# <u>A GENDA</u>

The Waxahachie Planning & Zoning Commission will hold a regular meeting on *Tuesday*, *February 14, 2023 at 7:00 p.m.* in the Council Chamber at 401 S. Rogers St., Waxahachie, TX.

Commission Members: Rick Keeler, Chairman

Melissa Ballard, Vice Chairman

Betty Square Coleman

Bonney Ramsey David Hudgins

Erik Test Ron Ansell

- 1. Call to Order
- 2. Invocation
- 3. **Public Comments**: Persons may address the Planning & Zoning Commission on any issues. This is the appropriate time for citizens to address the Commission on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Commission may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code.

# 4. Consent Agenda

All matters listed under Item 4, Consent Agenda, are considered routine by the Planning & Zoning Commission and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Chairman to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the Planning & Zoning Commission.

- a. Minutes of the regular Planning & Zoning Commission meeting of January 24, 2023
- b. Minutes of the Planning and Zoning Commission briefing of January 24, 2023
- 5. **Consider** a request by Shawne Walker, Walker Land Surveying Company, for a Plat of the Montes Addition, Lot 1, Block A, being 3.186 acres, located approximately 250 feet North of 1744 Butcher Road, situated in the Ashton Slayback Survey, Abstract 1005, an addition to the City of Waxahachie (Property ID: 289912) Owner: JORGE MONTES & YAEL MONTES (SUB-182-2022) Staff: Zack King
- 6. **Public Hearing** on a request by Henry Quigg, Richmond Group, for a Replat of a portion of Lot 3A, Block 30 of the Bullard's Revision, to create Lot 3A-R, being 0.324 acres, located at 100 S US Highway 77 (Property ID: 172431) Owner: PEARMAN OIL & LP GAS, INC. (SUB-146-2022) Staff: Zack King
- 7. *Consider* recommendation of SUB-146-2022

- 8. **Public Hearing** on a request by Erica Duncan for a Replat of Lots 6, 7, 8, & 9, Block 2 of the Cotton Mill Addition, to create Lots 7R & 9R, Block 2 of the Cotton Mill Addition, two (2) residential lots, being 0.8796 acres, located at 232 Patrick Street, (Property ID: 172979 & 172988) Owner: ERICA DUNCAN & DONALD DUNCAN (SUB-176-2022) Staff: Zack King
- 9. *Consider* approval of SUB-176-2022
- 10. **Public Hearing** on a request by Chris Snow for a Specific Use Permit (SUP) for an accessory structure +700 sf use within a Single Family Residential-2 zoning district located at 107 University Avenue (Property ID 176369) Owner: CHRISTOPHER & KAREN SNOW (ZDC-160-2022) Staff: Eleana Tuley
- 11. *Consider* recommendation of Zoning Change No. ZDC-160-2022
- 12. **Public Hearing** on a request by Steve Homeyer, Homeyer Engineering Inc., for a Specific Use Permit (SUP) for a Drive-Through Car Wash use within a General Retail (GR) zoning district located directly North 500 N US Highway 77 (Property ID: 289738) Owner: RS WAXAHACHIE LLC (ZDC-173-2022) Staff: Zack King
- 13. *Consider* recommendation of Zoning Change No. ZDC-173-2022
- 14. **Public Hearing** on a request by Iris Showalter, Owner of Studio Iris, for a Zoning Change from a General Retail (GR) zoning district to Planned Development General Retail (PD-GR) zoning district, located at 120 North Highway 77 (Property ID 173425) Owner: 120 NORTH, LLC (ZDC-177-2022) Staff: Eleana Tuley
- 15. *Consider* recommendation of Zoning Change No. ZDC-177-2022
- 16. Adjourn

# The P&Z reserves the right to go into Executive Session on any posted item.

This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at (469) 309-4006 or (TDD) 1-800-RELAY TX.

Notice of Potential Quorum

One or more members of the Waxahachie City Council may be present at this meeting.

No action will be taken by the City Council at this meeting.

Planning and Zoning Commission January 24, 2023

(4a)

The Waxahachie Planning & Zoning Commission held a regular meeting on Tuesday, January 24, 2023 at 7:00 p.m. in the Council Chamber at 401 S. Rogers St., Waxahachie, TX.

Members Present:

Rick Keeler, Chairman

Melissa Ballard, Vice Chairman

Betty Square Coleman

Bonney Ramsey David Hudgins

Erik Test Ron Ansell

Others Present:

Jennifer Pruitt, Senior Director of Planning

Zack King, Senior Planner Eleana Tuley, Senior Planner Amber Villarreal, City Secretary Chris Wright, Council Representative

- 1. Call to Order
- 2. Invocation

Chairman Rick Keeler called the meeting to order and gave the invocation.

# 3. Public Comments

None.

# 4. Consent Agenda

- a. Minutes of the regular Planning & Zoning Commission meeting of January 10, 2023
- b. Minutes of the Planning and Zoning Commission briefing of January 10, 2023

# Action:

Vice Chairman Melissa Ballard moved to approve items a. and b. on the Consent Agenda. Mr. David Hudgins seconded, All Ayes.

5. Consider request by Cody Crannell, CCM Engineering for a Plat of Camden Park, Phase 4, being 52.02 acres, located at 641 Camden Drive, situated in the Silas M. Durrett Survey, Abstract No. 272, an addition to the City of Waxahachie (Property ID 182052) – Owner: Camden Estate Waxahachie, LLC (SUB-145-2022) Staff: Eleana Tuley

Eleana Tuley, Senior Planner, presented the case noting the applicant is requesting to subdivide approximately 52 acres into 139 residential lots and 3 open space lots for phase four of the Camden Park subdivision. The subject property complies with the minimum lot standards in the governing zoning (PD Ord. No. 3000) and the previously approved preliminary plat for the overall development. Furthermore, the plat satisfies the City's subdivision regulations and staff recommends approval of the proposed plat.

(4a)

Planning and Zoning Commission January 24, 2023 Page 2

# **Action:**

Vice Chairman Melissa Ballard moved to approve SUB-145-2022 a Plat for Camden Park, Phase 4, authorizing the Planning & Zoning Commissioner to sign the associated documents accordingly. Ms. Bonney Ramsey seconded, All Ayes.

# 6. Adjourn

Mayor Pro Tem Chris Wright announced the City Council Work Session will be held January 25. 2023 at the Waxahachie Civic Center.

There being no further business, the meeting adjourned at 7:04 p.m.

Respectfully submitted,

Amber Villarreal City Secretary

Planning and Zoning Commission January 24, 2023

(4b)

The Waxahachie Planning & Zoning Commission held a briefing session on Tuesday, January 24, 2023 at 6:30 p.m. in the City Council Conference Room at 401 S. Rogers St., Waxahachie, TX.

Members Present: Rick Keeler, Chairman

Melissa Ballard, Vice Chairman

Bonney Ramsey David Hudgins

Erik Test Ron Ansell

Member Absent: Betty Square Coleman

Others Present: Jennifer Pruitt, Senior Director of Planning

Zack King, Senior Planner Eleana Tuley, Senior Planner Amber Villarreal, City Secretary Chris Wright, Council Representative

# 1. Call to Order

Chairman Rick Keeler called the meeting to order.

# 2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting

Eleana Tuley, Senior Planner, reviewed the following cases:

• SUB-145-2022, the applicant is requesting to subdivide approximately 52 acres into 139 residential lots and 3 open space lots for phase four of the Camden Park subdivision. The subject property complies with the minimum lot standards in the governing zoning (PD Ord. No. 3000) and the previously approved preliminary plat for the overall development. Furthermore, the plat satisfies the City's subdivision regulations, and staff recommends approval of the proposed plat.

## 3. Work Session: Infill

Zack King, Senior Planner, reviewed Infill Development. He explained Infill Development is a new complimentary development in an existing neighborhood. The four forms of Infill Development are single-family homes, small-plex, duplex, and replats and Waxahachie typically has residential infill development. Section 3.25 of the Waxahachie Zoning Ordinance allows Infill Development in the overlay district and there are development guidelines that directly regulate but does not dictate the use of the property. Common challenges include irregular shaped lots, new regulations, and aging infrastructure. Mr. King explained the goals of infill development is to promote fiscally sustainable neighborhoods without extending service obligations, and collaborate with small scale and local development to create a variety of housing projects. Mr. King reported roadway impact fees are currently not collected for Infill Development lots.

### 4. Adjourn

(4b)

Planning and Zoning Commission January 10, 2023 Page 2

There being no further business, the meeting adjourned at 6:57 p.m.

Respectfully submitted,

Amber Villarreal City Secretary



# Planning & Zoning Department Plat Staff Report

Case: SUB-182-2022



**MEETING DATE(S)** 

Planning & Zoning Commission:

February 14, 2022

### **CAPTION**

**Consider** request by Shawne Walker, Walker Land Surveying Company, for a **Plat** of the Montes Addition, Lot 1, Block A, being 3.186 acres, located approximately 250 feet North of 1744 Butcher Road, situated in the Ashton Slayback Survey, Abstract 1005, an addition to the City of Waxahachie (Property ID: 289912) – Owner: Jorge Montes & Yael Montes (SUB-182-2022) Staff: Zack King

## **RECOMMENDED MOTION**

"I move to approve SUB-182-2022, a plat of the Montes Addition, authorizing the Planning & Zoning Commissioner to sign the associated documents accordingly."

### APPLICANT REQUEST

The applicant requests to plat the subject property into one (1) lot for single-family residential use.

**CASE INFORMATION** 

Applicant:

Shawne Walker, Walker Land Surveying Company

Property Owner(s):

Jorge Montes & Yael Montes

Site Acreage:

3.186 acres

Number of Lots:

1 lot

Number of Dwelling Units:

1 unit

Park Land Dedication:

The cash in lieu of parkland dedication fee is \$400.00 (One

residential dwelling unit at \$400.00 per dwelling.

Adequate Public Facilities:

Adequate public facilities are available to the subject property

via Rockett SUD water services and an on-site septic system.

SUBJECT PROPERTY

General Location:

Approximately 250 feet North of 1744 Butcher Road

Parcel ID Number(s):

289912

Current Zoning:

Future Development (FD)

Existing Use:

The subject property is currently undeveloped.

Platting History:

The subject property is a portion of the Ashton Slayback Survey,

Abstract 1005.

Site Aerial:



## **PLANNING ANALYSIS**

The applicant is proposing to plat the subject property into one (1) lot for single family residential use. The proposed lot meets all lot size and dimension requirements of the Future Development zoning district. In compliance with the City of Waxahachie Thoroughfare Plan, the applicant is proposing a roughly 10' right-of-way (ROW) dedication along FM 387. The applicant has provided a Water Utility Endorsement Letter from Rockett SUD stating that adequate water flow and pressure is available to provide domestic service and service for firefighting purposes to the site.

### RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, staff recommends approval of the Plat request as presented.

### **ATTACHED EXHIBITS**

- 1. Plat
- 2. Water Letter

### **APPLICANT REQUIREMENTS**

- 1. If approved by the Planning & Zoning Commission, within 30 days the applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
- 2. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
  - a. If comments were not satisfied, then the applicant will be notified to make corrections.
  - b. If all comments were satisfied, then the applicant shall provide five signed, hard-copy plats.

# **CITY REQUIREMENTS FOR PLAT RECORDING AND FILING**

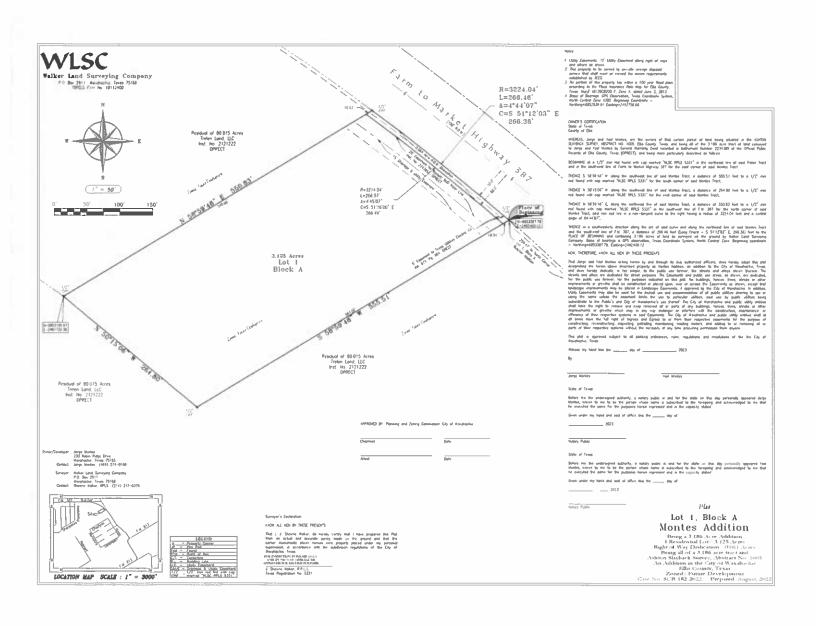
A plat shall not be filed with the Ellis County Clerk until:

- All utilities, infrastructure, and other required improvements have been installed and a letter of acceptance associated with the utilities and infrastructure installation has been received from the Public Works Department;
- 2. A drainage study has been conducted and/or a traffic impact analysis has been conducted as required by the City's Subdivision ordinance.

### STAFF CONTACT INFORMATION

Prepared by:
Zack King
Senior Planner
zking@waxahachie.com

Reviewed by: Jennifer Pruitt, AICP, LEED-AP, CNU-A Senior Director of Planning jennifer.pruitt@waxahachie.com



(5)



# PLANNING & ZONING DEPARTMENT 401 South Rogers Street | Waxahachie, Texas 75168 (469) 309-4290 | www.waxahachie.com/Departments/PlanningandZoning



# WATER UTILITY PROVIDER'S ENDORSEMENT

Applicant Name: Jorge Montes Parcel ID #: 294343  Subdivision Name: Lot 1, Block A Montes Addition	24	
The City of Waxahachie requires new lots in subdivisions have adequate water comply with TCEQ and latest Insurance Service Office (ISO) guidelines. Subdiviproviders outside of the City of Waxahachie will need to ensure they can provid per TCEQ and fire flow per the latest ISO guidelines.	isions serve e water flo	d by water w/pressure
Applicants, please submit this form to your water provider for completion. This conturned in at the time you submit your application packet to the Planning Department	empleted for ent.	rm must be
Contact Information:  Buena Vista-Bethel SUD (972) 937-1212  Carroll Water Company (972) 617-0817  Mountain Peak SUD (972) 775-3765  Rockett SUD (972) 617-3524  Sardis-Lone Elm WSC (972) 775-8566  Nash Foreston WSC (972) 483-3039  To be completed by the water utility provider:		
	Yes	No
I have reviewed a copy of the proposed plat.	0	O.
2. The platted lots fall within our CCN area.	⊠´	ū
Our water system can provide water flow and pressure for domestic service per TCEQ regulations.	Ø	2.2
Our water system can provide the water flow and pressure for firefighting per ISO guidelines.	Ω (	0
5. The water line size servicing the lots is inches.	Œ	
Tricolo Mortules (New Deuclyment Coordinator)  Print Name of General Manager of water provider or Designee  Name of water provider company		
_ TICOO 4/10/10/00 12!	29/22	
Signature of General Manager of water provider or Designee Date Date		

(u+7)

# Planning & Zoning Department Plat Staff Report

Case: SUB-146-2022



Planning & Zoning Commission:

February 14, 2023

City Council:

February 20, 2023



**Public Hearing on** a request by Henry Quigg, Richmond Group, for a **Replat** of a portion of Lot 3A, Block 30 of the Bullard's Revision, to create Lot 3A-R, being 0.324 acres, located at 100 S US Highway 77 (Property ID: 172431) Owner: Pearman Oil & LP Gas, Inc. (SUB-146-2022) Staff: Zack King

**RECOMMENDED MOTION** 

"I move to recommend approval of SUB-146-2022, a replat of the Bullard's Revision, with the associated Petition for Relief Waiver.

**APPLICANT REQUEST** 

The applicant is requesting to replat the subject property into one (1) lot for commercial use. The applicant also requests a Petition for Relief Waiver for right-of-way (ROW) dedication along S. Rogers Street and S US Highway 77.

**CASE INFORMATION** 

Applicant:

Henry Quigg, Richmond Group

Property Owner(s):

Pearman Oil & LP Gas, Inc.

Site Acreage:

0.324 acres

Number of Lots:

1 lot

Number of Dwelling Units:

0 units

Park Land Dedication:

N/A

Adequate Public Facilities:

Adequate public facilities are available to the subject property.

SUBJECT PROPERTY

General Location:

100 S US Highway 77

Parcel ID Number(s):

172431

Current Zoning:

Commercial (C)

Existing Use:

The subject property is currently undeveloped.

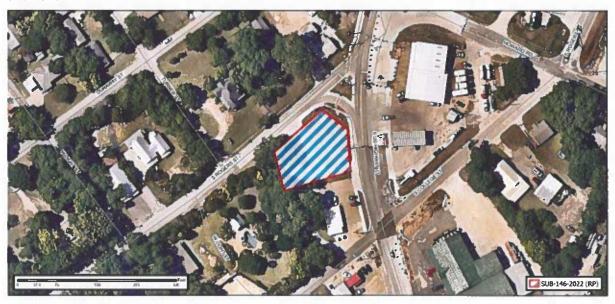
**Platting History:** 

The subject property is a portion of Block 30 of the Bullard's

Addition.

(u+7)

#### Site Aerial:



## **PLANNING ANALYSIS**

The applicant is proposing to replat the subject property into one (1) lot for commercial use. The proposed lot meets the minimum required size and dimension standards of the Commercial zoning district. The applicant has filed a mutual access easement on the southeastern corner of the property to allow for access to the site via a shared driveway on S US Highway 77.

### **PETITION FOR RELIEF WAIVER**

### Variance for Right-of-Way Dedication

The applicant has requested a Petition of Relief Waiver for the right-of-way (ROW) dedication requirement along S Rogers Street and S US Highway 77. The City of Waxahachie Thoroughfare Plan identifies S Rogers Street as a future 80' thoroughfare and S US Highway 77 as a future 110' thoroughfare. Due to this, the applicant is required to provide an additional 10' of ROW dedication along S Rogers Street and an additional 15' of ROW dedication along S US Highway 77. The applicant is requesting to provide no additional ROW dedication to due adverse effects on the subject property.

The applicant has noted that a previously existing building on the property had to be demolished when TxDOT acquired ROW for the recent expansion of Highway 77. At that time TxDOT did not opt to acquire additional ROW from the subject property. The applicant is pursuing a replat of the property in order to prepare it for future development. Due to the recent acquisition of ROW from the subject property and the TxDOT control of Highway 77 and S Rogers Street, staff is supportive of the variance request for ROW dedication.

### **PUBLIC NOTIFICATIONS**

To comply with State law contained in Local Government Code Chapter 211 and the City's public hearing notice requirements, 14 notices were mailed to property owners within 200 feet of the request. In addition, a notice was published in the Waxahachie Sun and a sign was visibly posted at the property.

### RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, staff recommends approval of the replat request as presented.

(4+7)

## **ATTACHED EXHIBITS**

1. Replat

# **APPLICANT REQUIREMENTS**

- 1. If approved by City Council, within 30 days the applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
- 2. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
  - a. If comments were not satisfied, then the applicant will be notified to make corrections.
  - b. If all comments were satisfied, then the applicant shall provide five signed, hard-copy plats.

# CITY REQUIREMENTS FOR PLAT RECORDING AND FILING

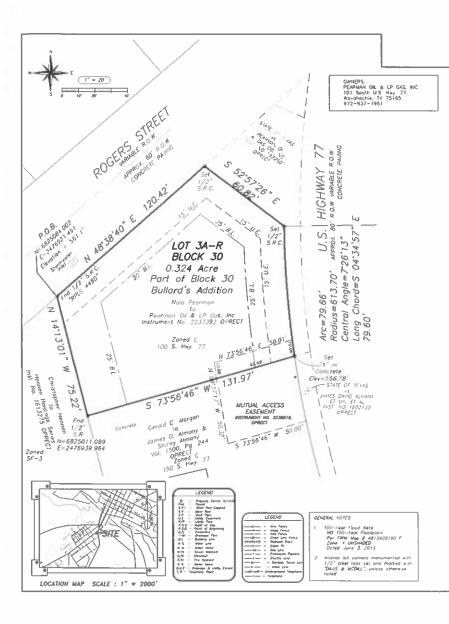
A plat shall not be filed with the Ellis County Clerk until:

- 1. All utilities, infrastructure, and other required improvements have been installed and a letter of acceptance associated with the utilities and infrastructure installation has been received from the Public Works Department;
- 2. A drainage study has been conducted and/or a traffic impact analysis has been conducted as required by the City's Subdivision ordinance.

# **STAFF CONTACT INFORMATION**

Prepared by:
Zack King
Senior Planner
zking@waxahachie.com

Reviewed by:
Jennifer Pruitt, AICP, LEED-AP, CNU-A
Senior Director of Planning
jennifer.pruitt@waxahachie.com



STATE OF TEXAS: COUNTY OF ELLIS KNOW ALL WEN BY THESE PRESENTS.

WHEREAS, Pearmon Oil & LP Gas, Inc., Politi Junkin, President is/ore the Quner(s) of oil of that certain lot, tract or parcel of land

Stuart G Hamilton Registered Professional Land Surveyor Number 5430

THIS SURVEY IS VALID ONLY WITH ORIGINAL SIGNATURE IN RED INN

# REPLAT BULLARD'S ADDITION Lot 3A-R, Block 30

Being a 0.324 Acre replat of Bullard's Addition to the City of Waxahachie according to the plat thereof recorded in Cabinet A, Slide 163, Plat Records, Ellis County, Texas 1 Commercial Lot Zoning: C (Commercial)

Case Number: SUB-146-2022

Revisions By

McDill,

જ Davis



Scale, 1"= 20"

Drawn: D. Hocutt Job: 222-0185

Sheet 1 of 2 sheets

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OWNERS.
Pearman OH & LP Gas Inc.
Patty Junkin, President
972-937-1951

Revisions By

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Drawn **D. Hocutt** Job: 222-0185

Sheet 2 of 2 sheets

of be recorded for any purpose."

# REPLAT **BULLARD'S ADDITION** Lot 3A-R, Block 30

Being a 0.324 Acre replat of d's Addition to the City of Waxahachie according to the plat thereof recorded in Cabinet A, Slide 163, Plat Records, Ellis County, Texas 1 Commercial Lot

Zoning: C (Commercial) Case Number: SUB-146-2022 (849)

# Planning & Zoning Department Plat Staff Report

Case: SUB-176-2022



**MEETING DATE(S)** 

Planning & Zoning Commission:

February 14, 2023

# **CAPTION**

**Public Hearing** on a request by Erica Duncan, for a **Replat** of Lots 6, 7, 8, & 9, Block 2 of the Cotton Mill Addition, to create Lots 7R & 9R, Block 2 of the Cotton Mill Addition, two (2) residential lots, being 0.8796 acres, located at 232 Patrick Street, (Property ID: 172979 & 172988) Owner: Erica Duncan & Donald Duncan (SUB-176-2022) Staff: Zack King

## RECOMMENDED MOTION

"I move to approve SUB-176-2022, a replat of the Cotton Mill Addition, authorizing the Planning & Zoning Commissioner to sign the associated documents accordingly."

### **APPLICANT REQUEST**

The applicant is requesting to replat the subject property into two (2) lots for residential use.

**CASE INFORMATION** 

Applicant:

Erica Duncan

Property Owner(s):

Erica Duncan & Donald Duncan

Site Acreage:

0.8797 acres

Number of Lots:

2 lots

Number of Dwelling Units:

4 units

Park Land Dedication:

N/A

Adequate Public Facilities:

Adequate public facilities are available to the subject property.

SUBJECT PROPERTY

General Location:

232 Patrick Street

Parcel ID Number(s):

172979 & 172988

Current Zoning:

Two-family Residential-Duplex (2F)

Existing Use:

A single-family home currently occupies one of the proposed

lots. The second proposed lot is currently vacant.

**Platting History:** 

The subject property was originally platted as Lots 6, 7, 8, & 9,

Block 2 of the Cotton Mill Addition.

Site Aerial:



### **PLANNING ANALYSIS**

The applicant is proposing to replat four (4) lots comprising the subject property into two (2) lots for residential use. The proposed lots meet or exceed all lot size and dimension requirements of the Two-family Residential-Duplex zoning district.

# **PUBLIC NOTIFICATIONS**

To comply with State law contained in Local Government Code Chapter 211 and the City's public hearing notice requirements, 11 notices were mailed to property owners within 200 feet of the request. In addition, a notice was published in the Waxahachie Sun and a sign was visibly posted at the property.

### **PUBLIC NOTIFICATION RESPONSES**

Staff has received one (1) letter of support for the proposed replat.

#### RECOMMENDATION

Based on the details provided in this Staff Report and the present status of the documents subject to the request, staff recommends approval of the replat request as presented.

### **ATTACHED EXHIBITS**

- 1. Replat
- 2. Letter of Support

# **APPLICANT REQUIREMENTS**

- 1. If approved by Planning & Zoning Commission, within 30 days the applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
- 2. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
  - a. If comments were not satisfied, then the applicant will be notified to make corrections.
  - b. If all comments were satisfied, then the applicant shall provide five signed, hard-copy plats.

(849)

# **CITY REQUIREMENTS FOR PLAT RECORDING AND FILING**

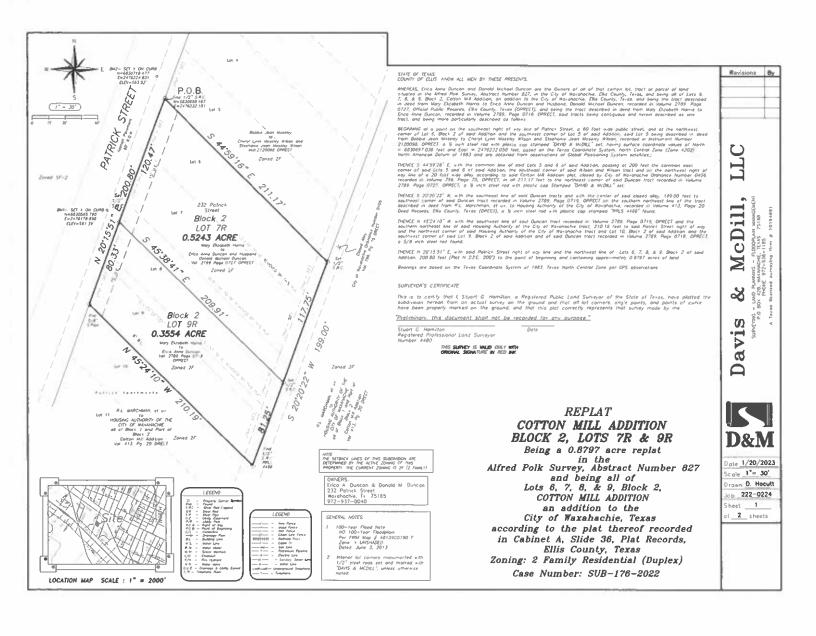
A plat shall not be filed with the Ellis County Clerk until:

- 1. All utilities, infrastructure, and other required improvements have been installed and a letter of acceptance associated with the utilities and infrastructure installation has been received from the Public Works Department;
- 2. A drainage study has been conducted and/or a traffic impact analysis has been conducted as required by the City's Subdivision ordinance.

# **STAFF CONTACT INFORMATION**

Prepared by:
Zack King
Senior Planner
zking@waxahachie.com

Reviewed by: Jennifer Pruitt, AICP, LEED-AP, CNU-A Senior Director of Planning jennifer.pruitt@waxahachie.com



DAMER'S CERTIFICATE
HOW THEREFORE, KNOW ALL WEN BY THESE PRESENTS
DAT HE Erica A Durson and Denied M Durson, acting himmon by and through its ady authorized circlest. Seek helpey depit his agild designating the herein above described imperty in BEPLAT - COTION MAL ADDITION. BLOCK 2, 1985 If A 9R, on addition to the 6th yell Reinfelchee, Terror, and does harryly ordicarly. In the sumplex to the public set foreign the Content of depits and internal. Desprey described, in the sumplex to the public set foreign the Elesterects and public set areas, as phorn, are street and tables set members and the set of the set
This plot approved subject to all platting ordinances, rules, regulations and resolutions of the City of Warehache, Texas
MITACSS, my hand, Ind the day of, 20
₿T
Enea A Duncan, Owner
STATE OF FEXAS & COUNTY OF ELIS &
Before me, the undersigned authority, a Netery Public in and for the State of Texas, on this day periodically popular discount from a Discount invariant ones to be the person shapes many as foreigned instrument and acknowledged to me that she executed the same for the purpose and considerations thereon expresses.
Green under my hand and seat of office, this day of 20
Notary My Commission Express On
MITHESS, my hand, this the day of 20
# 70
8r.
BT.  Donald V Durcon, owner  STATE OF TEXAS \$
BT.  Condid V Dureon, owner  STATE OF TEXAS \$  COUNTY OF ELLS \$  SHARING SHARING SHARING, a Nation Phabe in and for the State of Texas on this day.  Before me, the supering-text authority, a Nation Phabe in and for the State of Texas on this day.  Before me, the supering-text authority, a Nation Phabe in and for the State of Texas on this day.  Before me, the supering-text authority, a Nation to the first partial shape forms a subscript to the forespond in the point for the burders and of the forespond in the point for the burders and of the forespond in the point for the burders and of the forespond in the point for the burders and of the forespond in the point for the burders and of the forespond in the point for the burders and of the forespond in the point for the burders and of the forespond in the point for the burders and of the forespond in the point for the burders and of the forespond in the point for the burders and of the point forespond in the point for t
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STATE OF TEVAS COUNTY OF ELUS  APPROVED BY: Planning and Zoning Co	emmasian City of Waxahachie
By: Chairperson	Date
DRAMACE NOTES  (1) BLOCKING THE FLOW OF WATER OR CONSTRUCTING MIPHODEWAYS AS THE DRAWAGE DASSIVERS, AND FLLING OR OSSTRUCTING OF THE FLOODING IS FORWARD TO THE FLOODING IS FORWARD THE FLOW OF THE FLOODING IS FOR ASSISTED CREEKS OR DRAMACE FOR ASSISTED WITH SEAL ON GO OR ACROSS FOR ASSISTED WITH FLOW IN HARD OF THE ADMINUS CHARGE OF THE LOT OR LOSS FAIL TAKES THAT FOR ALMOST OF FOR PORTHAGE OWNERS ALONG OR ACROSS SAU LOIS SAU LOIS SAU LOIS	(3) CIT OF ANNHALME BILL NOT BE RESPONSIBLE FOR THE MINITENANCE AND OPERATIONS OF SAID DRIANGE BILLS OF FOR THE CONTROL OF ENCOUNTER OF ENCOUNTERS OF THE CONTROL OF AN OPERATION OPERAT

NOTE: PROPERTY IS AN THE JURISDICTION OF THE DITY OF HAJAHACHIE, JEZAS AND IS SUBJECT TO THEM PLATTING RULES AND REGULATIONS.

OWNERS: Erica & Duncan & Donald № Dunco 232 Patrick Street Wa-shackie, 1- 75165 972-937-0040

Revisions By

Davis & McDill,

D&M

Dale 1/20/2023 Scale: N/A Drawn: D. Hocutt Job: 222-0224

Sheet 2 of 2 sheets

REPLATCOTTON MILL ADDITION BLOCK 2, LOTS 7R & 9R

BLUCK 2, LUIS /R & 9R

Being a 0.8797 acre replat
in the

Alfred Polk Survey, Abstract Number 827
and being all of

Lots 6, 7, 8, & 9, Block 2,

COTTON MILL ADDITION
an addition to the

City of Waxahachie, Texas

according to the plat thereof recorded according to the plat thereof recorded in Cabinet A, Slide 36, Plat Records, Ellis County, Texas Zoning: 2 Family Residential (Duplex)

Case Number: SUB-176-2022

(849)



City of Waxahachie, Texas
Notice of Public Hearing
Case Number: SUB-176-2022

MOSELEY BOBBIE J L/E 236 PATRICK STREET WAXAHACHIE, TX 75165

The Waxahachie Planning & Zoning Commission will hold a Public Hearing on Tuesday, February 14, 2023 at 7:00 p.m. and the Waxahachie City Council will hold a Public Hearing on Monday, February 20, 2023 at 7:00 p.m. in the Council Chamber at the Waxahachie City Hall, 401 South Rogers Street, Waxahachie, Texas to consider the following:

Request by Erica Duncan, for a Replat of Lots 6, 7, 8, & 9, Block 2 of the Cotton Mill Addition, to create Lots 7R & 9R, Block 2 of the Cotton Mill Addition, two (2) residential lots, being 0.8796 acres, located at 232 Patrick Street, (Property ID: 172979 & 172988) Owner: ERICA DUNCAN & DONALD DUNCAN (SUB-176-2022) Staff: Zack King

You received this notice because your property is within the area of notification as required by law. As an interested party you are welcome to make your views known by attending the hearings. If you cannot attend the hearings, you may express your views by filling in and returning the bottom portion of this notice. Please contact the Planning Department at (469) 309-4290 or via email: Planning@Waxahachie.com for additional information on this request.

Case Number: SUB-176-2022 City Reference: 172987

Your response to this notification is optional. If you choose to respond, please return this form by 5:00 P.M. on February 8, 2023 to ensure inclusion in the Agenda Packet. Forms can be e-mailed to Planning@Waxahachie.com or you may drop off/mail your form to City of Waxahachie, Attention: Planning, 401 South Rogers Street, Waxahachie, TX 75165.

SUPPORT OPPOSE

Comments:

Stephanie Holloway

23/2 Patrick Street Address Waxanachie, TX 75/65 (10 411)

# Planning & Zoning Department Zoning Staff Report

Case: ZDC-160-2022



**MEETING DATE(S)** 

Planning & Zoning Commission:

February 14, 2022

City Council:

February 20, 2022

# **CAPTION**

**Public Hearing** on a request by Chris Snow for a **Specific Use Permit (SUP)** for an accessory structure +700 sf use within a Single Family Residential-2 zoning district located at 107 University Avenue (Property ID 176369) - Owner: Christopher & Karen Snow (ZDC-160-2022)

### **RECOMMENDED MOTION**

"I move to recommend approval of ZDC-160-2022, a Specific Use Permit (SUP) for an accessory structure +700 sf use, subject to the conditions the staff report, authorizing the City Manager and or Mayor to execute all documents accordingly."

#### **APPLICANT REQUEST**

The Applicant is requesting a specific use permit to construct an accessory structure greater than 700 square feet on the rear portion of the single-family residential lot at 107 University Drive.

**CASE INFORMATION** 

Applicant:

**Christopher & Karen Snow** 

Property Owner(s):

**Christopher & Karen Snow** 

Site Acreage:

0.32 acres

Current Zoning:

Single Family-2 Residential District (SF-2)

Requested Zoning:

SF-2 with a specific use permit (SUP) for an accessory structure

greater than 700 square feet

**SUBJECT PROPERTY** 

General Location:

107 University Drive

Parcel ID Number(s):

176369

Existing Use:

**Existing Single-Family Residence** 

Development History:

N/A

# Adjoining Zoning & Uses:

Direction	Zoning	Current Use
North	SF-2	Single Family Residence
East	SF-2	Single Family Residence
South	SF-2	Single Family Residence
West	SF-2	Single Family Residence

Future Land Use Plan:

**Low Density Residential** 

Comprehensive Plan:

This category is representative of smaller single-family homes and some duplex units. The majority of Waxahachie's current development is of similar density. Therefore, it is appropriate to have approximately 3.5 dwelling units per acre.

Thoroughfare Plan:

The subject property is fronting onto University Drive, a collector street (60'right-of-way width). No additional right-of-way improvements are required.

Site Image:



# **PLANNING ANALYSIS**

The Applicant is requesting a specific use permit to construct an accessory structure greater than 700 square feet in the rear portion of the single-family residential lot at 107 University Drive. Per the City of Waxahachie Zoning Ordinance, an accessory structure equal to or greater than 700 square feet requires a Specific Use Permit (SUP) to be approved by City Council.

# Proposed Use

The primary structure is approximately 2,047 square feet, and the proposed accessory structure is 864 square feet. The accessory structure consists of an enclosed building (288 square feet), with an attached carport (576 square feet). The Applicant has confirmed to staff that the structure will not be used as a dwelling of any kind and will not be metered, sold, or leased separately from the existing home.

## **Conditions**

The accessory structure satisfies the City's minimum requirements regarding size and placement. However, per the City's requirements, the accessory structure must also be accessible through a concrete driveway. Currently, the property owner is not proposing to improve the driveway with concrete surface material but instead utilize the existing gravel driveway. Given the circumstances, Staff recommends approval of the SUP request with the condition the Applicant improve the driveway with a concrete surface material as required per the City's standards.

The City's standards are in place to ensure the safety and aesthetic quality of the community, and granting a variance would set a precedent for future deviations. It is essential to maintain the integrity of the City's standards to ensure all property owners comply with the same regulations. Therefore, variances should be granted sparingly, and only in exceptional circumstances, where the approval of a variance does not undermine the purpose of the code.

### **NOTIFICATIONS**

To comply with State law contained in Local Government Code Chapter 211 and the City's public hearing notice requirements, 20 notices were mailed to property owners within 200 feet of the request. In addition, a notice was published in the Waxahachie Sun, and a sign was visibly posted at the property. At time of publishing this report, Staff received 5 letters of support, which included a letter support from the property owner.

# **RECOMMENDATION**

Based on the details provided in this Staff Report and the present status of the documents associated with the request, the Planning Department recommends approval of the SUP request with the conditions listed below.

### **Conditions:**

- 1. The accessory structure shall not be used as a dwelling.
- 2. The accessory structure shall not be used for commercial purposes.
- 3. The accessory structure shall not be leased or sold separately from the primary residence and shall not be separately metered.
- The Applicant shall improve the driveway with a concrete surface material.
- The Applicant shall submit a revised survey with the location and limits of the concrete driveway following the approval of the SUP. The revised survey will be subject to review and approval by the Planning Director.
- The Applicant shall obtain a permit from the City of Waxahachie Building Department prior to the construction of the driveway.

### **ATTACHED EXHIBITS**

- 1. Location Map (Exhibit A)
- 2. Survey (Exhibit B)
- 3. Architectural Elevation (Exhibit C)
- 4. Letters of Support

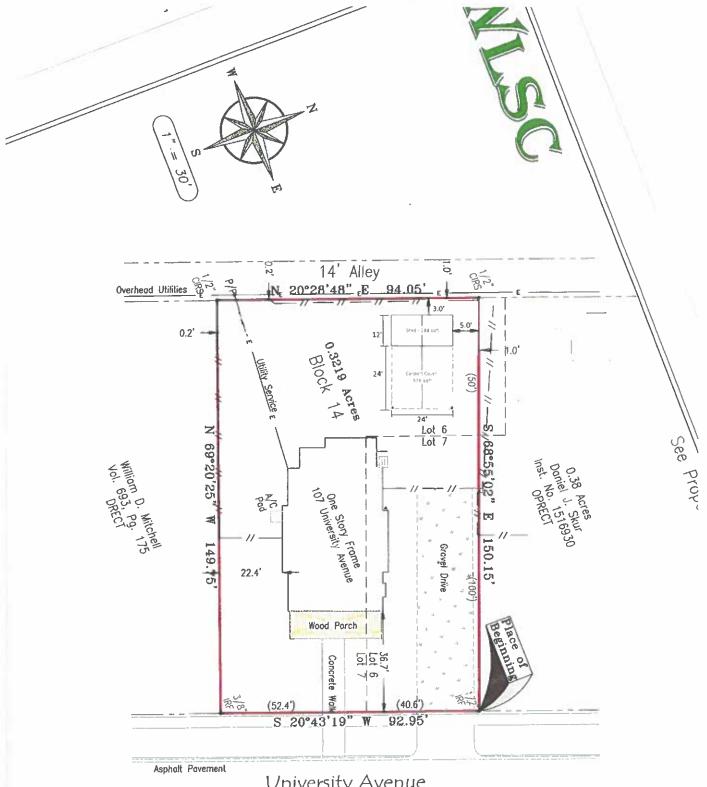
# **STAFF CONTACT INFORMATION**

Prepared by:
Eleana Tuley, AICP
Senior Planner
eleana.tuley@waxahachie.com

Reviewed by: Jennifer Pruitt, AICP, LEED-AP, CNU-A Senior Director of Planning jennifer.pruitt@waxahachie.com



# **EXHIBIT B - PROPERTY SURVEY**



University Avenue

Worker, P

# (10 +11) EXHIBIT C - ARCHITECTURAL ELEVATIONS



2325 South Hwy 287 Bypass Waxahachie TX 75165 Phone: (800) 272-9920

**CUSTOMER:** Chris Snow

ADDRESS: 107 University Ave

Waxahachie, TX 75165

DATE	11/8/2022
QUOTE#	89256105
SALES	Taylor Jones

# **BUILDING TYPE**

24' - 0" wide x 36' - 0" long x 12' - 0" high building with roof pitch of 2:12

# **BUILDING OPTIONS**

(1) Personnel door opening

(3) Window openings Frame Finish: Galvanized Roof Finish: 26G painted Wall Finish: 26G painted

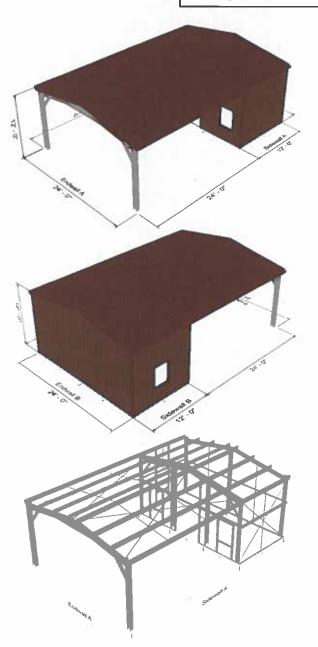
# STAMPED ENGINEERING PLANS

Building Layout Plans 5 psf ground snow load 115 mph wind speed, exposure 'C' 2018 IBC

# **TOTAL PRICE**

\$14,505.97

- · Quoted prices are valid for 14 days.
- Order pricing will be held for 16 weeks from the date listed on page 1 of this Purchase Agreement.
- Pricing will be subject to price of steel increases if payment is not received at time of delivery or offer to deliver.
- Pricing will not be affected if delivery schedule cannot be met by Mueller.
- Changes (change orders) applied to this Purchase Agreement will incur monetary changes, including but not limited to changes in scope of work and price of steel increases, and may delay Mueller's performance.



Case Number: ZDC-160-2022	City Reference: 176367
5:00 P.M. on February 8, 2023 to ensure	onal. If you choose to respond, please return this form by inclusion in the Agenda Packet. Forms can be e-mailed to drop off/mail your form to City of Waxahachie, Attention: ahachie, TX 75165.
Comments:	OPPOSE
110	
Signature	//27/2023 Date
Printed Name and Title	Address washing The

It is a crime to knowingly submit a false zoning reply form. (Texas Penal Code 37.10)

If you are not the addressee at the top of this form, but would like to submit a response, please contact the City for a blank form

(11401)



# City of Waxahachie, Texas Notice of Public Hearing Case Number: ZDC-160-2022

 $\Diamond\Diamond\Diamond$ 

MILLS JAMES B & MEGAN E 516 N COLLEGE WAXAHACHIE, TX 75165-3362

The Waxahachie Planning & Zoning Commission will hold a Public Hearing on Tuesday, February 14, 2023 at 7:00 p.m. and the Waxahachie City Council will hold a Public Hearing on Monday, February 20, 2023 at 7:00 p.m. in the Council Chamber at the Waxahachie City Hall, 401 South Rogers Street, Waxahachie, Texas to consider the following:

Request by Chris Snow for a Specific Use Permit (SUP) for an accessory structure +700 sf use within a Single Family Residential-2 zoning district located at 107 University Avenue (Property ID 176369) - Owner: CHRISTOPHER & KAREN SNOW (ZDC-160-2022) Staff: Eleana Tuley

You received this notice because your property is within the area of notification as required by law. As an interested party you are welcome to make your views known by attending the hearings. If you cannot attend the hearings, you may express your views by filling in and returning the bottom portion of this notice. Please contact the Planning Department at (469) 309-4290 or via email: <a href="mailto:Planning@Waxahachie.com">Planning@Waxahachie.com</a> for additional information on this request.		
Case Number: ZDC-160-2022	City Reference: 176376	
Your response to this notification is optional. If you 5:00 P.M. on <i>February 8</i> , 2023 to ensure inclusion in <u>Planning@Waxahachie.com</u> or you may drop off/ma Planning, 401 South Rogers Street, Waxahachie, TX	the Agenda Packet. Forms can be e-mailed to all your form to City of Waxahachie, Attention:	
SUPPORT Comments:	OPPOSE	
Signature	JAN 29, 2023 Date	
NAMES B MINS Home ower Printed Name and Title	Address	

It is a crime to knowingly submit a false zoning reply form. (Texas Penal Code 37.10)

(10 411)



City of Waxahachie, Texas
Notice of Public Hearing
Case Number: ZDC-160-2022

**>** 

DAVIS LINDA 107 INDIAN HILLS DR WAXAHACHIE, TX 75165-1545 PAID FEB 0 32023

The Waxahachie Planning & Zoning Commission will hold a Public Hearing on Tuesday, February 14, 2023 at 7:00 p.m. and the Waxahachie City Council will hold a Public Hearing on Monday, February 20, 2023 at 7:00 p.m. in the Council Chamber at the Waxahachie City Hall, 401 South Rogers Street, Waxahachie, Texas to consider the following:

Request by Chris Snow for a **Specific Use Permit (SUP)** for an accessory structure +700 sf use within a Single Family Residential-2 zoning district located at 107 University Avenue (Property ID 176369) - Owner: CHRISTOPHER & KAREN SNOW (ZDC-160-2022) Staff: Eleana Tuley

You received this notice because your property is within the area of notification as required by law. As an interested party you are welcome to make your views known by attending the hearings. If you cannot attend the hearings, you may express your views by filling in and returning the bottom portion of this notice. Please contact the Planning Department at (469) 309-4290 or via email: Planning@Waxahachie.com for additional information on this request.

Case Number: ZDC-160-2022 City Reference: 176370

Your response to this notification is optional. If you choose to respond, please return this form by 5:00 P.M. on *February 8*, 2023 to ensure inclusion in the Agenda Packet. Forms can be e-mailed to <u>Planning@Waxahachie.com</u> or you may drop off/mail your form to City of Waxahachie, Attention: Planning, 401 South Rogers Street, Waxahachie, TX 75165.

Planning, 401 South Rogers Street, Waxahachie, TX 75165.		
Comments:	SUPPORT	OPPOSE
Linda	Davis	1-30-23 Date
Linda Printed Name a	DAVIS and Title	103 University Chenta Address 107 Indian Hills Dr (Hom

Case Number: ZDC-160-2022	City Reference: 176286
5:00 P.M. on February 8, 2023 to ensure i	onal. If you choose to respond, please return this form by nclusion in the Agenda Packet. Forms can be e-mailed to drop off/mail your form to City of Waxahachie, Attention: hachie, TX 75165.
Comments:	OPPOSE PAID FEB 0 3292
Molvin B. Allen Molvin B. Allen	1/28/2023 Date 106 UNIVERSITY AVE.

It is a crime to knowingly submit a false coning reply form. (Texas Penal Code 37.10)

Address

Printed Name and Title

If you are not the addressee at the top of this form, but would like to submit a response, please contact the City for a blank form.



# City of Waxahachie, Texas Notice of Public Hearing Case Number: ZDC-160-2022

<><>

# SNOW CHRISTOPHER & KAREN SNOW 107 UNIVERSITY AVENUE WAXAHACHIE, TX 75165

The Waxahachie Planning & Zoning Commission will hold a Public Hearing on Tuesday, February 14, 2023 at 7:00 p.m. and the Waxahachie City Council will hold a Public Hearing on Monday, February 20, 2023 at 7:00 p.m. in the Council Chamber at the Waxahachie City Hall, 401 South Rogers Street, Waxahachie, Texas to consider the following:

Request by Chris Snow for a **Specific Use Permit (SUP)** for an accessory structure +700 sf use within a Single Family Residential-2 zoning district located at 107 University Avenue (Property ID 176369) - Owner: CHRISTOPHER & KAREN SNOW (ZDC-160-2022) Staff: Eleana Tuley

You received this notice because your property is within the area of notification as required by law. As an interested party you are welcome to make your views known by attending the hearings. If you cannot attend the hearings, you may express your views by filling in and returning the bottom portion of this notice. Please contact the Planning Department at (469) 309-4290 or via email: <a href="mailto:Planning@Waxahachie.com">Planning@Waxahachie.com</a> for additional information on this request.

Case Number: ZDC-160-2022 City Reference: 176369

Your response to this notification is optional. If you choose to respond, please return this form by 5:00 P.M. on *February 8, 2023* to ensure inclusion in the Agenda Packet. Forms can be e-mailed to <u>Planning@Waxahachie.com</u> or you may drop off/mail your form to City of Waxahachie, Attention: Planning, 401 South Rogers Street, Waxahachie, TX 75165.

SUPPORT	OPPOSE
Comments:	
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AME	GUA'UE/ QUIVES.
(la) hoy)	2/6/2023
Signature	Date / '
Chiris SNOW	107 Chiversity
Printed Name and Title	Address /

(12 + 13)

# Planning & Zoning Department Zoning Staff Report

Case: ZDC-173-2022



## **MEETING DATE(S)**

Planning & Zoning Commission:

February 14, 2023

City Council:

February 20, 2023

# **CAPTION**

**Public Hearing** on a request by Steve Homeyer, Homeyer Engineering Inc., for a **Specific Use Permit (SUP)** for a Drive-Through Car Wash use within a General Retail (GR) zoning district located directly North 500 N US Highway 77 (Property ID: 289738) — Owner: RS Waxahachie LLC (ZDC-173-2022) Staff: Zack King

### **RECOMMENDED MOTION**

"I move to recommend denial of ZDC-173-2022, a Specific Use Permit (SUP) request for a Drive-Through Carwash use at Property ID: 289738."

### **APPLICANT REQUEST**

The applicant is requesting approval of a Specific Use Permit (SUP) to allow for a Drive-Through Carwash use on the subject property.

# **CASE INFORMATION**

Applicant:

Steve Homeyer, Homeyer Engineering Inc.

Property Owner(s):

RS Waxahachie LLC

Site Acreage:

0.747 acres

Current Zoning:

Planned Development-24-General Retail (PD-24-GR)

Requested Zoning:

PD-GR with SUP for a Drive-Through Carwash

**SUBJECT PROPERTY** 

General Location:

Directly North 500 N US Highway 77

Parcel ID Number(s):

289738

Existing Use:

The subject property is currently undeveloped.

Development History:

The subject property was replatted as Lot 2R of the Chapman

Place Business addition in 2021.

Table 1: Adjoining Zoning and Uses

Direction	Zoning	Current Use
North	PD-19-GR	Braum's
East	SF-2	Single Family Residences
South	PD-24-GR	Furniture By Sleep Quarters
West	PD-18-GR	Hibachio

Future Land Use Plan:

Retail

Comprehensive Plan:

Retail includes areas that have restaurants, shops, grocery stores, and personal service establishments. Retail businesses generally require greater visibility than do other types of nonresidential land use (e.g., office, commercial).

Thoroughfare Plan:

The subject property fronts onto US Highway 77; but an additional driveway on this thoroughfare is unfeasible. The applicant would need to acquire and utilize mutual access easements to provide access to the subject property.

Site Image:



### **PLANNING ANALYSIS**

# Purpose of Request

The applicant is proposing a Specific Use Permit (SUP) to allow for Drive-Through Carwash use (Clear Water Express Carwash) in a General Retail (GR) zoning district. Per the City of Waxahachie Zoning Ordinance, both the use of a Carwash and Drive-Through Establishment within a GR zoning district requires a SUP to be approved by City Council.

# Proposed Use

The applicant proposes constructing a 4, 456 square foot express tunnel car wash. The development is proposed to include a 273-square-foot office and 13 self-service vacuum bays. An 8' masonry thinwall is proposed along the eastern boundary of the property, as required by the existing zoning for the property (PD-24-GR). The applicant is proposing to access the site via mutual access easements connecting to existing private drives to the north and south. These access easements do not currently exist. The proposed carwash is expected to operate from 7:30am to 8:00pm Monday-Saturday and 8:00am to 7:00pm on Sundays. The applicant expects the facility to serve 450 guests per day with an average of 4 employees on site at any one time. No detail services are proposed as part of the car wash.

**Table 2: Proposed Development Standards (General Retail)** 

Standard	City of Waxahachie	ClearWater Express	Meets Y/N
Min. Lot Area (Sq. Feet)	7,000	32,541	Yes
Min. Lot Width (Feet)	60	130.82	Yes
Min. Lot Depth (Feet)	100	173.08	Yes
Min. Front Yard (Feet)	40	40	Yes
Min. Side Yard (Feet)	20, 0 (Retail)	20	No
Min. Rear Yard (Feet)	20; 25(Residential)	15	No
Max. Height	2 stories	1 story	Yes
Max. Lot Coverage (%)	40%	13.7%	Yes
Parking: Car Wash	15 spaces	16 spaces	Yes
1 per bay, 1 per 150 sq. ft.			

# Elevation/Façade

The applicant has proposed one elevation/façade plan for consideration with this SUP. The primary façade material proposed for the car wash is a painted concrete masonry unit. The façade plan also utilizes tile, glass and metal panels to a lesser degree. It is important to note that roof-mounted equipment for development is proposed to be screened by louvered metal panels. An overall percentage breakdown of the proposed façade materials can be referenced in Table 3 below. Further reference to the design of the building can be seen in the "Elevation/Façade Plan" and "Renderings" exhibits below. \*It is important to note the "Renderings" exhibit showcases a woven canopy for the proposed vacuum bays. However, the applicant is proposing a metal canopy for all vacuum bays.

Table 3: Proposed Facade Materials

Masonry	5509	68%
Tile	280	3%
Glass	1446	18%
Doors	429	5%
Louvers	48	1%
Metal (Canopies and Coping)	339	4%
Total	8051	100%

#### Landscaping

This property is subject to the landscaping requirements of Section 5.04 of the Waxahachie Zoning Ordinance. The applicant is proposing to meet all landscaping requirements for the site. The "Landscape Plan" exhibit below can be referenced for a full view of the landscaping proposed with the development.

### **VARIANCE REQUEST**

## Setbacks

The applicant has requested a variance to deviate from the minimum rear setback requirement of the General Retail (GR) zoning district. The GR zoning district requires a minimum rear setback of 25' when adjacent to residential uses. The applicant is proposing to proceed with a minimum rear setback of 15'. The applicant is also seeking a variance to deviate from the minimum side setback requirement of 20' along the northern property line.

(12+13)

## **STAFF CONCERNS**

## Access 1

At the time of this request, the applicant has not provided staff with filed copies of the mutual access easements necessary to facilitate access to the development as shown on the site plan. The applicant has also provided no confirmation that the adjacent property owners are amenable to granting said mutual access easements. Staff has concern that the proposed access for the development may be unfeasible due to the absence of these mutual access easements.

### Proximity to Residential Uses

The applicant has requested a variance to deviate from the minimum rear setback requirement of the General Retail (GR) zoning district. The GR zoning district requires a minimum rear setback of 25' when adjacent to residential uses. The applicant is proposing to proceed with a minimum rear setback of 15'. Given the adjacency of existing single-family residences at the rear of the subject property, and the intensity of the proposed use, staff is not supportive of this variance request.

#### **Saturation**

It is important to note that the proposed development is located less than half a mile from the existing Waxahachie Express Wash. Staff is concerned that the construction of an additional car wash at this location would lead to an oversaturation of car wash uses in the area.

# Compatibility with the Site

Staff has concern that the scale and intensity of the proposed use is not compatible with the unique conditions of the subject property or the surrounding area. The Clear Water Express Carwash design is proposed to feature interior lighting displays. Staff has concern that this lighting will result in a nuisance for the residences immediately adjacent to the site. The applicant has provided a Photometric Plan to address this concern; but this plan does not account for the internal lighting of the carwash. Further reference to typical Clear Water Express Carwash lighting can be referenced in "Existing Location" exhibit below.

The subject property's small size paired with a lack of direct access to Highway 77 also raises a specific concern with traffic and vehicular flow on site, given that the applicant expects an average of 450 customers per day. Staff is concerned that the level of noise and light associated with the development will constitute a nuisance for the existing residences immediately adjacent to the site. With these concerns in mind, staff does not believe the proposed development is the highest and best use for the subject property.

### **APPLICANT RESPONSE TO STAFF CONCERNS**

The applicant is aware of staff concerns and intends to advocate for the SUP request before the Planning & Zoning Commission and City Council.

#### **PUBLIC NOTIFICATIONS**

To comply with State law contained in Local Government Code Chapter 211 and the City's public hearing notice requirements, 17 notices were mailed to property owners within 200 feet of the request. In addition, a notice was published in the Waxahachie Sun and a sign was visibly posted at the property.

(12+13)

#### RECOMMENDATION

Based on the details & concerns provided in this Staff Report and the present status of the documents subject to the request, staff recommends denial of the SUP request.

Note: If the proposed use is denied by the Planning and Zoning Commission:

A favorable vote of three-fourths (¾) of all members, which equates to four (4) of the five (5) members, of the City Council is also required for any zoning request that was recommended for denial by the Planning and Zoning Commission. (Sec. 2.04, City of Waxahachie Zoning Ordinance)

#### **ATTACHED EXHIBITS**

- 1. Operational Plan
- 2. Site Plan
- 3. Screening Wall Detail
- 4. Landscape Plan
- 5. Elevation/Façade Plan
- 6. Renderings
- 7. Sign Plan
- 8. Photometric Plan
- 9. Existing Location Exhibits

#### **APPLICANT REQUIREMENTS**

- 1. If approved by City Council, within 30 days the applicant shall provide the Planning Department one revised electronic plan set that incorporates all comments.
- 2. Once the revised plans are provided, staff will verify all outstanding comments were satisfied.
  - a. If comments were not satisfied, then the applicant will be notified to make corrections.

#### **STAFF CONTACT INFORMATION**

Prepared by:
Zack King
Senior Planner
zking@waxahachie.com

Reviewed by:
Jennifer Pruitt, AICP, LEED-AP, CNU-A
Senior Director of Planning
jennifer.pruitt@waxahachie.com

(12+13)



**Operating Hours** 

Monday - Saturday

7:30 am to 8:00 pm

Sunday

8:00 to 7:00 pm

(We reduce hours for Daylight Savings Time. Closed Easter, Thanksgiving, and Christmas)

Our team services our guests by providing a clean, state of the art facility. Taking pride with keeping our facility clean and safe for our guests and team. To control sound and lighting, all our equipment is located inside our building to minimize noise and we will not put lighting in the direction of the homes. Our landscape model is on the higher level and we add to the landscape requirements of the city/county. We make sure our sites are well maintained and create a visually pleasant experience to our guests. Our services and amenities are what sets us apart from other car wash operators. ClearWater Express Wash offers free vacuums along with a towel exchange program, high pressure air and window cleaner. Additionally, we provide windshield washer fluid to top off your car. All these amenities are included in your car wash purchase. ClearWater Express provides single wash options, as well as membership packages. Single washes range from \$10.00 to \$25.00 and our memberships begin at \$19.99 to \$39.99. Guest membership is good at all our current and future locations. The average location will serve 450 guests per day. The average site employs roughly 8-10 team members, with an average of 4 team members on site during the day. They are supported by an Operations Team that works alongside our Marketing, Integrations, Sales and Maintenance departments. Our business model is an express wash focus, so we do not provide full service or detail services.

We invest in our communities by supporting the first responders and schools in the areas, with special pricing and scholarships.

Opening Staff - 2 teammates

Clean lot, blow parking lot. Test car wash and vacuum equipment. Open for Business

Mid-Day Staff -

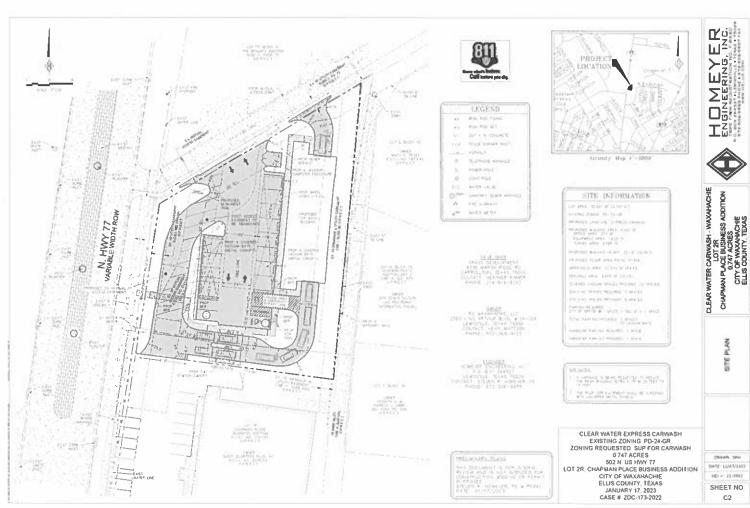
10:00 Additional teammates arrive

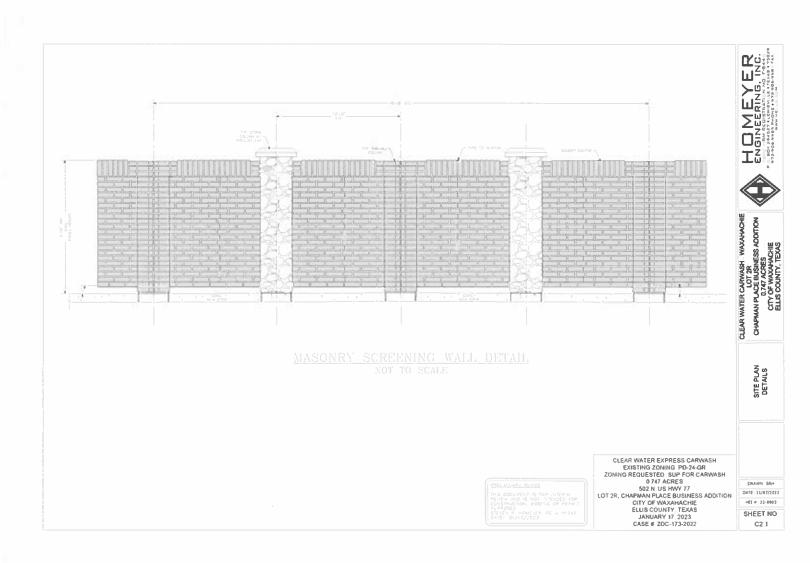
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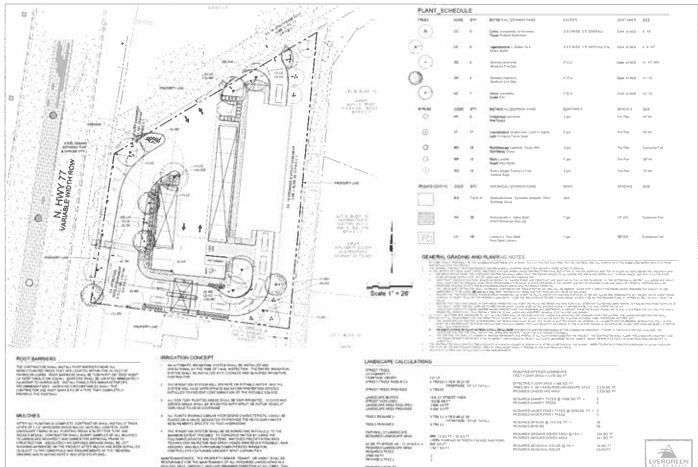
3:00 Additional teammates arrive

After business is closed, the car wash tunnel, offices, parking lot are cleaned and prepared for the next day.

ClearWater Express Wash currently has 7 open locations in Texas, with 2 more by the end of 2022. We are on track to open 25 additional locations by the end of 2023. The founder of the company has many years of experience in the automotive industry and retail, and takes pride in offering a world class guest experience.







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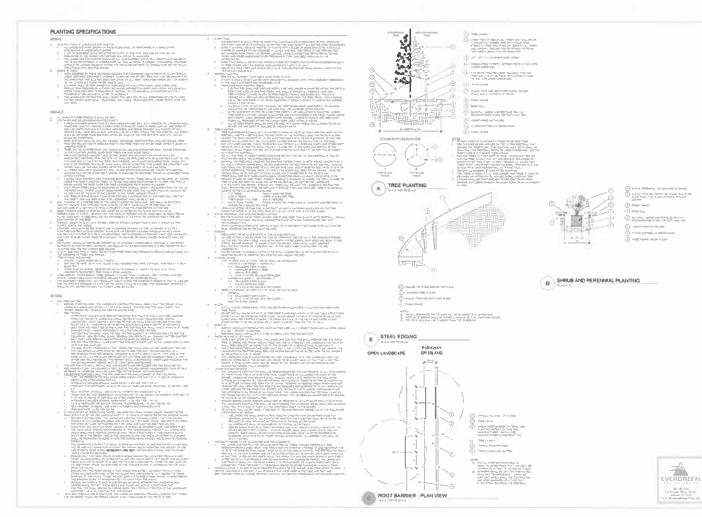


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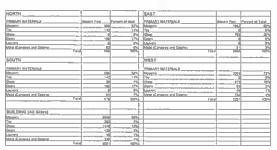
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LANDSCAPE DETAILS & SPECIFICATIONS



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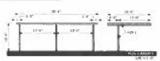


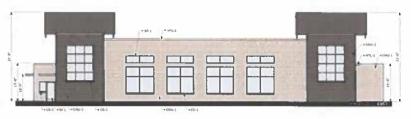
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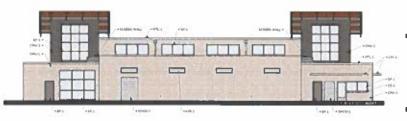
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This is not to be used for construction,
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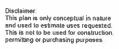




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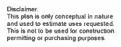


CLEAR WATER CAR WASH 502 N Hwy 77 Waxahachie, TX

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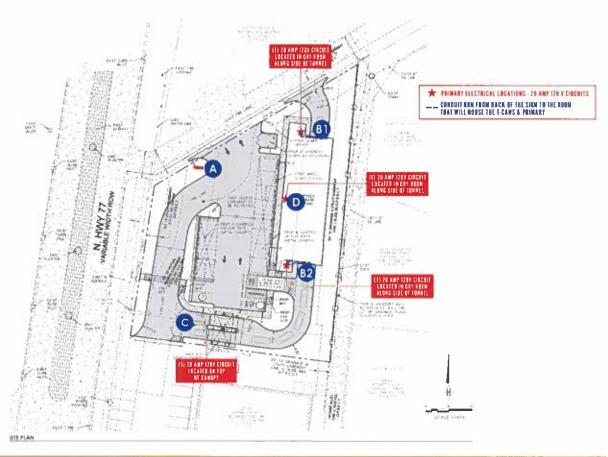


### CLEAR WATER CAR WASH 502 N HWY 77, WAXAHACHIE, TX 75165

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CONTACT, PAM SELMAN
DESIGNER MARIO VARGAS
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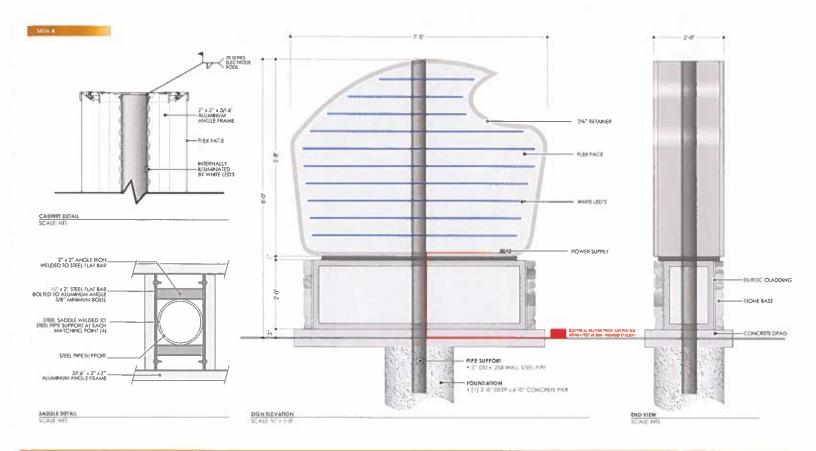
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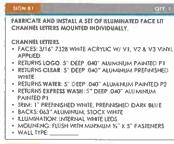
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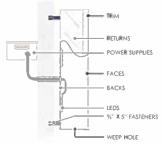
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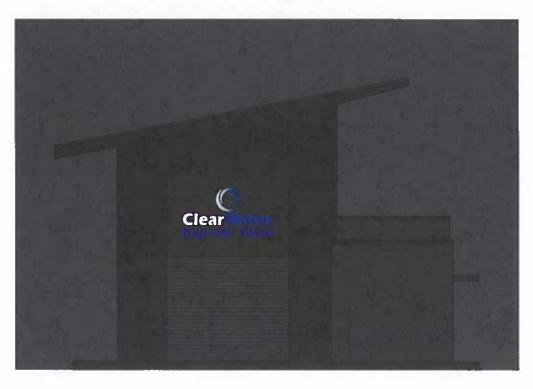
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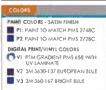
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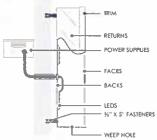
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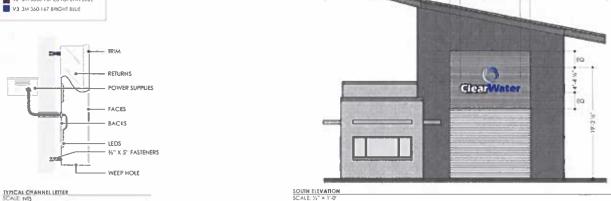
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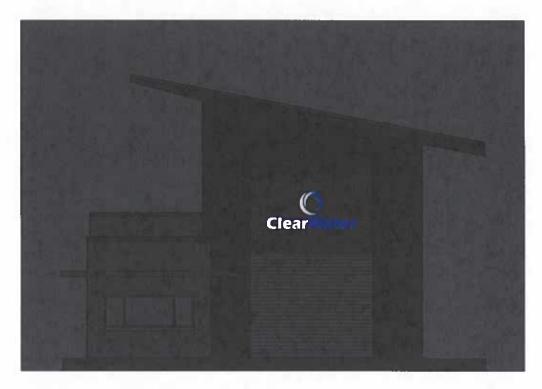


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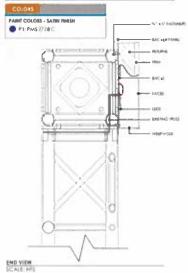
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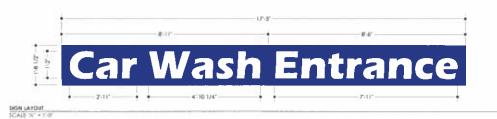
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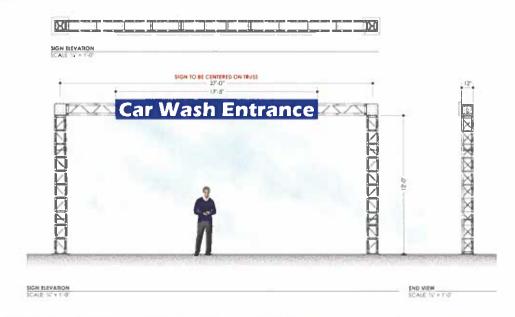






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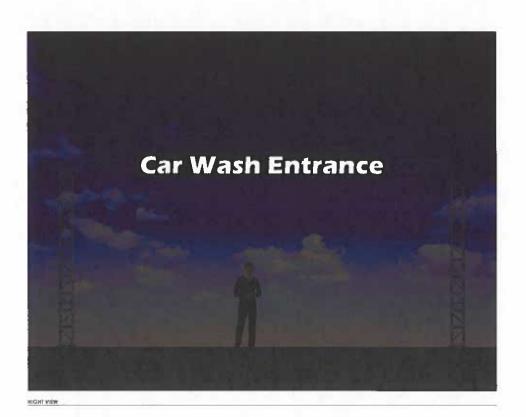
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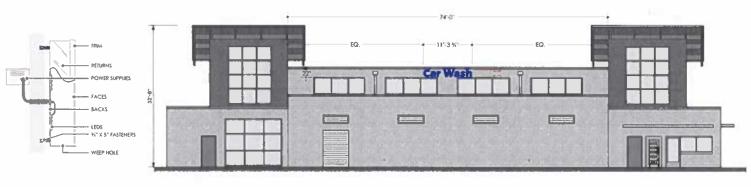
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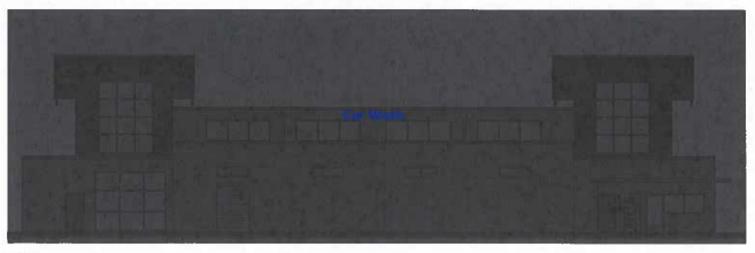
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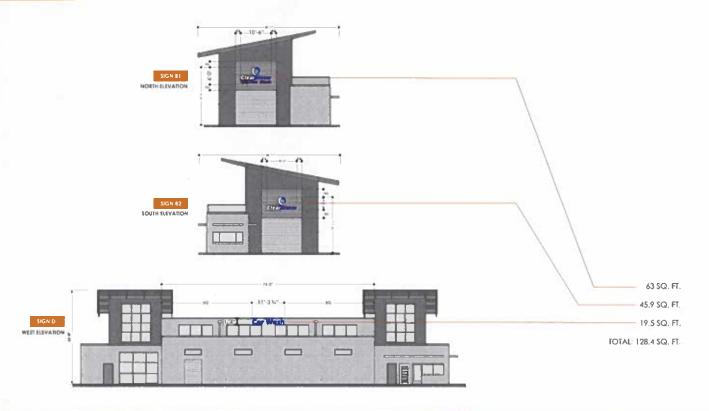
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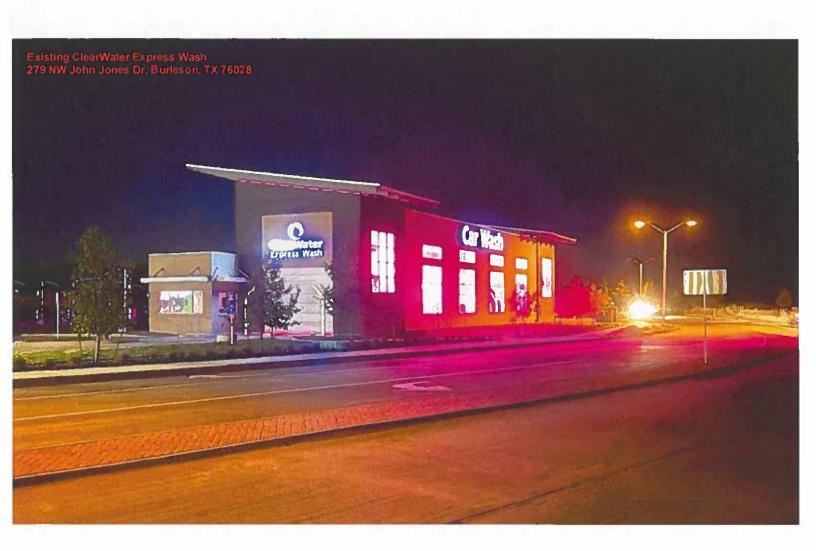
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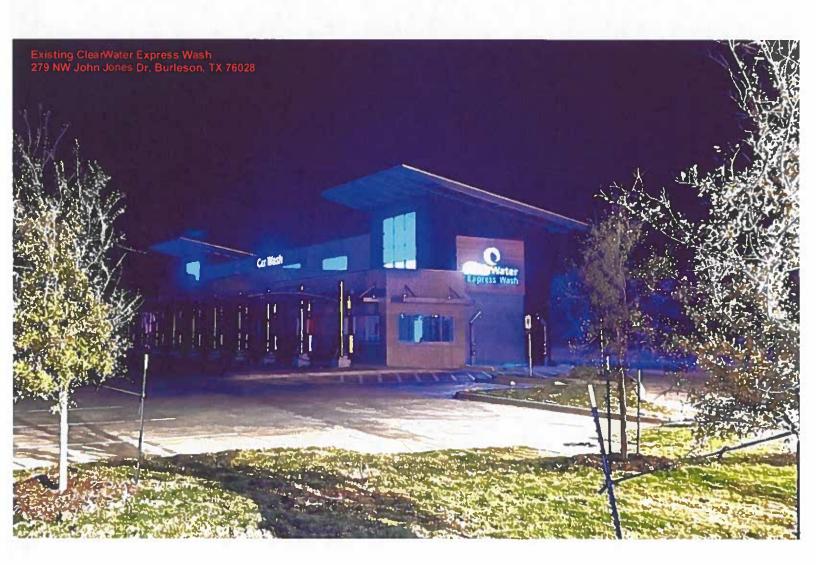
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## Planning & Zoning Department Zoning Staff Report

Case: ZDC-177-2022



#### **MEETING DATE(S)**

Planning & Zoning Commission:

February 14, 2022

City Council:

February 20, 2022

#### **CAPTION**

**Public Hearing** on a request by Iris Showalter, Owner of Studio Iris for a **Zoning Change** from a General Retail (GR) zoning district to Planned Development – General Retail (PD-GR) zoning district, located at 120 North Highway 77 (Property ID 173425) - Owner: 120 North, LLC (ZDC-177-2022)

#### **RECOMMENDED MOTION**

"I move to recommend denial of ZDC-177-2022, a Zoning Change from a General Retail (GR) zoning district to Planned Development — General Retail (PD-GR) zoning district, located at 120 North Highway 77, subject to the conditions in the staff report, authorizing the City Manager and or Mayor to execute all documents accordingly."

#### **APPLICANT REQUEST**

The Applicant is requesting approval of a Planned Development District (PD) with a base zoning of General Retail District (GR) to allow a tattoo shop in Suite A in the building located at 120 North Highway 77. Currently, the tattoo shop use is prohibited in the GR District.

#### **CASE INFORMATION**

Applicant:

**Iris Showalter** 

Property Owner(s):

120 North, LLC

Site Acreage:

0.65 acres

Current Zoning:

General Retail District (GR)

Requested Zoning:

Planned Development District (PD) - General Retail District (GR)

**SUBJECT PROPERTY** 

General Location:

120 North Highway 77

Parcel ID Number(s):

173425

Existing Use:

Multi-tenant Retail Building

Development History:

N/A

#### Adjoining Zoning & Uses:

Direction	Zoning	Current Use
North	GR	Texas Farm Bureau
East	SF-2	Single Family Residences
South	GR	Everly Rose Event Center
West	GR	Professional Office (Pinkerton Law
		Firm & Associates)

Future Land Use Plan:

Retail

Comprehensive Plan:

Retail includes areas that have restaurants, shops, grocery stores, and personal service establishments. Retail businesses generally require greater visibility than other types of nonresidential land use (e.g., office, commercial).

Thoroughfare Plan:

The subject property is fronting onto North Highway 77, which is classified as a Major Thoroughfare in the Thoroughfare Plan. Roadway improvements are not required for this request.

#### Site Image:



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#### **PLANNING ANALYSIS**

The Applicant is requesting a zoning change from General Retail District (GR) to a Planned Development District (PD) with a base zoning of General Retail District (GR) to allow for a tattoo shop. The Applicant is not proposing to modify the zoning district regulations, but to simply allow the use since it is currently prohibited in the GR District.

#### Proposed Use

The Applicant is the owner of Studio Iris, which is a tattoo shop focused on cosmetic and restorative tattooing. Cosmetic services may include beauty enhancements, such as tattooing eyebrows, lip liner, and other beauty marks. Restorative services are tattooing services that cover scars from an accident or a medical procedure. The operational plan discloses more details on the services provided by this business.

The Applicant is proposing to operate the tattoo shop in Suite A (approximately 550 square feet) in the multi-tenant building at 120 N. Highway 77. The tattoo shop will only have one employee, the Applicant, and will generally operate Monday through Friday, 10 am to 6 pm, Saturday, 11 am to 5 pm, and closed on Sunday. Services will be performed on a by-appointment-only basis and will not be open for general walk-ins.

#### **Staff Recommendation**

In light of the numerous zoning requests the City has received for tattoo shops, Staff recommends denial for consistency with past recommendations. Currently, tattoo shops are permitted within the Commercial (C) District, and Staff recommends the Applicant choose another location where the zoning allows the use. Should the Planning and Zoning Commission and City Council consider allowing the use in other zoning districts, Staff can facilitate the process to discuss the amendment in a workshop or future meeting.

#### **Proposed Development Standards**

Should the Planning and Zoning Commission choose to recommend approval of this zoning change, the subject property shall comply with the following development standards. The development standards listed below are included in Exhibit B.

A tattoo shop use is limited to Suite A in the building located at 120 North Highway 77, and shall comply with the following provisions:

- Permission to operate a tattoo shop on the subject property is only granted to Iris Showalter
  as the owner of Studio Iris. Approval to operate a tattoo shop within the limits of the subject
  property will not transfer to another tattoo establishment or another tattoo shop owner for
  Studio Iris.
- The tattoo shop can only operate in Suite A in the building located at 120 North Highway 77
  and cannot expand beyond the existing footprint (550 square feet) unless requested through
  a zoning amendment approved by City Council.
- The hours of operation are limited to Monday through Friday from 10 am to 6 pm, Saturday 11 am to 5pm, and closed on Sunday. Modifications to the hours of operation shall require a zoning amendment approved by City Council.
- A tattoo shop shall require a license from the Texas Department of State Health Services (DSHS) at all times.
- All exterior signage shall require a sign permit from the Building Department.

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#### **NOTIFICATIONS**

To comply with State law contained in Local Government Code Chapter 211 and the City's public hearing notice requirements, 21 notices were mailed to property owners within 200 feet of the request. In addition, a notice was published in the Waxahachie Sun, and a sign was visibly posted at the property. At time of publishing this report, Staff received one letter of support and one letter of opposition. The letter of support was from the property owner.

#### **RECOMMENDATION**

Based on the details provided in this Staff Report and the present status of the documents subject to the request, the Planning Department recommends denial of the zoning request, however, if the zoning request is approved, the Applicant will need to comply with the development standards (Exhibit B) listed below.

#### **Development Standards**

A tattoo shop use is limited to Suite A in the building located at 120 North Highway 77, and shall comply with the following provisions:

- Permission to operate a tattoo shop on the subject property is only granted to Iris Showalter as
  the owner of Studio Iris. Approval to operate a tattoo shop within the limits of the subject
  property will not transfer to another tattoo establishment or another tattoo shop owner for
  Studio Iris.
- The tattoo shop can only operate in Suite A in the building located at 120 North Highway 77 and cannot expand beyond the existing footprint (550 square feet) unless requested through a zoning amendment approved by City Council.
- The hours of operation are limited to Monday through Friday from 10 am to 6 pm, Saturday 11
  am to 5pm and closed on Sunday. Modifications to the hours of operation shall require a zoning
  amendment approved by City Council.
- 4. A tattoo shop shall require a license from the Texas Department of State Health Services (DSHS) at all times.
- 5. All exterior signage shall require a sign permit from the Building Department.

#### **ATTACHED EXHIBITS**

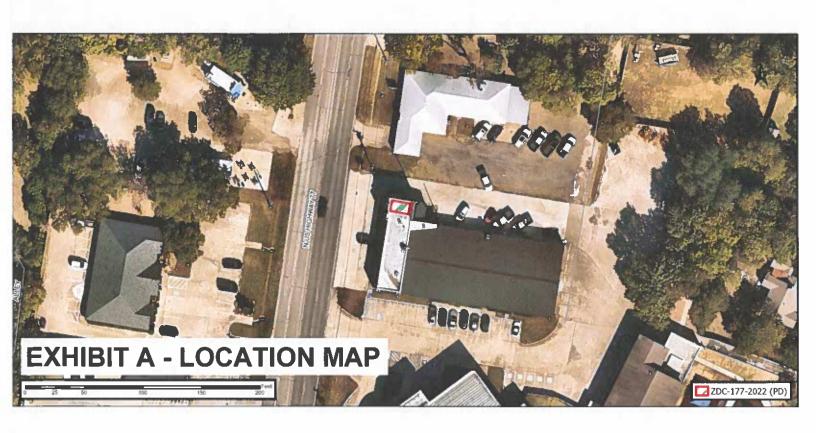
- 1. Location Map (Exhibit A)
- 2. Development Standards (Exhibit B)
- 3. Operational Plan
- 4. Tattoo Shops in Waxahachie Exhibit
- 5. Letters of Support and Opposition

#### STAFF CONTACT INFORMATION

Prepared by:
Eleana Tuley, AICP
Senior Planner
eleana.tuley@waxahachie.com

Reviewed by:
Jennifer Pruitt, AICP, LEED-AP, CNU-A
Senior Director of Planning
jennifer.pruitt@waxahachie.com

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#### **EXHIBIT B – DEVELOPMENT STANDARDS**

#### STUDIO IRIS

#### **PURPOSE AND INTENT**

The purpose of this Planned Development District is to allow for a tattoo shop in the General Retail (GR) zoning district. The subject property will comply with the City of Waxahachie Code of Ordinances, except as provided herein.

#### **DEVELOPMENT STANDARDS**

A tattoo shop use is limited to Suite A in the building located at 120 North Highway 77, and shall comply with the following provisions:

- Permission to operate a tattoo shop on the subject property is only granted to Iris Showalter as the
  owner of Studio Iris. Approval to operate a tattoo shop within the limits of the subject property will not
  transfer to another tattoo establishment or another tattoo shop owner for Studio Iris.
- The tattoo shop can only operate in Suite A in the building located at 120 North Highway 77 and cannot expand beyond the existing footprint (550 square feet) unless requested through a zoning amendment approved by City Council.
- The hours of operation are limited to Monday through Friday from 10 am to 6 pm, Saturday 11 am to 5pm, and closed on Sunday. Modifications to the hours of operation shall require a zoning amendment approved by City Council.
- A tattoo shop shall require a license from the Texas Department of State Health Services (DSHS) at all times.
- All exterior signage shall require a sign permit from the Building Department.



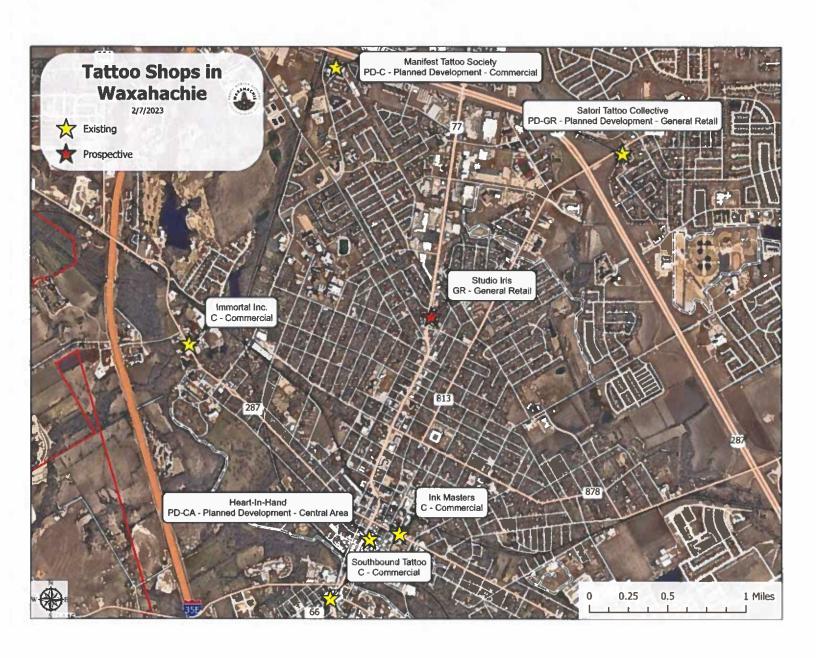
Iris Showalter 120 N Hwy 77 Ste A Waxahachie, TX 75165

Re: ZDC-177-2022 Zoning Request for Studio Iris

- What is the scope of your work? Providing realistic and natural cosmetic and restorative tattooing for those seeking natural subtle results in beauty enhancements (brows, lips, freckles and beauty marks, and lash enhancement eyeliner) as well as reconstruction services (Areola for cancer survivors, after surgery, auto-immune diseases or disorders, and other special circumstances).
- What are your hours of operation? By Appointment only through website. Hours
   Available for bookings are Monday through Friday 10am 6pm, Saturday 11am to 5pm,
   Sundays Closed
- What is the total floor area for your business? Less than 500 SF
- How many employees will you have? At the moment, just myself. Future plan is to hire on an apprentice with future Artist position.
- Where do you currently operate your business? Studio room rental out of Wild Sage Salon & Spa, 406 W Franklin Street, Waxahachie, TX 75165 (By Appointment Only), and Koneko Studio in Dallas, TX.
- Why did you choose to establish your business in Waxahachie? This is my home and where my family resides. We chose to live in Waxahachie because of the strong community foundations, the family friendly town, and the charm of the downtown.

Thank you,

Iris DeSoto Showalter Studio Iris



Case Number: ZDC-177-2022	City Reference: 239568
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Your response to this notification is optional. If you choose to respond, please return this form by 5:00 P.M. on *February 8, 2023* to ensure inclusion in the Agenda Packet. Forms can be e-mailed to <u>Planning@Waxahachie.com</u> or you may drop off/mail your form to City of Waxahachie, Attention: Planning, 401 South Rogers Street, Waxahachie, TX 75165.

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SUPPORT	OPPOSE 7	
Comments:		
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MULY LOLOUR	The wilding	
Signature	Date 1-27-2023	
Paron Gordon	1411 Ferris Ave	
Printed Name and Title	Address	

RECEIVED JAN 2 7 2023

It is a crime to knowingly submit a false zoning reply form. (Texas Penal Code 37.10)

If you are not the addressee at the top of this form, but would like to submit a response, please contact the City for a blank form.

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# City of Waxahachie, Texas Notice of Public Hearing Case Number: ZDC-177-2022

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PINKERTON LLC 610 Uptown Blvd Ste 3000 Cedar Hill, TX 75104-3535

The Waxahachie Planning & Zoning Commission will hold a Public Hearing on Tuesday, February 14, 2023 at 7:00 p.m. and the Waxahachie City Council will hold a Public Hearing on Monday, February 20, 2023 at 7:00 p.m. in the Council Chamber at the Waxahachie City Hall, 401 South Rogers Street, Waxahachie, Texas to consider the following:

Request by Iris Showalter, Owner of Studio Iris for a **Zoning Change** from a General Retail (GR) zoning district to Planned Development — General Retail (PD-GR) zoning district, located at 120 North Highway 77 (Property ID 173425) - Owner: 120 North, LLC (ZDC-177-2022) Staff: Eleana Tuley

You received this notice because your property is within the area of notification as required by law. As an interested party you are welcome to make your views known by attending the hearings. If you cannot attend the hearings, you may express your views by filling in and returning the bottom portion of this notice. Please contact the Planning Department at (469) 309-4290 or via email: Planning@Waxahachie.com for additional information on this request.

Case Number: ZDC-177-2022	City Reference: 175551
5:00 P.M. on February 8, 2023 to ensure incli	. If you choose to respond, please return this form by usion in the Agenda Packet. Forms can be e-mailed to off/mail your form to City of Waxahachie, Attention: hie, TX 75165.
Comments:	OPPOSE
Signature Proventino	2-20-2023  Date 117 N. Highwan 77  WAXAMACNIZ, TX 75165
Printed Name and Title	Address