

# ***AMENDED AGENDA***

## ***A G E N D A***

A meeting of the Heritage Preservation Commission of the City of Waxahachie, Texas to be held in the City Council Chambers, 401 S. Rogers Street, Waxahachie, TX, on **Thursday, May 11, 2023 at 5:30 p.m.**

Heritage Preservation Commission Members:	Peggy Crabtree Glinda Felty Becky Kauffman Shannon Simpson Curtiss Thompson Michelle Haye Jacqueline Montejano
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Planning & Zoning Commission Liaison:	Bonney Ramsey
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Heritage Preservation Officer:	Anita Simpson
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City Council Liaison:	Patrick Souter
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1. Call to Order
2. ***Public Comments:*** Persons may address the Heritage Preservation Commission on any issues. This is the appropriate time for citizens to address the Heritage Preservation Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Heritage Preservation Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Approve the minutes of the meeting held April 13, 2023
4. Consider approval of Certificate of Appropriateness for 203-207 S. College
5. Comments by Commission members and Heritage Preservation Officer
6. Adjourn

This meeting location is wheelchair-accessible. Parking for mobility impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469/309-4005 or (TDD) 1-800-RELAY TX.

<p><b><i>Notice of Potential Quorum</i></b></p> <p><b><i>One or more members of the Waxahachie City Council may be present at this meeting.</i></b></p> <p><b><i>No action will be taken by the City Council at this meeting.</i></b></p>
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**MINUTES**

A meeting of the **Heritage Preservation Commission** of the City of Waxahachie, Texas was held in the City Council Chambers/Conference Room at City Hall, 401 S. Rogers on **Thursday, April 13, 2023** at **5:30 p.m.**

Heritage Preservation Commission Members present: Peggy Crabtree  
Glinda Felty  
Shannon Simpson  
Jacqueline Montejano

City Council Liaison: Patrick Souter

Heritage Preservation Officer: Anita Simpson

Guests: Ron Tosch, Charity Fitch, Michael Scott,  
Michael Karnowski

**1. Call to Order**

Peggy Crabtree called the meeting to order at 5:30 p.m.

**2. Public Comments**

None made

**3. Approve minutes of meetings held March 9, 2023 and March 28, 2023**

Jacqueline Montejano made a motion to approve the minutes of the March 9, 2023 and March 28, 2023 meetings. Shannon Simpson seconded the motion. **All ayes.**

**4. Consider approval of Certificate of Appropriateness for 115 N. College**

The Commission recommended providing a copy of the National Park Service Preservation Brief #2 to Mr. Smalley; this brief deals with proper repointing of brick on historic buildings. They also noted that the historic railing on the balcony appeared to be shorter than the current balcony railing height. The Commission recommended that the renovations include returning the balcony railing to its original height and using an adaptation to meet current code if that is required. Anita will send examples of proper railing adaptations to Mr. Smalley. Jacqueline Montejano made a motion to approve the Certificate of Appropriateness for 115 N. College as long as proper repointing techniques are used and the railing on the balcony is returned to its historic height. Shannon Simpson seconded the motion. **All ayes.**

**5. Consider approval of Certificate of Appropriateness for 401 S. Rogers**

Michael Karnowski with Architexas presented the plans for the city hall expansion and explained the details they followed to make it an appropriate addition to both the historic portion of the existing city hall building and the 2000 addition. The Commission asked a few questions and thanked Mr. Karnowski for his presentation and appropriateness of the project. Shannon Simpson made a motion to approve Certificate of Appropriateness for 401 S. Rogers. Glinda Felty seconded the motion. **All ayes.**

**6. Consider approval of sign permit application for 200 W. Main**

The Commission had some discussion about what materials constitute “signbond” and how the signage would be affixed to the building. With no one in attendance to answer the questions Jacqueline

Montejano made a motion to table the application pending receipt of additional information. Glinda Felty seconded the motion. **All ayes.**

## **7. Consider approval of renewal HT tax exemption applications**

The following properties were reviewed by the Commission:

111 Almond	209 Brown	501 Brown	803 Cantrell
211 S. College	205 Harbin	108 S. Hawkins	210 S. Hawkins
510 W. Jefferson	501 John Arden	115 Kaufman	1000 W. Main
1001 W. Main	1210 W. Main	1404 W. Main	311 E. Marvin
1104 E. Marvin	1105 E. Marvin	207 W. Marvin	1004 W. Marvin
219 Monticello	401 Oldham	118 Overhill	407 W. Parks
104 Savannah	205 E. University	121 Virginia	329 Virginia

Glinda Felty made a motion to **approve** the above properties for the 2023 HT exemption. Shannon Simpson seconded the motion. **All ayes.**

## **8. Consider approval of previously tabled HT tax exemption applications**

101 Breezeway	106 Floyd	110 W. Main	206 E. Marvin
605 E. Marvin	219 Monticello	615 N. Rogers	100 S. Rogers

Shannon Simpson made a motion to approve the above properties. Jacqueline Montejano seconded the motion. **All ayes.**

305 Harbin—new dormer on roof, new window on roof pitch overhang, new columns

Shannon Simpson made a motion to deny the above property. Jacqueline Montejano seconded the motion. **All ayes.**

## **9. Comments by Commission members and Heritage Preservation Officer**

Anita told the board about the email from Preservation Texas asking for nominations for local endangered places. Peggy Crabtree suggested nominating the little cotton mill office building on Textile and Circle Streets. Anita then told the board about elementary schools that have contacted her to do presentations and distribute coloring books. She is going to Wilemon on April 26<sup>th</sup> and Dunaway on May 4<sup>th</sup>. Any board members are welcome to join her. She is hoping other schools will also contact her; Anita will keep the board posted. The CAMP training in Fort Worth is Saturday. Participants can meet in the parking lot across from city hall at 8 and all carpool to the training. Anita also told the Commission about the mural project being proposed by the Waxahachie Community Development Corporation (WCDC). Anita needs the board to compile a list of the brick buildings downtown that have NOT been painted as they will be ineligible for future murals.

## **10. Adjourn**

Meeting adjourned at 6:41 pm.

*Respectfully submitted by Anita Simpson*