

MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, TX, and via teleconference on **Thursday, October 8, 2020 at 5:30 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman
Glinda Felty
Shannon Simpson
Peggy Crabtree
Curtiss Thompson
Whitney Spillman (via Zoom)

Planning & Zoning Commission Liaison: Bonney Ramsey
Heritage Preservation Officer: Anita Simpson
City Council Liaison: Mary Lou Shipley
Guests (via Zoom): Nore Winter, Marcia Boyle

1. Call to Order

Becky Kauffman called the meeting to order at 5:28 p.m.

2. Public Comments

None made

3. Approve minutes of meeting held September 10, 2020

Glinda Felty made a motion to approve the minutes of the meetings held on September 10, 2020. The motion was seconded by Peggy Crabtree. **All ayes.**

4. Kick off Residential Design Guideline Project

Nore Winter & Marcia Boyle with Winter & Company in Boulder, Colorado introduced themselves and gave a short PowerPoint presentation about the company and the project at hand. They noted some things they need input from the Commission on and asked questions about the expectations of the members for the final product. There was a virtual tour of the districts using Google Maps; specific architectural styles, recent COA projects, success stories, and properties exhibiting recurring issues were spotlighted. There was discussion about specific things to include in the guidelines, areas to provide focus on, and how to proceed with the project. It was agreed that a survey that could be available for a couple of weeks was preferable to a virtual community workshop at this time. Both may be utilized eventually. Tasks were assigned and the schedule for adoption was discussed.

5. Comments by Commission members and Heritage Preservation Officer

None made

6. Adjourn

A motion to adjourn was made by Shannon Simpson and seconded by Glinda Felty. **All ayes.**
Meeting adjourned at 7:04 pm.

Respectfully submitted by Anita Simpson