

# **A G E N D A**

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas to be held in the City Council Chambers, 401 S. Rogers Street, Waxahachie, TX, on **Thursday, October 13, 2022 at 5:30 p.m.**

Heritage Preservation Commission Members: Peggy Crabtree  
Glinda Felty  
Becky Kauffman  
Shannon Simpson  
Curtiss Thompson  
Michelle Haye  
Jacqueline Montejano

Planning & Zoning Commission Liaison: Bonney Ramsey

Heritage Preservation Officer: Anita Simpson

City Council Liaison: Patrick Souter

1. Call to Order
2. **Public Comments:** Persons may address the Heritage Preservation Commission on any issues. This is the appropriate time for citizens to address the Heritage Preservation Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Heritage Preservation Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Reorganize the Commission
4. Approve the minutes of the meeting held September 8, 2022
5. Consider Certificate of Appropriateness for 202 S. Elm
6. Hear presentation on Ellis County Museum project
7. Comments by Commission members and Heritage Preservation Officer
8. Adjourn

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469/309-4006 or (TDD) 1-800-RELAY TX.

## ***Notice of Potential Quorum***

***One or more members of the Waxahachie City Council may be present at this meeting.  
No action will be taken by the City Council at this meeting.***

**MINUTES**

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Chambers at City Hall, 401 S. Rogers on **Thursday, September 8, 2022 at 5:30 p.m.**

Heritage Preservation Commission Members present: Peggy Crabtree  
Glinda Felty  
Becky Kauffman  
Shannon Simpson  
Curtiss Thompson  
Michelle Haye

Planning & Zoning Commission Liaison: Bonney Ramsey

Heritage Preservation Officer: Anita Simpson

City Council Liaison: Patrick Souter

Guests: Charity Fitch, Jacque Montejano,  
David Hill, Travis Smith, Kevin Strength,  
Jon Garrett, Chris Wright, Caleb Thibodeaux

**1. Call to Order**

Peggy Crabtree called the meeting to order at 5:30 p.m.

**2. Public Comments**

None made

**3. Approve minutes of meeting held June 9, 2022**

Becky Kauffman made a motion to approve the minutes of the meeting held on June 9, 2022. The motion was seconded by Glinda Felty. **All ayes.**

**4. Consider Certificate of Appropriateness for 110 W. Main**

Jon Garrett told the Commission he wanted to replace the vertical sign on the front façade with a replica of what was there historically and presented a historic photo of what is being proposed. He also wants to install digital/electronic message boards in the existing poster cases on the front of the building. He submitted photos of Art Deco style doors that will replace the existing doors that are not up to code. There were a few questions and little discussion. Becky Kauffman made a motion to approve the Certificate of Appropriateness for 110 W. Main. Shannon Simpson seconded the motion. **All ayes.**

**5. Comments by Commission members and Heritage Preservation Officer**

Anita told the board she had received an inquiry from the owner of 902 E. Marvin regarding some upcoming work. She asked the board for advice on porch board replacement. Peggy said the right kind of wood is critical in longevity and Becky added that painting the boards on both sides before installation can extend the life of the wood. Anita will pass all of these tips along to the property owner.

Anita reminded the Commission that she had sent information about the Real Places conference to them for consideration. There is money in the city budget to pay registration fees and it is the preferred conference for training preservation commissions and CLG representatives. Anita encouraged the board to attend and said she would get everyone who wanted to participate signed up.

Anita then told the board that Jeff Smith was no longer serving on the Commission and introduced Jacque Montejano as the new HPC member. She was welcomed by the board.

## **6. Adjourn**

Meeting adjourned at 5:43 pm.

*Respectfully submitted by Anita Simpson*