

Waxahachie Community Development Corporation

March 1, 2022

A regular meeting of the Waxahachie Community Development Corporation (WCDC) was held in the Council Chamber at City Hall, 401 S. Rogers, Waxahachie, Texas on Tuesday, March 1, 2022 at 3:00 p.m.

Members Present: Daniel Morton, President  
Bob Lynn, Vice President  
Doug Barnes, Mayor  
Michael Scott, City Manager  
Judy Demoney  
Elizabeth Tull  
David McSpadden

Ex-Officio: Amber Villarreal, City Secretary  
Members Present: Chad Tustison, Director of Finance  
Kevin Strength, President/CEO Chamber of Commerce

Others Present: Gumaro Martinez, Executive Director of Parks & Leisure Services  
Laurie Mosley, Director of Convention & Visitors Bureau  
April Ortiz, Civic Center Director  
Chris Seale, Horticulturist  
James Villarreal, Assistant Director Sports Complex

**1. Call to Order**

President Dan Morton called the meeting to order.

**2. Public Comments**

Gumaro Martinez, Executive Director of Parks & Leisure Services, provided a project update on renovations at the Wags-a-Hachie Dog Park and thanked the Board for their support.

Brad Barnes, Assistant Director of Parks and Recreation, announced a tentative re-grand opening will be held in May and invited the Board to attend. He noted staff has set an internal deadline of Friday, March 11<sup>th</sup> to complete improvements.

**3. Approval of minutes of the Waxahachie Community Development Corporation regular meeting of November 9, 2021**

**Action:**

*Mr. David McSpadden moved to approve minutes of the WCDC meeting of November 9, 2021. Ms. Judy Demoney seconded, All Ayes.*

**4. Receive Fiscal Year 2022 1<sup>st</sup> Quarter Financial Report**

Finance Director Chad Tustison reviewed the first quarter financial report for fiscal year 2021 noting the funds have a positive financial position. He noted the budget is trending ahead at the moment largely impacted by increased sales tax and expenditures are anticipated to be spent at budget levels. He reported the available fund balance is approximately \$2.3 million.

**5. Consider supplemental appropriation for additional track repairs and increased scope of wrought iron fencing**

James Villarreal, Assistant Director Sports Complex, requested approval for additional funding for asphalt repairs on the running track. He explained patching and levelling the track would provide a temporary fix and potentially causing further problems in the near future. Preparation of the asphalt as recommended will increase the durability and longevity of the track improvements.

In addition, Mr. Villarreal requested approval to increase the scope of the wrought iron fencing project due to recent increase in materials and supply-chain issues. The scope of the work would extend to include the west side of the Broadhead Road service entrance.

Mr. David McSpadden asked if the asphalt repair will have a warranty and Mr. Villarreal noted it would.

President Morton expressed support to make the appropriate repairs to prevent additional costs in the future.

**Action:**

*Mr. David McSpadden moved to approve a supplemental appropriation of \$90,000.00 for the additional asphalt repairs for the running track and a supplemental appropriation of \$35,000.00 for the increased scope in the wrought iron fencing project. Mayor Doug Barnes seconded, All Ayes.*

**6. Consider supplemental appropriation to the FY21-22 Civic Center budget for increased costs associated with the restroom and dressing room renovations**

April Ortiz, Civic Center Director, requested approval of a supplemental appropriation to complete the restroom and dressing room renovations due to an increase in cost of materials along with labor and inventory shortages.

**Action:**

*Ms. Judy Demoney moved to approve a supplemental appropriation of \$86,000.00 for the increased costs associated with the restroom and dressing room renovations. Ms. Elizabeth Tull seconded, All Ayes.*

**7. Discuss and consider potential funding source for Crape Myrtle Festival fireworks show**

Laurie Mosley, Director of Convention & Visitors Bureau, explained that due to inflation and supply chain issues in China as it relates to fireworks, the cost of our annual fireworks show has increased from \$10,000 to \$21,000 for July 3, 2022. She explained the team is committed to securing other sponsorships and is requesting funding from the WCDC unrestricted reserve to cover the additional cost.

President Morton asked if there are levels of sponsorships and Ms. Mosley noted there are.

**Action:**

*President Dan Morton moved to approve a loan in the amount of \$10,500 for the Crape Myrtle Festival fireworks show and have the team solicit donations to contribute towards the repayment with the remaining balance to be absorbed by the WCDC fund. Mr. David McSpadden seconded, All Ayes.*

**8. Adjourn**

City Manager Michael Scott announced departmental reports were available to members and entertained questions.

Ms. Mosley announced the SAGU will host the National Association of Intercollegiate Athletics (NAIA) first 2022 NAIA Men's and Women's Basketball National Championship Opening Rounds. She reported the Convention and Visitors Bureau is assisting with welcoming the teams.

Mr. Villarreal announced the Sports Complex will provide four fields this weekend to assist a softball tournament being hosted at Big League Dreams in Mansfield.

President Morton expressed his excitement for all the upcoming events in Waxahachie.

There being no further business, the meeting adjourned at 3:43 p.m.

Respectfully submitted,

Amber Villarreal  
City Secretary