

Planning and Zoning Commission  
February 25, 2020

The Waxahachie Planning & Zoning Commission held a briefing session on Tuesday, February 25, 2020 at 6:45 p.m. in the City Council Conference Room at 401 S. Rogers St., Waxahachie, TX.

Members Present: Rick Keeler, Chairman  
Melissa Ballard, Vice Chairman  
Betty Square Coleman  
Bonney Ramsey  
Jim Phillips  
David Hudgins

Member Absent: Erik Test

Others Present: Shon Brooks, Director of Planning  
Colby Collins, Senior Planner  
Chris Webb, Planner  
Macey Martinez, Graduate Engineer  
Tommy Ludwig, Assistant City Manager  
Lori Cartwright, City Secretary  
Mary Lou Shipley, Council Representative

**1. Call to Order**

Chairman Rick Keeler called the meeting to order.

**2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting**

Planner Chris Webb reviewed the following cases:

- RP-19-0146 – Applicant is requesting to combine two (2) existing lots into one (1) lot noting the property falls under the Infill Overlay District. The applicant is requesting a petition of relief on Right-of-Way dedication. The applicant is also requesting a petition of relief from the required 15 feet utility easement to 10 feet.
- SUB-097 – Applicant is requesting a replat that would divide one (1) lot into two (2) lots located in the ETJ. The City received a letter from Sardis Lone Elm that there is adequate public facilities for this property. Staff recommended approval.

**3. Adjourn**

There being no further business, the meeting adjourned at 7:00 p.m.

Respectfully submitted,

Lori Cartwright  
City Secretary