

## **MINUTES**

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Conference Room and via conference call at City Hall, 401 S. Rogers on **Thursday, October 22, 2020 at 4 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman (via phone)

Glinda Felty  
Shannon Simpson  
Peggy Crabtree  
Curtiss Thompson  
Jeff Smith

Planning & Zoning Commission Liaison: Bonney Ramsey

Heritage Preservation Officer: Anita Simpson

City Council Liaison: Mary Lou Shipley

Guests: Andrew Branca, Chelsey Gordon, Michael Scott, Craig Melde, Alexis McKinney

### **1. Call to Order**

Glinda Felty called the meeting to order at 4:00 p.m.

### **2. Public Comments**

None made

### **3. Approve minutes of meetings held October 2, 2020 and October 8, 2020**

Peggy Crabtree made a motion to approve the minutes of the above meetings; motion was seconded by Shannon Simpson. **All ayes.**

### **4. Consider demolition permits for 406 S. Rogers Street and 410 S. Rogers Street**

Michael Scott gave some background of the process to date and said he is seeking permission to move forward with the demolition of existing buildings and construction of the new city hall annex. He stated that he does not take the demolition of buildings lightly and reminded the commission that all due diligence was done in effort to use the existing historic structure for this project but it did not work. Bonney Ramsey asked how long demolition would take. Actual demo will take approximately two weeks. It has not been decided yet if that will happen first or if it will be done in conjunction with the start of construction. There was some discussion. Curtiss Thompson made a motion to approve the demolition permits requested. Shannon Simpson seconded the motion. Aye votes were given by Peggy Crabtree, Glinda Felty, and Becky Kauffman in addition to those making the motions. Jeff Smith voted nay.

### **5. Consider Certificate of Appropriateness for new city hall annex**

Michael Scott thanked the commission for their review and the time they had spent on this project. He and Mr. Melde went over some of the features of the new area which will include close to 90 parking spaces at the back of the building. Glinda asked if there was any further discussion. Becky Kauffman stated that she felt some elements needed to be changed in order to meet the design guidelines but that is

her opinion. Peggy Crabtree suggested putting a plaque or historic marker in the plaza area commemorating what had stood there. Mr. Melde said that was a great idea and it would be done; a cornerstone showing year built will also be incorporated into the property to make sure it is distinguished from our historic buildings. Peggy Crabtree made a motion to approve the COA for the new city hall annex. Shannon Simpson seconded the motion. Aye votes were given by Curtiss Thompson, Glinda Felty, and Jeff Smith in addition to those making the motions. Becky Kauffman voted nay.

**6. Comments by Commission members and Heritage Preservation Officer**

None made

**7. Adjourn**

A motion to adjourn was made by Shannon Simpson and seconded by Peggy Crabtree. **All ayes.**  
Meeting adjourned at 4:14 pm.

*Respectfully submitted by Anita Simpson*