

Park Board  
January 7, 2021

A regular meeting of the City of Waxahachie Park Board was held on Thursday, January 7, 2021 at 2:30 p.m. in the City Council Conference Room, 401 South Rogers, Waxahachie, Texas.

Members Present: Chad Hicks, Chairman  
Ginger Cole, Vice Chairman  
Dr. William Major  
Betsy Bell  
Byron Gibson  
Jenny Bridges

Others Present: Gumaro Martinez, Director of Parks and Recreation  
Brad Barnes, Assistant Parks & Recreation Director  
Michaela Drewry, Recreational Specialist  
Melissa Olson, Council Representative

**1. Call to Order**

Vice Chairman Ginger Cole called the meeting to order.

**2. Public Comments**

None

**3. Reorganize the Board**

**Action:**

*Ms. Jenny Bridges moved to nominate Mr. Chad Hicks as Chairman. Ms. Betsy Bell seconded, All Ayes.*

*Ms. Betsy Bell moved to nominate Ms. Ginger Cole as Vice Chairman. Mr. Bill Major seconded, All Ayes.*

**4. Approval of minutes of the Park Board meeting of July 30, 2020**

**Action:**

*Ms. Jenny Bridges moved to approve the minutes of the Park Board meeting of July 30, 2020. Ms. Betsy Bell seconded, All Ayes.*

**5. Discuss park projects and take any necessary action**

Mr. Gumaro Martinez, Director of Parks and Recreation, reported that Little Creek Trail was complete, with the exception of some structural updates and a crosswalk being installed at Brown Street. He stated Railyard Park was also completed in the fall and has been heavily trafficked by the community. He also updated the Board on the status of restroom install at Lions and Chapman Park, as well as new septic systems at Boat Dock and Spring Park. Mr. Martinez stated the Penn Park Pool renovation is still in the engineering phase.

Vice Chairman Ginger Cole asked about the Chautauqua Auditorium flagpole replacement. Mr. Brad Barnes, Assistant Director of Parks and Recreation, reported the flagpole was ready for install and would be complete next week. Mr. Barnes also mentioned the remaining pole at the old Baylor Hospital was repurposed at the Veterans Memorial in the City Cemetery.

**6. Discuss park activities and events and take any necessary action**

Ms. Michaela Drewry, Recreation Specialist, reported the Chautauqua Auditorium hosted three dance recitals in December and all events went smoothly. She also updated the Board on upcoming events in the spring. Ms. Drewry mentioned the park pavilions were reserved most weekends in the fall and she expects the same high volume for the spring.

**7. Discuss steering committee participation for lake parks master planning**

Mr. Martinez reported the Park Board is to be the steering committee to master plan the lake parks. Mr. Martinez introduced Michael Black, la terra studio, to discuss the formation of a steering committee and what services his firm offers. Mr. Black presented a questionnaire for board members to review before the first steering committee meeting. The Board set a date for their first meeting to be January 22, 2021.

**8. Discuss pavilion rental fees and take any necessary action**

Mr. Martinez presented a new park pavilion rental fee schedule to the Board. Ms. Jenny Bridges asked how often non-residents reserve pavilions. Ms. Drewry reported approximately 40% of reservations are made by non-residents.

**Action:**

*Vice Chairman Ginger Cole moved to accept a new pavilion rental fee schedule. Ms. Betsy Bell seconded, All Ayes.*

**9. Discuss Eagle Scout projects and take any necessary action**

Mr. Barnes suggested drafting guidelines for Eagle Scout projects in the parks to promote consistency and quality control for such projects. The Board expressed their support and would like city staff to draft a "Standard Operating Procedure" for their consideration in a future meeting.

**10. Adjourn**

There being no further business, the meeting adjourned at 3:45 p.m.

Respectfully submitted,

Michaela Drewry  
Recreation Specialist