

CITY OF WAXAHACHIE
Firefighters' and Police Officers' Civil Service Commission
Meeting Agenda

A regular meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas was held at the Waxahachie City Hall, Mayor's Office, 401 S. Rogers St, Waxahachie, TX 75165, on Wednesday, October 2, 2019 at 12:00 p.m.

Commission Members: Curtis Williams, Chair
Teresa McNiell, Vice-Chair
Bob Aday

1. Call to order
2. Invocation
3. Approve August 7, 2019 and August 22, 2019 meeting minutes.
4. Waxahachie Fire Rescue
 - a. Action items
 - i. Consider approval for an entry Firefighter written examination and physical ability test to be held November 23, 2019.
 - b. Items for Discussion (no action will be taken on discussion items).
 - i. None
5. Waxahachie Police Department
 - a. Action Items
 - i. Consider approval of a written promotional examination to establish an eligibility list for the position of Lieutenant to be held November 12, 2019.
 - ii. Consider approval of a written promotional examination to establish an eligibility list for the position of Sergeant to be held November 12, 2019.
 - iii. Consider approval of a written promotional examination to establish an eligibility list for the position of Corporal exam to be held on November 12, 2019.
 - iv. Consider approval for and Assessment Center to be held on December 5, 2019.
 - b. Items for Discussion (no action will be taken on discussion items).
 - i. Disciplinary notice resulting in a two day suspension
6. Commission member and meeting attendee comments.
7. Adjournment

The Civil Service Commission reserves the right to meet in Executive Session on any of the above items.

The meeting location is wheelchair accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours before the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX.

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| <p><i>Notice of Potential Quorum</i> <i>One or more members of the Waxahachie City Council may be present at this meeting.</i> <i>No action will be taken by the City Council at this meeting.</i></p> |
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CITY OF WAXAHACHIE
Firefighters' and Police Officers' Civil Service Commission
Meeting Minutes

A regular meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas was held at the Waxahachie City Hall, Mayor's Office, 401 S. Rogers St, Waxahachie, TX 75165, on Wednesday, August 7, 2019 at 12:00 p.m.

Commission Members Present: Curtis Williams, Chair
Teresa McNeil, Vice-Chair

Others Present: Assistant Fire Chief, Randall Potter
Assistant Police Chief, Joe Wiser
Civil Service Director, Jamie Holbert

1. Call to order

Curtis Williams called the meeting to order at 12:13 p.m.

2. Invocation

The invocation was given by Joe Wiser.

3. Approve June 5, 2019 meeting minutes.

Approval of meeting minutes was postponed until next meeting.

4. Waxahachie Fire Rescue

- a. Action Items
 - i. None
- b. Items for Discussion
 - i. None

5. Waxahachie Police Department

- a. Action Items
 - i. Consider approval of the updated Waxahachie Police Department promotional examination source materials list.

Teresa McNeil moved to approve updated Waxahachie Police Department promotional examination source materials list. Curtis Williams seconded the motion. Motion passed

- b. Items for Discussion (no action will be taken on discussion items).
 - i. None

6. Adjournment

There being no further business to come before the commission, Teresa McNeil made a motion to adjourn, second by Curtis Williams; the meeting was adjourned at 12:37 p.m.

Curtis Williams, Chair

Date

Jamie Holbert, Civil Service Director

CITY OF WAXAHACHIE
Firefighters' and Police Officers' Civil Service Commission
Meeting Minutes

A regular meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas was held at the Waxahachie City Hall, Mayor's Office, 401 S. Rogers St, Waxahachie, TX 75165, on Wednesday, August 22, 2019 at 2:00 p.m.

Commission Members Present: Teresa McNiel, Vice-Chair
Bob Aday

Others Present: Fire Chief, Ricky Boyd
Police Chief, Wade Goolsby
Civil Service Director, Jamie Holbert

1. **Call to order**

Teresa McNiel called the meeting to order at 2:02 p.m.

2. **Invocation**

The invocation was given by Ricky Boyd.

3. **Approve June 5, 2019 and August 7, 2019 meeting minutes.**

Approved June 5, 2019 minutes. Approval of August 7, 2019 meeting minutes was postponed until next meeting.

4. **Waxahachie Fire Rescue**

a. Action items

- i. Consider approval to open up the Captain's test to Lieutenants with less than 2 years' experience
Teresa McNiel moved to approve to open up the Captain's test to Lieutenants with less than 2 years' experience. Bob Aday seconded the motion. Motion passed
- ii. Consider approval of a written promotional examination to establish an eligibility list for the position of Captain to be held on Friday, November 15, 2019.
Bob Aday moved to a written promotional examination to establish an eligibility list for the position of Captain to be held on Friday, November 15, 2019. Teresa McNiel seconded the motion. Motion passed
- iii. Consider approval of a written promotional examination to establish an eligibility list for the position of Battalion Chief to be held on Friday, November 15, 2019.
Bob Aday moved to a written promotional examination to establish an eligibility list for the position of Battalion Chief to be held on Friday, November 15, 2019. Teresa McNiel seconded the motion. Motion passed

b. Items for Discussion (no action will be taken on discussion items).

- i. None

5. **Waxahachie Police Department**

a. Action Items

- i. Consider approval for an entry Patrol Officer written examination and physical agility test to be held October 19, 2019.

Bob Aday moved to approve for an entry Patrol Officer written examination and physical agility test to be held October 19, 2019. Teresa McNiel seconded the motion. Motion passed

- b. Items for Discussion (no action will be taken on discussion items).
 - i. None

6. Adjournment

There being no further business to come before the commission, Teresa McNiel made a motion to adjourn, second by Bob Aday; the meeting was adjourned at 2:18 p.m.

Teresa McNiel, Vice-Chair

Date

Jamie Holbert, Civil Service Director