## NOTICE OF PLANNING & ZONING COMMISSION BRIEFING SESSION AUGUST 14, 2018 CITY COUNCIL CONFERENCE ROOM 401 S. ROGERS WAXAHACHIE TEXAS 6:30 P.M.

# Agenda

Commission Members:

Rick Keeler, Chairman Melissa Ballard, Vice Chairman Betty Square Coleman Bonney Ramsey Jim Phillips Erik Barnard David Hudgins

- 1. Call to Order
- 2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting
- 3. Adjourn

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum One or more members of the Waxahachie City Council may be present at this meeting. No action will be taken by the City Council at this meeting.

# <u>A G E N D A</u>

The Waxahachie Planning & Zoning Commission will hold a regular meeting on *Tuesday*, *August 14, 2018 at 7:00 p.m.* in the Council Chamber at 401 S. Rogers St., Waxahachie, TX.

Commission Members: Rick Keeler, Chairman Melissa Ballard, Vice Chairman Betty Square Coleman Bonney Ramsey Jim Phillips Erik Barnard David Hudgins

- 1. Call to Order
- 2. Invocation
- 3. Consent Agenda

All matters listed under Item 3, Consent Agenda, are considered routine by the Planning & Zoning Commission and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Chairman to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Planning & Zoning Commission.

- a. Minutes of the regular Planning & Zoning Commission meeting of July 24, 2018
- b. Minutes of the Planning and Zoning Commission briefing of July 24, 2018
- 4. Consider request by Michael Davis, Bannister Engineering, for a Replat of Lot 16, Block 5, Spanish Grant, Phase II to create Lots 16R1 and 16R2, Block 5, Spanish Grant, Phase II, being 3.292 acres out of the William Ferrell Survey, Abstract 349 (Property ID 155968) in the Extra Territorial Jurisdiction Owner: NIX JOHNNY E & CARI D (RP-18-0118)
- Consider request by Chris Acker, Acker Construction, for a Replat of Lot SPT 1 Block 194 of the Town Addition to create Lot 1, Block A, Dunlap Addition, 0.395 acres (Property ID 234842) – Owner: SOUTHFORK LLC (RP-18-0117)
- 6. *Continue Public Hearing* on a request by Verlin Taylor, VKT Associates, for a Zoning Change from a Commercial zoning district to **Planned Development-Commercial, with Concept Plan,** located at 1501 Dr. Martin Luther King Jr. Blvd., being 272 S M DURRETT 0.3426 ACRES (Property ID 182074) Owner: VKT ASSOCIATES LLC (PD-18-0079)
- 7. *Consider* recommendation of Zoning Change No. PD-18-0079
- 8. Public Comments
- 9. Adjourn

#### The P&Z reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4005 or (TDD) 1-800-RELAY TX.

Notice of Potential Quorum One or more members of the Waxahachie City Council may be present at this meeting. No action will be taken by the City Council at this meeting. The Waxahachie Planning & Zoning Commission held a regular meeting on Tuesday, July 24, 2018 at 7:00 p.m. in the Council Chamber at 401 S. Rogers St., Waxahachie, TX.

Members Present:	Rick Keeler, Chairman Melissa Ballard, Vice Chairman Betty Square Coleman Bonney Ramsey Jim Phillips Erik Barnard David Hudgins
Others Present:	Shon Brooks, Director of Planning Kelly Dent, Planner James Gaertner, City Engineer Tommy Ludwig, Executive Director of Community Development Lori Cartwright, City Secretary Mary Lou Shipley, Council Representative

## 1. Call to Order

### 2. Invocation

Chairman Rick Keeler called the meeting to order and gave the invocation.

#### 3. Consent Agenda

- a. Minutes of the regular Planning & Zoning Commission meeting of July 10, 2018
- b. Minutes of the Planning and Zoning Commission briefing of July 10, 2018

## Action:

Mrs. Bonney Ramsey moved to approve items a. and b. on the Consent Agenda. Vice Chairman Melissa Ballard seconded, All Ayes.

4. Consider request by Ken Rogers, Herbert Beasley Land Surveyors LP for a Replat of Lot 4R Waxahachie Civic Center to create Lots 4R-1, 4R-2, and 4R-3 Waxahachie Civic Center, 14.172 acres (Property ID 227433) – Owner: LOOKOUT PARTNERS LP (RP-18-0109)

Ms. Kelly Dent, Planner, reported the applicant seeks to replat one (1) lot into three (3) lots and create Lot 4R-3 specifically for a detention pond. She stated the development needs water and sewer services prior to recording the Replat.

The Commission expressed concern with the detention pond on its own lot and maintenance. Mr. James Gaertner, City Engineer, stated if it goes to default, the city code enforcement will step in. He recommended a note attached to the Replat from the HOA depicting maintenance requirements and who will maintain the detention pond.

## Action:

After further discussion, Vice Chairman Melissa Ballard moved to approve a request by Ken Rogers, Herbert Beasley Land Surveyors LP for a Replat of Lot 4R Waxahachie Civic Center to create Lots 4R-1, 4R-2, and 4R-3 Waxahachie Civic Center, 14.172 acres (Property ID 227433) – Owner: LOOKOUT PARTNERS LP (RP-18-0109) subject to staff comments and keeping the detention pond as part of Lot 4R-2. Ms. Betty Square Coleman seconded, All Ayes.

5. Consider request by Jeremy Glenn, Waxahachie ISD, for a Preliminary Plat of New Waxahachie High School for 1 lot, being 94.184 acres situated in the J. Boyd Survey, Abstract 108, W.J. Boyce Survey, Abstract 109, E. Horton Survey, Abstract 466, and W.C. Tunnell Survey, Abstract 1008 (Property ID 180503) Owner: WAXAHACHIE ISD (PP-18-0113)

Ms. Dent reported the Preliminary Plat was approved by City Council on April 4, 2016 and explained it has now expired. She stated the applicant resubmitted with no changes and recommended approval.

## Action:

Mr. Jim Phillips moved to approve a request by Jeremy Glenn, Waxahachie ISD, for a Preliminary Plat of New Waxahachie High School for 1 lot, being 94.184 acres situated in the J. Boyd Survey, Abstract 108, W.J. Boyce Survey, Abstract 109, E. Horton Survey, Abstract 466, and W.C. Tunnell Survey, Abstract 1008 (Property ID 180503) Owner: WAXAHACHIE ISD (PP-18-0113). Mr. David Hudgins seconded, All Ayes.

6. Consider request by Jeremy Glenn, Waxahachie ISD, for a Final Plat of New Waxahachie High School for 1 lot, being 94.184 acres situated in the J. Boyd Survey, Abstract 108, W.J. Boyce Survey, Abstract 109, E. Horton Survey, Abstract 466, and W.C. Tunnell Survey, Abstract 1008 (Property ID 180503) Owner: WAXAHACHIE ISD (FP-18-0112)

Ms. Dent reviewed the following staff comments pertaining to the Final Plat:

- 1. The City will need to see the executed agreement between the District and the owners of the Mark on 287. Please ensure that a copy, signed by both parties, is made available.
- 2. Business 287 is a 110-foot wide thoroughfare. You will need to ensure that 55-feet of right-of-way is dedicated from the centerline of the road to your property. This may require dedication on your part. You will need to show the width of the right-of-way on your plat drawing, and either demonstrate that dedication is not required or make the appropriate amount of dedication.
- 3. A 15-foot utility easement must be shown along the street frontage. This can overlap other easements.
- 4. Some of the pages in the plat packet do not show the Water Easement to the City.

Ms. Dent reported the following outstanding fees must be paid before this plat is filed with Ellis County:

- a. Park fees of \$56,510.40
- b. Roadway impact fees of \$130,687.50 (thirty (30) percent of total roadway impact fees)
- c. Filing fees of \$225.00

Ms. Dent stated the applicant and surveyor are aware of outstanding comments noting a resubmittal has not been received at this point. She also noted the applicant is absent. Staff recommended approval per staff comments.

### Action:

Mrs. Bonney Ramsey moved to approve a request by Jeremy Glenn, Waxahachie ISD, for a Final Plat of New Waxahachie High School for 1 lot, being 94.184 acres situated in the J. Boyd Survey, Abstract 108, W.J. Boyce Survey, Abstract 109, E. Horton Survey, Abstract 466, and W.C. Tunnell Survey, Abstract 1008 (Property ID 180503) Owner: WAXAHACHIE ISD (FP-18-0112) subject to all staff comments. Ms. Betty Square Coleman seconded, All Ayes.

7. Continue Public Hearing on a request by Verlin Taylor, VKT Associates, for a Zoning Change from a Commercial zoning district to Planned Development-Commercial, with Concept Plan, located at 1501 Dr. Martin Luther King Jr. Blvd., being 272 S M DURRETT 0.3426 ACRES (Property ID 182074) - Owner: VKT ASSOCIATES LLC (PD-18-0079)

Chairman Keeler continued the Public Hearing and announced the applicant requested to continue to the Planning and Zoning Commission meeting of August 14, 2018.

#### 8. Consider recommendation of Zoning Change No. PD-18-0079

## Action:

Mr. Jim Phillips moved to continue a request by Verlin Taylor, VKT Associates, for a Zoning Change from a Commercial zoning district to Planned Development-Commercial, with Concept Plan, located at 1501 Dr. Martin Luther King Jr. Blvd., being 272 S M DURRETT 0.3426 ACRES (Property ID 182074) - Owner: VKT ASSOCIATES LLC (PD-18-0079) to the Planning and Zoning Commission meeting of August 14, 2018. Ms. Betty Square Coleman seconded, All Ayes.

9. Public Hearing on a request by Chad Hill for a Specific Use Permit (SUP) for Accessory Building (Residential), Greater than or Equal to 700 S.F. use within a Planned Development-23-Single Family-1 zoning district, located at 141 Willowcrest, LOT 11A LAKEVIEW-REV 1.23 AC (Property ID 174724) - Owner: HILL CHAD W & CASI L (SU-18-0114)

Chairman Keeler opened the Public Hearing.

Ms. Dent reported the applicant seeks to expand a structure on the property. The structure was erected without a specific use permit or a building permit and does not conform to the standards set by the City's current or prior Zoning Ordinances. She presented a petition of neighbors supporting Mr. Hill's request. Ms. Dent stated additional information is required.

Mr. Chad Hill, applicant, 141 Willowcrest, Waxahachie, presented a picture of the accessory building noting he purchased the property in 2017 and would like to expand it. He stated it will have stone and hardboard to match the house.

There being no others to speak for or against SU-18-0114, Chairman Keeler closed the Public Hearing.

## 10. Consider recommendation of Zoning Change No. SU-18-0114

## Action:

Vice Chairman Melissa Ballard moved to approve a request by Chad Hill for a Specific Use Permit (SUP) for Accessory Building (Residential), Greater than or Equal to 700 S.F. use within a Planned Development-23-Single Family-1 zoning district, located at 141 Willowcrest, LOT 11A LAKEVIEW-REV 1.23 AC (Property ID 174724) - Owner: HILL CHAD W & CASI L (SU-18-0114) subject to all staff comments and subject to a revised drawing prior to City Council to match the existing structure remodel to the property. Mrs. Bonney Ramsey seconded, All Ayes.

#### **11. Public Comments**

None

#### 12. Adjourn

There being no further business, the meeting adjourned at 7:32 p.m.

Respectfully submitted,

Lori Cartwright City Secretary The Waxahachie Planning & Zoning Commission held a briefing session on Tuesday, July 24, 2018 at 6:15 p.m. in the City Council Conference Room at 401 S. Rogers St., Waxahachie, TX.

Members Present:	Rick Keeler, Chairman Melissa Ballard, Vice Chairman Bonney Ramsey Jim Phillips David Hudgins
Members Absent:	Betty Square Coleman Erik Barnard
Others Present:	Shon Brooks, Director of Planning Kelly Dent, Planner James Gaertner, City Engineer Lori Cartwright, City Secretary Mary Lou Shipley, Council Representative

#### 1. Call to Order

Chairman Rick Keeler called the meeting to order.

#### 2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting

Mr. Shon Brooks, Director of Planning, stated the mixed-use proposal located at Highway 287 passed at the recent City Council meeting.

Staff reviewed RP-18-0109 noting water and sewer will be required to for all new lots. Mr. Brooks stated the applicant wants to have a detention pond on its own lot and staff's concern is if the applicant does not maintain it, the city will have to take over and maintain. Staff preferred the detention pond be included with Lot 2 or Lot 4.

Staff reviewed PP-18-0113 and recommended approval.

Staff reviewed FP-18-0112 noting several concerns and outstanding unpaid fees. The plat is not showing a 15-foot utility easement and some pages do not show the water easement to the city.

Ms. Kelly Dent, Planner, referenced PD-18-0079 stating the applicant asked for a continuance to the meeting of August 14, 2018.

Staff reviewed SU-18-0114 noting the applicant is seeking to expand a structure on the property. The structure was erected without a specific use permit or a building permit and does not conform to the standards set by the City's current or prior Zoning Ordinances. Applicant has received support from neighbors to expand.

#### 3. Adjourn

There being no further business, the meeting adjourned at 6:53 p.m.

Respectfully submitted,

Lori Cartwright City Secretary

# **Planning & Zoning Department**

# **Plat Staff Report**

## Case: RP-18-0118

#### MEETING DATE(S)

Planning & Zoning Commission:

August 14, 2018

City Council:

August 20, 2018

### **CAPTION**

**Consider** request by Michael Davis, Bannister Engineering, for a **Replat** of Lot 16, Block 5, Spanish Grant, Phase II to create Lots 16R1 and 16R2, Block 5, Spanish Grant, Phase II, being 3.292 acres out of the William Ferrell Survey, Abstract 349 (Property ID 155968) in the Extra Territorial Jurisdiction – Owner: NIX JOHNNY E & CARI D (RP-18-0118)

CASE INFORMATION Applicant:	Michael Davis, Bannister Engineering
Property Owner(s):	Johnny E. & Cari D. Nix
Site Acreage:	3.292 acres
Number of Lots:	2 lots
Number of Dwelling Units:	2 units
Park Land Dedication:	N/A (ETJ)
Adequate Public Facilities:	Buena Vista-Bethel SUD has indicated that their existing system can furnish the requested service in conformity with the Texas Commission on Environmental Quality standards for water distribution and the ISO fire flow requirements.
SUBJECT PROPERTY General Location:	1085 Oak Branch Road
Parcel ID Number(s):	155968
Current Zoning:	N/A (ETJ)
Existing Use:	Currently undeveloped
Platting History:	The final plat for Spanish Grant, Phase II, was approved by the Ellis County Commissioner's Court on September 28, 1973.



#### Site Aerial:



#### **STAFF CONCERNS**

1. Ellis County fees of \$460.00 remain outstanding.

#### RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning and Zoning Department recommends:

- Denial
- $\boxtimes$  Approval, as presented.
- Approval, per the following comments:

#### **ATTACHED EXHIBITS**

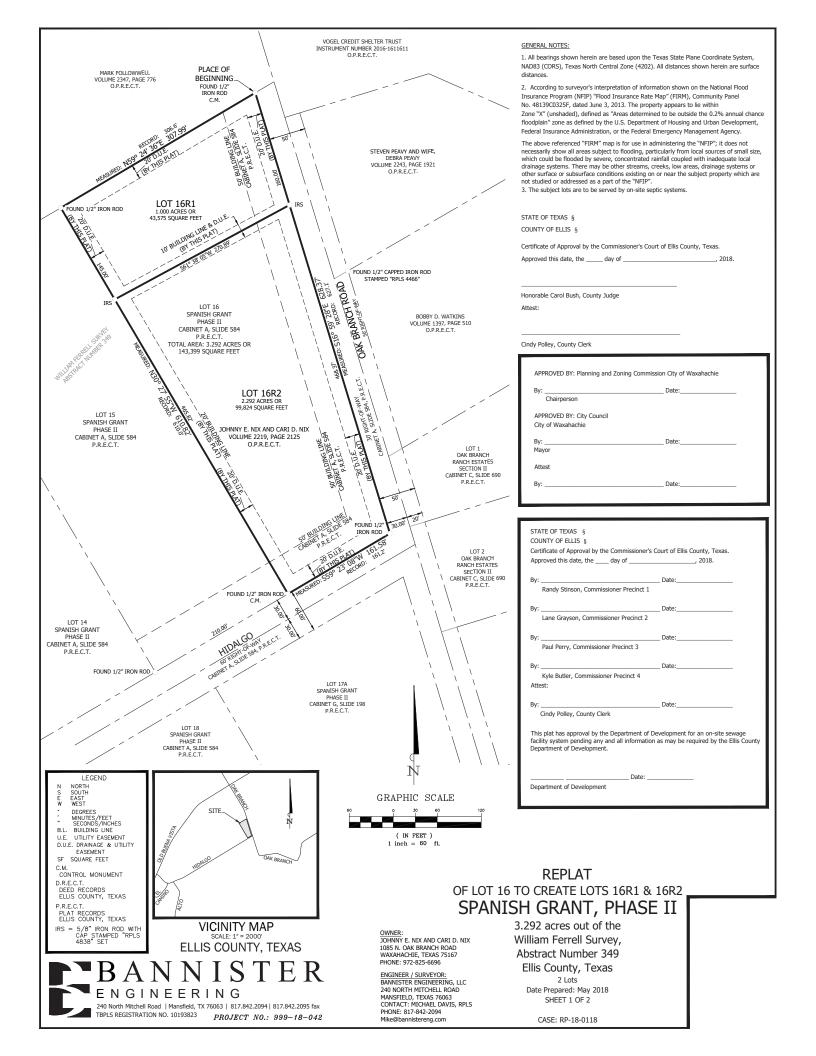
1. Plat drawing

#### **APPLICANT REQUIREMENTS**

- 1. If approved by City Council, within 30 days the applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
- 2. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
  - a. If comments were not satisfied, then applicant will be notified to make corrections.
  - b. If all comments satisfied, applicant shall provide five signed, hard-copy plats.

#### STAFF CONTACT INFORMATION

Prepared by: Kelly Dent, MPA Planner kdent@waxahachie.com Reviewed by: Shon Brooks, AICP Director of Planning <u>sbrooks@waxahachie.com</u>



## CASE RP-18-0118

## SUPPORT 1\_

## OPPOSE <u>0</u>

Request by Michael Davis, Bannister Engineering, for a **Replat** of Lot 16, Block 5, Spanish Grant, Phase II to create Lots 16R1 and 16R2, Block 5, Spanish Grant, Phase II, being 3.292 acres out of the William Ferrell Survey, Abstract 349 (Property ID 155968) in the Extra Territorial Jurisdiction – Owner: NIX JOHNNY E & CARI D (RP-18-0118)

#### **SUPPORT**

- 1. Curtis/Shawn Shiflett, 1030 N. Oak Branch Road, Waxahachie, TX 75167
  - a. "Support only if restrictions of 80/20 brick/hardy board and minimum of 2,000 square feet."

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# **Planning & Zoning Department**

# **Plat Staff Report**

## Case: RP-18-0117

#### MEETING DATE(S)

Planning & Zoning Commission:

August 14, 2018

City Council:

August 20, 2018

### **CAPTION**

**Consider** request by Chris Acker, Acker Construction, for a **Replat** of Lot SPT 1 Block 194 of the Town Addition to create Lot 1, Block A, Dunlap Addition, 0.395 acres (Property ID 234842) – Owner: SOUTHFORK LLC (RP-18-0117)

CASE INFORMATION Applicant:	Chris Acker, Acker Construction
Property Owner(s):	Southfork LLC
Site Acreage:	0.395 acres
Number of Lots:	1 lot
Number of Dwelling Units:	1 units
Park Land Dedication:	N/A
Adequate Public Facilities:	Yes
SUBJECT PROPERTY General Location: Parcel ID Number(s): Current Zoning:	115 Dunlap 234842 Single Family-3 (SF3)
Existing Use:	Currently undeveloped
Platting History:	Staff has been unable to locate a copy of the Town plat at the Ellis County Clerk's Office. However, Block 194 is shown in the 1946 Hawkins Map. The Hawkins Map depicts Block 194 as extending from Marvin Avenue south to Dunlap Street, and east to Bradshaw Street. No replat of Block 194 has been located in the Ellis County records. Therefore, the applicant will need to obtain signatures from the other seven properties that are part of Block 194. The applicant is aware of this.

#### Page **1** of **2**



Site Aerial:



#### STAFF CONCERNS

1. If Block 194 has not been replatted previously, the plat will need to show all of the current Block 194, and signatures will be required before this plat can be filed.

#### RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning and Zoning Department recommends:

- Denial
- □ Approval, as presented.
- Approval, per the following comments:
  - 1. If Block 194 has not been replatted previously, the plat will need to show all of the current Block 194, and signatures will be required before this plat can be filed.

#### ATTACHED EXHIBITS

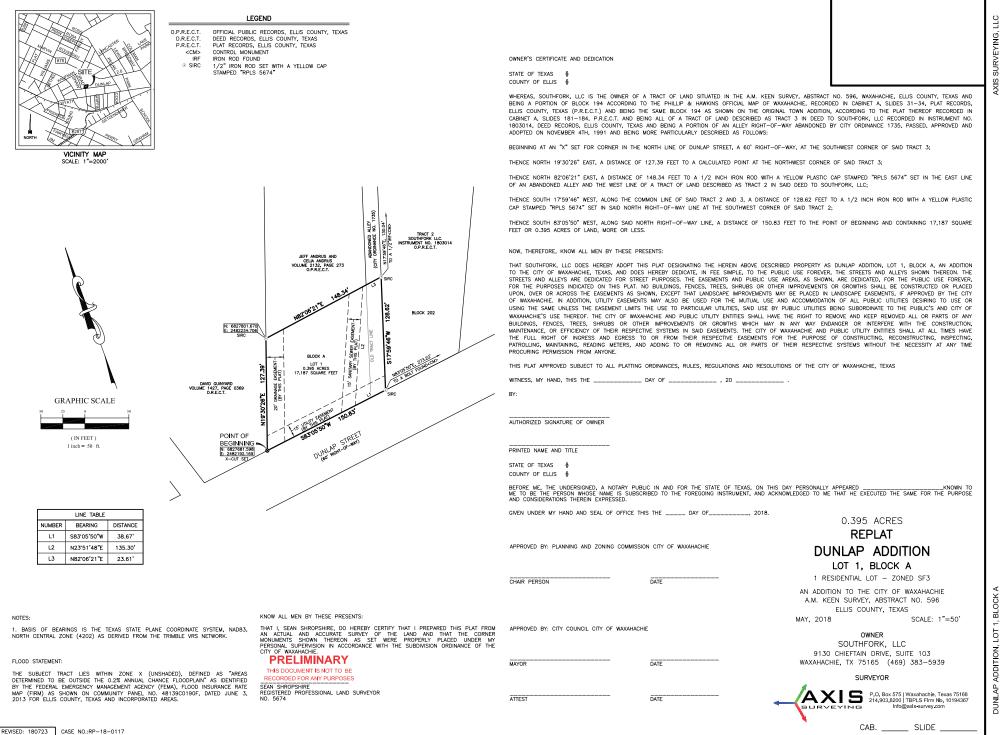
- 1. Plat drawing
- 2. Ordinance No. 1735

#### **APPLICANT REQUIREMENTS**

- 1. If approved by City Council, within 30 days the applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
- 2. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
  - a. If comments were not satisfied, then applicant will be notified to make corrections.
  - b. If all comments satisfied, applicant shall provide five signed, hard-copy plats.

#### **STAFF CONTACT INFORMATION**

Prepared by: Kelly Dent, MPA Planner kdent@waxahachie.com Reviewed by: Shon Brooks, AICP Director of Planning sbrooks@waxahachie.com



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DUNLAP ,

## CASE RP-18-0117

## SUPPORT 2

## OPPOSE <u>1</u>

Request by Chris Acker, Acker Construction, for a **Replat** of Lot SPT 1 Block 194 of the Town Addition to create Lot 1, Block A, Dunlap Addition, 0.395 acres (Property ID 234842) – Owner: SOUTHFORK LLC (RP-18-0117)

#### **SUPPORT**

- 1. Chris Acker, 130 Chieftain, #103, Waxahachie, TX 75165
- 2. Brad Yates, PO Box 2868, Waxahachie, TX 75168

## **OPPOSE**

Elizabeth Lacy, 303 Sader Street, Waxahachie, TX 75165

 "No I do not want to sell property."

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# **Planning & Zoning Department**

# **Zoning Staff Report**

## Case: PD-18-0079

#### MEETING DATE(S)

Planning & Zoning Commission:

August 14, 2018

City Council:

August 20, 2018

### **CAPTION**

**Public Hearing** on a request by Verlin Taylor, VKT Associates, for a Zoning Change from a Commercial zoning district to **Planned Development-Commercial, with Concept Plan,** located at 1501 Dr. Martin Luther King Jr Blvd., being 272 S M DURRETT 0.3426 ACRES (Property ID 182074) - Owner: VKT ASSOCIATES LLC (PD-18-0079)

CASE INFORMATION Applicant:	Verlin Taylor, VKT Associates
Applicant.	
Property Owner(s):	VKT Associates LLC
Site Acreage:	0.3426 acres
Current Zoning:	Commercial
Requested Zoning:	Planned Development-Commercial
SUBJECT PROPERTY	
General Location:	1501 Dr. Martin Luther King Jr. Blvd
Parcel ID Number(s):	182074
Existing Use:	Currently undeveloped
Development History:	S.M. Durrett Survey, Abstract No. 272
Adjoining Zoning & Uses:	

Direction	Zoning	Current Use
North	SF3	Church
East	С	Single family residence
South	С	Single family residence
West	LI1	Currently undeveloped

Future Land Use Plan:

Commercial

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Page	1	of <b>4</b>	



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#### *Comprehensive Plan:*

Thoroughfare Plan:

Commercial areas are intended for establishments that provide services to customers. Examples include car dealerships, selfstorage businesses, and repair shops. Such uses are generally not significant contributors to a municipality's tax revenue, and, by their nature, commercial businesses can detract from positive aesthetics. Primarily for these reasons, commercial uses have generally only been recommended in locations consistent with where such uses currently exist.

The site is located at the southeast intersection of Graham Street and Dr. Martin Luther King, Jr., Boulevard (Business HWY 287). MLK is a Major Thoroughfare B (110' ROW). The site has a culvert onto Graham Street.



Site Image:

#### PLANNING ANALYSIS

The applicant seeks to establish a food truck park business at the site to serve nearby residents and businesses. The food park would be open three days per week (Thursday through Saturday).

Staff does recognize the importance of providing food options in the area, however concerns remain with the development as proposed, including parking, and circulation within the site.

At the present time, the applicant does not plan for on-site parking of customer vehicles. The applicant has informed staff that the intent is for customers to walk to the site, and then either take their purchases to another location to eat, or to eat at the tables provided. An updated concept has been provided to staff, however, this plan has not been fully vetted. Staff does not support a plan for restaurant services outside the Central Area (CA) that do not include on-site parking, because this is a requirement in Commercial (C) zoning districts, the City has a duty to ensure that traffic to a site is contained within that site, and the City's wish to avoid the risk of customers parking along Graham Street.

Staff is concerned about the provisions for trash. At this point, the applicant intends to handle trash generated at the site via on-site trash cans, as shown on the site plan. The updated concept plan does include a dumpster, but lacks the required screening and the location has not been agreed upon. If a dumpster is installed on-site, it would need to meet the requirements set by the City's Zoning Ordinance, that it be screened by a masonry wall, with shrubbery to screen the masonry, and be in an approved location on the site.

#### PD DEVELOPMENT STANDARDS

The following table identifies the development standard requirements in the base zoning district in comparison to the proposed development standards for this PD.

Base Zoning Requirement	Proposed Development Standard	
Paved parking lot	Multi-colored gravel that matches the décor	
	of the food park.	

#### PUBLIC NOTIFICATIONS

To comply with State law contained in Local Government Code Chapter 211 and the City's public hearing notice requirements, 21 notices were mailed to property owners within 200 feet of the request. In addition, a notice was published in the Waxahachie Daily Light and a sign was visibly posted at the property on 05/25/2018.

#### **STAFF CONCERNS**

- 1. Parking is shown on-site but must be sufficient for the development.
- 2. Provide parking and driveway layout to access and exit the site.

#### **APPLICANT RESPONSE TO CONCERNS**

1. Applicant met with staff and submitted revisions. The above comments remain outstanding.

#### RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning and Zoning Department recommends:

- Denial
- □ Approval, as presented.
- Approval, per the following comments:
  - 1. If checking the last box, then include the comments recommended for P&Z and City Council to use as discussion points.

#### ATTACHED EXHIBITS

- 1. Survey
- 2. Concept plan
- 3. Strategic plan
- 4. Planned vendor list
- 5. Illustration of permanent food concession trailer
- 6. Photograph of permanent food concession trailer
- 7. Illustration of restrooms
- 8. Photograph of restrooms
- 9. Site plan and landscape plan
- 10. Paving details and general notes
- 11. Safety end treatment details
- 12. Water and wastewater details
- 13. Pedestrian handrail details
- 14. Shared parking agreement

#### **APPLICANT REQUIREMENTS**

1. If approved by City Council, applicant must plat the property before he can apply for building permits from the Building and Community Services Department.

#### **STAFF CONTACT INFORMATION**

Prepared by: Kelly Dent, MPA Planner <u>kdent@waxahachie.com</u> Reviewed by: Shon Brooks, AICP Director of Planning sbrooks@waxahachie.com

#### **ACTION SINCE INITIAL STAFF REPORT**

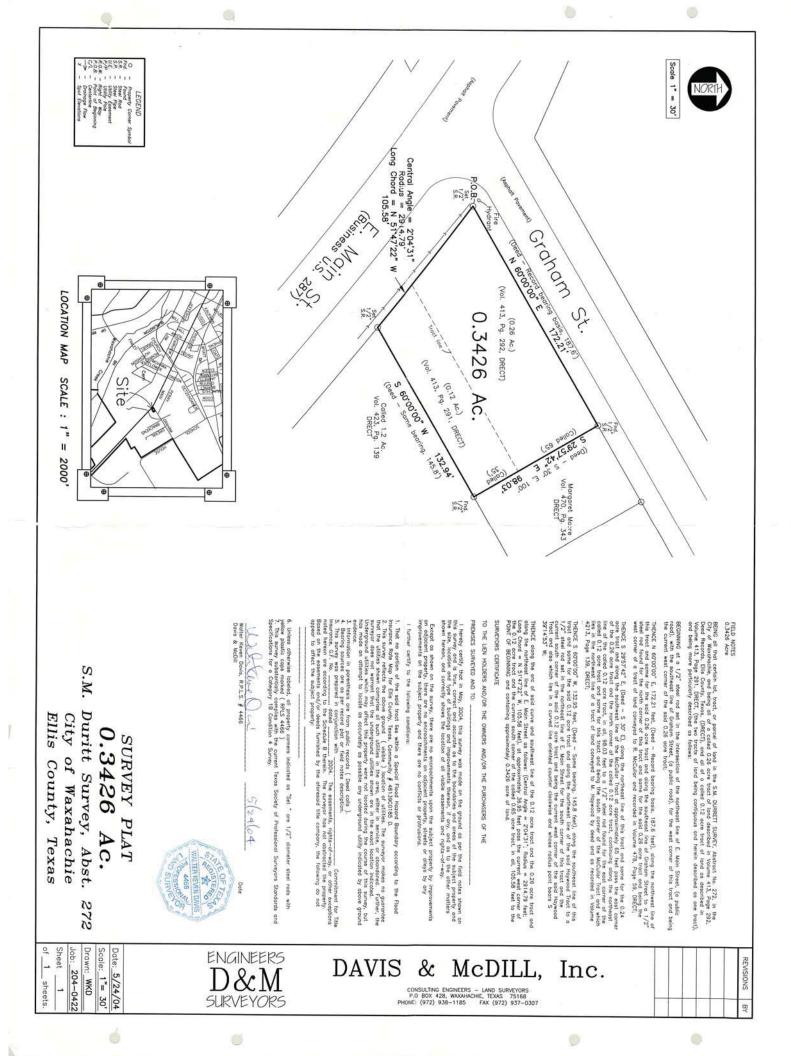
At the Planning & Zoning Commission meeting, held June 12, 2018, the Commission voted to recommend continuance of zoning change PD-18-0079.

Since that time, the applicant has had a number of meetings and conversations with City staff to address a number of concerns and has received confirmation from TxDOT that a driveway off MLK would not be permitted. This necessitated a large scale redesign of the site plan to account for all vehicular traffic for the site coming off Graham Street.

Presently, staff have received a resubmittal that addresses a number of the City's concerns, however, the applicant and staff do recognize that this development may create other questions that need to be answered in the future. Staff's recommendation has changed to, "Additional consideration may be required." There are two Engineering comments:

- 1. Handrail cannot be within 8 feet from street without curb. Consider extending the storm pipe away from the headwalls and eliminating the handrails.
- 2. May need additional support over the water line or lower the water line.

Applicant is aware of the need to plat the property before building permits can be pulled.





#### EASTSIDE FOOD PARK – STRATEGIC PLAN

#### **Our Mission**

EASTSIDE Food Park (EFP) will provide a variety of foods such as seafood, BBQ, pasta, chicken, sandwiches and bakery items with complementary prices. Management will build relationships with specialty food truck vendors. EFP will foster relationships with organizations and businesses who prefer food delivered for lunch and during special events.

#### **Our Core Values**

- 1) Client focus EFP wants all vendors to provide great customer service and a good experience for Waxahachie residents and out of town visitors
- 2) Integrity maintain honesty and respect for individuals and businesses
- 3) Leadership employ food consultants to enhance the operations of the food park
- 4) Professionalism to be professional in our actions to residents and business owners
- 5) Excellence continue to pursue knowledge and keep staff trained to improve efficiency
- 6) Community service find one or two schools in the area to support. (Turner, Oliver E Clift)

#### **Competitive Advantages**

- 1) Opportunity for growth as the east side of town is developed
- 2) Advanced POS systems will be used to increase sales, offer promotions and engage with third party vendors
- 3) Management and consultant staff have over 18 years of experience
- 4) Permanent location with no current competition to serve
  - a. Up to 3,719 estimated residents within one mile of food park (pop fact demographics)
  - b. Percentage of 1,537 daily drivers on MLK by driver license office (TXDOT traffic count)
  - c. Percentage of 24,530 drivers on 287 Bypass from Ennis, Corsicana or Rice who may cut through Park School Road headed to downtown Waxahachie (**TXDOT traffic count**)
  - d. Driver license customers and industrial business employees on MLK.

#### **Organization – Wide Strategies**

#### 2018 -

- $\circ$  ~ Open food park between late September and October 15  $^{th}$
- o Join Waxahachie Chamber of Commerce in August or September
- o Build relationships with 3 to 5 food truck vendors
- o Service residents in the immediate area
- o Offer discounts to groups for lunch in the area.

#### 2019 -

- $\circ$   $\;$  Execute market strategy to offer food throughout the city of Waxahachie
- Build permanent relationships with 5 food truck vendors
- Participate in city-wide events.

## Planned vendor use for development

Texas Tree Farms Waxahachie, Texas

Purpose: Red Oak, Chinese Pistache, Crape Myrtle trees and irrigation

Mueller, Inc Waxahachie, Texas

Purpose: Material for 300 square foot steel building for beverage serving

Randy Hughes Former Commander VFW Post 3894

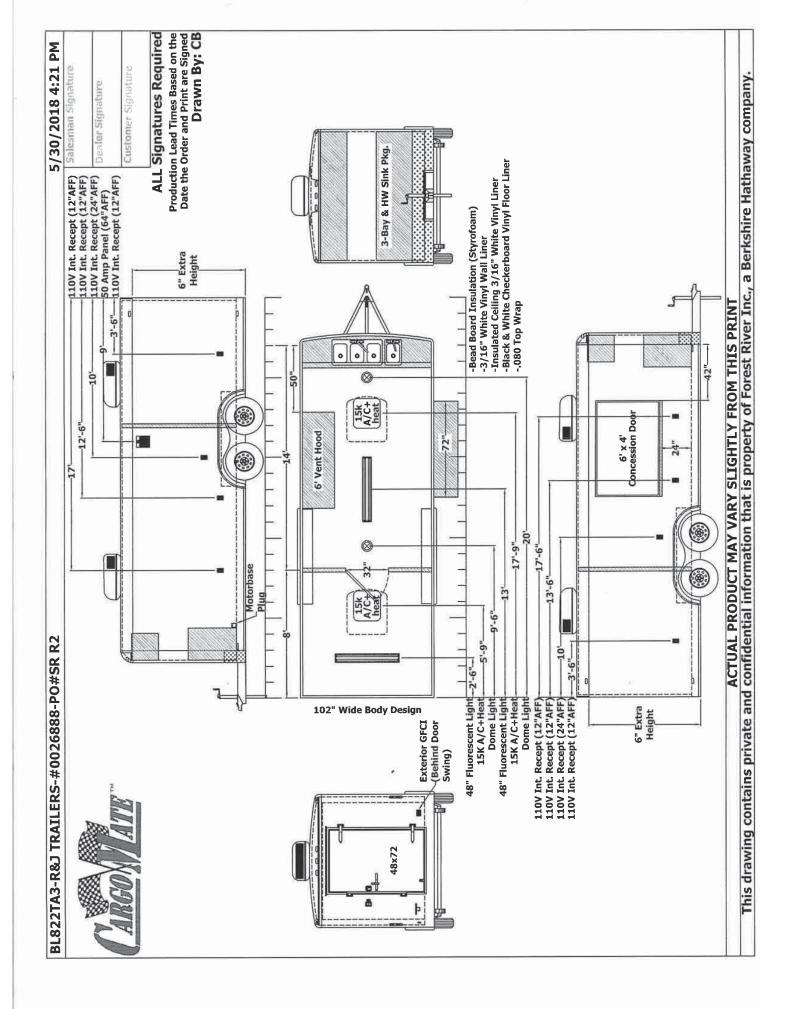
Purpose: Excavation, gravel, concrete pads for permanent concession trailer, restroom and steel building

> Davis & MCDill Waxahachie, Texas

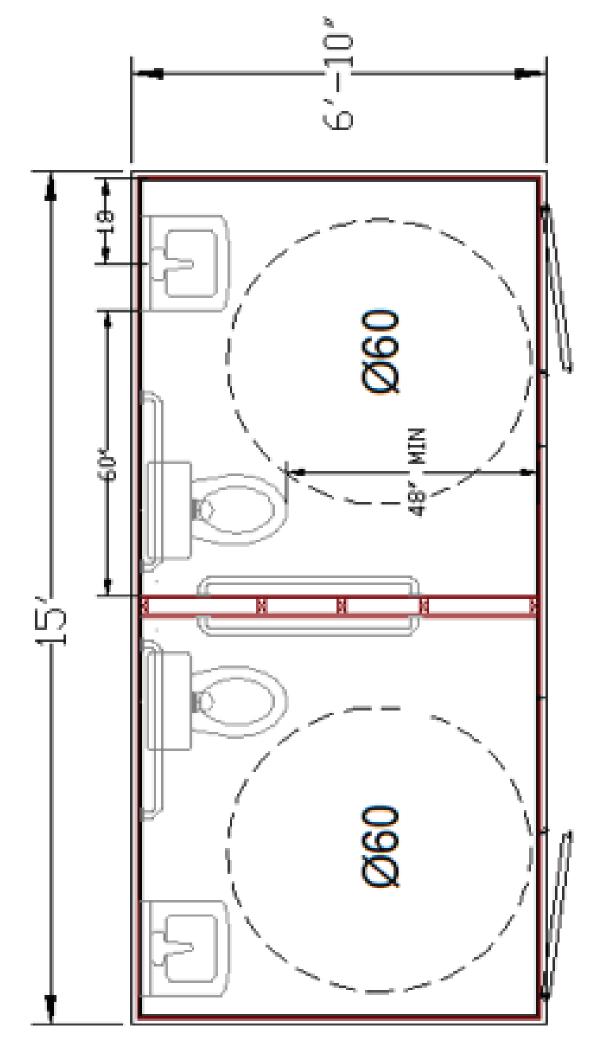
Purpose: Create plans for submission to TXDOT for driveway approach

Venus Construction Mansfield, Texas

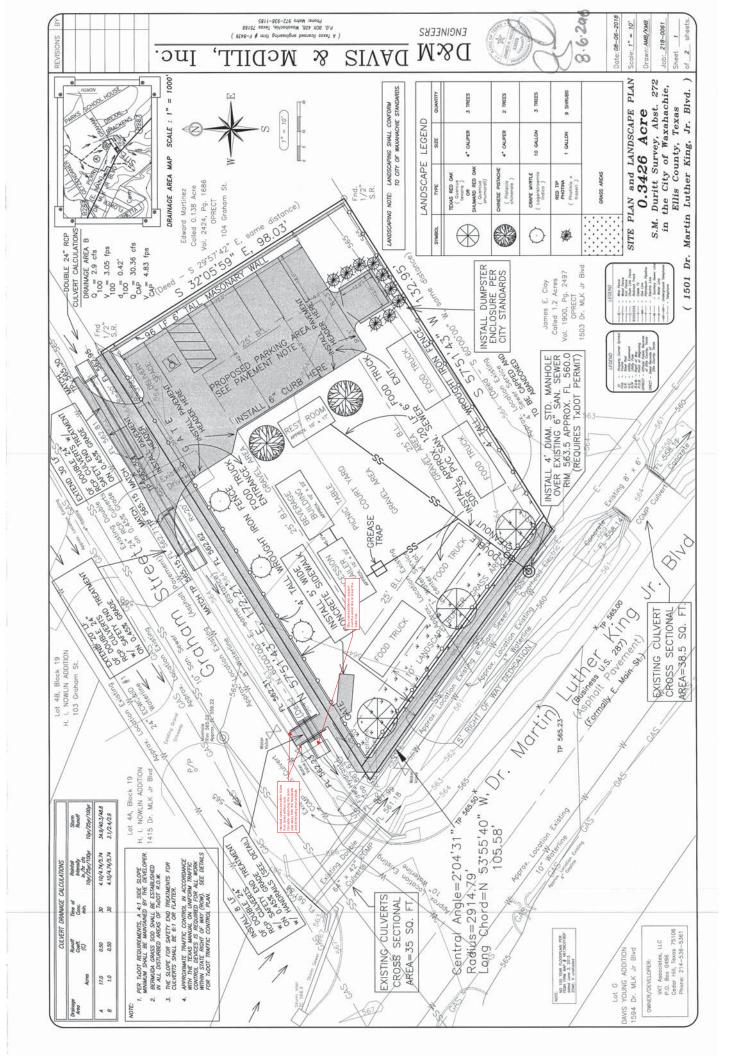
Purpose: Construction of driveway approach

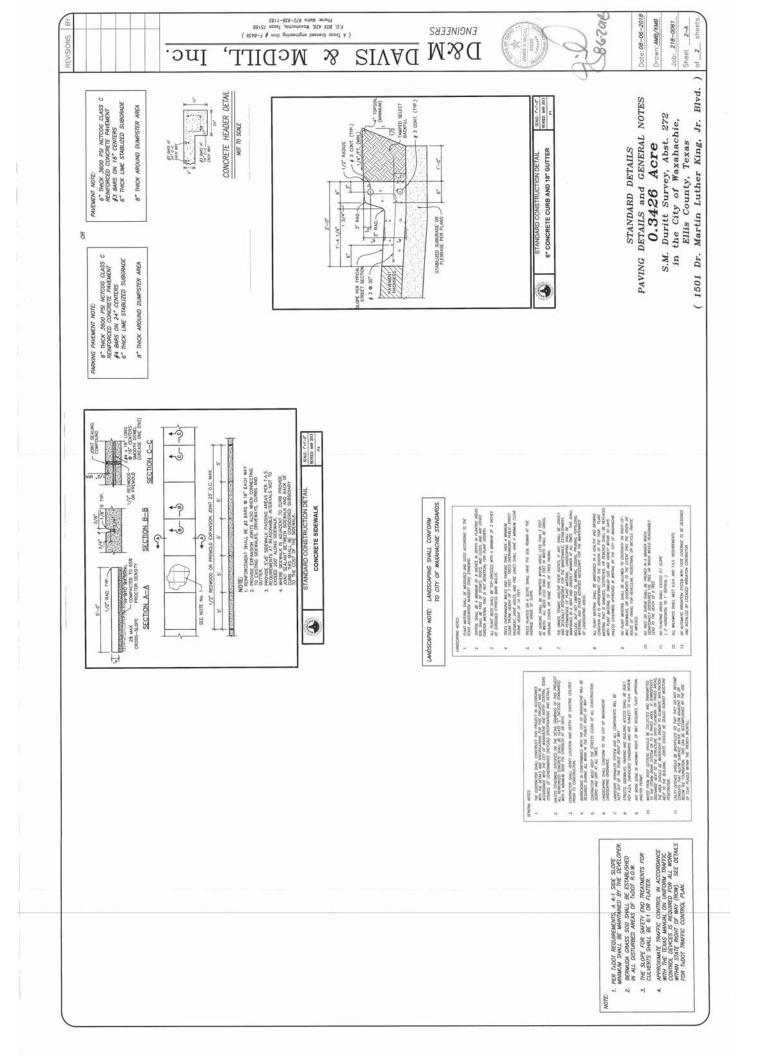


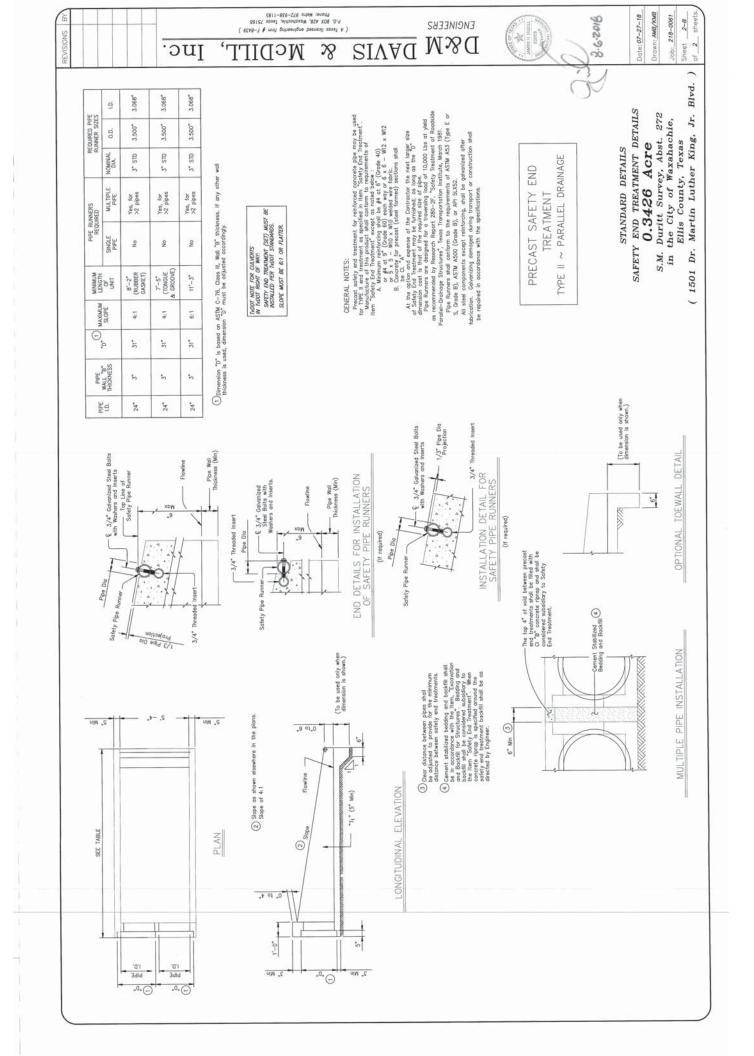


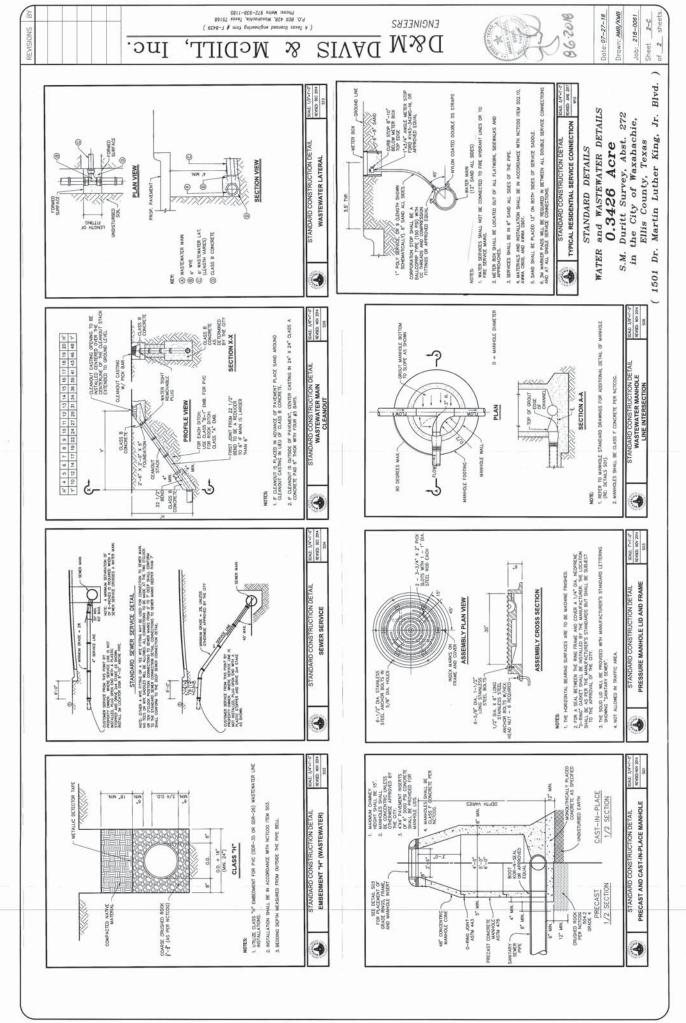


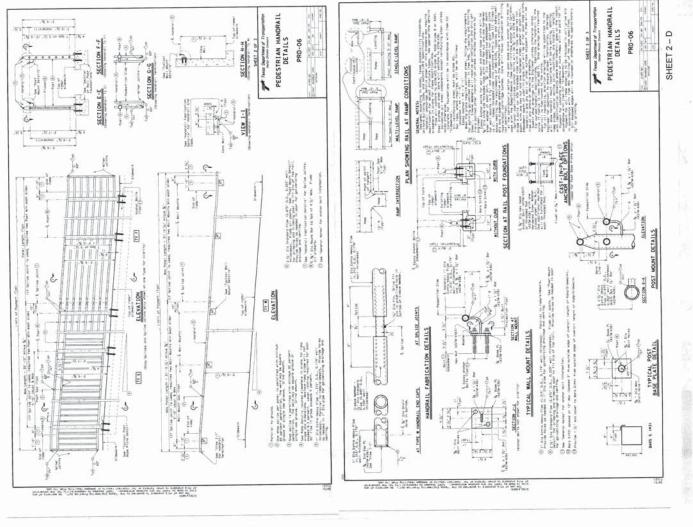


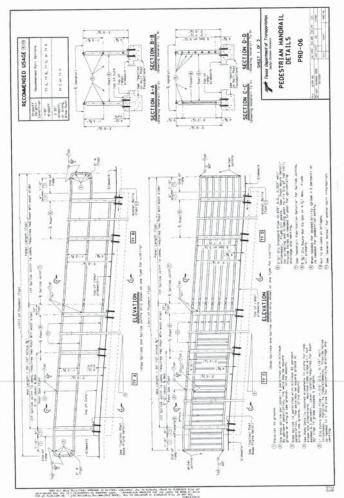












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## **Shared Parking Agreement**

This agreement is between Verlin Taylor, owner of Eastside Food Park and Senior Pastor, Mickey Williams of Straightway Non-Denominational Church. The agreement is as follows:

- 1) Once development of food park is approved by the City of Waxahachie, Verlin will communicate and coordinate with Pastor Williams regarding overflow parking on the church's property.
- 2) Food park customers will access the six parking spots at the back of the food park first. If no parking is available, then overflow will be available for customers to park.
- 3) Pastor Williams will designate the areas approved for parking on church's property. Verlin will bare the cost of signage on the church's property for customers.
- 4) Verlin will communicate with the **City of Waxahachie** and **TXDOT** to install public signage to ensure customer safety and to reduce traffic congestion on Graham and MLK.
- 5) During special occasions such as funerals or weddings at the church on Fridays or Saturdays, Verlin will delay the opening of the food park for **30** minutes **to 1**½ hours to eliminate the possibility of traffic congestion. This communication will be posted on the food park's website or Face Book page.

Verlin or Pastor Williams have the right to terminate or modify this agreement at any time.

-2018

Verlin Taylor, Owner

Eastside Food Park Date:

Mickey Williams, Senior Pastor Straightway Non-Denominational Church Date: 6-21-16

# **CASE PD-18-0079**

## SUPPORT 1

## OPPOSE \_2\_

Request by Verlin Taylor, VKT Associates, for a Zoning Change from a Commercial zoning district to **Planned Development-Commercial, with Concept Plan,** located at 1501 Dr. Martin Luther King Jr Blvd., being 272 S M DURRETT 0.3426 ACRES (Property ID 182074) - Owner: VKT ASSOCIATES LLC (PD-18-0079)

#### <u>SUPPORT</u>

1. Maggie Jones, 722 Perry Avenue, Waxahachie, TX 75165

### <u>OPPOSE</u>

- 1. Edward Martinez, 104 Graham, Waxahachie, TX 75165 "I don't want open air smells next to my house."
- Rosie M. Spain, 1411 Dr. Martin Luther King Jr Blvd., Waxahachie, TX 75165" "The traffic will be too congested and the area is too small for what he is trying to do."

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