

City Council  
March 2, 2020

A regular meeting of the Mayor and City Council of the City of Waxahachie, Texas was held in the Council Chamber at City Hall, 401 S. Rogers on Monday, March 2, 2020 at 7:00 p.m.

Councilmembers Present: David Hill, Mayor  
Mary Lou Shipley, Mayor Pro Tem  
Chuck Beatty, Councilmember  
Kevin Strength, Councilmember  
Melissa Olson, Councilmember

Others Present: Michael Scott, City Manager  
Albert Lawrence, Assistant City Manager  
Tommy Ludwig, Assistant City Manager  
Robert Brown, City Attorney  
Lori Cartwright, City Secretary

**1. Call to Order**

Mayor David Hill called the meeting to order.

**2. Invocation**

**3. Pledge of Allegiance and Texas Pledge of Allegiance**

Mayor Hill gave the invocation and led the Pledge of Allegiance and the Texas Pledge of Allegiance.

**4. Public Comments**

Mr. Paul Christenson, 110 Williams Street, Waxahachie, spoke on the coronavirus.

**5. Consent Agenda**

- a. Minutes of the City Council meeting of February 17, 2020
- b. Minutes of the City Council briefing of February 17, 2020
- c. Civil Service Commission Appointment – Reverend Samuel Baker
- d. Event application for 1<sup>st</sup> Annual Project Graduation Tunes and Trucks to be held April 25, 2020

**Action:**

*Councilmember Melissa Olson moved to approve items a. through d. on the Consent Agenda. Councilmember Chuck Beatty seconded, All Ayes.*

**6. Introduce Honorary Councilmember**

None

**7. Consider City of Waxahachie Annual Financial Report for year ended September 30, 2019**

Ms. Paula Lowe, Patillo, Brown, & Hill, L.L.P., reviewed the City of Waxahachie Annual Financial Report for year ended September 30, 2019. She stated the city has an unmodified opinion being a great report. The firm conducted the audit via the Government auditing standards and there are no concerns with internal issues noting it is a good clean report. She reported all positive balances in all categories of Statement of Net Position and positive net positions in all water categories. Ms. Lowe reported the City's General Fund reported an ending unassigned fund balance of \$18,241,540, with a total increase in fund balance of \$4,081,394, compared with the previous fiscal year.

Mayor Hill thanked Director of Finance Charles Harris and Assistant Finance Director Gail Turner for their work on the Audit.

**Action:**

*Mayor Pro Tem Mary Lou Shipley moved to accept the City of Waxahachie Annual Financial Report for year ended September 30, 2019. Councilmember Kevin Strength seconded, All Ayes.*

City Manager Michael Scott introduced Reverend Samuel Baker as the new member of the Civil Service Commission. He noted Reverend Baker graciously accepted to serve in this capacity.

**8. Consider a request by Jimmy Pogue, Stadia Land Surveying, for a Replat of North ½ of Lot 13 and 14 of Strickland Addition to create Lot 13R, Strickland Addition, 0.126 acres (Property ID 175891) – Owner: Martin Texas Properties (RP-19-0146)**

Planning Director Shon Brooks reported the request is for relief to provide a 10-foot utility easement instead of a 15-foot easement. Staff recommended approval.

**Action:**

*Mayor Pro Tem Mary Lou Shipley moved to approve a request by Jimmy Pogue, Stadia Land Surveying, for a Replat of North ½ of Lot 13 and 14 of Strickland Addition to create Lot 13R, Strickland Addition, 0.126 acres (Property ID 175891) – Owner: Martin Texas Properties (RP-19-0146). Councilmember Kevin Strength seconded, All Ayes.*

**9. Consider amendment to Mid-Way Regional Airport Rules and Regulations and Minimum Standards and Requirements**

Airport Manager Darrell Phillips presented an amendment to Mid-Way Regional Airport Rules and Regulations, and Minimum Standards and Requirements. He reported the modifications are housekeeping changes.

Councilmember Melissa Olson thanked Mr. Phillips for his expertise.

**Action:**

*Councilmember Kevin Strength moved to approve the amendment to Mid-Way Regional Airport Rules and Regulations and Minimum Standards and Requirements. Mayor Pro Tem Mary Lou Shipley seconded, All Ayes.*

**10. Consider bid award for South Downtown Parking**

Assistance City Manager Albert Lawrence reported bids were received and opened for the South Downtown Parking project on February 27, 2020. He stated four bids were received and the low bidder was J&K Excavation LLC for \$433,088.48. Mr. Lawrence recommended awarding the bid for the South Downtown Parking Project to J&K Excavation, LLC for \$433,088.48.

**Action:**

*Mayor Pro Tem Mary Lou Shipley moved to award the bid to J&K Excavation LLC for \$433,088.48 for the South Downtown Parking project. Councilmember Kevin Strength seconded, All Ayes.*

**11. Consider Budget Amendment for Parks Department**

Mr. Lawrence stated this is a companion to the above item 10. Staff recommended a budget amendment to increase Professional Services and Improvements other than Building account to cover the total cost of \$462,288 for the South Downtown Parking Project.

**Action:**

*Councilmember Kevin Strength moved to approve the Budget Amendment for the Parks Department as presented. Mayor Pro Tem Mary Lou Shipley seconded, All Ayes.*

**12. Comments by Mayor, City Council, City Attorney and City Manager**

Mr. Lawrence commended City Engineer, James Gaertner and Graduate Engineer Macey Martinez for their design on the South Downtown Parking project. He stated they prepared the bid specs and bid opening requirements to bring it to a bid award. He stated the first concert at Railyard Park was at the recent Mardi Gras Festival. Mr. Lawrence stated there was a good gathering and staff received positive comments. He thanked Convention and Bureau Director Laurie Mosely, Kelly Skistmas, and the Parks Department employees.

Councilmember Kevin Strength thanked Reverend Samuel Baker for serving on the Civil Service Commission.

Councilmember Chuck Beatty stated Saturday, February 29, 2020 the Ellis County African American Hall of fame dedicated the 8/47 Memorial in Freedman's Park noting seventy-three years ago, 20 men were killed in a tragic accident on U.S. Highway 77.

City Manager Michael Scott commended Finance Director Charles Harris and Assistant Finance Director Gail Turner for their work on the Annual Financial Report. He thanked city staff for their professionalism and excellence in serving our community.

Mayor Pro Tem Mary Lou Shipley applauded a lawn crew for assisting her in emptying her truck when she took limbs to the convenience station.

Councilmember Melissa Olson commended the Engineering Department's team for work done in-house. She thanked Reverend Samuel Baker for his service.

Communications & Marketing Director Amy Borders announced the reopening of Little Creek Trail would be on Saturday, March 14, 2020 from 10:00 a.m. – 12:00 p.m. in Chapman Park.

Mayor David Hill thanked Ms. Borders and Mr. Manjul Shrestha for the mapping of the Hearts around town.

Mayor Hill spoke on the coronavirus noting staff is aware of the virus and the city is doing their part with weekly conference calls statewide. Others aware are the Waxahachie Police and Fire, Baylor Scott and White and Waxahachie Independent School District. He stated we are doing our part and are on the watch.

### **13. Adjourn**

There being no further business, the meeting adjourned at 7:24 p.m.

Respectfully submitted,

Lori Cartwright  
City Secretary