

A briefing session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas, on Monday, June 21, 2021 at 5:30 p.m.

Council Members Present: Doug Barnes, Mayor, Council Member Place 2  
Billie Wallace, Mayor Pro Tem, Council Member Place 4  
David Hill, Council Member Place 1  
Melissa Olson, Council Member Place 3  
Travis Smith, Council Member Place 5

Others Present: Michael Scott, City Manager  
Albert Lawrence, Assistant City Manager  
Tommy Ludwig, Assistant City Manager  
Robert Brown, City Attorney  
Amber Villarreal, City Secretary

## **1. Call to Order**

Mayor Doug Barnes called the meeting to order.

## **2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting**

City Manager Michael Scott reviewed the following agenda items:

- 5d. approve July 6<sup>th</sup> City Council meeting due to holiday.
- 5e. Mayor appointments of City Council members as liaisons to Boards/Commissions.
- 5f. Event application for Pie-Palooza & Walk-a-thon on October 16, 2021 to raise awareness about homelessness.

Planning Director Shon Brooks reviewed the following:

- Items 6-8. ZDC-67-2021, staff recommends approval per staff comments.
- Items 9-11. ZDC-68-2021, staff recommended approval per staff comments.

Assistant City Manager Tommy Ludwig reviewed the following agenda items:

- Items 12. and 13. The request is to authorize professional services with Kimley-Horn and Associates, Inc. for the design of water and sewer lines associated with the construction of Fire Station No. 4 in the amount of \$88,000.00. He explained the project is included in the proposed FY20-21 bond program and funds will not be available until the end of August 2021. Staff recommended approval of a reimbursement resolution to allow staff to proceed with issuing a purchase order to ensure design begins immediately and does not delay the overall schedule of Fire Station No. 4 construction.
- Item 14. The request is to authorize a bid award to Clark Electric, Inc. associated with the construction of a new Emergency Backup Power Generator for the Raw Water Pump Station #2 and Howard Road Water Treatment Plant Electrical Improvements Project in the amount of \$4,788,477.00, a 2% project contingency fund (\$95,770), and \$38,000 for the performance of third party electrical inspections.

- Item 17. The request is for a supplemental appropriation in association with the Robert W. Sokoll Joint Venture Water Treatment Plant in the amount of \$9,575.00. He explained an insurance claim has been submitted for the damaged actuator and the city will be reimbursed all but \$2,500.00 for the insurance deductible. Mr. Ludwig noted the Sokoll Water Treatment Plant is a joint venture with Rockett SUD and the cost of capital items are split 50/50.
- Item 19. The request is for a supplemental appropriation in association with grease, scum, and debris removal from the Jefferson Street Lift Station in the amount of \$105,813.67.

Director of Utilities David Bailey reviewed the following agenda items:

- Items 15. and 16. The request is to authorize a bid award to Taknek, LLC associated with Waxahachie Raw Water Pump Station #2 electrical improvements in the amount of \$957,002.41, a 4.5% (\$43,064) contingency fund, and \$15,000 for the performance of third-party electrical inspections. He explained the project is included in the proposed FY20-21 bond program and funds will not be available until the end of August 2021. Staff recommended approval of a reimbursement resolution to proceed with a purchase order for the equipment immediately, helping to ensure the electrical improvements are made prior to the 2022 summer water demand.
- Item 18. The request is for a supplemental appropriation associated with the Water Production Budget in the amount of \$25,000.00 due to several unanticipated expenses related to equipment maintenance.

Director of Public Works and Engineering James Gaertner reviewed the following agenda items:

- Item 20. The request is to authorize professional services with Kimley-Horn and Associates, Inc. for engineering services associated with the Monticello Drive Phase II Reconstruction in the amount of \$300,000.00. The scope of work for this item will include engineering for complete replacement of the asphalt road with concrete, replacement of the water and sewer lines, addition of sidewalks and street lights. The project also includes reconstruction of a portion of Chiles between Pensacola and Monticello.
- Item 21. The request is to authorize professional services with Binkley & Barfield, Inc. for engineering services associated with the 2021 asphalt pavement rehabilitation project in the amount of \$36,900.00. The scope of work for this item will include engineering services to prepare contract documents and specification for the scarification, re-compaction and cement stabilization of the existing pavement and subgrade, and repaving the asphalt driving surface for John Arden Dr. (from E. University to BNSF Railroad), Oak Creek Dr. (from cul-de-sac to cul-de-sac), Rogers St. (from W. Marvin Ave. to UP Railroad), and Spencer St. and Odom St (from Main St. to Highland Ave.).

Assistant to the City Manager Chelsey Gordon reviewed the following agenda item:

- Item 22. The request is to enter into agreements with Midwest Wrecking Company of Texas and Vantage Environmental for the demolition, abatement, and inspection of 408 and 410 S. Rogers and approving a budget amendment in the amount of \$112,534.00. She explained both demolition of the existing structures and design of the new building have

been reviewed and approved by the Heritage Preservation Commission and is estimated to take approximately 45 calendar days from the commencement of work.

City Manager Michael Scott reminded Council and staff about the June 29<sup>th</sup> Budget Work Session at the Waxahachie Civic Center beginning at 8:30 a.m.

### **3. Adjourn**

There being no further business, the meeting adjourned at 6:32 p.m.

Respectfully submitted,

Amber Villarreal  
City Secretary