

A G E N D A

A regular meeting of the Senior Center Advisory Committee to be held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, August 21, 2019 at 1:00 p.m.

BOARD MEMBERS: Patti Junkin, Chairman
 Patty Smith, Vice Chairman
 Mike Lee
 Ray Weable
 Lee Johnson
 Peggy Loftis

1. Call to Order
2. Invocation
3. ***Public Comments:*** Persons may address the Senior Center Advisory Committee on any issues. This is the appropriate time for citizens to address the Committee on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Committee may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4. Approval of minutes for Senior Citizens Center Advisory Committee meeting of April 17, 2019
5. Discuss financial report on Senior Center, Inc. for period ending July 31, 2019 and take any necessary action
6. Discuss financial report on STEM Garden for period ending July 31, 2019 and take any necessary action
7. Adjourn

The Senior Center Advisory Committee reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4005 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum

***One or more members of the Waxahachie City Council may be present at this meeting.
No action will be taken by the City Council at this meeting.***

Waxahachie Senior Center Advisory Committee
April 17, 2019

(4)

A regular meeting of the Senior Center Advisory Committee was held at the Senior Center, 122 Park Hills Drive, Waxahachie, Texas on Wednesday, April 17, 2019 at 1:00 p.m.

Members Present: Patti Junkin, Chairman
Patty Smith, Vice Chairman
Ray Weable
Lee Johnson

Members Absent: Mike Lee
Joe Jenkins
Peggy Loftis

Others Present: Jeanee Smiles, Director, Waxahachie Senior Citizens Center
John Smith, Director of Parks and Recreation
Amber Villarreal, Assistant City Secretary

Others Absent: Mary Lou Shipley, Council Representative

1. Call to Order

Chairman Patti Junkin called the meeting to order.

2. Invocation

Mr. Ray Weable gave the invocation.

3. Approval of minutes for Senior Citizens Center Advisory Committee meeting of January 16, 2019

Action:

Vice Chairman Patty Smith moved to approve the minutes of the Senior Center Advisory Committee meeting of January 16, 2019. Mr. Lee Johnson seconded, All Ayes.

4. Discuss financial report on Senior Center, Inc. for period ending March 30, 2019 and take any necessary action

Senior Center Director Jeanee Smiles presented the financial report on Senior Center, Inc. for period ending March 30, 2019.

Action:

Mr. Lee Johnson moved to accept the financial report on Senior Center, Inc. for period ending March 30, 2019 as presented. Vice Chairman Patty Smith seconded, All Ayes.

5. Discuss financial report on STEM Garden for period ending March 30, 2019 and take any necessary action

Ms. Smiles presented the financial report on STEM Garden for period ending March 30, 2019.

Action:

Mr. Lee Johnson moved to accept the financial report on STEM Garden for period ending March 30, 2019 as presented. Vice Chairman Patty Smith seconded, All Ayes.

6. Hear update on grant applications for the STEM Garden

Ms. Smiles presented the Committee a list of grants to apply and re-apply for the STEM Garden. She explained she is actively applying for grants.

Chairman Junkin encouraged Ms. Smiles to contact Waxahachie ISD for STEM Garden grant opportunities.

Mr. Lee Johnson acknowledged the article in The Sun regarding the STEM Garden and WISD students. He expressed the importance of community interest and exposure to keep the garden successful.

7. Consider funding request for internet installation for STEM Garden

Ms. Smiles presented a funding request for internet installation for the STEM Garden from the City's I.T. contractor, Unified Connexions. The request was for \$4,125.47 for cabling and network connectivity. An additional \$700 was also requested for wireless radios and point to point radios. Ms. Smiles explained that Unified Connexions would also need to install fiber optic lines and she would need to ask city management to authorize the installation of the technology infrastructure from the general fund budget.

Chairman Junkin expressed concern with depleting the Senior Center funds for the STEM Garden and not being able to purchase something that is really needed at the center.

Parks and Recreation Director John Smith encouraged the committee to outline what the funds are to be used for so they are not sitting in an account not being utilized for the seniors.

Mr. Weable noted the seniors come first and it should be determined what their needs are.

Mr. Johnson noted the city is funding the roof repairs and if the STEM Garden is a part of the center then he believes the funding request is reasonable.

Ms. Smiles explained the learning lab could function without internet; however, it will not be utilized to its full potential.

Action:

Mr. Lee Johnson moved to approve the funding request for internet installation for the STEM Garden in the amount of \$4,825.47.

The motion died due to lack of second.

The board decided to continue the discussion at the next meeting.

Mr. Smith noted staff will proceed with attempting to get the technology infrastructure in place at the STEM Garden.

8. Hear update on STEM Education Garden field trips and take any necessary action

Ms. Smiles announced 110 Wedgeworth Elementary kindergarteners had their STEM Education Garden field trip last week and fourth graders from Clift Elementary will arrive tomorrow. She has received positive feedback from the community, students, teachers, and members of the senior center.

9. Public Comments

None

10. Adjourn

There being no further business, Vice Chairman Patty Smith moved the meeting adjourn at 1:36 p.m. Mr. Ray Weable seconded, All Ayes.

Respectfully submitted,

Amber Villarreal
Assistant City Secretary

(5)

1:54 PM
08/12/19
Cash Basis

Waxahachie Senior Advisory Council
Profit & Loss
January through July 2019

	Jan - Jul 19
Ordinary Income/Expense	
Income	
Direct Public Grants	
Nonprofit Organization Grants	
Other Nonprofit Grants	1,000.00
United Way	5,000.00
Total Nonprofit Organization Grants	6,000.00
Total Direct Public Grants	6,000.00
Direct Public Support	241.67
Indirect Public Support	
United Way, CFC Contributions	2,500.00
Total Indirect Public Support	2,500.00
Interest	367.31
Other Types of Income	
Art Department	308.50
Coffee	177.50
Copies	14.30
Exercise Band	138.50
Garden Club	1,480.00
Meals	293.75
Other Types of Income - Other	8.00
Total Other Types of Income	2,420.56
Total Income	11,529.54
Expense	
Awards and Grants	1,175.00
Business Expenses	
Allocation of Programs	
Allocation of supplies	262.36
Angel Tree	72.00
Arts and Crafts	285.90
Dance Class - Supplies & Equip	15.00
Exercise Room	175.96
Food Purchases- Special Program	74.67
Fuel	16.17
Hickerson Memorial Park	65.00
Office	238.44
Special Events Programs	
Special Event Program Services	43.29
Special Events Programs - Other	28.95
Total Special Events Programs	72.24
Total Allocation of Programs	1,277.74
Garden Expenses	50.00
Transportation Fee	3,286.00
Total Business Expenses	4,613.74
Contract Labor	822.38
Equipment & Building Maintenanc	
Building Maintenance Services	210.00
Equipment & Building Maintenanc - Other	10.00
Total Equipment & Building Maintenanc	220.00

(5)

1:54 PM
08/12/19
Cash Basis

Waxahachie Senior Advisory Council
Profit & Loss
January through July 2019

	Jan - Jul 19
Food Purchases	4,204.00
Instructors	25.00
Petty Cash - Food	600.00
Total Expense	11,660.12
Net Ordinary Income	-130.58
Net Income	-130.58

(6)

1:55 PM
08/12/19
Cash Basis

Waxahachie Senior Advisory Council
Profit & Loss
January through July 2019

	Jan - Jul 19
Ordinary Income/Expense	
Income	
Direct Public Grants	
Corporate and Business Grants	
Hilco Electric	1,000.00
Navarro Electric	1,500.00
Corporate and Business Grants - Other	100.00
Total Corporate and Business Grants	2,600.00
Nonprofit Organization Grants	
ETA OMEGA #2773	1,000.00
Other Nonprofit Grants	552.00
Shell Oil Company Foundation	500.00
Total Nonprofit Organization Grants	2,052.00
Total Direct Public Grants	4,652.00
Total Income	4,652.00
Expense	
Business Expenses	
Allocation of Programs	
Allocation of supplies	11.88
Angel Tree	76.00
Arts and Crafts	30.00
Special Events Programs	434.03
Total Allocation of Programs	551.91
Total Business Expenses	551.91
Education Garden	343.00
Equipment & Building Maintenan	
Janitorial Cleaning	84.00
Total Equipment & Building Maintenan	84.00
Total Expense	978.91
Net Ordinary Income	3,673.09
Net Income	3,673.09

(6)

1:49 PM
08/12/19
Cash Basis

Waxahachie Senior Advisory Council
Balance Sheet
As of July 31, 2019

	Jul 31, 19
ASSETS	
Current Assets	
Checking/Savings	89,321.24
Other Current Assets	100.00
Total Current Assets	89,421.24
Fixed Assets	
Accumulated Depreciation	-85,489.00
Fitness Expansion	27,571.77
Furniture and Equipment	49,276.61
Hickerson Memorial Garden-Park	47,690.05
STEM Garden	
Butterfly Garden	10,000.00
Earth Sciences	6,322.23
Engineering	120.00
Learning Lab	15,875.00
Life Science	500.00
Operational Areas	96,610.00
Technology Teaching Area	51,860.10
Total STEM Garden	181,287.33
Total Fixed Assets	219,336.76
TOTAL ASSETS	308,758.00
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	305,215.49
Net Income	3,542.51
Total Equity	308,758.00
TOTAL LIABILITIES & EQUITY	308,758.00