

MINUTES

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers on **Thursday, December 13, 2018 at 5:30 p.m.**

Heritage Preservation Commission Members present: Becky Kauffman
Louis Brown
Shannon Simpson
Glinda Felty
Peggy Crabtree
Curtiss Thompson
Jeff Smith

Planning & Zoning Liaison: Bonney Ramsey
Heritage Preservation Officer: Anita Brown
City Council Liaison: Mary Lou Shipley
Guests: Amy Hedtke

1. Call to Order

Becky Kauffman called the meeting to order at 5:30 p.m.

2. Approve minutes of meeting held November 15, 2018

Louis Brown made a motion to approve the minutes of the meeting held on November 15, 2018. The motion was seconded by Shannon Simpson. **All ayes.**

3. Consider and approve Certificate of Appropriateness for 215 W. Franklin

There was some discussion and a recommendation that the windows on the Elm Street side of the building be restored as well as those on the front façade. Glinda Felty made a motion to approve the Certificate of Appropriateness to restore the windows at 215 W. Franklin. Jeff Smith seconded the motion. **All ayes.**

4. Consider HT application and COA for 607 N. Rogers

Anita provided background on the property. It was denied in 2018 for inappropriate railing height. The property owner has lowered the railing on the street level but not the upper story. New photos were presented along with the HHM 1985 survey photo and the 2018 photo. The Commission studied all images of the property and ruled that the height of the railing was not the only factor in the 2018 denial. The spindles of the railing are too thin and the gap between the floor of the upstairs balcony and the railing has been eliminated. Too many inappropriate alterations make this property ineligible for the tax exemption and incentive programs. Peggy Crabtree made a motion to deny the HT application and Certificate of Appropriateness for the property at 607 N. Rogers. Curtiss Thompson seconded the motion. **All ayes.**

5. Consider approval of new HT tax exemption applications

The following properties were reviewed by the Commission:

103 Greenbrier	622 Kaufman	626 Kaufman	305 Oldham
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Curtiss Thompson made a motion to approve the above properties for the 2019 HT exemption. Louis brown seconded the motion. **All ayes.**

6. Consider approval of renewal HT tax exemption applications

The following properties were reviewed by the Commission:

113 N. College	503 N. College	507 N. College	509 N. College
209 S. College	323 Cynisca	101 Greenbrier	205 Harbin
210 S. Hawkins	527 W. Jefferson	501 John Arden	209 Kaufman
422 MLK Blvd	604 W. Main	605 W. Main	704 W. Main
813 W. Main	309 E. Marvin	401 E. Marvin	621 E. Marvin
607 W. Marvin	1203 W. Marvin	303 Matthews	408 Oldham
201 Overhill	606 Sycamore	120 University	113 Williams

Glinda Felty made a motion to approve the above properties for the 2019 HT exemption. Louis Brown seconded the motion. **All ayes.**

7. Citizens Petitions & Requests--none

8. Comments by Commission members and Heritage Preservation Officer

Mary Lou Shipley asked about the status of the residential design guideline project. Anita said the CLG grant application for matching funds was submitted and we will find out in January if we get it. Bonney Ramsey asked about the boundaries for the downtown Overlay district with regards to Chris Acker's new project on MLK and Kaufman. Anita provided the Overlay map and it was determined that the project is subject to review by HPC. Anita will notify Chris. Anita shared the Preservation section of the annual 10 criteria report with the Commission and noted that she would be happy to send the full report to anyone who wanted to read it. She also shared some dates of events for Preservation Texas and told the board she has renewed the city's membership with that organization. Peggy Crabtree told the board that Ladd Vien's house on Brown Street is being inappropriately altered and there was some discussion about a house at the corner of Jefferson and Center that is being demolished/rehabbed.

9. Adjourn

A motion to adjourn was made by Peggy Crabtree and seconded by Shannon Simpson. **All ayes.**
Meeting adjourned at 6:25 pm.

Respectfully submitted by Anita Brown