

City Council
April 5, 2021

A briefing session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas, on Monday, April 5, 2021 at 6:00 p.m.

Council Members Present: David Hill, Mayor, Council Member Place 1
Mary Lou Shipley, Mayor Pro Tem
Chuck Beatty, Council Member
Doug Barnes, Council Member Place 2

Council Member Absent: Melissa Olson, Council Member Place 3

Others Present: Michael Scott, City Manager
Albert Lawrence, Assistant City Manager
Tommy Ludwig, Assistant City Manager
Robert Brown, City Attorney
Amber Villarreal, Assistant City Secretary

1. Call to Order

Mayor David Hill called the meeting to order.

2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting

City Manager Michael Scott reviewed the following consent agenda items:

- 5d., 5e, 5f, and 5h. Previously held community events and staff recommended approval.
- 5g. Applicant has received letters of approval for requested street closure from affected businesses. Mr. Scott requested council feedback on this and future downtown events. Mayor Hill and Council Member Doug Barnes noted as long as there isn't opposition from affected businesses they are in support of such events.
- Item 21. Mr. Scott noted previous Comprehensive Plan Committees consisted of City Council and the Planning & Zoning Commission. Discussion was held to continue with those same committee members as well as a nominee from each member of City Council for a maximum total of 17 members.
- Items 22. and 23. The City Attorney will have a brief update on pending litigation.

Finance Director Chad Tustison reviewed Item 6 noting the auditor will be present to review the annual financial report for year ended September 30, 2020.

Planning Director Shon Brooks reviewed the following:

- Items 7.-10. Emory Lakes Public Improvement District request and ZDC-7-2021 will be continued to the April 19, 2021 City Council meeting.
- Item 11. SUB-13-2021, staff recommended approval of plat and approval of petition of waiver as requested.
- Item 12. ZDC-12-2021, staff recommended approval as presented.

- Item 13. ZDC-16-2021, staff and the Planning & Zoning Commission recommended approval with concrete drive to the accessory building. Mr. Brooks noted the applicant presented a document from surrounding neighbors showing support of the applicant's request for a gravel drive to the accessory structure. Council discussed allowing a concrete or asphalt approach from the street with the remainder of the drive being gravel.
- Items 16.-18. ZDC-14-2021, staff recommended approval subject to staff comments that would include a request of a site plan to be submitted and approved administratively by staff. He noted the applicant revised the townhomes submission from the Planning & Zoning Commission meeting to include eight instead of nine townhomes and rear entry garages as opposed to front facing garages. Public Works & Engineering Director James Gaertner explained a feasibility study was conducted with TxDOT and it is anticipated that this development will generate enough traffic at some point to warrant a signal light. City Manager Michael Scott noted the area was zoned in 2014 with the North Grove Master Planned Development.

Parks and Recreation Director Gumaro Martinez reviewed Item 19. and thanked Assistant Director Brad Barnes for his work on the proposed Ordinance updating Park Pavilion Fees and Chautauqua Rental Fees. He noted comparable municipalities were used to gauge our fee structure. Mr. Martinez explained the Park Board reviewed and approved the recommended fee structure at their January 7th meeting.

Utilities Director David Bailey reviewed Item 20. noting staff recommended approval of a bid award to Circle H Contractors, L.P. associated with the construction of the BNSF Railroad 18" Water Line Project Phase 1 and Phase 2 in the amount of \$1,723,847.75. He noted staff also recommended Council approve a 5% construction contingency for the project.

3. Adjourn

There being no further business, the meeting adjourned at 6:45 p.m.

Respectfully submitted,

Amber Villarreal
Assistant City Secretary