,000 construction contingency for a total of \$1,118,989 is below the originally budgeted amount and will be funded from the Water Fund and Water Bond Fund savings.

Recommended Motion: "I move to approve a construction bid award to LC Paving & Construction, LLC in the amount of \$1,065,989, as well as, a \$53,000 construction contingency and authorize the City Manager to negotiate and execute all documents necessary."