

CITY OF WAXAHACHIE
Firefighters' and Police Officers' Civil Service Commission
Meeting Agenda

A regular meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas will be held at the Charles Beatty Municipal Services Building, Mean Green Conference Room, 408 S. Rogers St, Waxahachie, TX 75165, on Wednesday, November 1, 2023, at 12:00 P.M.

Commission Members: Bob Aday, Chair
 Teresa McNiel, Vice-Chair
 Jackie Mims

1. Call to order
2. Invocation
3. **Public Comments:** Persons may address the Civil Service Commission on any issues. This is the appropriate time for citizens to address the Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
4. Approve October 9, 2023 meeting minutes.
5. Business
 - a. Action Items
 - i. Consider proposed update to the City of Waxahachie Civil Service Local Rule 3.03 F) and minor grammatical and/or formatting to all the rules.
6. Waxahachie Fire Rescue
 - a. Action items
 - i. Consider approval of a written entrance examination and physical ability test to establish an eligibility list for the position of Firefighter to be held on Saturday, January 6, 2024.
 - ii. Consider approval of a written promotional examination to establish an eligibility list for the position of Pump Engineer to be held on Thursday, March 14, 2024.
 - iii. Consider approval of a written promotional examination to establish an eligibility list for the position of Lieutenant to be held on Thursday, March 14 2024.
 - iv. Consider approval of a written promotional examination to establish an eligibility list for the position of Captain to be held on Friday, March 15, 2024.
 - v. Consider approval to open up the March 15, 2024 Captain promotional exam to Lieutenants with less than two years of service in rank.
 - vi. Consider approval to open up the March 15, 2024 Captain promotional exam as a contingency to Pump Engineers with two years of service in rank.
 - vii. Consider approval of a written promotional examination to establish an eligibility list for the position of Battalion Chief to be held on Friday, March 15, 2024.
 - viii. Consider approval to open up the March 15, 2024 Battalion Chief promotional exam as a contingency to Captains with less than two years of service in rank.
 - ix. Consider updates to the Examination Source Materials Lists.

- b. Items for Discussion (no action will be taken on discussion items).
 - i. None

7. Waxahachie Police

- a. Action items
 - i. Certify Police Patrol Officer Entrance Examination Eligibility List created by written examination on October 21, 2023.
- b. Items for Discussion (no action will be taken on discussion items).
 - i. None

8. Commission member and meeting attendee comments.

9. Adjournment

The Civil Service Commission reserves the right to meet in Executive Session on any of the above items.

The meeting location is wheelchair accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours before the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX.

Notice of Potential Quorum

One or more members of the Waxahachie City Council may be present at this meeting.

No action will be taken by the City Council at this meeting.

**CITY OF WAXAHACHIE
Firefighters' and Police Officers' Civil Service Commission
Meeting Minutes**

A regular meeting of the **Firefighters' and Police Officers' Civil Service Commission** of the City of Waxahachie, Texas was held at the Waxahachie Police Department, Strategy Room, 630 Farley Street, Waxahachie, TX 75165, Monday, October 9, 2023, at 3:00 P.M.

Commission Members Present: Bob Aday, Chair
 Teresa McNiel, Vice-Chair

Others Present: Police Chief, Joe Wiser
 Civil Service Director, Lindsey Mearns

1. Call to order

Bob Aday called the meeting to order at 3:00 P.M.

2. Invocation

The invocation was given by Police Chief, Joe Wiser.

3. Public Comments

No public comments

4. Approve October 4, 2023 meeting minutes

Teresa McNiel made a motion to approve meeting minutes, seconded by Bob Aday. **Motion Passed**

5. Waxahachie Fire Rescue

- a. Action Items
 - i. None.
- b. Items for Discussion
 - i. None.

6. Waxahachie Police Department

- a. Action items
 - i. Certify Police Corporal Exam Eligibility List created by written examination on September 5, 2023.
Teresa McNiel made a motion to certify the Police Entrance Exam Eligibility List created by written examination on September 5, 2023, seconded by Bob Aday. Motion Passed
- b. Items for Discussion (no action will be taken on discussion items).
 - i. None.

7. Commission member and meeting attendee comments

- a. None.

8. Adjournment

There being no further business to come before the commission, Teresa McNiel made a motion to adjourn, second by Bob Aday; the meeting was adjourned at 3:30 P.M.

Bob Aday, Chair

Date

Melissa McDougall, Interim Civil Service Director