

# **A G E N D A**

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas to be held in the City Council Chambers, 401 S. Rogers Street, Waxahachie, TX, on **Thursday, July 13, 2023 at 5:30 p.m.**

Heritage Preservation Commission Members:	Peggy Crabtree Glinda Felty Shannon Simpson Curtiss Thompson Michelle Haye Jacqueline Montejano
Planning & Zoning Commission Liaison:	Bonney Ramsey
Heritage Preservation Officer:	Anita Simpson
City Council Liaison:	Patrick Souter

1. Call to Order
2. ***Public Comments:*** Persons may address the Heritage Preservation Commission on any issues. This is the appropriate time for citizens to address the Heritage Preservation Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Heritage Preservation Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Approve the minutes of the meeting held June 8, 2023
4. Hear presentation from Councilman Travis Smith on proposed expansion of the Downtown Historic Overlay District and take any necessary action
5. Consider approval of Certificate of Appropriateness for 215 E. Main
6. Consider approval of Certificate of Appropriateness for 209 S. College
7. Consider approval of Certificate of Appropriateness for 115 E. University
8. Consider approval of Certificate of Appropriateness for 212 Virginia
9. Comments by Commission members and Heritage Preservation Officer
10. Adjourn

**The Commission reserves the right to go into Executive Session as authorized by Section 551.071(2) of the Texas Government Code, for the purpose of seeking confidential legal advice from legal counsel on any agenda item listed herein.** This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

## ***Notice of Potential Quorum***

***One or more members of the Waxahachie City Council may be present at this meeting.  
No action will be taken by the City Council at this meeting.***

**MINUTES**

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Chambers at City Hall, 401 S. Rogers on **Thursday, June 8, 2023 at 5:30 p.m.**

Heritage Preservation Commission Members present: Peggy Crabtree  
Glinda Felty  
Becky Kauffman  
Shannon Simpson  
Curtiss Thompson  
Michelle Haye  
Jacqueline Montejano

Planning & Zoning Commission Liaison: Bonney Ramsey

City Council Liaison: Patrick Souter

Heritage Preservation Officer: Anita Simpson

Guests: Charity Fitch, Chris Reeves, Dennis Lowe,  
Jim Kauffman

**1. Call to Order**

Peggy Crabtree called the meeting to order at 5:33 p.m.

**2. Public Comments**

None made

**3. Approve minutes of meeting held May 11, 2023**

Shannon Simpson made a motion to approve the minutes of the May 11, 2023 meeting. Becky Kauffman seconded the motion. **All ayes.**

**4. Consider approval of sign permit application for 200 W. Main**

Becky Kauffman asked what the proposed sign was going to be made of. Chris Reeves said it is 3/16ths aluminum. Becky noted that the location for installation is the divider between the upper and lower floors of the building and the propose signage hides that completely. It is not appropriate per our design guidelines. She also noted that since the sign is black it will not be visible at night. Jacqueline Montejano made a motion to approve the signage with the understanding that the anchor points would be drilled into the mortar. Michelle Haye seconded the motion. **All ayes.**

**5. Comments by Commission members and Heritage Preservation Officer**

None made

**6. Adjourn**

Meeting adjourned at 5:38 pm.

*Respectfully submitted by Anita Simpson*