

A G E N D A

A regular meeting of the Mayor and City Council of the City of Waxahachie, Texas to be held in the Council Chamber at City Hall, 401 S. Rogers, Waxahachie, Texas, on ***Monday, February 6, 2023 at 7:00 p.m.***

Council Members: David Hill, Mayor, Council Member Place 1
Chris Wright, Mayor Pro Tem, Council Member Place 3
Patrick Souter, Council Member Place 2
Billie Wallace, Council Member Place 4
Travis Smith, Council Member Place 5

1. Call to Order
2. Invocation
3. Pledge of Allegiance and Texas Pledge of Allegiance
4. ***Public Comments:*** Persons may address the City Council on any issues. This is the appropriate time for citizens to address the Council on any concern whether on this agenda or not. In accordance with the State of Texas Open Meetings Act, the Council may not comment or deliberate such statements during this period, except as authorized by Section 551.042, Texas Government Code. ***Speakers must observe the five (5) minute time limit.***
5. ***Consent Agenda***

All matters listed under Item 5, Consent Agenda, are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. Approval of the Consent Agenda authorizes the Mayor/City Manager to execute all matters necessary to implement each item. Any item may be removed from the Consent Agenda for separate discussion and consideration by any member of the City Council.

- a. Minutes of the City Council meeting of January 17, 2023
 - b. Minutes of the City Council briefing of January 17, 2023
 - c. Minutes of the City Council work session of January 25, 2023
 - d. Event application for Worship at the Park to be held March 25, 2023 at Railyard Park
 - e. Event application for Navarro PTA 5k Run to be held April 29, 2023 at Getzendaner Park
 - f. Authorize funding from Park Dedication Fees for appraisal services in the amount of \$3,800
 - g. Supplemental appropriation for insurance reimbursement to the Parks Department budget in the amount of \$5,089.82
6. ***Introduce*** Honorary Councilmember
7. ***Hear*** presentation on “Shop with a Cop”

8. **Consider** proposed Ordinance ordering an election to be held for the purpose of electing At-Large Council Members Places 4 and 5, providing for the filing of applications for official ballots for said elections; providing for a Joint Election Services Contract with Ellis County Elections Administration; designating the Elections Judge and providing for clerical personnel for said elections; designating the time and place of said elections; designating the polling location(s) for said elections; and providing for a run-off election, if needed
9. **Consider** supplemental appropriation for runway/taxiway re-striping and replacement of the self-service fuel island card reader at Mid-Way Regional Airport in the amount of \$69,201
10. **Consider** proposed Ordinance approving a general homestead exemption in an amount equal to 1% of the appraised value of the residence homestead with a minimum exemption of \$5,000 for the tax year beginning January 1, 2023
11. Comments by Mayor, City Council, City Attorney and City Manager
12. Adjourn

The City Council reserves the right to go into Executive Session on any posted item. This meeting location is wheelchair-accessible. Parking for mobility-impaired persons is available. Any request for sign interpretive services must be made forty-eight hours ahead of the meeting. To make arrangements, call the City Secretary at 469-309-4006 or (TDD) 1-800-RELAY TX

A regular meeting of the Mayor and City Council of the City of Waxahachie, Texas was held in the Council Chamber at City Hall, 401 S. Rogers, Waxahachie, Texas, on Tuesday, January 17, 2023 at 7:00 p.m.

Council Members Present: David Hill, Mayor, Council Member Place 1
Chris Wright, Mayor Pro Tem, Council Member Place 3
Patrick Souter, Council Member Place 2
Billie Wallace, Council Member Place 4

Council Member Absent: Travis Smith, Council Member Place 5

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Robert Brown, City Attorney
Amber Villarreal, City Secretary

1. Call to Order

Mayor David Hill called the meeting to order.

2. Invocation

3. Pledge of Allegiance and Texas Pledge of Allegiance

Dr. Joe Langley, Park Meadows Church, gave the invocation. Mayor Hill led the Pledge of Allegiance and the Texas Pledge of Allegiance.

4. Public Comments

Carolyn Ross, 108 S. Rogers, Waxahachie, Texas, spoke in opposition to a proposed street closure request the first weekend in May. She explained she has a sold-out event at her business with registrants coming from outside of Waxahachie thus she is opposed to closing the street in front of her business.

Jim Markle, 102 Holly Street, Waxahachie, Texas, spoke in opposition to allowing liquor sales in Waxahachie.

Dr. Joe Langley, 3350 Hwy. 77N, Waxahachie, Texas, spoke in opposition to allowing liquor sales in Waxahachie.

Richard Cody, 409 Clark Lane, Waxahachie, Texas, spoke in opposition to allowing liquor sales in Waxahachie.

Bruce Zimmerman, 2821 Howard Road, Waxahachie, Texas, spoke in opposition to allowing liquor sales in Waxahachie.

Phillip Browne, 3222 FM 66, Waxahachie, Texas, spoke in opposition to allowing liquor sales in Waxahachie.

Tom Schaeffer, 204 Rock Springs, Waxahachie, Texas, spoke in opposition to allowing liquor sales in Waxahachie and noted he supports better streets and traffic control.

Dr. Steven Leonard, 105 Short Putt Drive, Waxahachie, Texas, spoke in opposition to allowing liquor sales in Waxahachie.

William Schoneman, 3620 Black Champ Road, Waxahachie, Texas, spoke in opposition to allowing liquor sales in Waxahachie. He thanked City Council for their service noting he wants safer roads.

Betty Square Coleman, 116 Bradshaw, Waxahachie, Texas, thanked City staff for their assistance and participation with the Martin Luther King, Jr. festivities and parade on Monday, January 16th.

Brandi Bulin, 1934 Forreston Road, Waxahachie, Texas, spoke in opposition to allowing liquor sales in Waxahachie.

5. Consent Agenda

- a. Minutes of the City Council meeting of December 19, 2022
- b. Minutes of the City Council briefing of December 19, 2022
- c. Event application for Community Easter Sunrise Service to be held April 9, 2023 at Railyard Park
- d. Event application for Project Shelter Walkathon to be held April 29, 2023 at Railyard Park
- e. Event application for Hachie Gras to be held February 18, 2023
- f. Consider Extending Existing Contract with AHI Facility Services, Inc. to Exercise the Year Five Option for Janitorial and Cleaning Maintenance Services

Action:

Council Member Billie Wallace moved to approve all items on the Consent Agenda as presented and authorize the City Manager and/or Mayor to execute all documents as necessary. Council Member Patrick Souter seconded, All Ayes.

6. Introduce Honorary Councilmember

Council Member Patrick Souter introduced Waxahachie High School senior Yusef Smith as the November Honorary Council Member. Mr. Smith moved to Waxahachie High from Eagle Crest High School in Colorado. He is the holder of a Level 3 Certification in Computer Aided Design. He began his computer career as a freshman focusing on cyber security and computer information leading him to a computer internship with a Canadian based company. Mr. Smith volunteers in the community through school, church, donating to soup kitchens, and is always looking for additional ways to become more involved. Mr. Smith plans to attend Howard University to major in computer science and computer analytics.

Mr. Souter recognized Mr. Smith as an outstanding keynote speaker at the Martin Luther King, Jr. festivities on January 16, 2023.

(5a)

7. Recognize Planning Department for their Richard R. Lillie, FAICP Program for Planning Excellence Certificate of Achievement

Mayor Hill recognized the Planning Department for their Richard R. Lillie, FAICP Program for Planning Excellence Certificate of Achievement.

8. Public Hearing on a request by the City of Waxahachie to adopt the Waxahachie Comprehensive Plan, including but not limited to the Future Land Use Plan, and Thoroughfare Plan

Mayor Hill announced the Public Hearing will be continued to a future meeting to allow more time to incorporate several recent changes received into the Waxahachie Comprehensive Plan.

Action:

Council Member Billie Wallace moved to continue the public hearing for adopting the Comprehensive Plan to a future meeting date allowing staff to incorporate the most recent changes into the Waxahachie Comprehensive Plan. Council Member Patrick Souter seconded, All Ayes.

9. Public Hearing on a request by Priya Acharya, Wier & Associates, Inc., for a Specific Use Permit (SUP) for a restaurant with a drive-through use and a pole sign within a General Retail (GR) zoning district located at 3380 S Interstate 35 E (Property ID 284600) - Owner: DML LAND LLC (ZDC-117-2022)

Jennifer Pruitt, Senior Director of Planning, presented the case noting the applicant is requesting a Specific Use Permit for a restaurant with drive-through use (Chick-Fil-A) and a pole sign. The applicant provided two architectural elevation options with the same building design and exterior finishing, except the color scheme for each set is different. The applicant provided more than the minimum required parking and stacking to manage business demands during peak times. Ms. Pruitt explained the proposed pole sign is 75 feet tall, the surface area is 267 square feet, and the Planning & Zoning Commission recommended removal of the wrapped masonry exterior finishing materials. The proposed project has satisfied all the requirements of the zoning ordinance and staff recommends approval per the following staff conditions:

1. The pole sign will consist of steel pole.
2. The building will conform to the architectural elevations for option 1 utilizing light gray (Paloma Gray) as the primary color, and white as the accent color (Rustic White.)
3. The applicant agrees to execute a mutually agreed upon Development Agreement for the development.
4. The applicant obtains a permit from the City of Waxahachie Building Department before commencing construction.

Mayor Hill opened the Public Hearing.

Alan Fox, 327 W. University, asked City Council to address traffic congestion with the addition of this restaurant.

Those who spoke in favor:

(5a)

City Council
January 17, 2023
Page 4

Mike Lyle, 467 Cunningham Meadows, Waxahachie, Texas.
Phillip Browne, 3222 FM 66, Waxahachie, Texas

There being no others to speak for or against ZDC-117-2022, Mayor Hill closed the Public Hearing.

10. Consider proposed Ordinance approving ZDC-117-2022

ORDINANCE NO. 3357

AN ORDINANCE AUTHORIZING A SPECIFIC USE PERMIT (SUP) TO PERMIT A DRIVE-THROUGH ESTABLISHMENT (CHICK-FIL-A) USE WITHIN A GENERAL RETAIL DISTRICT LOCATED AT 3380 SOUTH INTERSTATE 35 EAST IN THE CITY OF WAXAHACHIE, ELLIS COUNTY, TEXAS, BEING 1.824 ACRES KNOWN AS PROPERTY ID 284600, AND ORDERING THE CHANGING OF THE ZONING MAP THEREOF IN ACCORDANCE WITH SAID CHANGE.

Action:

Council Member Billie Wallace move to approve the ordinance for ZDC-117-2022 establishing a Specific Use Permit for a restaurant with a drive-through and a pole sign, subject to the conditions in the staff report and authorizing the City Manager and/or Mayor to execute all necessary documents. Mayor Pro Tem Chris Wright seconded, All Ayes.

11. Consider Development Agreement for ZDC-117-2022

Action:

Council Member Billie Wallace moved to approve the Development Agreement for ZDC-117-2022. Council Member Patrick Souter seconded, All Ayes.

12. Public Hearing on a request by Zack Rench, Owner of Lost Veil Tattoo, for a Zoning Change from a Central Area (CA) zoning district to Planned Development Central Area (PD-CA) zoning district, located at 100 N College Street (Property ID 170418) - Owner: ROGERS HOTEL PARTNERS, LLC (ZDC-158-2022)

Ms. Pruitt presented the case noting the applicant is requesting approval of a Planned Development (PD) with a base zoning of Central Area District (CA) to allow for a tattoo shop at the Rogers Hotel in Suite 305. Per the applicant, the studio will have three tattoo artists, the business will generally operate Monday through Sunday from 10am-6pm and services will generally be performed by appointment only. There are currently two other tattoo shops in the downtown area and staff expressed concern about the number of tattoo shops in such close proximity to one another. Tattoo shops are allowed by right in the Commercial zoning district and staff believes there are other sites available for the use that are more appropriate, thus staff is recommending denial of the proposed rezoning request. Ms. Pruitt noted four letters of opposition were received.

Mayor Hill opened the Public Hearing.

(5a)

Zack Rench, 300 N. IH 35E, Waxahachie, Texas, explained the location will be low key. He explained permanent makeup artists currently operate out of other suites in the building and they hold the same tattoo licensing he has.

Those who spoke in favor:

Cody Creamer, 210 Revielle Run Road, Waxahachie, Texas
Sawyer Gajdica (Top Knot Hair Studio, Waxahachie), 650 S. Clinton Lane, Midlothian, Texas
Brandi Bulin, 1934 Forrester Road, Waxahachie, Texas

Tom Bulin, 1934 Forrester Road, Waxahachie, Texas, requested clarification for the Planning and Zoning Commission not recommending approval of this request.

Mayor Pro Tem Chris Wright explained his interpretation of concerns from some members of the Planning and Zoning Commission were because of other tattoo shops operating in close proximity to the requested site. He stated the previous request from Heart-in-Hand tattoo shop approved last year plans to operate in the Oddfellows building, in the Central Area Zoning District, where the applicant is a member. Mr. Wright noted the Waxahachie Zoning Ordinance prohibits tattoo shops in the Central Area Zoning District, and to continue improving the downtown area, City Council should adhere to the zoning ordinance.

There being no others to speak for or against ZDC-158-2022, Mayor Hill closed the Public Hearing.

13. Consider proposed Ordinance approving ZDC-158-2022

Action:

Council Member Billie Wallace move to deny the Ordinance for ZDC-158-2022, a zoning change from a Central Area Zoning District to Planned Development Central Area Zoning District. Council Member Patrick Souter seconded, All Ayes.

14. Consider supplemental appropriation for purchase of Fire Department's Command Vehicle in the amount of \$68,777.53

Fire Chief Ricky Boyd requested approval of a supplemental appropriation for the purchase of a 2023 Chevrolet Suburban, including all of the necessary aftermarket equipment, to replace the Fire Department's command vehicle known as BC-1. He explained the motor of the present command vehicle is blown and rebuilding the motor is estimated to cost at least \$22,500 plus at least \$32,000 to install. Staff does not recommend spending such amounts to continue using a nine-year old vehicle for emergency service.

Action:

Council Member Billie Wallace moved to approve a supplemental appropriation in the amount of \$68,777.53 to be allocated to account # 100-220-57300 for the purchase of a 2023 Chevrolet Suburban and all necessary aftermarket equipment. Mayor Pro Tem Chris Wright seconded, All Ayes.

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15. Consider street and parking closures for Bass Reeves filming project

Amy Borders, Director of Communications and Marketing, requested approval of street closures for “Bass Reeves” film production. She explained the proposed filming dates are Monday, February 13 and Tuesday, February 14, with preparation taking place the weekend prior and possibly the end of the previous week. The primary impact would be the use of parking spaces around the perimeter of the courthouse and street closures in the 100 block of S. Rogers and the 100 block of E. Main. Ms. Borders explained in addition to the parking and street closure requests, additional City services would be essential to production including police officers for intermittent traffic control (off-duty officers paid by the production), barricades and assistance from Streets, Parks, and Downtown departments. Ms. Borders acknowledged the letter of support from the Ellis County Judge Todd Little and reported this will positively impact Waxahachie.

Mayor Pro Tem Wright asked if Ms. Ross had any opposition to the street closure request and she explained she is not opposed to street closures except when she has planned events already scheduled at her business.

Action:

Council Member Billie Wallace moved to approve the City of Waxahachie to be a filming location for a new large-scale television project called Bass Reeves, the use of parking spaces around the perimeter of the Courthouse and street closures as necessary during the proposed dates for preparation and filming. Council Member Patrick Souter seconded, All Ayes.

16. Comments by Mayor, City Council, City Attorney and City Manager

Council Member Billie Wallace thanked staff for their prompt response and assistance with a citizen having an issue with their new water meter.

City Manager Michael Scott thanked City staff for their assistance with holiday events in Waxahachie.

Mayor Pro Tem Chris Wright congratulated the Planning Department on their Certificate of Achievement. Mr. Wright expressed he was proud of Yusef Smith for being the keynote speaker at the MLK event. Mr. Wright acknowledged he has not seen a request to allow the sale of liquor in Waxahachie, but believes the process would require a special election.

Council Member Patrick Souter thanked Yusef Smith for his attendance, the Planning Department staff Eleana Tuley and Jennifer Pruitt for their diligent work on drafting the Waxahachie Comprehensive Plan, and congratulated Amy Borders on the scheduled film production. Mr. Souter acknowledged the affect of street closures on small businesses is considered before approval. He acknowledged receipt of many emails in opposition to liquor sales in Waxahachie and noted he will present those at the City Council Work Session on January 25, 2023.

City Attorney Robert Brown congratulated the Planning Department on their award.

City Secretary Amber Villarreal announced the filing dates for City Council are January 18, 2023–February 17, 2023 at 5pm.

(5a)

City Council
January 17, 2023
Page 7

Yusef Smith, Honorary Council Member, thanked City Council for allowing him to participate in the meeting.

Amy Borders, Director of Communications and Marketing, thanked City Council for their support.

Mayor David Hill thanked the Waxahachie Police Department for their service.

17. Adjourn

There being no further business, the meeting adjourned at 8:24 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary

(5b)

City Council
January 17, 2023

A briefing session of the Mayor and City Council of the City of Waxahachie, Texas was held in the City Council Conference Room at City Hall, 401 S. Rogers, Waxahachie, Texas, on Tuesday, January 17, 2023 at 6:30 p.m.

Council Members Present: David Hill, Mayor, Council Member Place 1
Chris Wright, Mayor Pro Tem, Council Member Place 3
Patrick Souter, Council Member Place 2
Billie Wallace, Council Member Place 4

Council Member Absent: Travis Smith, Council Member Place 5

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Robert Brown, City Attorney
Amber Villarreal, City Secretary

1. Call to Order

Mayor David Hill called the meeting to order.

2. Conduct a briefing to discuss items for the 7:00 p.m. regular meeting

City Manager Michael Scott reviewed the following agenda items:

- Item 5c, event application for Community Easter Sunrise Service to be held April 9, 2023 at Railyard Park.
- Item 5d, event application for Project Shelter Walkathon to be held April 29, 2023 at Railyard Park. He noted due to the size of the event, staff does not recommend closing College Street.
- Item 5e, event application for Hachie Gras to be held February 18, 2023. Staff will provide barricades, City staffing, and portable toilets at designated areas.
- Item 6, Honorary Council Member Yusef Smith will be recognized.

Anthony Warren, Senior Director of Building and Community Services, reviewed Item 5f, requesting to extend the existing contract with AHI Facility Services, Inc. to exercise the 5-year option at a cost of \$112,487.14 for janitorial and cleaning maintenance services.

Jennifer Pruitt, Senior Director of Planning, reviewed the following:

- Item 7, the Planning Department will be recognized for receiving the Richard R. Lillie, FAICP Program for Planning Excellence Certificate of Achievement.
- Item 8, the Public Hearing on a request by the City of Waxahachie to adopt the Waxahachie Comprehensive Plan including, but not limited to, the Future Land Use Plan and Thoroughfare Plan will be continued to a future meeting.
- ZDC-117-2022, the applicant is requesting a specific use permit for a restaurant with a drive-through use (Chick-Fil-A) and a pole sign. The applicant provided two architectural elevations with the same building design and exterior finishing, except the color scheme for each set is different. The Planning and Zoning Commission recommended approval of

(5b)

color option 1. The proposed project has satisfied all the requirements of the zoning ordinance and staff recommends approval per staff conditions.

- ZDC-158-2022, the applicant is requesting approval of a Planned Development (PD) with a base zoning of Central Area District (CA) to allow for a tattoo shop at the Rogers Hotel in Suite 305. Per the applicant, the studio will have three tattoo artists, the business will generally operate Monday through Sunday from 10am-6pm, and services will be performed by appointment only. There are currently two other tattoo shops in the downtown area and staff expressed concern about the number of tattoo shops in such close proximity to one another. Tattoo shops are allowed by right in the Commercial Zoning District and staff believes there are other sites available for the use that are more appropriate, and as such, staff is recommending denial of the proposed rezoning request. Four letters of opposition were received for this case. If the Council approves the request, staff recommends approval with staff conditions.

Ricky Boyd, Fire Chief, reviewed Item 14 requesting a supplemental appropriation for the purchase of a 2023 Chevrolet Suburban, including all of the necessary aftermarket equipment, to replace the Fire Department's command vehicle known as BC-1. He explained the motor of the present command vehicle is blown and rebuilding the motor is estimated to cost at least \$22,500 plus at least \$32,000 to install. Staff does not recommend spending such amounts to continue using a nine-year old vehicle for emergency service.

Amy Borders, Director of Communications and Marketing, reviewed Item 15 requesting street closures for "Bass Reeves" film production. She explained the proposed filming dates are Monday, February 13 and Tuesday, February 14, with preparation taking place the weekend prior and possibly the end of the previous week. The primary impact would be the use of parking spaces around the perimeter of the Courthouse and street closures in the 100 block of S. Rogers and the 100 block of E. Main. Ms. Borders explained in addition to the parking and street closure requests, additional City services would be essential to production including police officers for intermittent traffic control (off-duty officers paid by the production), barricades and assistance from Streets, Parks, and Downtown departments. Ms. Borders acknowledged the letter of support from the Ellis County Judge Todd Little and reported this will positively impact Waxahachie.

3. Adjourn

There being no further business, the meeting adjourned at 6:53 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary

A Work Session of the Mayor and City Council of the City of Waxahachie, Texas was held at the Waxahachie Civic Center, Crape Myrtle Room, 2000 Civic Center Lane, Waxahachie, Texas, on Wednesday, January 25, 2023 at 8:30 a.m.

Council Members Present: David Hill, Mayor, Council Member Place 1
Chris Wright, Mayor Pro Tem, Council Member Place 3
Patrick Souter, Council Member Place 2
Billie Wallace, Council Member Place 4
Travis Smith, Council Member Place 5

Others Present: Michael Scott, City Manager
Albert Lawrence, Deputy City Manager
Robert Brown, City Attorney
Amber Villarreal, City Secretary

1. Call to Order

Mayor David Hill called the meeting to order. City Manager Michael Scott explained the Work Session will allow staff to provide project updates to City Council and some topics are seeking direction from City Council.

2. Discuss Farley Street Concept Design

James Gaertner, Executive Director of Public Works and Utilities, presented options for widening Farley Street, between Highway 287 Frontage Road and Richmond Lane. He reviewed potential costs, right-of-way needs, layout, and two options for detour during construction.

Council Member Patrick Souter requested incorporating penalties/fines in the contract if the project timeline is not met by the contractor, especially if the public is inconvenienced by the construction. Mr. Scott explained incentives can also be included in the contract if the project is completed sooner than agreed.

It was the general consensus of City Council for staff to proceed with the design concept keeping the alignment of Farley Street to save on costs and reduce construction time.

3. Discuss interest in pursuing Package Liquor election

City Attorney Robert Brown reviewed the process of requesting a package liquor election. He explained the State of Texas legislates the process of a citizen or group applying for a local option election through the petition process. He stated if the applicant submits the required documents and petition, verified by the City Secretary, the City Council has to call an election at the next uniform election date.

Mr. Scott confirmed the election would be at the expense of the City.

4. Discuss City's Water and Wastewater CCN

(5c)

Mr. Scott explained the City has received 9-10 petitions for Municipal Utility Districts for properties outside of the city limits. He explained releasing or decertifying the Certificate of Convenience and Necessity (CCN) areas will allow adequate services for those developments in the City limits.

Mr. Gaertner explained designating CCN areas gives the City a claim to serve an area; however, the City can still serve an area that does not have a CCN. He explained the City's goal would be for developers to discuss opportunities for the City to serve their developments.

It was the general consensus of City Council for staff to present a list of areas in the city's ETJ to decertify.

5. Discuss Downtown Grant/Loan program and related property rehab efforts

Anita Simpson, Director of Downtown Development, explained the Waxahachie Partnership, Inc. (WPI) approved a Downtown Building Improvement Program for the Historic Overlay District for properties within the Tax Increment Reinvestment Zone No. 1 (TIRZ) area. She explained the grant would require a 50/50 match from the requestor, up to \$30,000, for internal and external improvements to downtown properties. She noted the approved grants would be funded by TIRZ.

Mayor Pro Tem Chris Wright confirmed the TIRZ area collects tax monies from properties in the TIRZ area and those funds can only be used for improvements to the TIRZ area.

It was the general consensus of City Council to support the Downtown Grant Program and increase the matching funds up to \$50,000. Council agreed the grant program would assist in preservation of historic downtown and directed staff to present to TIRZ for approval.

6. Discuss Briefing Sessions

Amy Borders, Director of Communications and Marketing, reviewed options, challenges, and additional costs for streaming Planning and Zoning (P&Z) and City Council briefings.

It was the general consensus of City Council to no longer have briefings prior to P&Z and City Council meetings in an effort to have the items discussed during the live streamed public meeting, effective immediately. P&Z and City Council meetings will continue to begin at 7:00 p.m.

7. Discuss property tax exemptions

Mr. Scott explained City Council requested options for providing monetary relief to taxpayers and staff is seeking direction from Council on how to proceed.

Chad Tustison, Senior Director of Finance, reviewed the home appraisal process and the following current tax exemptions: Over 65, Disabled Person, Tax Ceiling, Historical, and Disabled Veteran. Mr. Tustison also explained the Tax Code allows a local optional homestead exemption, percentage up to a maximum of 20% of appraised value (minimum of \$5,000), which must be approved by City Council no later than June 30th. He reported there are approximately 8,524 residential homestead properties within Waxahachie and those properties with current exemptions

(56)

may not see additional relief from a local optional homestead. Mr. Tustison stated once a local optional homestead is adopted by City Council, the percentage can increase but never decrease. He explained with a 1% exemption, a property valued at \$250,000 would see an estimated \$31 tax reduction and a property valued at \$550,000 would see an estimated \$35 tax reduction.

Council Members discussed options for offering rebates to tax payers and the possible affects of upcoming legislation changes.

It was the general consensus of City Council to consider a 1% local optional homestead exemption at a future Council meeting and continue discussion for tax relief/rebate options for 2022 tax payers at a future Work Session.

8. Discuss update of City development fees (including Building, Planning and Inspection, and Engineering Fees)

Shon Brooks, Executive Director of Development Services, reviewed the residential fee comparison with other cities in the area and reported the City of Waxahachie residential fee schedule for Planning was updated in 2015 and the residential fee schedule for Building was updated in 2016.

It was the general consensus of City Council for staff to present an updated residential fee schedule at a future Council meeting.

9. Discuss Lake Park improvements

Gumaro Martinez, Executive Director of Parks and Leisure Services, reviewed the current state of the parks at Lake Waxahachie and presented renderings of improvements from the Lake Parks Master Plan. Mr. Martinez noted the construction plans are 95% completed and will be ready to bid soon. In reviewing the financials, the Opinion of Probable Cost estimates a base bid of \$4,082,127.41 and \$1,133,923.00 for bid alternates for a total cost of \$5,216,050.41. He reminded Council that \$3.4 million is available in previously approved bond funds. Mr. Scott explained the Waxahachie Community Development Corporation (WCDC) may be able to assist with some additional funding.

Mayor Pro Tem Wright noted he supports funding broader park improvements that serve the general public and not funding improvements at the Lake that is only beneficial to a limited number of people.

Mr. Martinez explained the base bid is a priority for safety improvements at the lake.

It was the general consensus of City Council to support Lake Park safety improvements and direct staff to proceed with bidding to review actual costs.

10. Discuss interest and potential locations for Pickleball Courts

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Kyle Cooper, Director of Parks and Recreation, reviewed possible locations to add Pickleball Courts in Waxahachie for free use by the public. He estimated between \$633,000-\$658,000 to build a pickleball court, including windscreens, lighting, parking, and Geotech testing.

Council Member Travis Smith noted he is not supportive of using tax dollars for pickleball courts.

Mr. Cooper presented an option to resurface unused tennis courts at the Salvation Army for an estimated \$37,000-\$46,000 (single court regulation size) or \$82,000-\$91,000 (3-4 courts non-regulation size). He explained the Salvation Army is supportive of this effort and interested in a Shared Use Agreement with the City.

It was the general consensus of City Council to present the request to the Park Board for consideration before City Council considers funding.

11. Discuss Quiet Zones

Mr. Gaertner reviewed the Federal Railroad Administration Train Horn Rule and noted there are 27 railroad crossings identified in Waxahachie. Mr. Gaertner reviewed the Quiet Zone Regulations identifying the following minimum requirements for quiet zones: lights and gates, power out indicator, constant warning circuitry, advance warning signs, reduce risk at each crossing, and supplementary safety measures such as median barrier, quadrant gate, conversion from two-way to one-way traffic, crossing closure or a wayside horn if other measures are not feasible. From the estimated cost in the 2007 Quiet Zone Report, Mr. Gaertner provided a 2022 cost estimate of \$9,200,200 based on construction inflation index. If City Council chooses to proceed, Mr. Gaertner recommended hiring a consultant for ensuring correct processing and coordination with Railroad Agencies.

It was the general consensus of City Council to delay the implementation of quiet zones due to cost.

12. Discuss expansion of the Central Area Zoning District

Mr. Scott reviewed Central Area Zoning District and the Historic Overlay District. He explained the City Council can adopt an ordinance expanding the Historic Overlay District to allow alcoholic beverages for public consumption during festivals/events.

Mr. Brooks cautioned the expansion of the Central Area Zoning District due to parking issues and overflow into neighborhoods.

It was the general consensus of City Council to consider expanding the Historic Overlay District at a future meeting.

13. Discuss redevelopment project updates

Warren Kettelman, Senior Director of Economic Development, provided an update on the following projects:

- Downtown vacant lots: Mr. Brad Yates is working to resolve Oncor issue in the alley
- Old Police Department: cleanup and restoration of the building is progressing
- Former Baylor Hospital site: staff and committee are continuously exploring options and proposals
- W. 287 site: coordinating with Navarro College on their expansion plan to provide a nice corridor view with any future development on the City site

14. Discuss Compensation Study update

Lindsey Mearns, Senior Director of Human Resources, updated City Council on the process for the compensation study. She explained McGrath Consulting has met with each department head to better understand the department's organization and opinions of the current compensation and benefits package. She explained all positions will complete "position questionnaires" to better understand the positions beyond the job description. The consultant will begin collecting information from a list of 25 comparable cities identified by Human Resources, department heads, and the consultant. McGrath estimates to have the final report presented to City Council in May and then Council can explore options on implementation.

15. Discuss potential of expanding seats and terms for City Council

Mr. Scott reported he received a request to discuss the expansion of City Council to seven members, increase Council Member terms to three years, and remove runoffs. He explained a Charter Election would be required and the propositions would be presented to voters for approval.

It was the general consensus of City Council to further discuss a November Charter Election at a future Work Session.

16. Discuss naming of city/state facilities

Mr. Scott reported he received a request from Dr. Jamal Rasheed requesting to name Highway 287, between Midlothian and Ennis, as "Bessie Coleman Memorial Freeway" and he received a request from the NAACP to name an office at the Charles Beatty Municipal Services Building after fallen police officer Josh Williams. Mr. Scott noted he emailed the NAACP explaining the office at the new building will only be one room and would not adequately honor Josh Williams. Mr. Scott explained Bessie Coleman is recognized at three locations in Waxahachie: Mid-Way Regional Airport (plaque), Freedman's Memorial Park (plaque), and Bessie Coleman Street is near a high traffic shopping center off of Highway 77.

The Council discussed ways to honor fallen police officers and firefighters.

Council Member Wallace asked the Council to consider renaming the FM 878 overpass off Hwy 287 in Ms. Coleman's honor. She noted the bridge is near where Ms. Coleman lived during the time she was in Waxahachie.

It was the general consensus of City Council to not rename Highway 287 as "Bessie Coleman Memorial Freeway." City Council directed Mr. Scott to contact Dr. Rasheed and convey Council

(5c)

Member Wallace's suggestion to rename the FM 878 overpass off Hwy 287 in Ms. Coleman's honor.

17. Discuss events and use of City resources by out-of-City applicants

Mr. Scott explained there has been an increase requesting City services such as staffing, barricades, street closures, etc., to assist with non-city events and asked if Council has interest in adopting a fee schedule for residents vs. non-residents.

Council Member Smith noted if events are not directly generating revenue for the City, then it is hard to justify providing them City services that are funded by tax dollars.

It was the general consensus of City Council to review a proposed fee schedule for events and allow staff discretion on waiving fees for events that offer a significant economic impact to Waxahachie.

18. Adjourn

Mayor Hill thanked staff, City Management, and City Council for their participation.

There being no further business, the meeting adjourned at 1:56 p.m.

Respectfully submitted,

Amber Villarreal
City Secretary

(5d)



City of Waxahachie
City Secretary's Office

Special Event Application

Date submitted 1/19/23

Applicant Information

Applicant name: Jonathan Littrell

Are you representing the host organization?

Yes ☒

No ☐

Will you be the on-site point of contact during the event?

Yes ☒

No ☐

Phone: (501) 941-9088 Cell: (501) 941-9088

Email: smavpcommunity@sagu.edu

Mailing address: 1200 Sycamore Street

Host organization name: Southwestern Missions Association

Alternate contact that will be on-site during the event.

On-site contact name: Abby Cruz

Cell: (432) 209-0712

About the Event

Event name: Worship at the Park

Location: Railyard Park

*An event site map is **REQUIRED** to be submitted with your application.*

Anticipated attendance: 100-150

Description of event: We will be gathering students from SAGU and people from the community to celebrate the giftings of God and to worship Him through song and a message.

How many times has this event been hosted before?

1st time ☐

2 – 4 times ☐

5 or more times ☒

Location: Railyard, Getzendaner, and Freedma

Choose the best description of the event:

☐ Festival

☐ Birthday Party / Picnic

☐ Movie Screening

☐ Charitable / Fundraising

☐ Parade

☐ Community / Neighborhood

☐ Private Event

☒ Concert / Live Performance

☐ Run / Walk

☐ Other: _____

(5d)



City of Waxahachie
City Secretary's Office

Special Event Application

Event activities include (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Amusement rides / Inflatables | <input type="checkbox"/> Food – sampled, served, or sold |
| <input type="checkbox"/> Animals / Petting Zoo | <input checked="" type="checkbox"/> Products / Services – given away, sampled, or sold |
| <input checked="" type="checkbox"/> Announcement / Speeches | <input checked="" type="checkbox"/> Live music |
| <input checked="" type="checkbox"/> Information / Literature Distribution | <input type="checkbox"/> Street closure |
| <input type="checkbox"/> DJ / Recorded Music | <input type="checkbox"/> Other: |

The event is:

- | | |
|--|--|
| <input type="radio"/> Private | <input checked="" type="radio"/> Free & open to the general public |
| <input type="radio"/> Entry by participation or registration fee | <input type="radio"/> Entry by admission fee or ticket |

Admission information, if applicable:

Include entry or participant fees, ticket prices, donations, and / or fees based on activity.

Event timeline:

	Date(s)	Start Time:	End Time:
Event Date	3/25/2023	3:30 pm	6:30 pm
Event Set-up	3/25/2023	10:00 am	2:30 pm
Event Breakdown	3/25/2023	6:30 pm	8:30 pm

Run / Walk:

Please provide the start time for each distance (if applicable)

_____ 1 mile _____ 5K _____ Other distance

Please indicate your expected attendance: _____

Number of participants:

- | | |
|---------|-----------------------|
| 1-99 | <input type="radio"/> |
| 100-199 | <input type="radio"/> |
| 200-299 | <input type="radio"/> |
| 300+ | <input type="radio"/> |

Provide route on attached site map.

(5d)



City of Waxahachie
City Secretary's Office

Special Event Application

Food / Beverage:

Will the event offer food/beverages? Yes ☒ No ☐
Will event require any food preparation on-site? Yes ☐ No ☒
Will alcohol be served/sold? Yes ☐ No ☒

Code of Ordinances Ch. 4 Sec. 4-7 Alcohol at approved festivals and events

If alcohol is served/sold, a licensed peace officer(s) must be onsite throughout the event's operation and outside the perimeter to provide security. Events require one officer with an additional officer per 100 guests. Ex.: <100 attendees would require one officer, 100<200 attendees would require two officers, 200<300 attendees would require three officers, etc.

Police / Security Services:

Personnel needs (indicate all that apply) Request for services is not a guarantee that staff/volunteers will be available.

Event staff How many: _____ Date(s) & time(s): _____
Volunteers How many: _____ Date(s) & time(s): _____
Private security How many: _____ Date(s) & time(s): _____
Company name: _____

Contact name and number: _____

Off duty police How many: _____ Date(s) & time(s): _____

Have you made arrangements with the police? Yes ☐ No ☐

If no, please contact Sgt. Brian Fuller at bfuller@waxahachiepd.org to make arrangements.

If yes, please provide following information for the person that you made the arrangements with:

Contact name: _____ Phone number: _____

Street Closures:

Does the event propose closing, blocking, or using City streets and/or parking lots? Yes ☐ No ☒

If yes, please list all streets, intersections, and parking lots that apply: _____

Street closings to begin on date: _____ Start time: _____ End time: _____

Will any businesses be impacted by the proposed road closure? Yes ☐ No ☐

Traffic Safety Equipment:

Does your event require traffic cones or barricades? Yes ☐ No ☒

If yes, indicate the type of equipment and how many will be used (estimated):

Traffic Cones How many: _____ Barricades How many: _____

Other: _____

Where should equipment be dropped off & picked up? _____

(5d)



City of Waxahachie
City Secretary's Office

Special Event Application

When will the traffic equipment be set-up?
When will the traffic equipment be removed?
Are you requesting the use of City traffic equipment?

Date: _____ Time: _____
Date: _____ Time: _____
Yes ☐ No ☐

Availability is not guaranteed

Streets cannot be blocked without prior approval.

Temporary Tents & Structures:

Will the event have a tent(s) larger than 10' x 20'? Yes ☐ No ☒

List the # of tents & sizes:

Indicate locations on attached required site map.

Electrical Services:

How will electrical services be supplied? Generator ☒ Franchise Utilities ☐ Both ☐

List contractor / supplier: Aramark Services of SAGU

Explain services in detail: We will be using a SAGU Aramark Services Generator for power.

Insurance

All events taking place on City of Waxahachie property must provide a certificate of liability insurance and endorsement page. The City of Waxahachie must be listed as an "Additional Insured" in the amount of \$1 million on both pages. Please list the date of the event and location on this certificate and submit at least one month before the event. The City of Waxahachie reserves the right to increase the insurance limits based on the nature and degree of risks to the public.

If you have questions regarding City insurance coverage, please inquire with City of Waxahachie staff after submitting your event application.

Hold Harmless Clause

Applicant / organization shall assume all risks incident to or in connection with the approved activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the approved activity or the conduct of applicant's operation. Applicant hereby expressly agrees to defend and save the City, it's officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages or injuries directly or indirectly out of or in connection with the approved activities or conduct of its operation or resulting from the negligence or intentional acts or omissions of applicant or its officers, agents, and employees. Due to Covid-19, I also understand approval of my event is subject to the then current necessary precautions resulting from Covid case trends as well as any change in accordance with federal, state or local orders. Furthermore, by signing this application, applicant hereby agrees to waive any and all claims that applicant may have against the City, it's officers, agents, employees, and representatives arising out of or in connection with the revocation or cancellation of an event permit.

Jonathan W. Little
Signature

Jan 19, 2023
Date

Contract Agreement

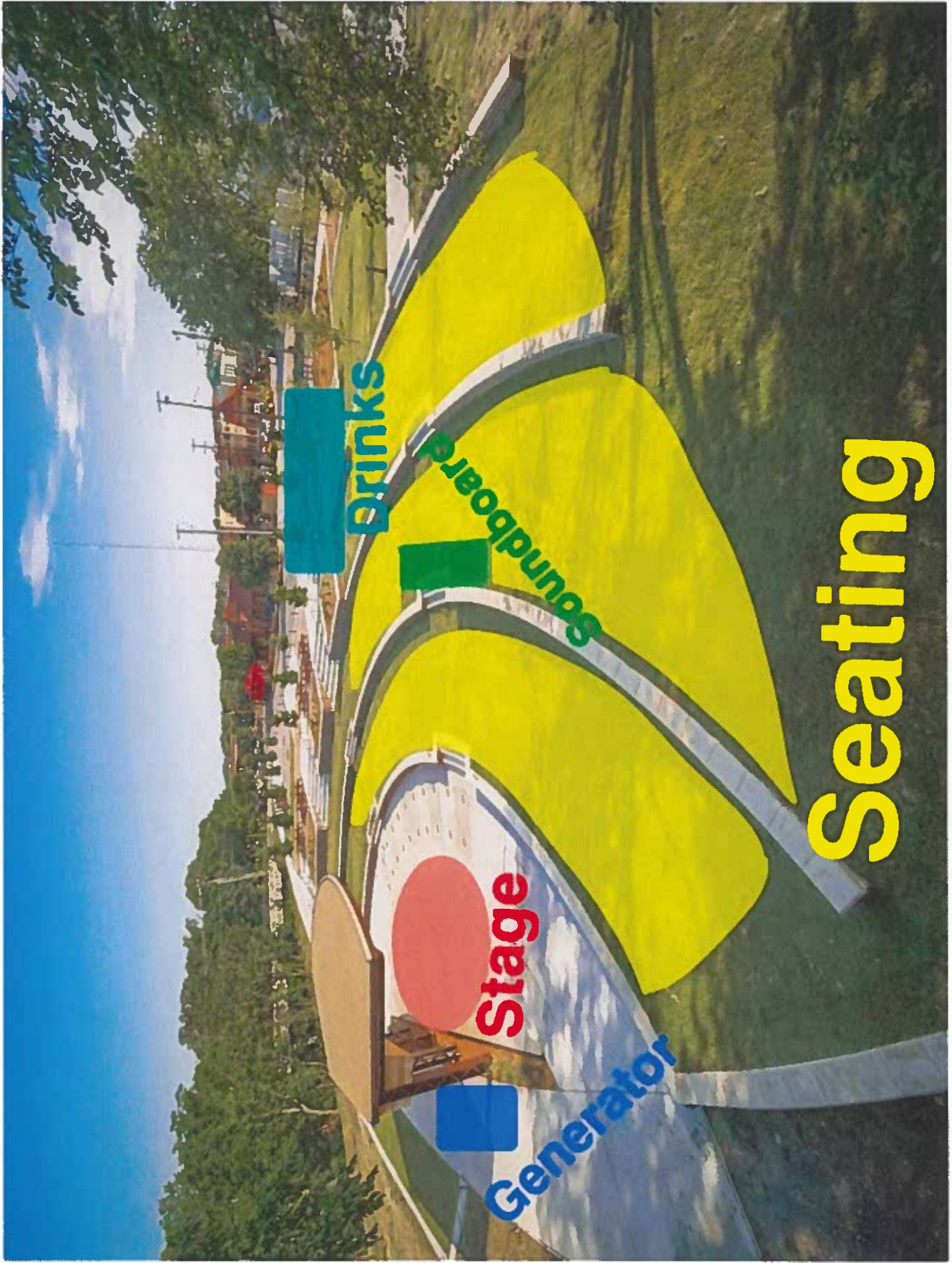
Applicant / organization has thoroughly read, understands, and agrees to all conditions listed on this application.

Jonathan W. Little
Signature

Jan 19, 2023
Date

Email completed Special Event Application and site map to Jami Bonner at jami.bonner@waxahachie.com.

(5d)



(5d)

Bonner, Jami

From: Boyd, Ricky
Sent: Thursday, January 19, 2023 2:45 PM
To: Bonner, Jami
Subject: RE: Event Application - Worship at the Park 3.25.23

I have no concerns with this request.

Ricky Boyd, Fire Chief

Waxahachie Fire-Rescue

214-463-9335

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Thursday, January 19, 2023 2:11 PM
To: Mosley, Laurie <lmosley@waxahachiecvb.com>; Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Daniel Frisby <daniel.frisby@waxahachiepd.org>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Jordan, Me'Lony <mjordan@waxahachie.com>
Cc: Scott, Michael <mscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>
Subject: Event Application - Worship at the Park 3.25.23

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5d)

Bonner, Jami

From: Jordan, Me'Lony
Sent: Thursday, January 19, 2023 3:00 PM
To: Bonner, Jami
Subject: RE: Event Application - Worship at the Park 3.25.23

I see food is NOT checked. So, just to be clear, no food will be served, sold or other-wise present at the event? If no food permits are issued no food vendors should be at the event.

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Thursday, January 19, 2023 2:11 PM
To: Mosley, Laurie <lmosley@waxahachiecvb.com>; Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Daniel Frisby <daniel.frisby@waxahachiepd.org>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Jordan, Me'Lony <mjordan@waxahachie.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>
Subject: Event Application - Worship at the Park 3.25.23

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5d)

Bonner, Jami

From: SMA VPCommunity Outreach <SMAVPCommunity@sagu.edu>
Sent: Thursday, January 19, 2023 3:18 PM
To: Bonner, Jami
Cc: Nelson de Freitas; SMA President; Rennae de Freitas
Subject: Re: Completed Event Application

Yes, we will only be serving canned sodas and water bottles.

Blessings,

Jonathan W. Littrell

Southwestern Missions Association
Vice President of Community Outreach
e: smavpcommunity@sagu.edu
p: (501)-941-9088
"Discipleship Here, Discipleship There"

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Thursday, January 19, 2023 3:04 PM
To: SMA VPCommunity Outreach <SMAVPCommunity@sagu.edu>
Cc: Nelson de Freitas <ndefreitas@sagu.edu>; SMA President <SMAPresident@sagu.edu>; Rennae de Freitas <rdefreitas@sagu.edu>
Subject: RE: Completed Event Application

[EXTERNAL]
Mr. Littrell,

Page three indicates the event will offer food/beverages, however, "food" is not checked on page two. Will only beverages be available at the event? Please reply with clarification.

Thank you.

From: SMA VPCommunity Outreach <SMAVPCommunity@sagu.edu>
Sent: Thursday, January 19, 2023 1:07 PM
To: Bonner, Jami <jami.bonner@waxahachie.com>
Cc: Nelson de Freitas <ndefreitas@sagu.edu>; SMA President <SMAPresident@sagu.edu>; Rennae de Freitas <rdefreitas@sagu.edu>
Subject: Completed Event Application

Good afternoon,

My name is Jonathan Littrell and I am the Vice President of Community Outreach at SAGU. I have been in contact with Kelly Skistimas about the use of Railyard Park for our Worship at the Park event. Here is a completed Event Application, Site Map, and Insurance Form for the event. Let me know if I need to do anything else or if you need anything else from me!

(5d)

Bonner, Jami

From: Cooper, Kyle
Sent: Thursday, January 19, 2023 3:42 PM
To: Bonner, Jami
Subject: RE: Event Application - Worship at the Park 3.25.23

No comments.



Kyle Cooper, CPRP
Senior Director
Parks and Recreation
City of Waxahachie
469-309-4277
972-268-4549
Kyle.Cooper@waxahachie.com

From: Bonner, Jami
Sent: Thursday, January 19, 2023 2:11 PM
To: Mosley, Laurie <Imosley@waxahachiecvb.com>; Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Daniel Frisby <daniel.frisby@waxahachiepd.org>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Jordan, Me'Lony <mjordan@waxahachie.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>
Subject: Event Application - Worship at the Park 3.25.23

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5d)

Bonner, Jami

From: Joe Bill Wiser
Sent: Thursday, January 19, 2023 3:45 PM
To: Bonner, Jami
Subject: RE: Event Application - Worship at the Park 3.25.23

I have no concerns.
Joe Wiser

From: Bonner, Jami
Sent: Thursday, January 19, 2023 2:11 PM
To: Mosley, Laurie <lmosley@waxahachiecvb.com>; Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Daniel Frisby <daniel.frisby@waxahachiepd.org>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Jordan, Me'Lony <mjordan@waxahachie.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>
Subject: Event Application - Worship at the Park 3.25.23

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

(5d)

Bonner, Jami

From: Mosley, Laurie
Sent: Friday, January 20, 2023 9:16 AM
To: Bonner, Jami; Joe Bill Wiser; Boyd, Ricky; Griffith, Thomas; Daniel Frisby; Martinez, Gumaro; Cooper, Kyle; Campos, Yadira; Jordan, Me'Lony
Cc: Scott, Michael; Lawrence, Albert; Crocker, Clarice; Villarreal, Amber
Subject: RE: Event Application - Worship at the Park 3.25.23

We have this event scheduled on the Railyard Park calendar, plus we have hosted this event in the past. I see no problems as it relates to the CVB.

Thank you!
Laurie

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Thursday, January 19, 2023 2:11 PM
To: Mosley, Laurie <Imosley@waxahachiecvb.com>; Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Daniel Frisby <daniel.frisby@waxahachiepd.org>; Martinez, Gumaro <gmartinez@waxahachie.com>; Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Jordan, Me'Lony <mjordan@waxahachie.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>
Subject: Event Application - Worship at the Park 3.25.23

For your review / comments. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com



Date submitted 12/13/22

Applicant Information

Applicant name: Steve Chacko

Are you representing the host organization?

Yes ☒

No ☐

Will you be the on-site point of contact during the event?

Yes ☐

No ☒

Phone: 214-529-8931 Cell: 214-529-9931

Email: _____

Mailing address: 1228 Muscogee Trail, Carrollton, TX 75010

Host organization name: Navarro College PTA

Alternate contact that will be on-site during the event.

On-site contact name: Mari Livingston Cell: 469-531-0078

About the Event

Event name: Navarro PTA 5K Run

Location: Getzenlander Park

An event site map is **REQUIRED** to be submitted with your application.

Anticipated attendance: _____

Description of event: Navarro College PTA program will host a 5K walk/run for healthcare workers, friends/family, and open to surrounding community.

How many times has this event been hosted before?

1st time ☐

2 - 4 times ☒

5 or more times ☐

Location: _____

Choose the best description of the event:

☐ Festival

☐ Birthday Party / Picnic

☐ Movie Screening

☐ Charitable / Fundraising

☐ Parade

☐ Community / Neighborhood

☐ Private Event

☐ Concert / Live Performance

☒ Run / Walk

☐ Other: _____



(50)

Event activities include (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Amusement rides / Inflatables | <input checked="" type="checkbox"/> Food – sampled, served, or sold |
| <input type="checkbox"/> Animals / Petting Zoo | <input checked="" type="checkbox"/> Products / Services – given away, sampled, or sold |
| <input type="checkbox"/> Announcement / Speeches | <input type="checkbox"/> Live music |
| <input checked="" type="checkbox"/> Information / Literature Distribution | <input type="checkbox"/> Street closure |
| <input checked="" type="checkbox"/> DJ / Recorded Music | <input type="checkbox"/> Other: |

The event is:

- | | |
|---|---|
| <input type="radio"/> Private | <input type="radio"/> Free & open to the general public |
| <input checked="" type="radio"/> Entry by participation or registration fee | <input type="radio"/> Entry by admission fee or ticket |

Admission information, if applicable:

Include entry or participant fees, ticket prices, donations, and / or fees based on activity.

Event timeline:

	Date(s)	Start Time:	End Time:
Event Date	4-29-23	8:00 am	3:00 pm
Event Set-up	4-29-23	6:00 am or 7:00 am	8:00 am
Event Breakdown	4-29-23	3:00 pm	4:00 pm

Run / Walk:

Please provide the start time for each distance (if applicable)

1 mile

8:00 am 5K

Other distance

Please indicate your expected attendance:

I will attend. I expect about 100 people maximum.

Number of participants:

- | | |
|---------|----------------------------------|
| 1-99 | <input checked="" type="radio"/> |
| 100-199 | <input type="radio"/> |
| 200-299 | <input type="radio"/> |
| 300+ | <input type="radio"/> |

Provide route on attached site map.



Food / Beverage:

Will the event offer food/beverages? Yes ☒ No ☐
Will event require any food preparation on-site? Yes ☐ No ☒
Will alcohol be served/sold? Yes ☐ No ☒

Code of Ordinances Ch. 4 Sec. 4-7 Alcohol at approved festivals and events

If alcohol is served/sold, a licensed peace officer(s) must be onsite throughout the event's operation and outside the perimeter to provide security. Events require one officer with an additional officer per 100 guests. Ex.: <100 attendees would require one officer, 100<200 attendees would require two officers, 200<300 attendees would require three officers, etc.

Police / Security Services:

Personnel needs (indicate all that apply) **Request for services is not a guarantee that staff/volunteers will be available.**

Event staff How many: _____ Date(s) & time(s): _____
Volunteers How many: _____ Date(s) & time(s): _____
Private security How many: _____ Date(s) & time(s): _____
Company name: _____

Contact name and number: _____

Off duty police How many: _____ Date(s) & time(s): _____

Have you made arrangements with the police? Yes ☐ No ☒

If no, you will be provided the information on how to make arrangements.

If yes, please provide following information for the person that you made the arrangements with:

Contact name: _____ Phone number: _____

Street Closures:

Does the event propose closing, blocking, or using City streets and/or parking lots? Yes ☐ No ☒

If yes, please list all streets, intersections, and parking lots that apply: _____

Street closings to begin on date: _____ Start time: _____ End time: _____

Will any businesses be impacted by the proposed road closure? Yes ☐ No ☒

City Equipment:

Are you requesting the use of City equipment? Yes ☐ No ☒

Availability is not guaranteed

Streets cannot be blocked without prior approval.

If yes, indicate the type of equipment and how many will be used (estimated):

Traffic Cones How many: _____ Barricades How many: _____



Other: _____

Where should equipment be dropped off & picked up?

When will the equipment be set-up?

Date: _____ Time: _____

When will the equipment be removed?

Date: _____ Time: _____

Temporary Tents & Structures:

Will the event have a tent(s) larger than 10' x 20'?

Yes ☐ No ☒

List the # of tents & sizes:

Indicate locations on attached required site map.

Electrical Services:

How will electrical services be supplied?

Generator ☐ Franchise Utilities ☐ Both ☐ N/A ☒

List contractor / supplier: _____

Explain services in detail: _____

Insurance

All events taking place on City of Waxahachie property must provide a certificate of liability insurance and endorsement page. The City of Waxahachie must be listed as an "Additional Insured" in the amount of \$1 million on both pages. Please list the date of the event and location on this certificate and submit at least one month before the event. The City of Waxahachie reserves the right to increase the insurance limits based on the nature and degree of risks to the public.

If you have questions regarding City insurance coverage, please inquire with City of Waxahachie staff after submitting your event application.

Hold Harmless Clause

Applicant / organization shall assume all risks incident to or in connection with the approved activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the approved activity or the conduct of applicant's operation. Applicant hereby expressly agrees to defend and save the City, it's officers, agents, employees and representatives harmless from any penalties for violation of any law, ordinance, or regulation affecting its activity and from any and all claims, suits, losses, damages or injuries directly or indirectly out of or in connection with the approved activities or conduct of its operation or resulting from the negligence or intentional acts or omissions of applicant or its officers, agents, and employees. Due to Covid-19, I also understand approval of my event is subject to the then current necessary precautions resulting from Covid case trends as well as any change in accordance with federal, state or local orders. Furthermore, by signing this application, applicant hereby agrees to waive any and all claims that applicant may have against the City, it's officers, agents, employees, and representatives arising out of or in connection with the revocation or cancellation of an event permit.

Signature

12/13/22

Date

Contract Agreement

Applicant / organization has thoroughly read, understands, and agrees to all conditions listed on this application.

Signature

12/13/22

Date

Email completed Special Events Application and site map to
Jami Bonner at Jami.Bonner@waxahachie.com.

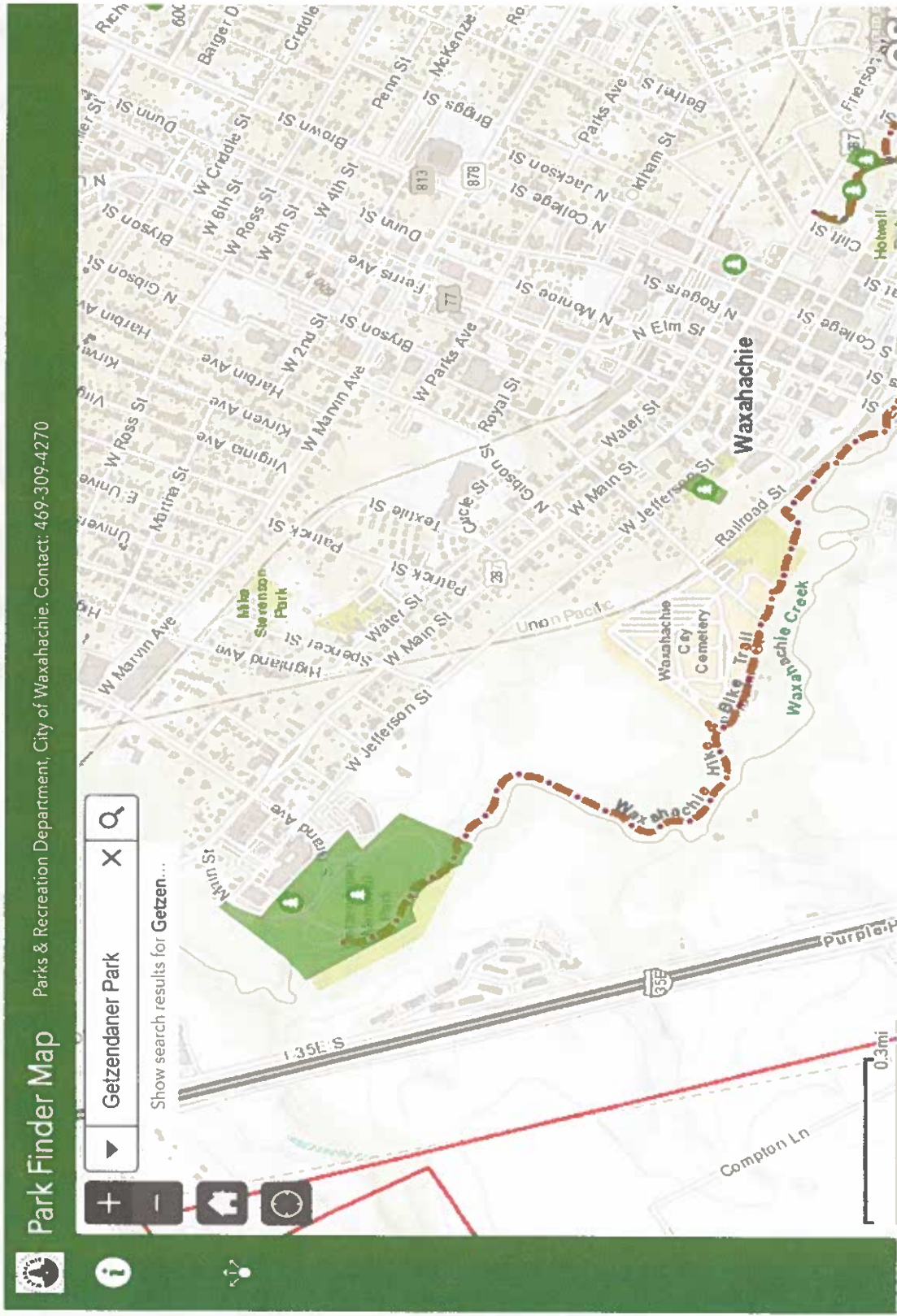
(56)



Start
Front
one
time
Stk walk
run
water
table

(5c)





(56)

Bonner, Jami

From: Joe Bill Wiser
Sent: Monday, January 30, 2023 11:22 AM
To: Bonner, Jami
Subject: RE: Event Application - Navarro PTA 5K Run 3.11.23

No conflicts for PD

From: Bonner, Jami
Sent: Monday, January 30, 2023 11:10 AM
To: Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Daniel Frisby <daniel.frisby@waxahachiepd.org>; Jordan, Me'Lony <mjordan@waxahachie.com>
Cc: Scott, Michael <mscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>
Subject: RE: Event Application - Navarro PTA 5K Run 3.11.23

Good morning staff,

I received a call from the Navarro PTA 5K Run applicant. She would like to change the event date to April 29, 2023. Please let me know if you see any conflicts with this date. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

From: Bonner, Jami <>
Sent: Thursday, January 19, 2023 3:33 PM
To: Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Joe Bill Wiser <JWiser@waxahachiepd.org>; Ricky Boyd <rboyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Daniel Frisby <daniel.frisby@waxahachiepd.org>; Jordan, Me'Lony <mjordan@waxahachie.com>
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Subject: Event Application - Navarro PTA 5K Run 3.11.23

For your review / comments. Thank you.

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www.waxahachie.com

(56)

Bonner, Jami

From: Boyd, Ricky
Sent: Monday, January 30, 2023 11:35 AM
To: Bonner, Jami
Subject: RE: Event Application - Navarro PTA 5K Run 3.11.23

I don't know of any conflicts.

Ricky Boyd, Fire Chief

Waxahachie Fire-Rescue
214-463-9335

From: Bonner, Jami <jami.bonner@waxahachie.com>
Sent: Monday, January 30, 2023 11:10 AM
To: Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Daniel Frisby <daniel.frisby@waxahachiepd.org>; Jordan, Me'Lony <mjordan@waxahachie.com>
Cc: Scott, Michael <mscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>
Subject: RE: Event Application - Navarro PTA 5K Run 3.11.23

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Assistant City Secretary
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www.waxahachie.com

From: Bonner, Jami <>
Sent: Thursday, January 19, 2023 3:33 PM
To: Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Joe Bill Wiser <JWiser@waxahachiepd.org>; Ricky Boyd <rboyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Daniel Frisby <daniel.frisby@waxahachiepd.org>; Jordan, Me'Lony <mjordan@waxahachie.com>
Cc: Scott, Michael <mscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>
Subject: Event Application - Navarro PTA 5K Run 3.11.23

For your review / comments. Thank you.

(56)

Bonner, Jami

From: Cooper, Kyle
Sent: Tuesday, January 24, 2023 8:43 AM
To: Bonner, Jami; Campos, Yadira
Subject: RE: Event Application - Navarro PTA 5K Run 3.11.23

I'm sorry I just realized I had my response in a draft and never sent it!

I have no comments on this event. Both dates are available.



Kyle Cooper, CPRP
Senior Director
Parks and Recreation
City of Waxahachie
469-309-4277
972-268-4549
Kyle.Cooper@waxahachie.com

From: Bonner, Jami
Sent: Monday, January 23, 2023 3:34 PM
To: Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>
Subject: FW: Event Application - Navarro PTA 5K Run 3.11.23

Good afternoon Kyle,

Please reply with any comments / concerns you may have for the attached event application. I would like to include the application on the February 6th City Council agenda. Thank you.

Jami Bonner
Assistant City Secretary
City of Waxahachie
Direct (469) 309-4005 | Fax (469) 309-4003 | PO Box 757, Waxahachie, Texas 75168
www.waxahachie.com

From: Bonner, Jami <>
Sent: Thursday, January 19, 2023 3:33 PM
To: Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Joe Bill Wiser <JWiser@waxahachiepd.org>; Ricky Boyd <rboyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Daniel Frisby <daniel.frisby@waxahachiepd.org>; Jordan, Me'Lony

(56)

Bonner, Jami

From: Martinez, Gumaro
Sent: Monday, January 30, 2023 3:07 PM
To: Bonner, Jami; Cooper, Kyle; Campos, Yadira; Barnes, Bradley; Joe Bill Wiser; Boyd, Ricky; Griffith, Thomas; Daniel Frisby; Jordan, Me'Lony
Cc: Scott, Michael; Lawrence, Albert; Crocker, Clarice; Villarreal, Amber
Subject: RE: Event Application - Navarro PTA 5K Run 3.11.23

The applicant called me last week to verify April 29th. There is an event at the Chautauqua later in the evening that same date, but these should be able to coexist without conflict.



From: Bonner, Jami
Sent: Monday, January 30, 2023 11:10 AM
To: Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Barnes, Bradley <bradley.barnes@waxahachie.com>; Martinez, Gumaro <gmartinez@waxahachie.com>; Joe Bill Wiser <JWiser@waxahachiepd.org>; Boyd, Ricky <RBoyd@waxahachiefire.org>; Griffith, Thomas <john.griffith@waxahachie.com>; Daniel Frisby <daniel.frisby@waxahachiepd.org>; Jordan, Me'Lony <mjordan@waxahachie.com>
Cc: Scott, Michael <msscott@waxahachie.com>; Lawrence, Albert <alawrence@waxahachie.com>; Crocker, Clarice <ccrocker@waxahachie.com>; Villarreal, Amber <avillarreal@waxahachie.com>
Subject: RE: Event Application - Navarro PTA 5K Run 3.11.23

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Assistant City Secretary
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www.waxahachie.com

From: Bonner, Jami <>
Sent: Thursday, January 19, 2023 3:33 PM
To: Cooper, Kyle <kyle.cooper@waxahachie.com>; Campos, Yadira <ycampos@waxahachie.com>; Barnes, Bradley



(5f)

Memorandum

To: Honorable Mayor and City Council

From: Kyle Cooper, Senior Director Parks & Recreation

Thru: Michael Scott, City Manager

Date: February 6, 2023

Re: Consider Authorizing Funding from Park Dedication Fees Fund for Appraisal Services

Recommended Motion: "I move to authorize funding from the Park Dedication Fees Fund in the amount of \$3,800 to pay for the appraisal services rendered by the Whitman Land Group."

Item Description: Consider authorizing funding in the amount of \$3,800 from the Park Dedication Fee Fund for the costs associated with appraisal services recently conducted by Whitman Land Group on 3.081 acres of land on the north side of Farley Street.

Item Summary: The Whitman Land Group has recently carried out appraisal services on a 3.081-acre parcel of land located on the north side of Farley Street adjacent to existing Brown-Singleton Park with regards to a proposed future park land acquisition. Staff is requesting that the council consider allocating a payment of \$3,800 from the park dedication fees fund for these appraisal services. This fund was established specifically to assist with the acquisition of park land, site preparation, infrastructure installation and other park improvements. Any utilization of these funds requires City Council approval.

Fiscal Impact: The \$3,800 cost associated with the recent appraisal is proposed to be funded by the Park Dedication Fees – Fund 227, Professional Services account 227-000-53200. The fund balance is adequate to absorb the proposed expense.



(59)

Memorandum

To: Honorable Mayor and City Council

From: Kyle Cooper, Senior Director of Parks & Recreation

Thru: Michael Scott, City Manager

Date: February 6, 2023

Re: Supplemental Appropriation for Insurance Reimbursement to the
Parks Department Budget

Recommended Motion: "I move to approve a supplemental appropriation to increase the Parks Department Budget in the amount of \$5,089.82 for an insurance reimbursement received to replace stolen equipment."

Item Description: Consider approving a supplemental appropriation to the Parks Department FY2023 budget in the amount of \$5,089.82 for an insurance reimbursement related to the theft of parks equipment.

Item Summary: In December 2022, the Parks Shop situated at Getzendaner Park experienced a break-in, resulting in the theft of various park maintenance equipment, including weed eaters and blowers. An insurance claim was submitted, and the City of Waxahachie was reimbursed in the amount of \$5,089.82 to cover the cost of replacement equipment.

Fiscal Impact: The insurance company has paid the claim to the City and the supplemental appropriation simply moves the \$5,089.82 into the Parks Department Budget, account 100-510-56100 Supplies and Equipment.

(8)



Memorandum

To: Honorable Mayor and City Council

From: Amber Villarreal, City Secretary

Thru: Michael Scott, City Manager

Date: February 6, 2023

Re: Ordinance - Order of Election

Recommended Motion: "I move to approve the Ordinance as presented and authorize the City Secretary and/or Mayor to execute the Joint Election Services Contract with Ellis County Elections Administration."

Item Description: Consider proposed Ordinance ordering an election to be held for the purpose of electing At-Large Council Members Places 4 & 5, providing for the filing of applications for official ballots for said elections; providing for a Joint Election Services Contract with Ellis County Elections Administration; designating the Elections Judge and providing for clerical personnel for said elections; designating the time and place of said elections; designating the polling location(s) for said elections; and providing for a run-off election.

Item Summary: In the general election, At-Large Council Member Places 4 and 5 will be on the ballot this year. This election will be held as a county-wide election with multiple vote centers located throughout Ellis County. Eligible voters will be able to cast their ballot at any of the vote center locations, not just the locations within Waxahachie. Exhibit "A" of the proposed Ordinance is pending preparation by Ellis County Elections Administrator.

Fiscal Impact: Funding is available in line 100-110-53111 of the FY 2022-2023 General Fund budget.

ORDINANCE NO. _____

AN ORDINANCE ORDERING AN ELECTION TO BE HELD FOR THE PURPOSE OF ELECTING AT-LARGE COUNCIL MEMBER PLACES 4 AND 5; PROVIDING FOR THE FILING OF APPLICATIONS FOR OFFICIAL BALLOTS FOR SAID ELECTIONS; PROVIDING FOR A JOINT ELECTION SERVICES CONTRACT WITH ELLIS COUNTY ELECTIONS ADMINISTRATION; DESIGNATING THE ELECTIONS JUDGE AND PROVIDING FOR CLERICAL PERSONNEL FOR SAID ELECTIONS; DESIGNATING THE TIME AND PLACE OF SAID ELECTION; DESIGNATING THE POLLING LOCATION(S) FOR SAID ELECTION; AND PROVIDING FOR A RUN-OFF ELECTION, IF NEEDED

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS:

SECTION 1. Election of Councilmembers. That a general election be held on the first Saturday in May 2023, being May 6, 2023, under and by virtue of the provisions of the Charter of the City of Waxahachie, Texas, and the laws of the State of Texas, for the purpose of electing At-Large Council Members for Places Four and Five with each serving a term of two (2) years and with their terms expiring in May, 2025.

SECTION 2. Filing of Applications. Any person desiring his/her name to appear on the official ballot for the general election of said City Council Members, or desiring to file as a write-in candidate, shall file his/her sworn application with the City Secretary at the City Office, beginning January 18, 2023, and ending on February 17, 2023; write-in candidate filing period ends on February 21, 2023.

SECTION 3. City of Waxahachie City officials are authorized and directed to contract with Ellis County Elections Administrator (hereinafter referred to as "Contracting Officer") for Election Services.

SECTION 4. Contracting Officer shall be responsible for performing duties and shall furnish services and equipment as outlined in May 6, 2023, *Joint Election Contract for Election Services*, Exhibit "A", attached hereto, and in accordance with the Texas Election Code.

SECTION 5. Election Judge and Clerical Personnel. The Election Judge and Clerical Personnel will be appointed/provided by the Ellis County Elections Administrator per the Joint Election Agreement. Ellis County Elections Administrator, Jana Onyon, will serve as Early Voting Clerk.

Jana Onyon, Early Voting Clerk
Ellis County Elections
204 E. Jefferson Street
Waxahachie, Texas 75165-3752
Phone: 972-825-5195
Fax: 972-923-5194
Email: Elections@co.ellis.tx.us
Website: <https://co.ellis.tx.us/312/Elections>

SECTION 6. Early Voting Board. The Election Judge and designated election clerks are hereby appointed to serve as the Early Voting Ballot Board for the election to be held on Saturday, May 6, 2023.

SECTION 7. Early Voting. The main early voting vote center for the election shall be the Elections Office at 204 E. Jefferson Street, Waxahachie, Texas. Multiple other locations throughout Ellis County will also be available to voters. With the election being held as a county wide election with multiple vote centers, eligible voters will be able to cast their ballot at any vote center. A complete list of potential early voting vote centers is included in Exhibit "A." Said vote centers for early voting shall remain open between 8:00 a.m. and 5:00 p.m. on April 24, 2023, through April 28, 2023; from 8:00 a.m. – 4:00 p.m. on Saturday, April 29, 2023; and from 7:00 a.m. – 7:00 p.m. on Monday, May 1, and Tuesday, May 2, 2023.

SECTION 8. Time and Place of Election. That said election shall be held at multiple vote center locations, as listed in Exhibit "A," and the time of the election shall be from 7:00 a.m. to 7:00 p.m. on Saturday, May 6, 2023.

SECTION 9. Run-Off Election. Providing for a Run-Off Election, if necessary, and designating the date as Saturday, June 10, 2023, with the location being multiple vote centers, from 7:00 a.m. to 7:00 p.m., and with a designated Presiding Election Judge.

SECTION 10. Bilingual Election. The election shall be conducted with bilingual (English and Spanish) election materials and methods, in accordance with the Federal Voting Rights Act.

SECTION 11. Voting System. The election shall be conducted with DS200 Precinct Scanner/Tabulators, DS450 Absentee Scanner/Tabulators, and ADA compliant Election Systems and Software ExpressVote marking devices, for disabled voters in accordance with the Help America Vote Act (HAVA).

SECTION 12. The Council finds that an emergency involving the efficient daily operation of the City is involved, and that this ordinance will become effective immediately.

PASSED, APPROVED, AND ADOPTED ON THIS THE 6TH DAY OF FEBRUARY 2023.

David Hill, Mayor

ATTEST:

Amber Villarreal, City Secretary



Memorandum

To: Honorable Mayor and City Council

From: Sharlette Wright, Airport Manager

Thru: Michael Scott, City Manager

Date: February 6, 2023

Re: Consider a Supplemental Appropriation for Runway/Taxiway Re-striping and Replacement of the Self-service Fuel Island Card Reader at Mid-Way Regional Airport

Motion: "I move to approve a supplemental appropriation in the amount of \$69,201 from the Mid-Way Regional Airport working capital reserve balance for runway/taxiway re-striping and replacement of the self-service fuel island card reader at Mid-Way Regional Airport.

Item Description: Consider a supplemental appropriation in the amount of \$69,201 from the Mid-Way Regional Airport working capital reserve balance for runway/taxiway re-striping and replacement of the self-service fuel island card reader at Mid-Way Regional Airport. This funding does not come from the City of Waxahachie General Fund unrestricted reserve.

Item Summary: The markings for the runway and taxiway at Mid-Way Regional Airport have become very faded which poses a safety issue for planes. While the airport is planning to rehabilitate the runway through the Texas Department of Transportation (TxDOT) 90/10 grant program, the project was postponed to move forward with the airport master plan project. TxDOT Aviation Division made this decision with the understanding that the airport would use Routine Airport Maintenance Program (RAMP) funds for the striping. Since then, staff has been working to identify and select a method and vendor to do the project. Three quotes were obtained and Eagle Airport Marking Inc. had the lowest acceptable

quote of \$42,098. This project is only addressing the striping of the runway and taxiway to ensure safety for aircraft landing and taking off from the airport. A comprehensive re-striping of the entire pavement system will be addressed in the future rehabilitation project utilizing the TxDOT 90/10 grant program.

The self-service fuel island card reader point of sale system has been failing and needs replacement. While this was not a budgeted item, the inconsistency of its operation has warranted replacing the equipment with a new system that utilizes current technology and has cellular reliability. Three quotes were obtained and BGIS has the lowest acceptable quote of \$27,103 to install the new system, as well as, provide five years of cloud storage, service and support.

The Mid-Way Regional Airport Board met on January 12, 2023 and approved moving forward with both items. Although the board did approve these projects, the City of Waxahachie has to approve the supplemental appropriation because the City of Waxahachie prepares and manages the airport budget/funds per the Joint Airport Agreement.

Fiscal Impact: The proposed supplemental appropriation in the amount \$69,201 would be funded from the Mid-Way Regional Airport working capital reserve balance. The fund has sufficient fund balance to cover the supplemental appropriation and will have no effect on City of Waxahachie General Fund unrestricted reserve.

Also, both projects qualify for RAMP funds and the airport will receive a refund of 50% of the costs after submission to TxDOT.



Memorandum

To: Honorable Mayor and City Council

From: Chad Tustison, Finance Director

Thru: Michael Scott, City Manager

Date: February 6, 2023

Re: Consider an Ordinance approving a general homestead exemption in an amount equal to 1% of the appraised value of the residence homestead with a minimum exemption of \$5,000 for the tax year beginning January 1, 2023.

RECOMMENDED MOTION

"I move to adopt a one percent (1%) general homestead exemption from ad valorem taxes with a minimum exemption of \$5,000 for the tax year beginning January 1, 2023."

BACKGROUND

The City has long recognized the need to provide seniors and disabled persons with property tax relief. The City currently offers an Over 65 homestead exemption and a Disabled Persons exemption in the amount of \$30,000. Additionally, the City offers an ad valorem tax ceiling on residence homesteads of the disabled and of those age 65 or over and their spouses. For these residents, the tax imposed on the qualified homestead is not increased over the amount in the year the resident qualified for this exemption.

During the City Council Budget Workshop held on June 30, 2022, the City Council requested information regarding a general homestead exemption to provide additional tax relief. The adoption of a general homestead exemption

must be approved by City Council before July 1 in order to be effective for the current tax year.

As a follow-up to the request, City Staff briefed City Council with additional information regarding the exemption at the August 4, 2022 Budget Update. At this time, staff recommended bringing this item back to the City Council with additional research into the fiscal impact and other considerations of implementing a general homestead exemption.

During the City Council Work Session held on January 25, 2023, staff presented information regarding the City's currently offered exemptions, fiscal impact of a general homestead exemption, and proposed timeline for implementation. There was general consensus to prepare and bring to Council an ordinance to establish a 1% homestead exemption.

FISCAL IMPACT

The fiscal impact of establishing a 1% (\$5,000 minimum) homestead exemption is an estimated revenue loss to the General Fund of \$168,000 and \$92,000 in the Debt Service Fund, respectively. The estimated average savings to the homeowner is \$32 annually.

The adoption of a general homestead exemption must be approved by City Council prior to July 1 in order to be effective for Tax Year 2023.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY OF WAXAHACHIE, TEXAS, CODE OF ORDINANCES, CHAPTER 30 TAXATION, TO INCLUDE AN GENERAL RESIDENCE HOMESTEAD EXEMPTION FOR THE TAX YEAR BEGINNING JANUARY 1, 2023 IN THE AMOUNT EQUAL TO ONE PERCENT (1%) OF THE APPRAISED VALUE OF THE RESIDENCE HOMESTEAD WITH A MINIMUM EXEMPTION OF \$5,000; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS:

WHEREAS, Section 11.13(n) of the Property Tax Code of the State of Texas authorizes the governing body of a taxing unit to adopt an exemption from taxation by such taxing unit of a percentage of the appraised value of a residence homestead of individuals; and

WHEREAS, if the percentage set by the taxing unit produces a homestead exemption in a tax year of less than \$5,000 when applied to a particular residence homestead, the individual is statutorily entitled to an exemption of \$5,000.00 of the appraised value; and

WHEREAS, the City Council finds that the adoption of the local option residence homestead exemption is in the public interest.

NOW, THEREFORE, BE IT ORDINANED BY THE CITY COUNCIL OF THE CITY OF WAXAHACHIE, TEXAS:

SECTION 1. Pursuant to Section 11.13(n) of the Property Tax Code, the City Council hereby authorizes a percentage-based exemption from ad valorem taxes on the appraised value of the residence homestead in the amount of 1% of the appraised value of the individual's residence homestead or a minimum of \$5,000, to be effective for the tax year that began on January 1, 2023.

SECTION 2. Chapter 30 of the City of Waxahachie, Texas is hereby amended by adding Section 30-22, entitled "General Residence Homestead Exemption, which shall read as follows:

Sec. 30-22. – General Residence Homestead Exemption – Granted

There is hereby established an ad valorem tax exemption in the amount of one percent (1%) of the appraised value of the residence homestead or a minimum of five thousand dollars (\$5,000.00) in accordance with Article VIII, Section 1-b, of the Texas Constitution and section 11.13 of the Texas Tax Code. This exemption shall extend to qualifying residence homesteads commencing with the 2023 tax year, which began January 1, 2023.

PASSED, APPROVED AND ADOPTED on this 6th day of February, 2023.

(10)

MAYOR

ATTEST:

City Secretary