

AGENDA

A regular meeting of the City of Waxahachie Cemetery Board to be held on ***Thursday, September 7, 2023 at 8:30 a.m.*** in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members: Connie McGuire, Chairman
 Perry Giles, Vice Chairman
 Chelsea Holder
 Robin Dukes
 Marion Reynolds

1. Call to Order
2. ***Public Comments:*** Persons may address the Cemetery Board on any issues. This is the appropriate time for citizens to address the Board on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Approval of minutes of the City Cemetery Board meeting of July 6, 2023
4. Hear update on Cemetery plot sales and services
5. Hear update on number of plots available for purchase
6. Hear update on Cemetery clean-up
7. Consider proposed Cemetery Waiver Form
8. Adjourn

The Cemetery Board reserves the right to go into Executive Session as authorized by Section 551.071(2) of the Texas Government Code, for the purpose of seeking confidential legal advice from legal counsel on any agenda item listed herein. This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

<p style="text-align: center;"><i>Notice of Potential Quorum</i> <i>One or more members of the Waxahachie City Council may be present at this meeting.</i> <i>No action will be taken by the City Council at this meeting.</i></p>

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, July 6, 2023 at 8:30 a.m. in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members Present: Connie McGuire, Chairman
Perry Giles, Vice Chairman
Chelsea Holder
Marion Reynolds

Member Absent: Robin Dukes

Others Present: Kyle Cooper, Director of Parks & Recreation
Brad Barnes, Assistant Director of Parks & Recreation
Yadira Campos, Recreation Specialist
Patrick Souter, Council Representative

1. Call to Order

Chairman Connie McGuire called the meeting to order.

2. Public Comments

Jeff Jones shared on the completion of his donated Baby Land Headstone project. There were 9 headstones created for Baby Land plots that were missing headstones. Mr. Jones asked staff to evaluate replacing the rose bushes and he offered to assist.

3. Approval of minutes of the City Cemetery Board meeting of May 4, 2023

Action:

Chelsea Holder moved to approve the minutes of the Cemetery Board meeting of May 4, 2023. Marion Reynolds seconded, All Ayes.

4. Hear update on Baby Land headstone project

The Board expressed their appreciation to Jeff Jones for donating the headstones to Baby Land.

5. Hear update on Cemetery plot sales and services

Brad Barnes, Assistant Director of Parks and Recreation, reported cemetery sales and services as follows:

- June: 6 plot sales, 2 cremation sales, 2 columbarium sales, and 2 burials
- Current total: 35 plot sales, 3 cremation sales, 5 columbarium sales, and 35 burials

6. Hear update on Cemetery operations

Marion Reynolds shared that the Chapman family has not heard back from the cemetery contracted grave digger in regards to the request of excavating on their family plot. Staff stated they have

contacted the Chapman family to confirm they have the correct contact information. Ms. Holder requested an update once the Chapman family is contacted.

Perry Giles asked if there was an update on the installation of lights and cameras at the cemetery, and Mr. Barnes stated staff will have a cost for the installment within the next couple of weeks. Chairman McGuire asked how many cameras will be installed at the cemetery. Mr. Barnes shared the four (4) types of camera options and noted the cameras will be positioned at each entrance.

Kyle Cooper, Director of Parks and Recreation, noted the road base for the cemetery has been delivered and will be spread throughout the cemetery by City employees.

Ms. Reynolds asked if the cemetery offers community service hours and Mr. Barnes confirmed they do. He explained each hour is counted as double time at the cemetery. Ms. Reynolds asked if staff has contacted colleges to see if there are students looking for a seasonal position and Mr. Cooper noted staff has. He explained the upcoming salary increase may encourage people to apply for open positions at the cemetery.

7. Consider proposed Cemetery Waiver Form/FAQ

Mr. Barnes shared the new FAQ form with the Board. After further discussion, staff noted they will present a final form at the next Cemetery Board meeting.

8. Adjourn

There being no further business, the meeting adjourned at 9:15 a.m.

Respectfully submitted,

Yadira Campos
Recreation Specialist