

A G E N D A

A regular meeting of the City of Waxahachie Cemetery Board to be held on **Thursday, July 7, 2022** at **8:30 a.m.** in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members: Peggy Crabtree, Chairman
Chad Hicks
Connie McGuire
Chelsea Holder
Perry Giles

1. Call to Order
2. **Public Comments:** Persons may address the Cemetery Board on any issues. This is the appropriate time for citizens to address the Board on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Approval of minutes of the City Cemetery Board meeting of May 5, 2022
4. Hear update on Cemetery vandalism
5. Discuss Cemetery activities
6. Set date for next Board meeting
7. Adjourn

The Cemetery Board reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4006 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum
One or more members of the Waxahachie City Council may be present at this meeting.
No action will be taken by the City Council at this meeting.

Cemetery Board
May 5, 2022

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, May 5, 2022 at 8:30 a.m. in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members Present: Peggy Crabtree, Chairman
Connie McGuire
Chelsea Holder
Perry Giles

Members Absent: Chad Hicks

Others Present: Gumaro Martinez, Executive Director of Parks & Leisure Services
Brad Barnes, Assistant Parks & Recreation Director
Yadira Campos, Recreation Specialist

1. Call to Order

Chairman Peggy Crabtree called the meeting to order.

2. Public Comments

None

3. Approval of minutes of the City Cemetery Board meeting of March 3, 2022

Action:

Ms. Connie McGuire moved to approve the minutes of the Cemetery Board meeting of March 3, 2022. Ms. Chelsea Holder seconded, All Ayes.

4. Consider request by Jerry and Shirley Chapman to purchase lots adjacent to Addition 2, Block 3, Lot 6

Mr. Brad Barnes, Assistant Parks & Recreation Director, stated probing was done at the vacant lots near Mr. Chapman's lots and stated no findings or records were found. Mr. Gumaro Martinez, Executive Director of Parks & Leisure Services, noted that it would not be best practice to resell plots of unknown families. Ms. Chelsea Holder suggested to research all possibilities in order to discover whether there is ownership to the vacant lots.

The Board further discussed the necessary tasks needing to be completed before reselling the vacant lots. Mr. Chapman will be informed and would take responsibility for the necessary items in order purchase the lots.

5. Hear update on cemetery plot sales and services

Ms. Yadira Campos, Recreation Specialist, reported cemetery activities as follows:

- March – 5 plots sales, 1 cremation plot sale and 6 funeral services held
- April - 5 plot sales and 7 funeral services held

6. Hear update on cemetery vandalism

Mr. Barnes announced results from the Historic Waxahachie Inc. fundraiser noting \$30,000 was raised including the HWI, Inc. donation.

Mr. Barnes reported of the 287 damaged headstones, 146 headstones have been repaired. A quote has been requested from Texas Cemetery Restoration to repair the remaining damaged headstones. The consensus of the Board was to proceed with repairs if the quote returned with an estimate of less than \$50,000 for repairs. The Board further discussed creating a master plan and procedures to prevent future vandalism.

Ms. Connie McGuire asked if there were any plans on placing the cemetery dumpster near the Columbarium in a different location within the Cemetery. Mr. Martinez responded with future plans on enclosing the dumpster.

7. Discuss footstone remnants and take action

Mr. Martinez asked the Board for recommendations on the footstone remnants. Ms. Crabtree shared she spoke with cemetery experts and their recommendations were to bury the footstones to preserve them from elements. After further discussion, the Board decided on documenting each footstone and burying them in a location within the Cemetery.

Mr. Martinez shared information with the Board on a gravestone preservation workshop at the Cemetery on June 6th hosted by Atlas Preservation for internal staff.

8. Adjourn

There being no further business, the meeting adjourned at 9:22 a.m.

Respectfully submitted,

Yadira Campos
Recreation Specialist