



MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Conference Room, 401 S. Rogers, Waxahachie, TX and via teleconference on **Thursday, November 12, 2020** at **5:30 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman  
Glinda Felty  
Shannon Simpson  
Peggy Crabtree  
Jeff Smith  
Whitney Spillman, via telephone

Heritage Preservation Officer: Anita Simpson

**1. Call to Order**

Becky Kauffman called the meeting to order at 5:30 p.m.

**2. Public Comments**

None made

**3. Reorganize the Commission**

Jeff Smith nominated Becky Kauffman to serve as Chair of the HPC for the next year. Peggy Crabtree seconded the motion. Motion passed. Becky Kauffman nominated Glinda Felty to serve as Vice-Chair for the next year. Jeff Smith seconded the motion. Motion passed.

**4. Approve minutes of meeting held October 22, 2020**

Glinda Felty made a motion to approve the minutes of the meeting held October 22, 2020. The motion was seconded by Jeff Smith. **All ayes.**

**5. Consider Certificate of Appropriateness for 200 Oldham Street**

The Commission reviewed the Certificate of Appropriateness and photo of the final result of the work done. Jeff Smith made a motion to give final approval for the work done at 200 Oldham Street. Shannon Simpson seconded the motion. **All ayes.**

**6. Consider approval of renewal HT tax exemption applications**

The following properties were reviewed by the Commission:

411 Bird Lane	803 Cantrell	203 S. College	420 W. Franklin
512 N. Grand	613 N. Grand	205 Harbin	207 S. Hawkins
209 S. Hawkins	214 S. Hawkins	607 W. Jefferson	115 Kaufman
622 Kaufman	626 Kaufman	422 MLK Blvd	704 W. Main
711 W. Main	817 W. Main	1203 W. Main	311 E. Marvin
1101 E. Marvin	1201 E. Marvin	1201 W. Marvin	1203 W. Marvin
303 Matthews	615 N. Rogers	619 N. Rogers	327 E. University

Shannon Simpson made a motion to **approve** the above properties for the 2021 HT exemption. Glinda Felty seconded the motion. **All ayes.**

**7. Consider approval of new HT tax exemption applications**

212 Harbin—more research before making a determination

604 Williams—under construction; need plans; want to consult with owner

Peggy Crabtree made a motion to **table** the above properties for the 2021 HT exemption. Shannon Simpson seconded the motion. **All ayes.**

**8. Comments by Commission members and Heritage Preservation Officer**

Anita notified the Commission that the link for the residential design guideline survey is active and will be distributed through various avenues to get it out to the public. She asked for input on other groups to send it to. Whitney Spillman suggested putting the information on the city utility bills. Anita will check on that possibility.

**9. Adjourn**

A motion to adjourn was made by Shannon Simpson and seconded by Glinda Felty. **All ayes.**  
Meeting adjourned at 5:59 pm.

*Respectfully submitted by Anita Simpson*