

Senior Center Advisory Committee  
July 21, 2021

A regular meeting of the Senior Center Advisory Committee was held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, July 21, 2021 at 1:30 p.m.

Members Present: Peggy Loftis, Chairman  
Brad Burns  
Heather Fuller  
Cheryl Lassetter  
Jane Vineyard  
Theresa Taylor

Member Absent: Mike Lee, Vice Chairman

Others Present: John Smith, Assistant Director, Senior Citizens Center  
Gumaro Martinez, Director of Parks and Recreation  
Billie Wallace, Council Representative

**1. Call to Order**

Chairman Peggy Loftis called the meeting to order at 1:30 p.m.

**2. Invocation**

Ms. Cheryl Lassetter gave the invocation.

**3. Public Comments**

None.

**4. Reorganization of Committee**

The committee discussed the member terms for serving on the Senior Center Advisory Committee. Mr. John Smith, Senior Center Director, clarified that existing members must re-apply as their two year term expires.

**Action:**

*Ms. Cheryl Lassetter moved to approve Ms. Peggy Loftis as Chairman for the Senior Center Advisory Committee. Ms. Jane Vineyard seconded. All Ayes.*

*Mr. Brad Burns moved to approve Mr. Mike Lee as Vice Chairman for the Senior Center Advisory Committee. Ms. Jane Vineyard seconded. All Ayes.*

**5. Approval of minutes for Senior Citizens Center Advisory Committee meetings of February 19, 2020 and March 18, 2020**

**Action:**

*Ms. Jane Vineyard moved to approve the minutes of the Senior Center Advisory Committee meetings of February 19, 2020 and March 18, 2020. Ms. Cheryl Lassetter seconded, All Ayes.*

**6. Discuss financial report on Senior Center, Inc. for period ending June 30, 2021 and take any necessary action**

Mr. Smith presented the financial report for period ending June 30, 2021. The STEM Garden balance reflects \$34,147.97. The Senior Center Inc. balance reflects \$72,153.43.

Mr. Smith noted expenses incurred during this time period included tools for the STEM Garden, billiard room relocation due to vaccination hub, supplement food purchases for food box giveaway for seniors, gas and oil for garden beds, games – corn hole boards, warmer for the kitchen (funded by a grant), and signage for the garden.

In regards to the billiard room relocation, Committee Member Brad Burns asked if the Senior Center would receive reimbursement due to this expense being Covid-19 related. Mr. Smith replied that the expense was documented as a Covid-19 expense, however, the reimbursement would go to the City's general fund. The Senior Center will make note of this expense and during the next budget cycle, the Senior Center could request the funds.

**Action:**

*Mr. Brad Burns moved to approve the financial report for the period ending June 30, 2021 as presented. Chairman Peggy Loftis seconded, All Ayes.*

**7. Discuss Senior Center activities and take any necessary action**

Mr. Smith shared the activity flyer including information on the lunch menu, daily activities, and field trips. Mr. Smith requested the committee to consider allowing Senior Center field trip expenses to be processed directly through the Senior Center Inc. checking account. This process will allow for flexibility in coordinating field trips.

**Action:**

*Chairman Peggy Loftis moved to approve processing field trip expenses through the Senior Center Inc. checking account. Ms. Cheryl Lassetter seconded, All Ayes.*

**8. Adjourn**

There being no further business, the meeting adjourned at 2:09 p.m.

Respectfully submitted,

Jami Bonner  
Assistant City Secretary