

AGENDA

A regular meeting of the City of Waxahachie Cemetery Board to be held on **Thursday, May 4, 2023** at **8:30 a.m.** in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members: Connie McGuire, Chairman
 Perry Giles, Vice Chairman
 Chelsea Holder
 Robin Dukes
 Marion Reynolds

1. Call to Order
2. **Public Comments:** Persons may address the Cemetery Board on any issues. This is the appropriate time for citizens to address the Board on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Board may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.
3. Approval of minutes of the City Cemetery Board meeting of April 6, 2023
4. Hear update on Cemetery plot sales and services
5. Consider proposed Cemetery Waiver Form
6. Discuss Addition 11 parking lot renovations
7. Adjourn

The Cemetery Board reserves the right to go into Executive Session as authorized by Section 551.071(2) of the Texas Government Code, for the purpose of seeking confidential legal advice from legal counsel on any agenda item listed herein. This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

Notice of Potential Quorum

***One or more members of the Waxahachie City Council may be present at this meeting.
No action will be taken by the City Council at this meeting.***

A regular meeting of the City of Waxahachie Cemetery Board was held on Thursday, April 6, 2023 at 8:30 a.m. in the City Council Conference Room, 401 S. Rogers, Waxahachie, Texas.

Members Present: Connie McGuire, Chairman
Perry Giles, Vice Chairman
Chelsea Holder
Marion Reynolds

Member Absent: Robin Dukes

Others Present: Brad Barnes, Assistant Director of Parks & Recreation
Yadira Campos, Recreation Specialist
Patrick Souter, Council Representative

1. Call to Order

Chairman Connie McGuire called the meeting to order.

2. Public Comments

None.

3. Approval of minutes of the City Cemetery Board meetings of November 3, 2022 and February 2, 2023

Action:

Vice Chairman Perry Giles moved to approve the minutes of the Cemetery Board meetings of November 3, 2022 and February 2, 2023. Ms. Chelsea Holder seconded, All Ayes.

4. Hear update on Cemetery plot sales and services

Brad Barnes, Assistant Director of Parks & Recreation, reported cemetery sales and services as follows:

- January - 6 plots sales, 1 columbarium sale, and 5 burials.
- February - 10 plot sales and 5 burials.
- March - 4 plot sales and 7 burials.

5. Hear update on dumpster enclosure

Mr. Barnes shared with the Board about the dumpster enclosure project and stated work has been completed by BBC Construction.

Chairman McGuire suggested putting landscaping around the dumpster enclosure. Mr. Barnes stated staff will look into it.

Ms. Marion Reynolds asked for Addition 11 parking area to be looked into for renovations. Mr. Barnes stated this will be included in the next Cemetery Board meeting as an agenda item.

6. Hear update on Headstone Restoration Project

Mr. Barnes shared that the Headstone Restoration Project is almost complete. There were 97 total headstones that were needing repairs. Out of the 97 headstones, 95 of them have been repaired and only two are left pending repair.

Ms. Reynolds asked for an update on installing cameras. Mr. Barnes stated that the IT department is working on installing cameras at the cemetery.

7. Hear update on Baby Land Headstone Project

Mr. Barnes updated the Board on Baby Land Headstone Project and stated Mr. Jeff Jones will be installing the headstones on April 15. Only three families responded of the nine that were notified.

8. Consider proposed Cemetery Waiver Form

The Board suggested staff to make some modifications to the Cemetery Waiver Form before approval.

9. Adjourn

There being no further business, the meeting adjourned at 9:08 a.m.

Respectfully submitted,

Yadira Campos
Recreation Specialist