

**CITY OF WAXAHACHIE**  
**Firefighters' and Police Officers' Civil Service Commission**  
**Meeting Minutes**

A regular meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas was held at the Waxahachie City Hall, Council Conference Room, 401 S. Rogers St, Waxahachie, TX 75165, Wednesday, August 4, 2021, at 12:00 P.M.

Commission Members Present: Teresa McNiel, Vice-Chair  
Samuel Baker

Others Present: Fire Chief, Ricky Boyd  
Police Chief, Wade Goolsby  
Civil Service Director, Jamie Holbert

1. **Call to order**

Teresa McNiel called the meeting to order at 12:15 p.m.

2. **Invocation**

The invocation was given by Samuel Baker.

3. **Public Comments**

No public comments

4. **Approve July 7, 2021 meeting minutes**

Samual Baker made a motion to approve meeting minutes, seconded by Teresa McNiel. **Motion Passed**

5. **Waxahachie Fire Rescue**

- a. Action Items
  - i. None

- b. Items for Discussion
  - i. None

6. **Waxahachie Police Department**

- a. Action Items
  - i. **Consider approval for a written promotional Police Sergeant Exam to be held on September 8, 2021.** Samuel Baker made a motion to approve meeting minutes, seconded by Teresa McNiel. **Motion Passed**
  - ii. **Consider approval to open the promotional examination, to establish an eligibility list for the position of Police Sergeant, to Police Corporals with less than two years of service.** Samuel Baker made a motion to approve meeting minutes, seconded by Teresa McNiel. **Motion Passed**
  - iii. **Consider approval of the updated Waxahachie Police Corporal Department promotional examination source materials list effective September 1, 2021.** Samuel Baker made a motion to approve meeting minutes, seconded by Teresa McNiel. **Motion Passed**

- iv. **Consider approval of the updated Waxahachie Police Lieutenant Department promotional examination source materials list effective September 1, 2021.** Samuel Baker made a motion to approve meeting minutes, seconded by Teresa McNiel. **Motion Passed**
  - v. **Consider approval of the updated Waxahachie Police Sergeant Department promotional examination source materials list effective October 1, 2021.** Samuel Baker made a motion to approve meeting minutes, seconded by Teresa McNiel. **Motion Passed**
- b. Items for Discussion (no action will be taken on discussion items).
- i. **Notice of disciplinary action resulting in suspension.** Chief issued a three day suspension and a 1 day suspension to two officers. Both officers declined their right to appeal.

7. **Commission member and meeting attendee comments**

None

8. **Adjournment**

There being no further business to come before the commission, Teresa McNiel made a motion to adjourn, second by Tereas McNiel; the meeting was adjourned at 12:36 p.m.

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Teresa McNiel, Chair

Date

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Jamie Holbert, Civil Service Director