

## MINUTES

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas was held via teleconference on **July 16, 2020 at 4:30 p.m.**

Heritage Preservation Commission Members:	Becky Kauffman Glinda Felty Shannon Simpson Curtiss Thompson Jeff Smith Whitney Spillman
Planning & Zoning Commission Liaison:	Bonney Ramsey
Heritage Preservation Officer:	Anita Simpson
City Council Liaison:	Mary Lou Shipley

### 1. Call to Order

Becky Kauffman called the meeting to order at 4:32 pm.

### 2. Public Comments--None

### 3. Consider approval of signage for 114 S. Rogers Street

Becky asked everyone to refer to drawing of the sign specs provided by Quickway and to access pages 115-121 of the design guidelines. She noted that the drawing was challenging as it did not seem to have all of the proper dimensions on it. There was discussion about what related to what and other aspects of the drawing. The commission discussed several sections of the design guidelines relating to signage and made suggestions as to what would be preferred. Jeff Smith reintroduced Peggy Crabtree's suggestion that any penetrations to the building be done in the mortar joints to minimize damage to the building. There was more discussion about that and the style of brackets proposed. Anita noted that the illumination would come from LED lights and Chris Reeves had told her that brightness could be controlled by how many bulbs were used. He indicated he would follow the guidelines with regards to that. There was more discussion. Glinda Felty made a motion to **approve** the sign for 114 S. Rogers with the above recommendations (use mortar joints for penetrations if possible; lighting must adhere to guideline requirements). Jeff Smith seconded the motion. **All ayes.**

### 4. Comments by Commission members and Heritage Preservation Officer—None

### 5. Adjourn

Shannon Simpson made a motion to adjourn. The motion was seconded by Becky Kauffman. Meeting adjourned at 5:10 pm.

*Respectfully submitted by Anita Simpson*