### AGENDA

The Waxahachie Planning & Zoning Commission will hold a regular meeting on *Tuesday, January* 23, 2024 at 7:00 p.m. at the Waxahachie Civic Center, 2000 Civic Center Lane, Meeting Rooms A and B, Waxahachie, Texas.

Commission Members: Rick Keeler, Chairman

Erik Test, Vice Chairman

Bonney Ramsey
David Hudgins
Ron Ansell
Adrian Cooper
Marlene Norcross

- 1. Call to Order
- 2. Invocation
- 3. **Public Comments**: Persons may address the Planning & Zoning Commission on any issues. This is the appropriate time for citizens to address the Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
- 4. *Consider* minutes of the regular Planning & Zoning Commission meeting of January 9, 2024
- 5. **Present** a request by Tim Jackson, Texas Realty Capture & Surveying LLC, for a Plat of Falcon's Landing, being 2.662 acres, 24 residential lots, located at the intersection of Vermont Street and Parks School House Road, situated in the S.M. Durrett Survey, Abstract 272, an addition to the City of Waxahachie (Property ID 226116) Owner: Falcon's Landing A Series of EIS Development II LLC (SUB-104-2022) Staff: Zack King
- 6. *Consider* approval of SUB-104-2022
- 7. **Public Hearing** on a request by Brad Yates, for a Zoning Change from a Commercial zoning district to a Planned Development-Multi-Family-2 (PD-MF-2) zoning district, located at 600 S Rogers Street, (Property ID: 298309) Owner: Billy K. Pruitt (ZDC-150-2023) Staff: Zack King
- 8. *Consider* recommendation of Zoning Change No. ZDC-150-2023
- 9. Adjourn

The Planning and Zoning Commission reserves the right to go into Executive Session as authorized by Section 551.071(2) of the Texas Government Code, for the purpose of seeking confidential legal advice from legal counsel on any agenda item listed herein. This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum

One or more members of the Waxahachie City Council may be present at this meeting.

No action will be taken by the City Council at this meeting.

Planning and Zoning Commission January 9, 2024

(4)

The Waxahachie Planning & Zoning Commission held a regular meeting on Tuesday, January 9, 2024 at 7:00 p.m. at the Waxahachie Civic Center, 2000 Civic Center Lane, Meeting Rooms A and B, Waxahachie, Texas.

Members Present:

Rick Keeler, Chairman

Bonney Ramsey David Hudgins Ron Ansell

Marlene Norcross

Members Absent:

Erik Test, Vice Chairman

Adrian Cooper

Others Present:

Shon Brooks, Executive Director of Development Services

Jennifer Pruitt, Senior Director of Planning

Zack King, Senior Planner

Oanh Vu, Planner

Macey Martinez, City Engineer Amber Villarreal, City Secretary Chris Wright, Council Representative

- 1. Call to Order
- 2. Invocation

Chairman Rick Keeler called the meeting to order and gave the invocation.

3. Public Comments

None.

4. Consider minutes of the regular Planning & Zoning Commission Meeting of December 12, 2023

#### Action:

Bonney Ramsey moved to approve the minutes of the regular Planning & Zoning Commission Meeting of December 12, 2023 as presented. Motion was seconded by Ron Ansell and carried unanimously (5-0).

5. Consider a request by Charles Shelburne, BSW Health, for a Replat of Lot 1, Block A of the Baylor Waxahachie Hospital Addition, 1 lot, being 46.931 acres, located at 2400 N Interstate 35E, (Property ID: 180334 & 261917) – Owner: Baylor Health Care System and Baylor Scott & White Professional Plaza I (SUB-188-2023) Staff: Zack King

The Item was presented by Senior Planner Zack King.

Planning and Zoning Commission January 9, 2024 Page 2

# (4)

#### Action:

Ron Ansell moved to recommend approval of SUB-188-2023, a Replat for Lot 1R, Block A of the Baylor Waxahachie Hospital addition and the associated Petition for Relief Waiver, subject to the conditions of the staff report, authorizing the Planning & Zoning Commissioner to sign the associated documents accordingly. Motion was seconded by Bonney Ramsey and carried unanimously (5-0).

6. Public Hearing on a request by Brad Yates, Loren Gray Investments LLC, for a Replat of Lot 5, Block 27 of the Bullard's Addition, to create Lots 5A & 5B, Block 27 of the Bullard's Addition, 2 Residential Lots, being 0.2947 acres, located at 937 S Rogers Street, (Property ID 172356) – Owner: Loren Gray Investments LLC (SUB-94-2023) Staff: Oanh Vu

The Item was presented by Planner Oanh Vu.

Chairman Keeler opened the Public Hearing at approximately 7:07 p.m.

There being no others to speak for or against SUB-94-2023, Chairman Keeler closed the Public Hearing at approximately 7:07 p.m.

#### 7. Consider approval of SUB-94-2023

#### Action:

David Hudgins moved to approve SUB-94-2023 for a Replat of Lot 5, Block 27 of the Bullard's Addition, to create Lots 5A & 5B, Block 27 of the Bullard's Addition, authorizing the Planning & Zoning Commissioner to sign the associated documents accordingly. Motion was seconded by Bonney Ramsey and carried unanimously (5-0).

8. Public Hearing on a request by Brad Yates, Loren Gray Investments LLC, for a Replat of Lot 5, Block 27 of the Bullard's Addition, to create Lots 3A & 3B, Block 25 of the Bullard's Addition, 2 Residential Lots, being 0.218 acres, located at 904 S Rogers Street, (Property ID 172356) – Owner: Loren Gray Investments LLC (SUB-95-2023) Staff: Oanh Vu

The Item was presented by Ms. Vu.

Chairman Keeler opened the Public Hearing at approximately 7:11 p.m.

There being no others to speak for or against SUB-95-2023, Chairman Keeler closed the Public Hearing at approximately 7:11 p.m.

#### 9. Consider approval of SUB-95-2023

#### Action:

David Hudgins moved to approve SUB-95-2023 for a Replat of Block 25 of the Bullard's Addition, to create Lots 3A & 3B, Block 25 of the Bullard's Addition, authorizing the Planning & Zoning

Planning and Zoning Commission January 9, 2024 Page 3

Commissioner to sign the associated documents accordingly. Motion was seconded by Bonney Ramsey and carried unanimously (5-0).

10. Public Hearing on a request by Chris Clark, Clarkitecture LLC, for a Specific Use Permit (SUP) for a Drive-Through Establishment (HTeaO) use within a Planned Development-24-General Retail zoning district, located at 502 N US Highway 77, (Property ID 289738) – Owner: RS Waxahachie LLC (ZDC-163-2023) Staff: Zack King

The Item was presented by Mr. King and applicant Brad Williamson requested approval. The Commission discussed lighting, masonry screening, and traffic safety.

Chairman Keeler opened the Public Hearing at approximately 7:43 p.m.

Citizens who spoke:

Don Ellyson, 1611 Alexander, Waxahachie, Texas Faye Ellyson, 1611 Alexander, Waxahachie, Texas

There being no others to speak for or against ZDC-163-2023, Chairman Keeler closed the Public Hearing at approximately 7:49 p.m.

11. Consider recommendation of Zoning Change No. ZDC-163-2023

#### Action:

David Hudgins moved to recommend approval of ZDC-163-2023, a Specific Use Permit (SUP) for a Drive-Through Establishment (HTeaO) at 502 N US Highway 77, with Elevation Option 1, subject to the conditions of the staff report, including an 8-foot masonry screening wall similar to the one behind the adjacent 7-11 store. Motion was seconded by Bonney Ramsey and carried 4-1 with Marlene Norcross voting in opposition.

Public Hearing on a request by Suzanne Bell, Cove Construction, for a Specific Use Permit (SUP) for an Accessory Structure 700+ Square Feet use within a Single-Family Dwelling-1 (SF-1) zoning district located at 673 Brookglen Court (Property ID 216273) - Owner: John & Leslie Majors (ZDC-176-2023) Staff: Oanh Vu

The Item was presented by Ms. Vu.

Chairman Keeler opened the Public Hearing at approximately 7:55 p.m.

There being no others to speak for or against ZDC-176-2023, Chairman Keeler closed the Public Hearing at approximately 7:55 p.m.

13. Consider recommendation of Zoning Change No. ZDC-176-2023

Planning and Zoning Commission January 9, 2024 Page 4

#### Action:

Bonney Ramsey moved to recommend approval of ZDC-176-2023, a Specific Use Permit (SUP) for an Accessory Structure over 700 square feet use, authorizing the City Manager and or Mayor to execute all documents accordingly. Motion was seconded by David Hudgins and carried unanimously (5-0).

14. Public Hearing on a request by the City of Waxahachie for a Textual Amendment to the City Zoning Ordinance, Ordinance No. 3020, to Article IV Definitions and Use Regulations, Section 4.01 Definitions, and to Article IV Definitions and Use Regulations, Section 4.03 Use Charts, adding language related to a Data Center use (ZTA-194-2023) Staff: Jennifer Pruitt

The Item was presented by Senior Director of Planning Jennifer Pruitt.

Chairman Keeler opened the Public Hearing at approximately 7:59 p.m.

There being no others to speak for or against ZTA-194-2023, Chairman Keeler closed the Public Hearing at approximately 7:59 p.m.

15. Consider recommendation of Zoning Text Amendment No. ZTA-194-2023

#### Action:

Ron Ansell moved to recommend approval of ZTA-194-2023, a request by the City of Waxahachie for a textual amendment to the City Zoning Ordinance, Ordinance No. 3020, to Article IV Definitions and Use Regulations, Section 4.01 Definitions, and to Article IV Definitions and Use Regulations, Section 4.03 Use Charts, authorizing the Mayor to sign the associated documents accordingly. Motion was seconded by David Hudgins and carried unanimously (5-0).

#### 16. Adjourn

There being no further business, the meeting adjourned at 8:00 p.m.

Respectfully submitted,

Amber Villarreal City Secretary (5+4)

# **Planning & Zoning Department Plat Staff Report**

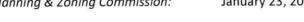
Case: SUB-104-2022

MEETING DATE(S)

**CAPTION** 

Planning & Zoning Commission:

January 23, 2024



Consider a request by Tim Jackson, Texas Realty Capture & Surveying LLC, for a Plat of Falcon's Landing, being 2.662 acres, 24 residential lots, located at the intersection of Vermont Street and Parks School House Road, situated in the S.M. Durrett Survey, Abstract 272, an addition to the City of Waxahachie (Property ID 226116) - Owner: Falcon's Landing A Series of EIS Development II LLC (SUB-104-2022) Staff: Zack King

RECOMMENDED MOTION

"I move to approve SUB-104-2022, a Plat of Falcon's Landing, authorizing the Planning & Zoning Commissioner to sign the associated documents accordingly."

APPLICANT REQUEST

The applicant requests to plat the subject property into twenty-four (24) residential lots.

CASE INFORMATION

Applicant:

Mahendra Kandepu, Lillian Custom Homes

Property Owner(s):

Falcon's Landing A Series of EIS Development II LLC

Site Acreage:

2.662 acres

Number of Lots:

24 lots

Number of Dwelling Units:

24 units

Park Land Dedication:

The cash-in-lieu of parkland dedication payment for this plat is

\$9,600.00. The applicant has paid this fee.

Adequate Public Facilities:

Adequate public facilities are available to the subject property.

SUBJECT PROPERTY

General Location:

The intersection of Vermont Street and Parks School House Rd

Parcel ID Number(s):

226116

Current Zoning:

Planned Development Single Family-Attached (PD-SFA, Ord. 3404)

Existing Use:

Infrastructure for the site has been constructed.

Platting History:

The subject property is not currently platted.

Site Aerial:



#### **PLANNING ANALYSIS**

The applicant proposes to plat the subject property into twenty-four (24) single-family-attached lots in accordance with Falcon's Landing PD. The Falcon's Landing PD (Ord. 3404) was amended in the fall of 2023 to allow for front entry townhomes along Vermont Street as opposed to rear-entry townhomes. The proposed plat includes a right-of-way (ROW) dedication for Vermont Street and an 18.5' alley behind Block B. As per the Falcon's Landing PD, the alley is dedicated as public ROW; but will be maintained by the HOA. Roadway and utility infrastructure for the development has been installed and will be formally accepted by the City following approval of the plat for the property.

#### **RECOMMENDATION**

Based on the details provided in this Staff Report and the present status of the documents subject to the request, staff recommends approval of the Plat request.

#### ATTACHED EXHIBITS

1. Plat

#### **APPLICANT REQUIREMENTS**

- 1. If approved by the Planning & Zoning Commission, within 30 days the applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
- 2. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
  - a. If comments were not satisfied, then the applicant will be notified to make corrections.
  - b. If all comments were satisfied, then the applicant shall provide five signed, hard-copy plats.

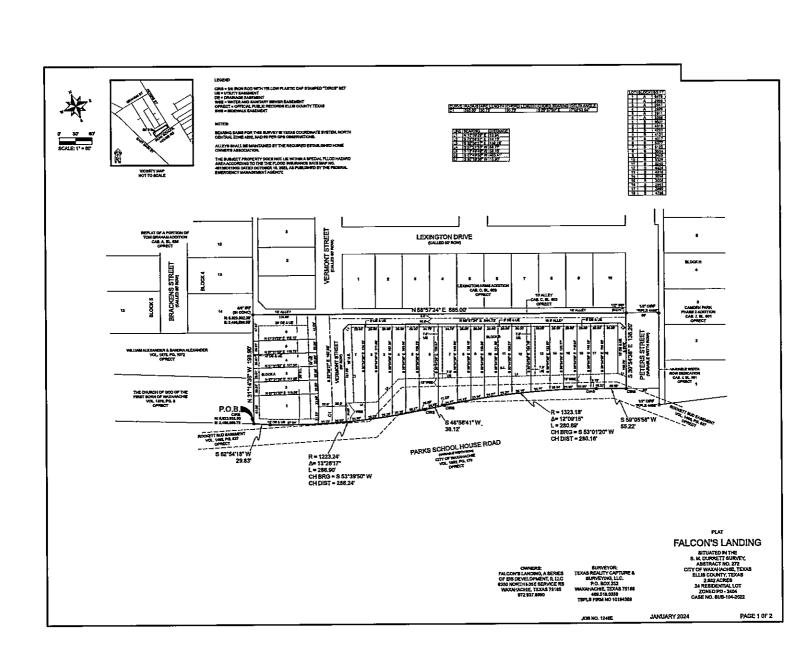
#### CITY REQUIREMENTS FOR PLAT RECORDING AND FILING

A plat shall not be filed with the Ellis County Clerk until:

- 1. All utilities, infrastructure, and other required improvements have been installed and a letter of acceptance associated with the utilities and infrastructure installation has been received from the Public Works Department;
- 2. A drainage study has been conducted and/or a traffic impact analysis has been conducted as required by the City's Subdivision ordinance.

#### STAFF CONTACT INFORMATION

Prepared by: Zack King, AICP Senior Planner zking@waxahachie.com Reviewed by: Jennifer Pruitt, AICP, LEED-AP, CNU-A Senior Director of Planning jennifer.pruitt@waxahachie.com



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PLAT

FALCON'S LANDING

SITUATED IN THE

S. M. DURRETT SURVEY,
ASSISTANT OF JUST
ELLI OF MACADAMIE, TEXAS
ELLI SERVENTIAL LOT
ZONED PO 3404
CASE NO. 5UB-104-3022

JOB NO. 1248E

JANUARY 2024

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## Memorandum

To: Honorable Mayor and City Council

From: Jennifer Pruitt, AICP, LEED-AP, 6NU-A, Senior Director of Planning

Thru: Michael Scott, City Manager

Date: January 23, 2024

Re: ZDC-150-2024 - Dunaway Townhomes - Planned Development (PD)

On January 18, 2024, case no. ZDC-150-2024 was continued from the January 23, 2024, Planning and Zoning Commission meeting agenda and the February 5, 2024, City Council meeting agenda to the February 13, 2024 Planning & Zoning Commission meeting and the February 19, 2024 City Council meeting.