

## **MINUTES**

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Chambers/Conference Room at City Hall, 401 S. Rogers on **Thursday, December 8, 2022** at **5:30 p.m.**

Heritage Preservation Commission Members present: Peggy Crabtree  
Becky Kauffman  
Shannon Simpson  
Curtiss Thompson  
Michelle Haye  
Jacqueline Montejano

Planning & Zoning Commission Liaison: Bonney Ramsey

City Council Liaison: Patrick Souter

Heritage Preservation Officer: Anita Simpson

Guests: Chris Wright, Chris Reeves, Charity Fitch

### **1. Call to Order**

Peggy Crabtree called the meeting to order at 5:30 p.m.

### **2. Public Comments**

None made

### **3. Approve minutes of meetings held October 13, 2022 and November 10, 2022**

Michelle Haye made a motion to approve both sets of meeting minutes. Shannon Simpson seconded the motion. **All ayes.**

### **4. Consider Certificate of Appropriateness for 101 S. College**

Chris Reeves explained that the proposed sign for Danceworks was intended to provide some light for the stairs under the awning as well as advertise the business. He said it was a safety measure for parents and kids attending classes there. Peggy Crabtree stated that the Downtown Design Guidelines do not mention plastic as an appropriate sign material. There was discussion about proper sign materials and lighting in the Overlay. It was suggested that a wooden box with illuminated letters would be more appropriate. Michelle Haye made a motion to **deny** the proposed signage for 101 S. College. Becky Kauffman seconded the motion. **All ayes.**

### **5. Consider sign permit application for 109 N. Rogers**

Becky Kauffman began the discussion by saying the sign company that submitted this application needs to be given a copy of the sign regulations in the Downtown Waxahachie Design Guidelines. Discussion on the appropriateness of neon in the National Register District ensued. Jackie Montejano noted that our guidelines are silent about neon but even Austin, which is not known for its preservation ethic, does not allow neon on buildings built before 1950. Shannon Simpson stated that script signage made of neon is completely inappropriate for a historic building. Becky said the National Register District needs to be protected and sign companies need to be educated on what is appropriate. Becky made a motion to **deny** the application for 109 N. Rogers. Curtiss Thompson seconded the motion. **All ayes.**

**6. Consider approval of renewal HT tax exemption applications**

The following properties were reviewed by the Commission:

507 W. 2 <sup>nd</sup>	409 Bird Lane	201 Brown	900 Bryson
613 N. Grand	104 Harbin	527 W. Jefferson	600 W. Jefferson
209 Kaufman	204 La Vista	404 W. Main	700 W. Main
412 W. Marvin	615 W. Marvin	1115 W. Marvin	1203 W. Marvin
200 Oldham	305 Oldham	201 Overhill	205 Overhill
232 Patrick	600 Sycamore	606 Sycamore	610 Sycamore
300 University	113 Williams		

Shannon Simpson made a motion to **approve** the above properties for the 2023 HT exemption. Michelle Haye seconded the motion. **All ayes.**

**7. Consider previously denied HT tax exemption applications**

110 Kirven—denied in 2022 for inappropriate door; door changed but still inappropriate

Michelle Haye made a motion to deny the application for 110 Kirven. Curtiss Thompson seconded the motion. **All ayes.**

115 Virginia—denied in 2022 for vinyl window on reset section of façade; denied again for same reason

Michelle Haye made a motion to deny the application for 115 Virginia; Shannon Simpson seconded the motion. **All ayes.**

**8. Comments by Commission members and Heritage Preservation Officer**

Anita thanked the members of the Commission for another year of service to the City of Waxahachie.

**9. Adjourn**

Meeting adjourned at 6:22 pm.

*Respectfully submitted by Anita Simpson*